

Minutes of the East Montpelier Capital Improvement Committee

Draft

December 5, 2017

Members Present: Gene Troia (Chair), Kim Watson, Don Welch

Others (Jean Vissering)

Call to Order: 6:07 pm

Changes to Agenda: None

Public Comment: None

Review Minutes of November 7, 2017

Motion: I move to approve the November 7, 2017 minutes as amended. Made: Don Welch. Second: Kim Watson. Vote on motion: passed unanimously.

Hearing Open at 6:26 on the FY 2018 Capital Plan for FY 2019 Budget

Jean Vissering discussed the potential for the goals and/or some of the actions outlined in the East Montpelier Village Master Plan and outlined in the revised Town Plan get on the CIC Planning Budget in the future. Items that will relate to a CIC budget and what the town should think about are: additional sidewalks, transportation, water systems and wastewater treatment. Since this discussion was not related to the current plan. The CIC instructed Ms. Vissering on the CIC budget planning process and provided guidance on own to complete an application on line to add money and items to the CIC capital plan budget for 2019. The planning process is to develop costs and complete paperwork. Identify the projects, provide estimated costs. The CIC will work with this information and assign priority to the items. We will also provide guidance throughout the whole process as it relates to future planning on the Village Master Plan.

No comments received regarding the FY 2018 Plan, therefore, the hearing was closed at 7PM.

Motion: I move to approve the 2018 Capital Plan for the FY 2019 budget on to the SB. Made: Gene Troia. Second: Don Welch. Vote on motion: passed unanimously.

Suggested edit before sending to SB: add title to Executive Summary 2018 Plan for the FY 2019 budget approved on December 5, 2017.

Review of Letter concerning Fire Department Capital Reserve

Mr. Troia presented the revised letter. The committee made additional comments and amendments to the letter and Gene Troia will make another draft and prepare for final approval at the January meeting.

Next Meeting: Move the January meeting from January 2, to January 9, 2017

Motion to adjourn: Made: Kim Watson. Second: Don Welch. Vote on motion: passed unanimously. The meeting adjourned at 7:32 pm.

Submitted: Kim Watson Approved: