

**Selectboard Memo**  
**February 19, 2018 SB Meeting**

**Special Joint Meeting with Town of Calais Selectboard**

- **Discussion of EM Capital Improvement Committee's Letter Concerning Emergency Services Capital Needs**
- **Consideration of Draft Letter to the East Montpelier Fire Department**
- Documents of Interest:
  - January 26, 2018 CIC letter to the two boards
  - Conceptual version of an EMFD capital plan developed by EMFD's Toby Talbot and EM Treasurer Don Welch
  - Variety of EMFD budget status reports developed by EMFD's Toby Talbot
  - Draft joint board letter to EMFD

**Conversation with State Representative Kimberly Jessup**

- Representative Jessup will be here to provide a legislative session update in advance of Town Meeting Day

**Consideration of CAI Contract for Tax Map Maintenance**

- Standard agreement for tax map updates; \$1,950/year – same as last year; agreement (2 copies) requires SB signatures

**Work Session for 2018 Town Meeting**

- Discussion on what needs to be done at town forum & meeting and who's responsible for it
- Any need for red tent this year?
- Board should review Projected FY2019 Tax Rate worksheet that will be distributed at town meeting
  - Projected (based on proposed budgets and current education tax scheme):
    - Homestead: 2.6119, up 0.1074 from FY2018 (4.3%)
    - Non-residential: 2.3159, up 0.0967 from FY2018 (4.4%)

**Preliminary Review of Draft 2018 Town Plan**

- The Planning Commission has set its formal hearing on the draft plan for March 22<sup>nd</sup>; the notice to the neighboring towns and regional/state entities goes out on Tuesday (30-day notice); the formal 15-day warning will be distributed at the beginning of March
- The PC is asking that the SB review the draft in advance of the hearing and provide comments/concerns in a timely fashion so that they can be dealt with during the final update process before the PC hands the plan off to the SB; the desire is to hand off a plan that the SB can deal with expeditiously (fully understanding that things can come up that could derail the process) with a targeted adoption date of June 4<sup>th</sup>

**Town Administrator Report**

- PACE Update:
  - Efficiency VT is putting together an information packet for PACE communities to facilitate town discussions on what to do with the program in light of the upcoming Efficiency VT withdrawal as PACE plan administrator in mid-March
- Park 'n Ride Facility's Level II EV Station:
  - We have the ability to make it a "public" station -- i.e., make it visible on services that handle such things; of the 5 WEC stations, only the one at the VTrans Middlesex Park 'n Ride is listed – the others (at Harwood Union; Rumney; and Cabot Creamery) are not; the decision is up to the SB

- Friends of Coburn Pond:
  - The group has asked if the town will allow a group presence on the town website, similar to the pages for EMSLI and Four Corners Schoolhouse Association
- Better Roads Grant Application Update
  - The town received a \$20,000 Better Roads grant for the planned Snow Hill Road erosion control/drainage ditch work
  - Actual work can't begin until July 1<sup>st</sup> at earliest; formal grant agreement, which will need review/approval by the SB, will likely arrive by the end of May
- Meeting Schedule Issue:
  - Currently the meetings in April are scheduled for the 2<sup>nd</sup> & 16<sup>th</sup>, the second of which is during school spring break; we are almost certain to need a special meeting on April 9<sup>th</sup> to receive the draft town plan; April is a 5-Monday month, so there will be a 3-week gap somewhere (currently between the last April meeting and the first May one) unless we start adding meetings; a simple resolution is to shift both regular meetings, one to the 9<sup>th</sup> and the other to the 23<sup>rd</sup>; the first May meeting is on the 7<sup>th</sup>
- Meeting Schedule:
 

○ February 21 <sup>st</sup>	6:30 pm	BCA meeting
○ March 3 <sup>rd</sup>	9:30 am	Town Forum at EMES
○ March 5 <sup>th</sup>	6:30 pm	Regular Selectboard meeting
○ March 6 <sup>th</sup>	9:30 am	Town Meeting at EMES
○ March 19 <sup>th</sup>	6:30 pm	Regular Selectboard meeting

**Zoning Administrator Report**

- Just one application in 2018 to this point
- No upcoming DRB meeting scheduled as yet