

January 18, 2018

PC Members Present: Jean Vissering (Chair), Julie Potter, Mark Lane, Jack Pauly, Jay Stewart, Norm Hill
Others Present: Kristi Flynn (Recording Clerk), Ginny Burley

Call to order: 7:02pm

Changes to Agenda – None

Public Comment – Ms. Burley noted that she is willing to work on the health elements of the Town Plan

East Montpelier 2018 Town Plan Update: Review Edits to January 2018 Plan Draft and Review Cover Options

The PC reviewed the changes to the draft suggested at the last meeting. The pale yellow highlights are priority goals.

- Page 82, line 26 – added specific goal on energy siting and design standards
- Page 99 – multiple revisions were made regarding forest blocks and integrity; line 13 – add ‘not’ after ‘are’; line 24 – change ‘host’ to ‘have’ and ‘lands’ to ‘areas’; line 25 – change to ‘forestlands’ and remove ‘that are’
- Page 105, line 14 – add ‘Any’ to the beginning and change ‘will’ to ‘shall’
- Page 116, line 19 – change to ‘within these’; line 29 – add ‘However’ before ‘owners’
- Page 122, line 22 – add ‘disrupt’ before traditional; line 41 – add comma after oriented; line 20 – change ‘are’ to ‘is’
- Page 127, line 19 – need to add something mentioning screening standards
- Page 128 – add Town Health Officer, if applicable; Ms. Burley is the newly-appointed THO
- Appendix A – completed with Norm’s help
- Acknowledgments – add Fred Wiseman
- Cover Options – PC agrees to use the landscape photo for the front cover and the country road for the back page

The PC reviewed the general comments received from Rick Hopkins. He suggested that Chapter 11 should include explanation text before the table and possibly include a Low priority. Ms. Potter will add some text to that chapter before the public forum.

Plan for February 1, 2018 Public Forum on Town Plan

The Chair will start with a brief presentation, highlighting the changes and new sections. The rest of the time should be spent listening. The Chair will put notices on Front Porch Forum. Ms. Potter will get the new draft completed by Monday, 1/22/18. The PC will ask the ZA to make 15 copies of the draft. The PC will provide cookies and cider.

2018 Municipal Planning Grant for Zoning Regulation Revisions

The PC reviewed the Request for Qualifications (RFQ). The scope and budget are well-defined; the tasks were written for the grant application. The PC is required by the state to put the request out for bid. There was some discussion regarding the steering committee and community involvement, which is important to the state. Ms. Potter will recuse herself from the selection process if the CVRPC sends in a bid. She will help develop questions for the consultants who send in bids: bring in top 2-3 for face-to-face meeting, ask about other towns and what happened, and ask for references. The statement of qualifications are due 2/15; depending on the number of bids received, the PC will review at the following meeting and plan interviews for the 3/15 meeting. The steering committee is a year-long commitment; the Chair will post notices on Front Porch Forum to get people interested. On page 3, change the second PRD to PUD. Ms. Potter suggested sending the RFQ out on the VPA listserv.

Motion: I move to approve the Request for Qualifications with minor revisions and request the Town Administrator to distribute. Made by Ms. Potter, seconded by Mr. Lane

Vote on Motion: Passed 6-0

Update on East Montpelier Old LaPerle Farm Property Committee

No update

Review Minutes

December 14, 2017

Motion: I move to approve the minutes as amended. Made: Mr. Lane, second: Mr. Pauly

Vote on Motion: Passed 6-0

January 11, 2018

Motion: I move to approve the minutes as presented. Made: Mr. Lane, second: Ms. Potter

Vote on Motion: Passed 6-0

ZA/DRB Report

Nothing new to report

Motion to Adjourn. Made: Mr. Lane, second: Mr. Hill. Passed unanimously. Meeting adjourned at 8:45 p.m.

Respectfully submitted by Kristi Flynn, Recording Clerk