

**East Montpelier Selectboard Hearing and Meeting APPROVED (03/19/18) MINUTES  
March 5, 2018 at the Town Office**

**Selectboard (SB) members present:** Carl Etnier (recording secretary), Seth Gardner, Kim Swasey, Gene Troia Amy Willis; Bruce Johnson (town and zoning administrator).

**Others present:** Town Treasure Don Welch; Recreation Board members Phillip Heinz, Paul Winters, Jack Zeilenga; Central Vermont Regional Planning Commission (CVRPC) representatives Jack Pauly, Julie Potter.

**A. CALL TO ORDER**

Mr. Gardner called the meeting to order at 6:35 p.m.

*Additions to the agenda; public comment*

None

*Review of minutes*

**Motion: I move to approve the minutes of March 5, 2018 as presented. Made: Ms. Swasey. Second: Mr. Troia. 5-0.**

**B. DISCUSSION WITH RECREATION BOARD (EMRB)**

Members of the EMRB presented draft policies and procedures. The SB requested some revisions to separate the policies and procedures of the board itself from those for coaches and other volunteers. The EMRB will submit a revised document to the SB for final approval.

Also, the EMRB would like to be able to collect fees from participants online. The SB suggested they explore with Treasurer Welch the possibilities of using the Town's payment collection system for that.

**C. CONSIDERATION OF GRANT DOCUMENTS**

*Contract with DuBois & King for Engineering Services Involving the Intersection of the EM Village Sidewalk Project with the Petroleum Contamination Zone Between Dudley's Store and the Lamb Residence*

The town, as part of the EM Village sidewalk project, is responsible for ensuring that nothing interferes with the Dudley's Store contamination zone (the gas-polluted material that flows east under US Rte. 2 right at the Lamb residence) and the associated remediation infrastructure. Costs of investigation and planning are covered by the Petroleum Cleanup Fund (PCF) administered by ANR. The Town is to contract with DuBois & King to handle the effort. DuBois & King will work with ANR directly, and all invoices will go to and be paid by the PCF administration.

**Motion: I move to authorize the Town Administrator to sign the contract with DuBois & King for Engineering Services Involving the Intersection of the EM Village Sidewalk Project with the Petroleum Contamination Zone Between Dudley's Store and the Lamb Residence. Made: Mr. Troia. Second: Ms. Swasey. 5-0**

*VTrans Grant Agreement for the High Risk Rural Roads Sign Project on County Road*

This is the formal grant agreement to finally move forward the sign project we last worked on in late 2015. This is a 100% state-funded grant (all federal monies). The Town would only be required to pay if we ask for alterations after the plans are approved. The state will put the project (as one of a bundle) out to bid, apparently this year.

**Motion: I move to authorize the Town Administrator to sign the VTrans Grant Agreement for the High Risk Rural Roads Sign Project on County Road. Made: Ms. Swasey. Second: Mr. Etnier. 5-0.**

**D. WORK SESSION FOR 2018 TOWN MEETING**

The SB discussed how to prepare for Town Meeting (9:30 am on Tuesday, March 6), in light of the questions and

comments that came up at Town Forum on Saturday, March 3.

#### **E. CONVERSATION WITH CENTRAL VERMONT REGIONAL PLANNING COMMISSION (CVRPC)**

Julie Potter, CVRPC Town Representative and Chair; Jack Pauly, alternate CVRPC Town Representative.

Ms. Potter presented the CVRPC work over the previous year; a summary is in the Town's 2017 Annual Report, which came out last month.

On clean water initiatives, NRCS (Natural Resource Conservation Service) and CVRPC are working together. It's not clear yet what the division of labor may be between them; the Town may hear from both of them in the future.

Regional Plan: Work on updating the regional plan was paused to develop the regional energy plan, which is moving to hearings scheduled for April 10 and May 8. Forest integrity is also being added to the regional plan.

The Commission is working on updating its accounting systems. They are in the process of hiring a part-time office manager, which Ms. Potter expects will lead to better communications and give planners more time to plan. The reserve fund was depleted due to the repercussions of a variety of personnel issues. Recent management improvements have resulted in reserve fund growth, with the goal of having six months of expenses in the fund. Staff morale under Executive Director Bonnie Waninger is on the upswing after a rough stretch involving high employee turnover and the deaths of two long-time employees.

#### **F. REVIEW OF 2018 DRAFT TOWN PLAN**

The SB discussed the draft plan with Ms. Potter and complimented the Planning Commission on an attractive, easy-to-read document. Ms. Potter suggests that the Town submit the plan to CVRPC at same time the second of two SB hearings on the plan is warned, with the idea that this would give the CVRPC enough time to review it and approve it before the current plan lapses.

#### **G. LIQUOR LICENSE RENEWALS**

Three renewals of standard second-class licenses to sell beer and wine:

- Dudley's Store
- Plainfield Hardware
- Morse Farm

Signed.

#### **H. WARRANTS**

Signed.

#### **I. ACCESS PERMITS**

This converts an agricultural field access (approved under 17-003) to a single-family residential access in support of a 2-lot subdivision. Road Foreman Perry recommends approval; a birch tree will be removed to improve sight lines.

**Motion: I move to approve access permit 18-002: Made: Mr. Troia. Second: Ms. Swasey. 5-0**

#### **J. OTHER BUSINESS**

*Perchlik Appeals of BCA Decisions to State Hearing Officer*

The hearing officer has ruled in favor of the landowners on 2016 assessment appeals for parcels located at 2195 VT Rte. 14 N (assessed value reset at \$105,000 from \$147,300) and 174 Coburn Road (reset at \$240,000 from \$276,000). The town will need to credit the taxpayers for overpayments during the 2016/17 and 2017/18 tax years.

*EM Park 'n Ride Update*

The town and VTrans are working with the contractor on a remediation plan to improve surface drainage off the facility. The town continues to pursue a boundary adjustment with the LaPerle family to smooth out property lines between the park 'n ride, the LaPerle residence, and the town-owned Old LaPerle Farm parcels.

*Mud Season Postings*

The road crew has put up the mud season notices. The mandated VTrans notice of legal weight limits has also been posted.

*Meeting Schedule*

|          |         |   |
|----------|---------|---|
| March 6  | 9:30 am | Town Meeting at EMES                              |
| March 19 | 6:30 pm | Regular Selectboard meeting                       |
| March 22 | 7:00 pm | PC hearing on draft 2018 Town Plan                |
| April 9  | 6:30 pm | Special Selectboard meeting (in lieu of April 2)  |
| April 23 | 6:30 pm | Special Selectboard meeting (in lieu of April 16) |

*Zoning Administrator Report*

There have been just two zoning applications so far in 2018.

No upcoming DRB meeting is scheduled as yet, although the expectation is that there will be an April 3, 2018 meeting for multiple applications, including 2 subdivisions and 1 commercial fill request.

**K. ADJOURNMENT**

**Motion: I move to adjourn. Made: Mr. Troia. Second: Ms. Swasey. 5-0. 9:05 pm.**