

Selectboard Memo
April 9, 2018 SB Meeting

Addition to Agenda:

- **Level II EV Station Signage:**
 - WEC concern: right now the station is signless, but a Level I sign is hanging on the light pole close by; confusion has resulted; if want a WEC-paid sign, need formal request
- **Consideration of Quote for Town Garage Water System Repair**
 - Water pressure at garage and fire station has fallen to, at times, barely over trickle level; Onion River Well & Spring Service estimate to replace/upgrade pump and pressure tank along with associated items is \$2,422.25

Consideration of Applicants for Town Positions

- **Development Review Board Member**
 - Letters of interest from: Ben Lange
- **Central VT Internet Communications Union District Town Representatives**
 - Letters of interest from: Bob Klein; Tom Fisher; Becca Schrader

Presentation by the Planning Commission of Draft 2018 Town Plan

- The PC approved the current draft at its April 5th meeting; new PC Chair Julie Potter will be here to present the draft; the expectation is that the SB will hold a work session on the plan at both its April 23rd and May 7th meetings; the first of a minimum of two required hearings is currently scheduled for May 14th (the window for holding the first hearing opens 30 days after PC presentation); if the plan proceeds on the fast track, the second and final hearing would be on June 4th followed immediately that evening by adoption by the SB and submission to CVRPC for anticipated approval in July

Consideration of Contract with Brandy Saxton/PlaceSense: 2018 Municipal Planning Grant Consultant

- After a formal bid process, the Planning Commission selected Ms. Saxton as its desired consultant for the 2018 MPG-funded zoning rewrite project; value of contract is \$25,750, in line with expectations for the \$26,000 grant; if comfortable, should authorize TA Johnson to complete contract

Discussion on Murray Road Vicious Dog Complaint

- See formal complaint from Jessica Johnson regarding a bite incident on Murray Road; ACO Conti has spoken with the dog owners, a couple that visits the Soliday house on occasion; dog is properly licensed in another municipality; board needs to determine what action may be warranted beyond the standard animal control officer follow-up

Consideration of VLCT PACIF Equipment Grant Application

- Applications for the VLCT 50/50 equipment grant program are due before the end of April; Road Foreman Perry would like new chainsaw protection equipment for all, a set of welding peripherals, a truck job box, 2 harness/lanyard sets, and a light tower w/ generator; total cost of \$9,924.81 (50% is \$4,962.41); if comfortable, SB should authorize submission of grant

Consideration of Recreation Board US Lacrosse First Stick Grant Program Application

- Recreation Board would like to apply for a grant for lacrosse equipment starter package through the US Lacrosse First Stick Program
- If comfortable, should authorize Bob Fitch, Recreation Board treasurer, to submit the application

Consideration of VTrans Structures & Paving Grant Program Applications

- **Required Complete Streets Determination**
 - 19 VSA §309(d) requires consideration of complete streets principles for all projects involving paved highways
 - If not incorporating complete streets principles, a written determination needs to be made that circumstances exist warranting such a decision
- **Approval of Grant Submissions**
 - VTrans structures grant program application for a replacement of the cross-culvert just south of Morse Farm on County Road; this brook flows into the Winooski near the base of Gallison Hill Road in Montpelier (same brook involved in the Murray Road culvert replacement last year); we await the Newton Technical Services estimate, expected to be in the \$100,000 range
 - VTrans paving grant program application for the first 1.83 miles of County Road (Montpelier line to Powder Horn Glen Road); this stretch includes the culvert discussed above; the intent would be to do both projects within the same timeframe, Pike project estimate is \$367,545

Consideration of Annual Highway Financial Plan

- Standard form; board needs to approve plan and certify, with all signing, that the town budgets town funding of at least \$300 per mile; conservatively calculated, we town-fund at around \$8,000/mile

Consideration of Annual Certification of Compliance for Town Road & Bridge Standards and Network Inventory

- Again, standard form; board needs to certify that we comply with the minimum road & bridge standards, which we continue to do under the standards adopted in 2013, and have a reasonably current road network inventory; our road network inventory is in the midst of a VTrans Better Roads Grant Program-funded update by CVRPC

Discussion on EM Village Sidewalk Project Waterline Issues

- As part of the EM Village sidewalk project the town is responsible for replacing a US Rte. 2 cross-culvert running from the Rolland parcel to the Hudson parcel; there is a Crystal Springs Water System pipe running along the east side of US Rte. 2 that is in the way and will have to be dropped deeper into the ground; the line is a 4" main running from the northeast side of the VT Rte. 14/US Rte. 2 southerly intersection up to the southwest side of the northerly intersection; the line will also conflict with the sidewalk project at the north end on the Gloria Biron "Jockey Hollow" garage lot
- DuBois & King, our project design engineering firm, is working on solutions to the conflicts; one option that may interest the SB is the possibility of replacing/upgrading the entire 4" run with 8" pipe, matching the feeder line at the southern intersection; this is a costly (\$40-45k) option, but one that would likely lead to the possibility, finally, of legal pressurization of the village hydrants; the cost is not grant eligible and it is unlikely the water system can/will absorb the cost
- The issues involved raise the question of water system ownership

Consideration of Park 'n Ride Project Contractor Letter

- See draft letter; VTrans has determined that there will be no further contractor/construction inspector payments until the issues with the facility are resolved; due to the unusual way this project is presented (this is a town-owned, federally funded, VTrans park 'n ride project), the town is the actual contract holder with the contractor and construction inspector, so the letter, although written by VTrans, needs to come from the town; if the board is satisfied with the letter, it should authorize TA Johnson to sign

Consideration of LaPerle Property Boundary Adjustment

- The LaPerles have tentatively agreed to a land swap of 0.14 acres of town land around the Laperle putting green in exchange for the 0.07-acre LaPerle-owned triangle of land to the back of the new park 'n ride facility; if board is comfortable with swap, survey and deed work will move forward

Consideration of Draft 2018 Town Meeting Minutes

- See updated draft minutes prepared by Town Clerk Rosie Laquerre

Appointments

- TA Johnson appointed Gabrielle Malina as town representative to the Central VT Solid Waste Management District; board should ratify this appointment

Town Administrator Report

- Caterpillar Engine Class Action Update:
 - The town received a payment of \$4,579.40 as its share of the Cat Engine C13 & C15 settlement; the (now former) town trucks involved were the two 2008 International 10-wheelers; our allowed claim was a total of \$10,000 (based on number of service visits for specified issues); a large number of claims were received so the payout was at approximately 45.8% of award value
- TA Johnson Vacation Schedule:
 - Heading south from April 14-22, 2018; will be available at the normal town email address
- Meeting Schedule:
 - April 12th 7:00 pm EMFD quarterly budget presentation at the ESF
 - April 23rd 6:30 pm "Special" regular Selectboard meeting
 - May 7th 6:30 pm Regular Selectboard meeting
 - May 14th 6:30 pm Selectboard hearing on draft 2018 town plan

Zoning Administrator Report

- No new applications since the March 19th SB meeting; 6 total so far this year
- Next DRB meeting will be held May 1, 2018; tentative agenda includes one subdivision hearing (Rice; 855 Jacobs Road); and, the continuation from the April 3rd DRB meeting of two linked commercial site plan hearings for a reconfiguration of parking and display areas at Classic Auto, 4233 US Rte. 2