

**Selectboard Memo  
June 4, 2018 SB Meeting**

**Public Hearing on Proposed 2018 Town Plan**

**Regular Meeting:**

**Additions to Agenda:**

- **Authorization of Grant Amendment for Quaker Road**
  - Construction bids are coming in ; the original grant is for \$85,000 with \$60,000 expected for construction; it appears we'll need to request another \$45-50,000 to cover all costs; the program remains a 90/10 cost split, so the town will be on the hook for an additional \$5,000; if comfortable, the board should authorize TA Johnson to submit an amendment request

**Consideration of Adoption of 2018 Town Plan**

- The board should consider feedback received from the hearing and determine if it is ready to contemplate adoption
- If adopted: PC Chair Julie Potter will handle any minor technical edits necessary to produce a clean document; the town will submit the adopted plan to CVRPC for its review within two days of adoption; CVRPC is expected to consider approval of the plan at its July 10<sup>th</sup> meeting
- If not adopted, the board will need to develop a plan of action for moving the process forward

**Update on Old LaPerle Farm Property Committee**

- Chair Gardner will provide an update

**Consideration of Boundary Adjustment to Benefit Park 'n Ride Facility**

- The LaPerle family has agreed on an even transfer of 0.063 acres; the town will receive the needed triangle of land behind the park 'n ride and the LaPerles will get more of the land behind the putting green; this will be handled as a boundary adjustment with quit claim deeds; the board needs to authorize the application for the necessary zoning permit; Chair Gardner should sign the application

**Consideration of Notice of Intent to Participate in the FY2019 Municipal Roads Grants-in-Aid Program**

- This is the second year of the program; last year's grant paid for erosion control/drainage improvement projects on Snow Hill Road, Center Road, and Sanders Circle; East Montpelier is eligible for \$9,200 in funding (plus a 20% town match, so total value of \$11,500) to implement best management practices on hydrologically connected segments of municipal roads
- To participate, the board must submit a letter of intent by June 22, 2018; the letter must be signed by all board members

**Open and Review Contractor Bids for Quaker Road Culvert Replacement Project**

- Five firms have submitted bids
- The six firms are:
  - Gravel Construction Co., Inc.
  - Lamoille Construction, Inc.
  - Dubois Construction Inc.
  - Duranleau Construction Corporation
  - Austin Construction, Inc.
- If comfortable with a specific bid/contractor, board should authorize TA Johnson to reach an agreement with the contractor

### **Consideration of Grant Amendment Application for EM Village Sidewalk Project**

- Applications for the 2018 VTrans Bike & Ped grant program are due June 22, 2018; the town is working with CVRPC, along with our project manager, VTrans supervisor, and design team to develop the application; this is an 80/20 grant, rather than the original 90/10; the SB needs to submit a letter of support (see draft letter); Chair Gardner should sign if board approves; the board should also authorize TA Johnson to submit the amendment application

### **Appointments:**

- **Funding Request Study Committee (one year term)**
  - Lindy Johnson, Paul Erlbaum, Sue Racanelli, Sandal Cate, Ann Stanton, Jeanne Malachowski (all incumbents); Kate Rader (new)
- **Revolving Loan Advisory Committee (open term)**
  - Rebecca Schrader

### **Town Administrator Report**

- NEMRC Assessment Data Offering Update:
  - NEMRC has created online access to the town's assessment data and provided a link to the data to CAI Technologies to be included with our new webmap service development; board members should review to ensure comfort with online availability of this information
- Listers Lodging of Preliminary Grand List Update:
  - The grand list was "lodged" on May 31<sup>st</sup>, which opened the annual 2-week window for property owners to grieve assessments; the listers will hold grievance hearings on June 14<sup>th</sup>
  - The preliminary list shows an increase of almost \$40,000 over last year's as billed grand list (reflecting an increase of \$4,000,000 in assessed value); this is the largest year-over-year gain in 7 years and should help moderate the 2018/19 tax rate
- Update on Smith Lawsuit Against Town and City of Montpelier:
  - Montpelier has filed a motion to dismiss
- Development of Summer Selectboard Meeting Schedule:
  - The board should decide if it is comfortable with the July 2/16 meeting dates and choose September dates to avoid Labor Day
- Meeting Schedule:

○ June 18 <sup>th</sup>	6:30 pm	Regular Selectboard meeting
○ July 2 <sup>nd</sup>	6:30 pm	Regular Selectboard meeting???
○ July 16 <sup>th</sup>	6:30 pm	Regular Selectboard meeting???

### **Zoning Administrator Report**

- 5 new applications since the May 21<sup>st</sup> SB meeting; 19 total so far this year
- The next DRB meeting is scheduled for June 5, 2018; one hearing for a Fairmont Dairy LLC two-lot subdivision of a 133-acre parcel located between VT Rte. 14 S and the Plainfield town line