

164th ANNUAL REPORT — EAST MONTPELIER, VT

Candidates Names on Australian Ballot	3
Town Officers	5
Warning for Annual Town Meeting	8
Selectboard Report	12
Proposed Municipal Charter of the Town of East Montpelier	14
Proposed Town of East Montpelier Conflict of Interest Ordinance ..	17
Schedule of Indebtedness	20
Town Budget: Revenues	22
Town Budget: Expenses	24
Town Salaries and Benefits	34
Fund Balance Sheet	35
Taxes Raised and Distribution	36
Delinquent Taxes	37
Town Property	38
Restricted and Special Revenue Funds	40
Reports of Town Officers, Committees, Regional Organizations ...	49
Reports of Fire Department and Ambulance Service	72
Vital Statistics	78
Auditors Reports	79
 Report of the Town School District	
Washington Central Supervisory Union Reports	82
U-32 Summary Reports	92
Community Connections	96
East Montpelier Elementary School Debt Service	97
East Montpelier Elementary School Reports	98
EMES Report of the School Board	101
EMES Salary and Benefit Projections	106
EMES Budget	108
Town School District Warning	118
U-32 School District Informational Copy of Warning	120
 Abstract of Town Meeting Minutes	121
Abstract of Elementary School Meeting Minutes	124
Results of U-32 Australian Ballot	125
Voting Information	126
Animal License and Rabies Information	127
Index	128

In Appreciation

We, the townspeople of East Montpelier, thank the following citizens for their years of public service to our town. Many of the people listed here have served, or continue to serve, in other town offices as well. We appreciate their contributions to our community.

Richard Brock Town Moderator, School District Moderator
 Virginia “Ginny” Burley U-32 School Director
 Andrea “Andi” Colnes Elementary School Director
 Ken Santor Planning Commissioner
 Tom Pierce Planning Commissioner
 Sally Longhi (*deceased*) Town Auditor, Justice of the Peace
 Dave Coburn Revolving Loan Advisory Committee
 Earle Ellingwood Forest Committee
 Josh Schlossberg Forest Committee
 Allen Ploof Funding Request Study Committee
 Martha Israel Wrightsville Beach Recreation District Rep.
 Rally Day Committee:

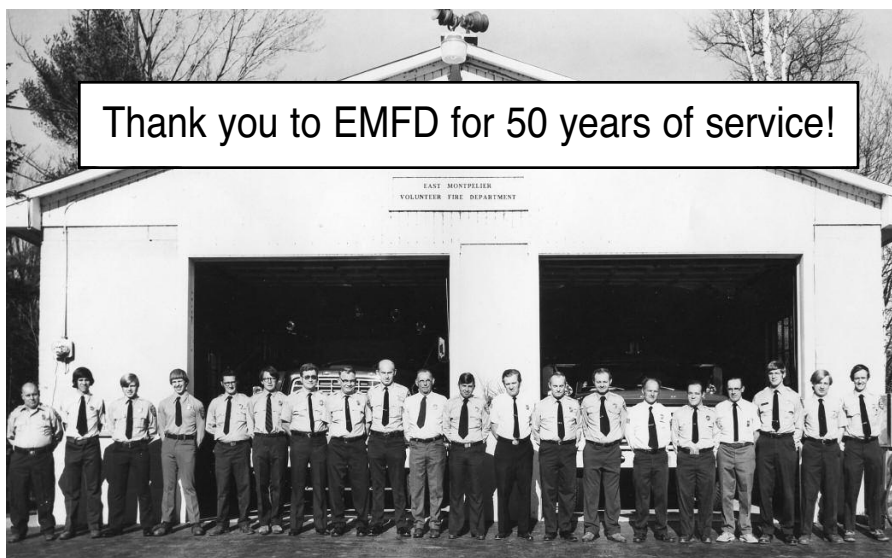
Becky Brown Lisa Helme Jean Vissering

Farm Contracts Study Committee:

Rick Barstow	Tom Brazier	Gary Butler	Renée Carpenter
Rob Chickering	Andy Christiansen	Austin Cleaves	Ed Deegan
Seth Gardner	Tracy Loysen	Stephen Miracle	Kim Watson

Roads Policy Committee:

Rob Chickering	Nona Estrin	Carl Etnier
Seth Gardner	Tom Pierce	Ken Santor



East Montpelier Volunteer Fire Department back in the early days at Templeton Station.

EAST MONTPELIER TOWN/SCHOOL FORUM

SATURDAY, MARCH 1, 2014

9:30 A.M. at the U-32 Middle/High School, 930 Gallison Hill Road

The Citizens of East Montpelier are invited to attend a Public Hearing and Informational Meeting concerning Australian Ballot Articles and other Warned Articles for the **March 4, 2014, Town and School Meeting**. Candidates for Town and School Offices will be introduced. The Elementary School will be first on the Agenda at the Forum, as well as at Town Meeting, followed by the Town.

NAMES TO BE PRINTED ON THE AUSTRALIAN BALLOT

East Montpelier Town/School Meeting — Tuesday, March 4, 2014

at the U-32 Middle/High School, 930 Gallison Hill Road

Australian Ballot Voting

7:00 A.M. to 7:00 P.M.

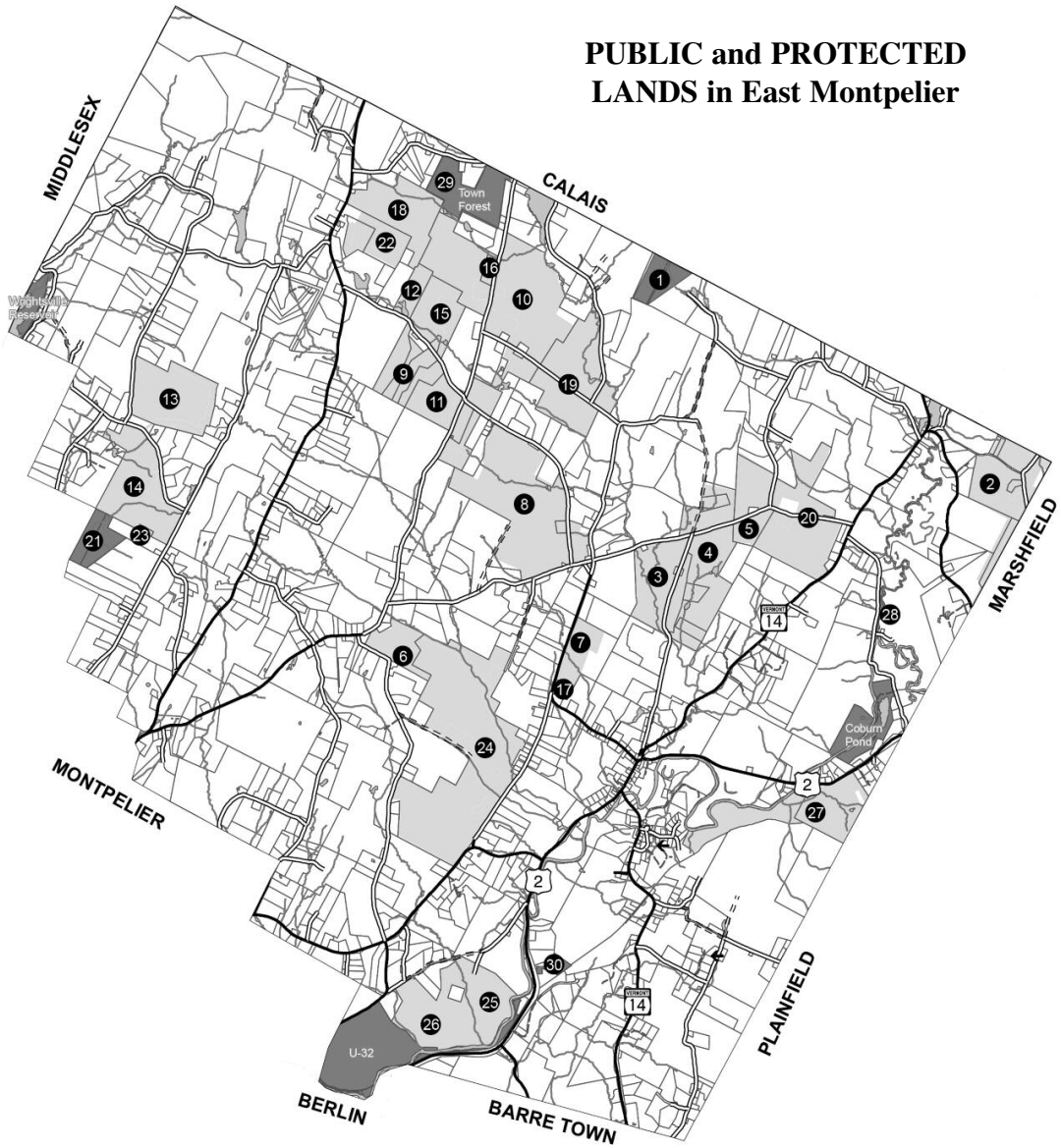
U-32 Australian Ballot voting will also occur at the above place and time.

OFFICE FILED FOR

CANDIDATE(S)

TOWN MODERATOR for 1 year	MICHAEL O. DUANE
SCHOOL DISTRICT MODERATOR for 1 year	MICHAEL O. DUANE
SELECTBOARD MEMBER for 3 years.....	CASEY NORTHRUP
SELECTBOARD MEMBER for 2 years.....	STEVEN SPARROW
LISTER for 3 years	ROBERT CHICKERING
AUDITOR for 3 years.....	CHARLOTTE "CHERIE" STAPLES
TRUSTEE OF PUBLIC FUNDS for 3 years	NO CANDIDATE
TRUSTEE OF PUBLIC FUNDS for 2 of 3-year term	NO CANDIDATE
TOWN LAW AGENT for 1 year.....	NO CANDIDATE
TOWN GRAND JUROR for 1 year	NO CANDIDATE
FIRST CONSTABLE for 1 year.....	SANDY F. CONTI
SECOND CONSTABLE for 1 year.....	PAUL HAYNES
CEMETERY COMMISSIONER for 5 years.....	GARY E. HUDSON
PLANNING COMMISSIONER for 3 years	SCOTT HESS
PLANNING COMMISSIONER for 3 years.....	GENE TROIA
PLANNING COMMISSIONER for 3 years.....	NO CANDIDATE
PLANNING COMMISSIONER for 2 of 3-year term.....	NO CANDIDATE
EM ELEMENTARY SCHOOL DIRECTOR for 3 years....	RUBIN BENNETT
EM ELEMENTARY SCHOOL DIRECTOR for 2 years..	PRISCILLA GILBERT
U-32 SCHOOL DIRECTOR for 3 years	EMILY GOYETTE

PUBLIC and PROTECTED LANDS in East Montpelier



Legend

- Parcels
- Rivers, Lakes, and Ponds
- Streams

VT State and Municipal

- Public Lands

VT Land Trust

- Conservation Easements

Town Roads

- Pavement
- Gravel
- Class 4/ Legal Trail
- Private

1 Chickering Bog (TNC)	41.5 acres	11 Chapell	28.0 acres	21 Baird Parcel	48.2 acres
2 Smith	111.0 acres	12 Chapell	103.6 acres	22 Cate	60.9 acres
3 Fairmont Farms	130.3 acres	13 Birnbaum	143.0 acres	23 Sparrow/Antonovich	2.5 acres
4 Gardner	145.6 acres	14 Chace	159.4 acres	24 Pratt (Mallory Brook)	481.0 acres
5 Bartum	22.0 acres	15 Hill	73.0 acres	25 Clark (Codling Rd)	72.0 acres
6 Houghton	55.9 acres	16 Hill	8.2 acres	26 Clark 2 (Codling Rd)	134.7 acres
7 Fairmont Farms	53.6 acres	17 Fairmont Farms	7.6 acres	27 Fairmont II (Rt. 2)	159.0 acres
8 Fairmont Farms	283.0 acres	18 Fairmont Farms	117.0 acres	28 Canoe Access	4.0 acres
9 Holden	78.3 acres	19 Sibley	165.0 acres	29 Town Forest	100.0 acres
10 Bair	341.3 acres	20 Christnansen	233.0 acres	30 Benton Parcel	10.0 acres
Total = 3372.6 acres					

**See CONSERVATION FUND
ADVISORY COMMITTEE
REPORT on pages 46-47**

0 0.75 1.5 3 Miles



Map Created 01/03/13 by CVRPC
N:\Towns\EMontpln\Town_Plan_2012\Protected Land.mxd

Source:
Public Lands - Conserved Lands Database, 2013
VT Land Trust - VLT, 2013

Data is only as accurate as its original source.
This map is for planning purposes only.
This map may contain errors and omissions.

TOWN OFFICERS ELECTED

Town Moderator: 1-year term; Expires 2014 Michael H. Dworkin

School District Moderator: 1-year term; Expires 2014..... Michael H. Dworkin

Town Clerk: 3-year term; Expires 2015 Teresa “Terri” Conti

Town Treasurer: 3-year term; Expires 2015 Don Welch

Selectboard:

3-year term; Expires 2014 Casey J. Northrup

2-year term; Expires 2014 Steve Sparrow

3-year term; Expires 2015 Seth B. Gardner

2-year term; Expires 2015 Kim Swasey

3-year term; Expires 2016 Carl Etnier

Listers: 3-year term

Expires 2014 Rob Chickering

Expires 2015 Ross Hazel

Expires 2016 Putnam Clayton

Auditors: 3-year term

Expires 2014 (*deceased, June 2013*) Sally Longhi

Expires 2014 (*appointed, July 2013*) Cherie Staples

Expires 2015 David Grundy

Expires 2016 Deborah Fillion

Trustees of Public Funds: 3-year term

Expires 2014 Don Welch

Expires 2015 Teresa “Terri” Conti

Expires 2016 Vacant

First Constable: 1-year term; Expires 2014 Sandy F. Conti

Second Constable: 1-year term; Expires 2014 Paul Haynes

Collector of Delinquent Taxes: 3-year term; Expires 2016 Karen M. Gramer

Planning Commission: 3-year term

Expires 2014 Scott Hess

Expires 2014 Richmond “Rick” Hopkins

Expires 2014 Gene Troia

Expires 2015 John “Jack” Pauly

Expires 2015 Jean Vissering

Expires 2015 Mark Lane

Expires 2016 (*resigned eff. March 4, 2014*)..... Thomas K. Pierce

Expires 2016 Julie Potter

Expires 2016 Kim B. Watson

Cemetery Commissioners: 5-year term

Expires 2014 Gary E. Hudson

Expires 2015 Elliott Morse

Expires 2016 Allen Ploof

Expires 2017 Pauline Coburn

Expires 2018 Frederick C. Strong

Elementary School Directors:

Expires 2014; 3-year term	Rubin Bennett
Expires 2014; 2-year term	Priscilla Gilbert
Expires 2015; 3-year term	Flor Diaz Smith
Expires 2015; 2-year term	Kimberly Kendall
Expires 2016; 3-year term	Stephen Looke

U-32 School Directors: 3-year term

Expires 2014	Emily Goyette
Expires 2016	Kari Bradley

Town Law Agent: 1-year term; Expires 2014 Vacant

Town Grand Juror: 1-year term; Expires 2014 Vacant

Justices of the Peace: 2-year term; 2/2013–2/2015 (*elected in Nov. 2012*)

Jan Aldrich (I)	Tim Carver (R)	Rob Chickering (I)
Sue Clayton (I)	Richard W. Curtis Jr (R)	Ruth O. Farnham (I)
David B. Grundy (I)	Florence C. Morse (R)	Rebecca Reed (I)
Sally S. Longhi, <i>deceased</i> (R)	Julia Haynes (<i>appointed to fill term</i>)	

Board of Civil Authority: Town Clerk, Selectboard, and Justices of the Peace

Town Board for the Abatement of Taxes:

Board of Civil Authority, Listers, and Town Treasurer

APPOINTED

Assistant Town Clerks	Denise Brown, Abigail Bruce
Assistant Town Treasurers	Denise Brown, Terri Conti
Road Foreman	Mike Garand
Town Administrator	Bruce Johnson
Zoning Administrator (3 years; exp. Nov. 2015)	Bruce Johnson
Acting Zoning Administrator (1 year; exp. Dec. 2014)	Gene Troia
Sewage Officer	Bruce Johnson
Town Attorney	Bruce Bjornlund
Town Health Officer (3 years; exp. 2015)	Dave Grundy
Town Service Officer (1 year; exp. 2014)	Rachael Grossman
Animal Control Officer (1 year; exp. 2014)	Sandy Conti
Assistant Animal Control Officer (1 year; exp. 2014)	Elliott Morse
Town Fire Warden (5 years; exp. 2018)	Ty Rolland
Emergency Management Co-Coordinator (1 year; exp. 2014)	Bill George
Emergency Management Co-Coordinator (1 year; exp. 2014)	Toby Talbot
Town Tree Warden (1 year; exp. 2014)	Paul Cate
Regional Planning, Town Representative (1 year; exp. 2014)	Tim Carver
Alternate (1 year; exp. 2014)	Julie Potter
Transportation Advisory Committee Rep (1 year; exp. 2014)	Frank Pratt
Solid Waste District Representative (1 year; exp. 2014)	Ginny Callan
Wrightsville Beach Recreation District Rep. (3 years; exp. 2016)	Bill Merrylees
Four Corners Schoolhouse Assoc. Rep. (1 year; exp. 2014)	Carolyn Shapiro
State Police Community Advisory Board (1 year; exp. 2014)	Carol Welch
	Don Welch

Green Up Coordinators: 1 year; exp. 2014

Paul Erlbaum

Chris Racanelli

Forest Committee: 3 yearsPaul Cate, *Chair* (2016)

Mark Lane (2014)

Colin Blackwell (2016)

Ken Santor (2016)

Development Review Board: 3 yearsRich Curtis, *Chair* (2015)

Mark Lane (2015)

Ken Santor (2015)

Elizabeth Betsy Catlin (2014)

Steve Kappel (2014)

Kim Watson (2014)

Wm. Gray Ricker, IV (2016)

Jeff Cueto (2016)

Carol Welch (2016)

Recreation Board: 3 years

Jan Aldrich (2014)

Phillip Heinz, *Co-Chair* (2016)

Priscilla Gilbert (2014)

Kris Jensen (2014)

Ben Winters, *Co-Chair* (2015)

Katina Johnson (2014)

Krissy Pozatek (2014)

Kathy Richardson, *Treas.* (2014)

Cristin O'Donnell (2016)

Pete Richards (2016)

Conservation Fund Advisory Committee: 3 yearsSue Chickering, *Chair* (2014)

Michael Dworkin (2016)

Charles Johnson (2015)

Brian Lusignan (2014)

Funding Request Study Committee: 1 year; Exp. 2014Lyn Blackwell, *Chair*

Susan "Charlie" Catlin

Rhoda Chickering

Lindy Johnson

Ann Stanton

Kevin Nadzam

East Montpelier Village Committee: No term setMichelle McFadden, *Chair*

Bob Morey

Casey Northrup

Frank Pratt

Alice Smith

Bob Smith

Jean Vissering

Energy Committee: No term setDave Grundy, *Chair*

Paul Cate

Rob Chickering

James Eniti

Carl Etnier

Erik Esselstyn

Bob Morey

Alex Brown

Renée Carpenter

Revolving Loan Advisory Committee: No term setLeslie Drown, *Chair*

Bruce Bjornlund

Renée Carpenter

Ed Deegan

Ross Hazel

EM Fire District #1 Prudential Committee: 3 yearsSteve Gilman, *Chair* (2014)

Rubin Bennett (2016)

Robert Morey (2015)

Capital Improvement Committee: No term setGene Troia, *Chair*

Dave Burley

Casey Northrup

Julie Potter

Don Welch

Town Charter Committee: No term setEdie Miller, *Chair*

Richard Brock

Ed Deegan

Michael Duane

Carl Etnier

Karen Gramer

Norman Hill

Rick Mastelli

Jack Pauly

Julie Potter

Kim Watson

Municipal Building Committee: Inactive in 2013**Policy and Procedures Committee:** Inactive in 2013**Budget Advisory Committee:** Inactive in 2013**Rally Day Committee:** Inactive in 2013

TOWN OF EAST MONTPELIER ARTICLES OF WARNING FOR ANNUAL TOWN MEETING

March 4, 2014

The legal voters of the Town of East Montpelier, Vermont are hereby warned to meet at the U-32 Middle/High School, 930 Gallison Hill Road in said Town, on **Tuesday**, the **fourth (4th)** day of **March, 2014** at **9:30 AM** to transact the following business and to vote by Australian Ballot from 7:00 AM to 7:00 PM on those Articles so noted:

ARTICLE 1: To elect all necessary officers for the ensuing year. (To be voted by Australian Ballot)

Town Moderator, 1-year term
School District Moderator, 1-year term
Selectboard Member, 3-year term
Selectboard Member, 2-year term
Lister, 3-year term
Auditor, 3-year term
Trustee of Public Funds, 2 of 3-year term (*position vacated in 2013*)
Trustee of Public Funds, 3-year term
Town Law Agent, 1-year term
Town Grand Juror, 1-year term
First Constable, 1-year term
Second Constable, 1-year term
Cemetery Commissioner, 5-year term
Planning Commissioner, 2 of 3-year term (*position vacated in 2014*)
Planning Commissioner, 3-year term
Planning Commissioner, 3-year term
Planning Commissioner, 3-year term
EM Elementary School Director, 3-year term
EM Elementary School Director, 2-year term
U-32 School Director, 3-year term

ARTICLE 2: To hear the reports of several Town Officers and to act thereon.

ARTICLE 3: Shall the Town raise the sum of **\$1,483,545** as proposed by the Selectboard, for laying out and repairing highways and for other necessary Town expenses for fiscal year 2015 (July 1, 2014 through June 30, 2015). (To be voted by Australian Ballot)

ARTICLE 4: Shall the Town raise **\$75,000** for the Capital Reserve Fund. (To be voted by Australian Ballot)

ARTICLE 5: Shall the Town raise the sum of **\$36,775** for Kellogg-Hubbard Library for the support of the Kellogg-Hubbard Library. (To be voted by Australian Ballot)

- ARTICLE 6: Shall the Town adopt the proposed East Montpelier Town Charter as recommended by the East Montpelier Charter Committee and accepted by the East Montpelier Selectboard. (To be voted by Australian Ballot)
- ARTICLE 7: Shall the Town authorize all property taxes for the fiscal year 2015 to be paid to the Treasurer, without discount in two installments and received by the Town Treasurer at the East Montpelier Municipal Building as follows: The first installment will be due on or before 5:00 PM Monday, November 17, 2014 and the second installment will be due on or before 5:00 PM Friday, May 15, 2015.
- ARTICLE 8: Shall the Town authorize the Selectboard to hold any audited fund balance as of June 30, 2014 in a reserve fund to be expended under the control and direction of the Selectboard to cover unanticipated revenue shortfalls and to pay unanticipated general and highway expenses, in accordance with 24 V.S.A. §2804(a).
- ARTICLE 9: Shall the Town adopt the proposed East Montpelier Conflict of Interest Ordinance as recommended by the East Montpelier Charter Committee and accepted by the East Montpelier Selectboard.
- ARTICLE 10: Shall the Town raise the sum of **\$4,400** for the Four Corners Schoolhouse Association for operating expenses during fiscal year 2015.
- ARTICLE 11: Shall the Town raise the sum of **\$7,000** for the East Montpelier Cemetery Commission for the support and maintenance of Town cemeteries during fiscal year 2015.
- ARTICLE 12: Shall the Town raise the sum of **\$9,000** for the East Montpelier Signpost to provide for the production and mailing of six issues of the East Montpelier Signpost for each East Montpelier resident household and non-resident property owner during fiscal year 2015.
- ARTICLE 13: Shall the Town raise the amounts listed below as recommended by the Town's Funding Request Study Committee, or what other amounts, for the following organizations for fiscal year 2015.
- a) American Red Cross \$250
 - b) Central Vermont Adult Basic Education..... \$750
 - c) Central Vermont Community Action Council \$500
 - d) Central Vermont Community Land Trust \$150
 - e) Central Vermont Council on Aging \$1,600

f) Central Vermont Home Health & Hospice	\$5,500
g) Central Vermont Memorial Civic Center	\$1,000
h) Circle (formerly Battered Women's Services & Shelter)	\$675
i) Community Connections	\$2,500
j) Family Center of Washington County	\$500
k) Friends of the Winooski River	\$200
l) Green Mountain Transit	\$1,366
m) Green Up Vermont	\$150
n) Home Share Now	\$600
o) North Branch Nature Center	\$750
p) Onion River Food Shelf	\$1,000
q) People's Health and Wellness Clinic	\$1,250
r) Prevent Child Abuse Vermont	\$300
s) Project Independence	\$250
t) Retired & Senior Volunteer Program	\$275
u) Sexual Assault Crisis Team	\$250
v) Twin Valley Senior Center	\$750
w) Vermont Association for the Blind & Visually Impaired	\$100
x) Vermont CARES	\$150
y) Vermont Center for Independent Living	\$245
z) Washington County Diversion Program	\$450
aa) Washington County Youth Service Bureau	\$400
Total:	\$21,911

ARTICLE 14: Shall the Town raise the sum of **\$5,800** for the Montpelier Senior Activity Center for operating expenses during fiscal year 2015.

ARTICLE 15: Shall the Town raise the sum of **\$8,333** as its share of the annual ongoing cost of providing the Green Mountain Transit Agency commuter bus service along Route 2 with service into Montpelier. This appropriation funds a portion of the total cost of the service, which will also be supported by appropriations from other towns, State and Federal funds, and rider fares.

ARTICLE 16: Shall the Voters of the Town of East Montpelier support the following request to the Vermont Legislature:

Whereas the establishment of a Public Bank in Vermont will help towns reduce the local tax burden by offering low cost bonds for public works and a depository for their accounts with competitive interest,

Whereas a Public Bank that makes loans and investments in Vermont's people and our economy will help create jobs, income, and economic security for all Vermonters,

We call on the State Legislature to create a Public Bank for Vermont that enhances the work of the Vermont Economic Development Authority, the Vermont Student Assistance Corporation, the Vermont Housing Finance Agency, the Municipal Bond Bank, and Vermont chartered community banks and credit unions by accepting deposits from the state and municipal governments and making loan programs available for students, homeowners, municipalities and enterprises to make Vermont economically stable, self-reliant, and successful.

ARTICLE 17: To transact any other business that may properly come before the meeting.

* * *

**EAST MONTPELIER TOWN / SCHOOL FORUM
SATURDAY, MARCH 1, 2014
9:30 AM at the U-32 Middle/High School
930 Gallison Hill Road, East Montpelier**

The Citizens of East Montpelier are invited to attend a Public Hearing and Informational Meeting concerning Australian Ballot Articles and other Warned Articles for the **March 4, 2014 Town and School Meeting**. Candidates for Town and School Offices will be introduced. The School will be first on the Agenda at the Forum, as well as at Town Meeting, followed by the Town.

Dated at East Montpelier, Vermont, this **27th** day of January, 2014.

East Montpelier Selectboard:

SETH GARDNER

CASEY NORTHRUP

CARL ETNIER

STEVE SPARROW

KIM SWASEY

East Montpelier Town Clerk's Office, 28th day of January A.D. 2014
at 9:33 AM received the foregoing East Montpelier Annual
Town Meeting Warning for posting as required by law.

Attest: Teresa E. Conti, Town Clerk

SELECTBOARD REPORT

2013 was a year full of pushing ventures forward, resulting in the completion of a couple of important projects, but highlighted more by a series of major steps forward in long-term efforts to improve the town's infrastructure, both physical and governmental.

In April 2013 the Selectboard created the Charter Committee to examine the concept of, and potentially propose language for, a town charter to alter the standard statutory town governance methodology. This 11-person committee, chaired by Edie Miller, worked steadily from May until November and produced both a draft town charter and a conflict of interest ordinance. Both items are on the 2014 Town Meeting Warrant. The major element of the proposed charter is a shift from an elected town treasurer to a Selectboard-appointed treasurer. Don Welch, our current town treasurer, recommended this switch at 2013 Town Meeting. The conflict of interest ordinance is a more-enforceable version of our existing conflict of interest policy. We heartily thank the committee members for their great work.

In June 2013 we gave official standing to the decade-old East Montpelier Village Committee, a group that has worked tirelessly to bring improvements to the village area. The committee helps oversee the various projects ongoing in the village, including the Park 'n Ride and bus stop facility planned for the Washington Electric Cooperative's storage garage property (on track for 2015 construction) as well as the sidewalk and shoulder enhancement project along the US Rte. 2/VT Rte. 14 corridor (projected for 2016/17 construction). The committee also reviews the plans for the Vermont Agency of Transportation's Village Bridge replacement and southerly Rtes. 2 & 14 intersection reconstruction project. The date for that construction is currently in flux: it could happen as soon as 2014 if bridge conditions warrant, but it's also possible that the project will be delayed until 2016 or later.

At long last the town has an official website: <http://eastmontpeliervt.org>. The Snelling Center for Government developed a website shell for us that we've been slowly molding into a viable information platform for the town. This is your website – please let us know what we can do to make it better. In combination with the wonderful Signpost newsletter and website (www.emsignpost.com) plus the community postings on Front Porch Forum (www.frontporchforum.com), we have a solid foundation to provide the information you want and need.

In other technology news, the digitization of our land records is in progress. In September, the ACS/Xerox 20/20 Perfect Vision Land Records System was installed at the town office. Records are now scanned and indexed immediately upon receipt at the office, allowing Town Clerk Terri Conti to offer easy computer access to the index for and, by summer 2014, the actual digitized copies of the land records back to December 2000. We intend to add back years (3 years are in the budget for FY2015) as time and resources permit. Also, in August 2013 Treasurer Don Welch added an auto-debit option for paying taxes which allows us (with your permission, of course) to automatically deduct tax payments from your bank accounts – no more having to remember deadlines or writing checks.

From mid-2012 through the end of 2013 we worked closely with the Calais Selectboard and the East Montpelier Fire Department to craft a working relationship that reflected the changed circumstances over the past few years as the Emergency Services Facility came on line and the EMFD ambulance service gained maturity. There is now one agreement between the towns and EMFD that covers all the services our valiant volunteers at EMFD provide for us. The operating budget for EMFD will continue as a line item in the Selectboard budget and will be negotiated every year. In a separate agreement, the cost allocation between the two towns for the operating budget is now set at one-third Calais, two-thirds East Montpelier for all budget elements, a slight cost-savings for us over the prior cost split. We want to thank EMFD for its willingness to work with us to keep the operating budget increase at a reasonable level; for FY2015 the net effect of the altered cost split and the limited budget increase will be a 1.8% increase over FY2014, the last of 4 level-funded (by contract) years.

Road Foreman Mike Garand and his crew, Ken Lorden, Frank Campbell, and Craig Seadeek, gave us another excellent year of highway upkeep. We repaved the remaining 2.8 miles of County Road and then had to ask the VT State Police to keep an eye on the speeds – it's been a long time since that road was so smooth. In 2014 we intend to tackle Vincent Flats Road with the repaving of Quaker and Gallison Hill Roads to follow by the end of 2015. In December, we replaced the no-longer-inspectable 2002 town pickup truck with a 2013 GMC Sierra 2500. Over the coming year we'll be investigating options to replace the International Lo-Pro, the smallest of our big trucks.

The FY2015 budget reflects a continuation of our effort to hold the line in almost every area and we're proud to bring forth a decreased general fund budget and an overall budget, including voted articles, calling for less than a 1% increase in the town tax rate. One of the mechanisms we've used to eliminate excess from the budget is to consolidate budget lines, a project we started last year. New this year is the removal of duplicate lines that appeared in the municipal operations area and in individual elected body sections. To maintain solvency with a tight budget, prudence demands some sort of contingency protection so, as part of our overall plan to stabilize the budget, this year we're asking support for a reserve fund that will enable us to keep our budget lines as tight as reasonably possible. The reserve fund will allow the Selectboard to expend any carry-over fund balance to make up for budget shortfalls and, at least to a degree, provide available funds to handle unexpected situations.

Once again, we offer heartfelt thanks to the town employees, school employees, elected officials and volunteers whose work makes East Montpelier such a vibrant and caring community. Special thanks this year to Rick Hopkins, the entire Planning Commission, and all the townspeople that helped during the long process to bring our new, and very much improved, town plan to life.

SETH GARDNER, *Chair* CASEY NORTHRUP, *Vice Chair*
CARL ETNIER STEVE SPARROW KIM SWASEY

PROPOSED MUNICIPAL CHARTER OF THE TOWN OF EAST MONTPELIER

§ 1. Statement of purpose

Under the authority granted by the General Assembly of the State of Vermont, this charter modifies the organization and functioning of local town government in the town of East Montpelier, Vermont. Except when changed by the provisions of this charter, all provisions of the statutes of the state of Vermont relating to municipalities shall apply to the town of East Montpelier. In this charter, no mention of a particular power shall be construed to be exclusive or to restrict the scope of the powers which the town would have if the particular powers were not mentioned, unless this charter otherwise provides. The modifications are intended to accomplish the following goals:

- (a) to help the selectboard more effectively exercise its ultimate responsibility for town affairs;
- (b) to solve problems that the town currently has, has had in the past, or might have in the future;
- (c) to be consistent with democratic control, particularly observing the principle of checks and balances;
- (d) to avoid or minimize unintended consequences from the modification;
- (e) to include changes that can be accomplished only through a charter; and
- (f) to keep the charter simple.

§ 2. Elected offices

- (a) The offices of town grand juror, town agent, and trustees of public funds, are abolished, and the functions assigned to the selectboard.
- (b) In performing the duties of the trustees of public funds, the selectboard will consult with and have the assistance of the town treasurer.

§ 3. Town treasurer

- (a) The selectboard shall appoint a town treasurer in the manner set forth in subsection (b) of this section. The appointee shall be competent in the keeping of records, investments, and accounting, and shall serve at the pleasure of the selectboard. The person chosen need not be a resident or qualified voter of East Montpelier.

- (b) Prior to appointing a town treasurer and no more than 45 days after the treasurer position is vacated, the selectboard shall appoint a committee to review and recommend to the selectboard qualified candidates for the position of treasurer. The committee shall be composed of two residents, a certified public accountant and the following town officers: two members of the selectboard, an auditor, and the town clerk. All except the certified public accountant must be residents of the town of East Montpelier. The committee shall have the authority to solicit candidates, advertise notice of a vacancy in the treasurer's position and to make an investigation of a candidate's credentials and background as the committee deems appropriate. Upon completion of the investigation and interviewing of candidates, the committee shall submit to the selectboard the names of those candidates deemed qualified for the position.
- (c) The selectboard shall appoint a treasurer or, if applicable, notify the committee that none of the candidates shall be appointed, no later than 30 days following the submission of the names of candidates deemed qualified by the committee.
- (d) Members of the committee described in subsection (b) of this section shall serve until a treasurer is appointed by the selectboard. Meetings of the committee shall be warned and conducted as public meetings in accordance with the requirements of Vermont statutes and this charter and the committee shall be entitled to meet in executive session as authorized by 1 V.S.A. §313.
- (e) Until such time as a treasurer is appointed pursuant to this section, the selectboard shall appoint an interim treasurer.

§ 4. Zoning administrator

A zoning administrator shall be nominated by the planning commission and appointed by the selectboard for a term of one year. The zoning administrator may be removed for cause at any time by the selectboard after consultation with the planning commission.

§ 5. Separability

If any provision of this charter is held invalid, the other provisions of the charter shall not be affected thereby. If the application of the charter or any of its provisions to any person or circumstances is held invalid, the application of this charter and its provisions to other persons or circumstances shall not be affected thereby.



CHARTER COMMITTEE

The East Montpelier Charter Committee began work in May. It held an informational hearing to solicit public input in October, and on November 22 submitted its proposal for East Montpelier's first charter to the selectboard. After a public hearing on January 13, the selectboard voted to submit the committee's proposal to the voters at the 2014 Town Meeting.

All municipalities, including the town of East Montpelier, are governed by state law. A charter is, essentially, an amendment to state law that applies to one town only and spells out specific ways in which that town would like to operate. Thus, a charter must be first approved by the town, then by the state legislature.

The committee chose a readily understandable format and proposes three recommended changes in East Montpelier's governance.

- Changing the position of treasurer from an elective office to one appointed by the selectboard on the recommendation of a selection committee;
- Changing the term of office of the zoning administrator from three years to one year; and
- Abolishing the offices of trustees of public funds, town agent and town grand juror and assigning those functions to the selectboard.

In arriving at these details we considered other items for possible inclusion and were guided by the following goals/criteria in making our final decisions:

- to help the selectboard more effectively exercise its ultimate responsibility for town affairs;
- to solve problems that the town currently has, has had in the past, or might have in the future;
- to be consistent with democratic control, particularly observing the principle of checks and balances;
- to avoid or minimize unintended consequences from modifications;
- to include changes that can be accomplished only through a charter;
- to keep the charter simple.

In considering whether offices should be elected or appointed we asked ourselves:

- Is this a policy vs. a procedural position?
- Does one need a certain skill set to carry out the positions?
- Would annual performance review enhance the officer's performance?

We felt the criteria were very important in outlining goals for the changes and included them in the charter itself as section 1.

One of the items the selectboard asked the committee to consider was a conflict of interest directive that could be enforced—i.e. not strictly voluntary. The committee felt this idea had significant merit, but because it could be accomplished by the town approving an ordinance (with no involvement of the state legislature), we recommended that it NOT be part of the charter. You will see this as a separate item on the Warning.

RICHARD BROCK
KAREN GRAMER
JACK PAULY

ED DEEGAN
NORMAN HILL
JULIE POTTER

MICHAEL DUANE
RICK MASTELLI
KIM WATSON

CARL ETNIER
EDIE MILLER

PROPOSED TOWN OF EAST MONTPELIER CONFLICT OF INTEREST ORDINANCE

Article 1. Authority. Under the authority granted in 24 V.S.A. §1984, the Town of East Montpelier hereby adopts the following ordinance concerning conflicts of interest.

Article 2. Purpose. The purpose of this ordinance is to ensure that the business of this municipality will be conducted in such a way that no public official of the municipality will gain a personal or financial advantage from his or her work for the municipality and so that the public trust in municipal officials will be preserved. It is also the intent of this ordinance to insure that all decisions made by municipal officials are based on the best interest of the community at large.

Article 3. Definitions. For the purposes of this ordinance, the following definitions shall apply:

A. **Conflict of interest** means any of the following:

1. A direct or indirect personal or financial interest of a public officer, his or her spouse, household member, child, stepchild, parent, grandparent, grandchild, sibling, aunt or uncle, brother or sister in law, business associate, employer or employee, in the outcome of a cause, proceeding, application or any other matter pending before the officer or before the public body in which he or she holds office or is employed;
2. A situation where a public officer has publicly displayed a prejudgment of the merits of a particular quasi-judicial proceeding. This shall not apply to a member's particular political views or general opinion on a given issue; or
3. A situation where a public officer has not disclosed *ex parte* communications with a party in a quasi-judicial proceeding.

B. **Emergency** means an imminent threat or peril to the public health, safety or welfare.

C. **Necessary action** means administrative functions that cannot reasonably be delayed until a proper quorum is achieved.

D. **Official act or action** means any legislative, administrative or judicial act performed by any elected or appointed officer or employee while acting on behalf of the municipality.

E. **Public body** means any board, council, commission or committee of the municipality.

- F. **Public interest** means an interest of the community as a whole, conferred generally upon all residents of the municipality.
- G. **Public officer** or **public official** means a person elected or appointed to perform executive, administrative, legislative or quasi-judicial functions for the municipality.
- H. **Quasi-judicial proceeding** means a case in which the legal rights of one or more persons who are granted party status are adjudicated, which is conducted in such a way that all parties have opportunities to present evidence and to cross-examine witnesses presented by other parties, which results in a written decision, the result of which is appealable by a party to a higher authority.

Article 4. Disqualification.

- A. A public officer shall not participate in any official action if he or she has a conflict of interest in the matter under consideration.
- B. A public officer shall not personally, or through any member of his or her household, business associate, employer or employee, represent, appear for, or negotiate in a private capacity on behalf of any person or organization in a cause, proceeding, application or other matter pending before the public body in which the officer holds office or is employed.
- C. In the case of a public officer who is an appointee, the public body which appointed that public officer shall have the authority to order that officer to recuse him- or herself from the matter.
- D. Public officers shall not accept gifts or other offerings for personal gain by virtue of their public office that are not available to the public in general.
- E. Public officers shall not use resources not available to the general public, including but not limited to town staff time, equipment, supplies, or facilities for private gain or personal purposes.

Article 5. Disclosure. A public officer who has reason to believe that he or she has or may have a conflict of interest but believes that he or she is able to act fairly, objectively and in the public interest in spite of the conflict of interest shall, prior to participating in any official action on the matter disclose to the public body at a public hearing the matter under consideration, the nature of the potential conflict of interest and why he or she believes that he or she is able to act in the matter fairly, objectively and in the public interest. Nevertheless, the person or public body which appointed that public officer retains the authority to order that officer to recuse him- or herself from the matter, subject to applicable law.

Article 6. Recusal.

- A. A public officer shall recuse him- or herself from any matter in which he or she has a conflict of interest, pursuant to the following:

1. Any person may request that a member recuse him- or herself due to a conflict of interest. Such request shall not constitute a requirement that the member recuse him- or herself;
2. A public officer who has recused him- or herself from a proceeding shall not sit with the board, deliberate with the board, or participate in that proceeding as a board member in any capacity;
3. If a previously unknown conflict is discovered, the board may take evidence pertaining to the conflict and, if appropriate, adjourn to a short deliberative session to address the conflict; and
4. The board may adjourn the proceedings to a time certain if, after a recusal, it may not be possible to take action through the concurrence of a majority of the board. The board may then resume the proceeding with sufficient members present.

In the case of a public officer who is an appointee, the public body which appointed that public officer shall have the authority to order that officer to recuse him- or herself from the matter, subject to applicable law.

Article 7. Enforcement. If a question of a member's disqualification is brought to the attention of any board, commission or committee by any party or person or by another board, commission or committee member, and the member does not disqualify him- or herself, the board, commission or committee shall consider the factual basis for the question and shall decide the matter by majority vote, the challenged member abstaining, before any other business is conducted. A formal vote shall be taken on every question of a conflict. A full report of the issue and discussion shall be made in the minutes of the meeting. Upon majority vote, the board may further request that the offending public officer resign from the board.

Article 8. Exception. The recusal provisions of Article 6 shall not apply if the legislative body of the municipality determines that an emergency exists or necessary action has to be taken and that actions of the public body otherwise could not take place. In such cases, a public officer who has reason to believe he or she has a conflict of interest shall disclose such conflict as provided in Article 5.

Article 9. Appointment of alternate officers. The selectboard may appoint an alternate town officer to serve in place of a disqualified town officer during the period of disqualification or unavailability.

Article 10. Effective Date. This ordinance shall become effective immediately upon its adoption by the voters of East Montpelier.



DEBT SERVICE SCHEDULE: Town of East Montpelier

Notes Payable	Loan Balance	Interest Rate	Debt Service						
			FY13	FY14	FY15	FY16	FY17	FY18	
FY08: Two Int'l Dump/plow Trucks ¹									
Principal Payments	43,662	4.69%	43,662	0					
Interest Payments			2,097						
FY09: Volvo Wheel Loader ²									
Principal Payments	44,460		21,615	22,845	0				
Interest Payments		5.69%	2,530	1,300					
FY11: Emergency Services Facility ³									
Principal Payments	1,995,000	4.34%	105,000	105,000	105,000	105,000	105,000	105,000	105,000
Interest Payments			76,813	74,855	72,518	69,794	66,644	63,116	
FY12: Volvo Excavator ⁴									
Principal Payments	126,610	3.39%	23,663	24,465	25,294	26,151	27,037	0	
Interest Payments			4,290	3,488	2,659	1,802	916		
FY12: Mack Dump/Plow Truck ⁵									
Principal Payments	114,389	2.74%	27,442	28,198	28,975	29,773	0		
Interest Payments			3,151	2,395	1,619	820			
			310,263	262,546	236,065	233,340	199,597	168,116	
PROJECTED DEBT SCHEDULE									
			FY13	FY14	FY15	FY16	FY17	FY18	
	Interest Due		88,881	82,038	76,796	72,416	67,560	63,116	
	Principal Due		221,382	180,508	159,269	160,924	132,037	105,000	
	Debt Payments Due	\$	310,263	262,546	236,065	233,340	199,597	168,116	
Total Outstanding Principal at Fiscal Year End		\$	2,102,739	1,922,231	1,762,962	1,602,038	1,470,001	1,365,001	

NOTES:

1. **FY08 Lease with option to purchase for two International Dump/Plow trucks:**
Purchase agreement payable to Kansas State Bank. Initial down payment of \$65,000 due 7/5/08; followed by annual principal and interest payments of \$45,760 due July 15th of each year. Annual interest averages 4.69% over the life of the lease. Final payment of the lease was paid on July 2, 2012.
2. **FY09 Lease with option to purchase for 2008 Volvo Wheel Loader:**
Purchase agreement payable to Kansas State Bank. Initial payment of \$24,145 due 6/1/10; followed by annual principal and interest payments of \$24,145 due June 1 of each year. Annual interest averages 5.69% over the life of the lease. Final payment of the lease is due June 1, 2014.
3. **FY11 Emergency Services Facility Bond Payments:**
Upon completion of construction in FY10, a twenty (20) year bond for the full construction costs including the interest on the Bond Anticipation Note (BAN) was executed in the authorized amount of \$2.1 million (East Montpelier 2/3 share = \$1,400,000; Calais 1/3 share = \$700,000). Beginning in FY12, the principal payment will be constant (\$105,000 total: East Montpelier = \$70,000; Calais = \$35,000). The interest payment will decline each year as the principal amount is reduced, resulting in a constantly declining annual payment in subsequent years. Payments are made twice a year. In FY13, East Montpelier's share was \$121,208.50 of the \$181,812.75 due. Final payment of the bond is due 12/1/2030.
4. **FY12 Lease with option to purchase for 2008 Volvo Excavator:**
Purchase agreement payable to Kansas State Bank. An initial payment of \$27,953 due 8/15/12 is followed by annual principal and interest payments of \$27,953 due August 15 of each year. Annual interest averages 3.39% over the life of the lease. Final payment of the lease is due August 15, 2016.
5. **FY12 Lease with option to purchase for 2013 Mack Dump/Plow Truck:**
Purchase agreement payable to Kansas State Bank. A down payment of \$30,594, paid 7/18/12, is followed by annual principal and interest payments of \$30,594 due April 10 of each year. Annual interest averages 2.74% over the life of the lease. Final payment of the lease is due April 10, 2016.

TOWN OF EAST MONTPELIER REVENUES

CASH & RECEIPTS

AVAILABLE CASH ON HAND:

NON-TAX RECEIPTS:

	FY13 Budget (7/1/12- 6/30/13)	FY13 Actual (7/1/12- 6/30/13)	Over (Under) FY13	FY14 Budget (7/1/13- 6/30/14)	FY15 Proposed Budget (7/14-6/15)	Change from FY14 Budget Increase (Decrease)	Change fr. FY14 Budget (+/-) %
AVAILABLE CASH ON HAND:	\$100,000	0.00	(100,000.00)	150,000	150,000	0	0%
NON-TAX RECEIPTS:							
Dog licenses	2,600	2,015.00	(585.00)	2,600	2,500	(100)	-3.9%
Excess Weight Fees	400	395.00	(5.00)	400	400	0	0%
Liquor licenses	150	50.00	(100.00)	150	100	(50)	-33.3%
Recording/copy fees	20,000	27,273.00	7,273.00	20,000	25,000	5,000	25.0%
School Share town expenses	9,000	9,238.91	238.91	9,000	9,000	0	0%
Vault fees	5,000	3,967.05	(1,032.95)	4,000	4,000	0	0%
Zoning fees	7,000	4,415.00	(2,585.00)	5,000	5,000	0	0%
Total Non-Tax	44,150	47,353.96	3,203.96	41,150	46,000	4,850	11.8%
Park & Ride Project	0	500.00	500.00	0	0	0	
EM Energy Efficiency Grant	0	9,413.87	9,413.87	0	0	0	
Lister's Grant Education	0	394.94	394.94	0	0	0	
Total Grants	0	10,308.81	10,308.81	0	0	0	
Current use hold harmless	60,000	79,797.00	19,797.00	70,000	80,000	10,000	14.3%
Green Up	225	0.00	(225.00)	225	225	0	0%
ESF Bond Reimbursement - Calais	60,604	60,604.25	0.00	59,952	59,172	(780)	-1.3%
State aid highways	125,000	132,107.98	7,107.98	125,000	130,000	5,000	4.0%
ANR Pilot Program	1,000	1,269.00	269.00	1,000	1,000	0	0%
General State Building Pilot Program ..	3,000	2,435.00	(565.00)	2,500	2,500	0	0%
Traffic fines	8,000	10,236.86	2,236.86	8,000	10,000	2,000	25.0%
Total Reimbursements	257,829	286,450.09	28,620.84	266,677	282,897	16,220	6.1%

Interest / Money Market	500	755.97	255.97	300	500	200	66.7%
Miscellaneous income	100	7,049.22	6,949.22	100	100	0	0%
Tax Sale Expense - Reimbursement	0	10.00	10.00	0	0	0	
Total Other	600	7,815.19	7,215.19	400	600	200	50.0%
Interest on delinquent taxes	10,000	7,944.50	(2,055.50)	7,000	7,000	0	0%
Penalty on delinquent taxes	10,000	21,605.33	11,605.33	10,000	10,000	0	0%
Interest on late taxes	2,000	9,476.52	7,476.52	2,000	4,000	2,000	100.0%
Education retention fees	4,000	8,183.69	4,183.69	8,000	8,000	0	0%
Total Tax Related Charges	26,000	47,210.04	21,210.04	27,000	29,000	2,000	7.4%
TOTAL NON-TAX RECEIPTS	328,579	399,138.09	70,558.84	335,227	358,497	23,270	6.9%
TAXES:							
Select board Budget	1,446,640			1,507,365	1,483,545	(23,820)	-1.6%
Other Money Articles	121,245			129,619	168,219	38,600	29.8%
Total Current Taxes	1,567,885			1,636,984	1,651,764	14,780	0.9%
TOTAL TAXES*	1,567,885	1,566,596.60	(1,288.65)	1,636,984	1,651,764	14,780	0.9%
GRAND TOTAL CASH & RECEIPTS ..	1,996,465	1,965,734.69	(30,729.81)	2,122,211	2,160,261	38,050	1.8%

* Total Property Tax Abatement in FY13 = \$802.94; FY12 taxes abated = \$799.92 + FY13 taxes abated = \$3.02
See page 33 for Town Budget Summary

TOWN OF EAST MONTPELIER EXPENDITURES

GENERAL EXPENSES:

Town Officers

	FY13 Budget (7/1/12- 6/30/13)	FY13 Actual (7/1/12- 6/30/13)	Under (Over) FY13	FY14 Budget (7/1/13- 6/30/14)	FY15 Proposed Budget (7/14-6/15)	Change from FY14 Budget Increase (Decrease)	Change fr. FY14 Budget (+/-) %
Town Clerk	40,000	39,999.96	0.04	41,000	41,000	0	0%
Treasurer	0	26,000.00	(26,000.00)	27,500	29,000	1,500	5.5%
Municipal Employees*	125,000	96,202.14	28,797.86	96,000	99,000	3,000	3.1%
<i>* includes estimated figures for Town/Zoning Administrator \$65,000; Municipal Administrative Assistant \$30,303; Recording Secretary \$3,510.</i>							
Municipal Administrative Assistant	0	71.50	(71.50)	0	0	0	0%
Assistant Town Clerk II	0	93.75	(93.75)	2,500	1,000	(1,500)	-60.0%
Health Officer	1,000	1,000.00	0.00	1,000	1,000	0	0%
Selectboard	5,500	5,500.00	0.00	5,500	5,500	0	0%
PC Stipend	4,750	4,750.00	0.00	4,750	4,750	0	0%
Internal Audit (Town Auditors)	6,650	6,641.25	8.75	6,650	6,650	0	0%
Listers Payroll	28,000	16,339.26	11,660.74	25,000	18,000	(7,000)	-28.0%
Animal Control Officers Stipend	1,500	1,500.00	0.00	1,500	1,500	0	0%
Constables Stipend	1,500	1,500.00	0.00	1,500	1,500	0	0%
Delinquent Tax Collector	10,000	19,104.67	(9,104.67)	10,000	10,000	0	0%
Total Town Officers	223,900	218,702.53	5,197.47	222,900	218,900	(4,000)	-1.8%
Employee Benefits/Insurances							
Social Security/Medicare	32,500	31,788.35	711.65	32,500	34,000	1,500	4.6%
Municipal Retirement	18,200	17,451.14	748.86	19,000	19,000	0	0%
Unemployment	4,800	4,496.00	304.00	4,372	5,600	1,228	28.1%
Health Insurance	55,000	56,229.05	(1,229.05)	60,000	62,000	2,000	3.3%
Long Term Disability	1,600	1,597.81	2.19	1,600	1,600	0	0%
Town Liability Insurance	4,500	4,784.00	(284.00)	5,500	6,200	700	12.7%
Workers Compensation	14,500	12,957.00	1,543.00	15,000	18,400	3,400	22.7%
Total Employee Benefits/ Insurances	131,100	129,303.35	1,796.65	137,972	146,800	8,828	6.4%

Law Enforcement Expenses						
Community Advisory Board	50	50.00	0.00	50	50	0
Vermont State Police	27,500	26,011.56	1,488.44	28,000	30,300	2,300
Total Law Enforcement	27,550	26,061.56	1,488.44	28,050	30,350	2,300
						8.2%
Professional Fees						
Additional Services	400	0.00	400.00	0	0	0
Contracted Payroll Services	5,300	5,150.00	150.00	5,300	5,300	0
External Audit	12,700	15,750.00	(3,050.00)	14,000	15,000	1,000
Legal Fees	8,000	2,386.26	5,613.74	8,000	8,000	0
Total Professional Fees	26,400	23,286.26	3,113.74	27,300	28,300	1,000
						3.7%
Municipal Building						
Custodial	2,700	2,580.00	120.00	2,700	2,700	0
Electricity	2,200	1,403.34	796.66	2,000	1,800	(200)
General Expenses	1,500	914.05	585.95	1,500	1,200	(300)
Heating Fuel	5,000	1,283.43	3,716.57	3,000	2,500	(500)
Repairs/Maintenance	5,000	7,297.02	(2,297.02)	5,000	5,000	0
Telephone	2,600	3,135.58	(535.58)	3,100	2,400	(700)
Water (Crystal Springs)	900	668.00	232.00	900	900	0
Total Municipal Building	19,900	17,281.42	2,618.58	18,200	16,500	(1,700)
						-9.3%
Municipal Operations						
Advertising	2,300	361.78	1,938.22	1,500	2,500	1,000
Copier Lease	2,700	2,506.11	193.89	2,700	2,600	(100)
Education/Seminars	900	210.00	690.00	1,000	2,000	1,000
Equipment Purchases (over \$200)	2,000	298.29	1,701.71	2,000	1,500	(500)
Gifts/Special Occasions	300	341.02	(41.02)	200	300	100
Mileage/Travel Expense	1,500	766.40	733.60	2,000	2,300	300
Fees	0	1,149.76	(1,149.76)	0	500	500
Grounds Maintenance	6,000	7,821.00	(1,821.00)	8,000	8,500	500
						6.3%

EXPENDITURES *(continued)*

	FY13 Budget	FY13 Actual	Under (Over)	FY14 Budget	Proposed FY15 Budget	Increase (Decrease)	Change (+/-) %
Off Premise Record Storage	1,100	1,170.00	(70.00)	1,100	1,100	0	0%
Office Supplies	5,500	4,749.78	750.22	6,000	7,000	1,000	16.7%
Postage	3,900	3,009.34	890.66	3,900	3,600	(300)	-7.7%
Printing	800	1,043.40	(243.40)	800	1,700	900	112.5%
Town Report Printing and Mailing	5,000	4,703.15	296.85	5,200	5,500	300	5.8%
Property and Casualty Insurance	14,500	16,604.00	(2,104.00)	20,000	22,800	2,800	14.0%
Public Records Management	4,000	1,749.72	2,250.28	4,000	15,000	11,000	275.0%
Street Lights	4,800	4,406.94	393.06	4,500	4,500	0	0%
Subscriptions/Memberships	100	0.00	100.00	100	200	100	100.0%
Total Municipal Operations	55,400	50,890.69	(4,509.31)	63,000	81,600	18,600	29.5%
Loans and Interest							
Bond Interest for ESF (20-year)	76,813	76,812.75	0.25	74,855	72,519	(2,336)	-3.1%
Bond Principal for ESF	105,000	105,000.00	0.00	105,000	105,000	0	0%
Truck Leases - 2, 10 Wheel Dump	45,760	45,759.88	0.12	0	0	0	
'09 Volvo Loader	24,145	24,144.52	0.48	24,145	0	(24,145)	-100.0%
'08 Volvo Excavator	27,953	27,952.87	0.13	27,953	27,953	0	0%
'13 Mack Truck	0	50.00	(50.00)	30,954	30,954	0	0%
Tax Anticipation Interest	1,000	1,312.50	(312.50)	1,000	1,000	0	0%
Total Loans and Interest	280,671	281,032.52	(361.52)	263,907	237,426	(26,481)	-10.0%
Computers							
Equipment/Hardware Purchases	3,000	3,377.97	(377.97)	3,000	3,000	0	0%
General Services/Maintenance	8,000	7,218.78	781.22	8,000	8,000	0	0%
GIS Mapping Services	0	0.00	0.00	0	2,100	2,100	
Software	3,500	1,992.02	1,507.98	2,500	2,700	200	8.0%
Total Computer	14,500	12,588.77	1,911.23	13,500	15,800	2,300	17.0%

Constable & Animal Control						
Dues/Subscriptions/Memberships	50	0.00	50.00	0	0	0
Education/Seminars	100	0.00	100.00	0	0	0
Equipment/Supplies	500	0.00	500.00	0	0	0
Mileage/Expenses	700	127.09	572.91	0	0	0
Total Constable & Animal Control	1,350	127.09	1,222.91	0	0	0
Town Clerk & Elections						
Advertising	1,500	191.20	1,308.80	500	0	(500)
Ballot Clerks/Election Workers	1,500	1,189.53	310.47	500	1,600	1,100
Dog Licensing - tags and licenses	200	173.72	26.28	200	200	0
Dues/Subscriptions/Memberships	100	10.00	90.00	100	0	(100)
Education/Seminars	200	100.00	100.00	200	0	(200)
Election Equipment	4,500	3,212.50	1,287.50	1,000	3,500	2,500
Mileage/Travel Expense	800	135.48	664.52	500	0	(500)
Printing/Special Forms	500	167.80	332.20	300	0	(300)
Record Restoration/Preservation	5,000	4,791.00	209.00	3,200	3,000	(200)
Supplies/Miscellaneous	1,200	975.16	224.84	1,000	0	(1,000)
Vault Expenses/Town Records	2,100	2,825.33	(725.33)	2,500	2,500	0
Total Town Clerk & Elections	17,600	13,771.72	3,828.28	10,000	10,800	800
Planning and Zoning						
Advertising & Media	1,100	881.51	218.49	1,100	0	(1,100)
Education/Seminars	400	175.00	225.00	400	0	(400)
Town Plan (copying)	500	400.35	99.65	500	0	(500)
Maps and Supplies	200	1,591.42	(1,391.42)	200	0	(200)
Mileage	100	0.00	100.00	100	0	(100)
Recording Secretary	0	78.00	(78.00)	0	0	0
Total Planning and Zoning Expenses	2,300	3,126.28	(826.28)	2,300	0	(2,300)
Total Planning and Zoning Expenses						
						-100.0%

EXPENDITURES (continued)

	FY13 Budget	FY13 Actual	Under (Over)	FY14 Budget	Proposed FY15 Budget	Increase (Decrease)	Change (+/-) %
Auditors							
Education/Seminars	250	0.00	250.00	250	0	(250)	-100.0%
Total Auditors Expenses**	250	0.00	250.00	250	0	(250)	-100.0%
<i>** Town Report Printing and Mailing moved to Municipal Operations.</i>							
Listers							
Dues/Subscriptions/Memberships	55	56.13	(1.13)	60	0	(60)	-100.0%
Education/Seminars	800	425.00	375.00	500	0	(500)	-100.0%
M&S CAMA software	400	231.85	168.15	250	0	(250)	-100.0%
Media/Advertising	350	205.42	144.58	350	0	(350)	-100.0%
Mileage/Misc	750	111.48	638.52	500	0	(500)	-100.0%
Repayment of Reappraisal Fund	0	0.00	0.00	0	0	0	
Services	500	0.00	500.00	0	0	0	
Tax Map Maintenance	2,000	1,829.00	171.00	1,800	0	(1,800)	-100.0%
Total Lister Expenses	4,855	2,858.88	1,996.12	3,460	0	(3,460)	-100.0%
Dues and Fees							
CV Economic Development	900	900.00	0.00	900	900	0	0%
CV Regional Planning Commission ...	2,705	2,704.80	0.20	2,705	2,834	129	4.8%
CV Solid Waste Mgt. Dist.	5,462	5,152.00	310.00	2,576	2,580	4	0.2%
VT Association of Conservation Districts	100	100.00	0.00	100	100	0	0%
State Education Tax Reconciliation	8,000	0.00	8,000.00	0	0	0	
VT League Cities & Towns	3,443	3,443.00	0.00	3,403	3,629	226	6.6%
Washington County Court Expense	21,145	21,145.00	0.00	22,252	22,260	8	0%
Wrightsville Beach Dist.	1,351	1,328.50	22.00	1,329	1,329	0	0%
Total Dues and Fees	43,106	34,773.30	8,332.20	33,265	33,632	367	1.1%

Budget Requests							
Fire Department	98,096	98,096.25	(0.25)	98,096	100,967	2,871	2.9%
Ambulance Service	95,542	95,542.00	0.00	95,542	96,117	575	0.6%
Rally Day Committee	0	0.00	0.00	500	0	(500)	-100.0%
Recreation Board	3,000	3,000.00	0.00	3,000	3,000	0	0%
Total Budget Requests	196,638	196,638.25	-0.25	197,138	200,084	2,946	1.5%
TOTAL GENERAL EXPENSES	1,045,520	1,010,442.62	35,076.88	1,021,242	1,020,192	(1,050)	-0.1%
GRANTS AND SPECIAL PROJECTS							
Energy Efficiency Project	0	9,515.00	(9,515.00)	0	0	0	0%
Invasive Species Control	0	2,125.00	(2,125.00)	1,000	1,000	0	0%
EM Village Grant Projects	0	0.00	0.00	25,000	12,500	(12,500)	-50.0%
2014 VTrans Structures Grant 10% Match	0	0.00	0.00	0	19,500	19,500	
Storm - Flood 2011	0	10,664.32	(10,664.32)	0	0	0	
TOTAL GRANTS & SPECIAL PROJECTS	0	22,304.32	(22,304.32)	26,000	33,000	7,000	26.9%
HIGHWAY EXPENSES:							
Highway Operations							
Chloride	25,000	20,917.76	4,082.24	30,000	30,000	0	0%
Crack Sealant	15,000	12,000.00	3,000.00	14,000	9,000	(5,000)	-35.7%
Culverts	6,800	6,847.49	(47.49)	7,200	5,000	(2,200)	-30.6%
Diesel	60,000	65,385.72	(5,385.72)	62,000	63,500	1,500	2.4%
Education/Seminars - Highway Personnel	600	60.00	540.00	600	600	0	0%
Equipment Rentals	6,000	7,025.25	(1,025.25)	7,000	7,000	0	0%
General Supplies	14,000	14,259.69	(259.69)	14,000	14,000	0	0%
Gravel	99,000	103,022.51	(4,022.51)	101,000	104,000	3,000	3.0%
Green Up Expenses	400	-106.63	506.63	500	500	0	0%
Guardrails	7,000	4,143.25	2,856.75	7,000	7,000	0	0%
Haz Mat disposal	750	577.90	172.10	750	750	0	0%

EXPENDITURES <i>(continued)</i>	FY13 Budget	FY13 Actual	Under (Over)	FY14 Budget	Proposed FY15 Budget	Increase (Decrease)	Change (+/-) %
Pavement Management	3,000	5,668.91	(2,668.91)	4,000	3,000	(1,000)	-25.0%
Pavement Markings	5,000	4,189.92	810.08	5,000	5,000	0	0%
Paving	150,000	71,210.32	78,789.68	280,000	280,000	0	0%
Reciprocal Road Maintenance	1,300	1,312.50	(12.50)	1,300	1,300	0	0%
Road Fabric	4,000	-699.78	4,699.78	5,000	4,000	(1,000)	-20.0%
Roadside Mowing	6,500	5,570.00	930.00	6,500	6,700	200	3.1%
Salt	57,000	50,386.93	6,613.07	57,000	58,700	1,700	3.0%
Sand	79,000	45,160.50	33,839.50	50,000	50,000	0	0%
Signs	7,000	1,478.70	5,521.30	7,000	5,000	(2,000)	-28.6%
Stabilization Fabric	2,500	1,124.61	1,375.39	3,000	3,000	0	0%
Uniforms	3,500	3,119.41	380.59	3,500	3,600	100	2.9%
Weather Reporting	2,900	2,061.27	838.73	2,900	900	(2,000)	-69.0%
Total Highway/Operation Expenses	556,250	424,716.23	131,533.77	669,250	662,550	(6,700)	-1.0%
Town Garage Expenses							
Electricity	2,100	1,528.99	571.01	2,100	1,500	(600)	-28.6%
General Expenses	2,500	1,780.10	719.90	2,500	2,000	(500)	-20.0%
Heating Fuel	7,500	5,550.10	1,949.90	7,500	7,000	(500)	-6.7%
Bldg Repairs and Maintenance	1,100	150.00	950.00	1,100	1,000	(100)	-9.1%
Rubbish	1,550	1,590.62	(40.62)	1,600	1,600	0	0%
Security	1,000	360.50	639.50	1,100	500	(600)	-60.0%
Telephone/Communications	2,700	2,218.58	481.42	2,700	2,700	0	0%
Total Garage Expenses	18,450	13,178.89	5,271.11	18,600	16,300	(2,300)	-12.4%
Vehicle Equipment / Repairs							
Vehicle - Gas/Oil/Grease		8,241.48					
Vehicle - Maint/Supplies/Equipment		18.39					

Vehicle - Plows/Blades				1,828.15					
Vehicle - Tires/Chains				14,173.00					
'02 Chev Pickup				1,386.62					
'13 GMC Sierra Pickup				0.00					
'06 John Deere Grader				5,362.30					
'07 International Dump Truck				8,785.61					
'08 International Dump Truck...288				1,748.38					
'08 International Dump Truck...289				6,708.58					
'08 Volvo Excavator				412.50					
'08 Volvo Loader				1,011.28					
'13 Mack Truck				1,252.62					
'82 Ford Chloride Truck				655.51					
'98 MorBark Brush Chipper				0.00					
York Rake				0.00					
Total Equipment Repairs	50,000	51,584.42	(1,584.42)	50,000	50,000	0	0%		
Highway Labor									
Total Labor	205,000	188,012.72	16,987.28	207,500	210,000	2,500	1.2%		
Total Labor Highway Budget	205,000	188,012.72	16,987.28	207,500	210,000	2,500	1.2%		
TOTAL HIGHWAY BUDGET	829,700	677,492.26	152,207.74	945,350	938,850	(6,500)	-0.7%		
TOTAL SELECTBOARD BUDGET ...	1,875,220	1,710,239.20	164,980.30	1,992,592	1,992,042	(550)	0%		
Voted Articles									
Capital Reserve Fund	50,000	50,000.00	0.00	50,000	75,000	25,000	50.0%		
Cemetery Commission	8,000	8,000.00	0.00	8,500	7,000	(1,500)	-17.6%		
Four Corners Schoolhouse	3,900	3,900.00	0.00	4,400	4,400	0	0%		
Kellogg-Hubbard Library	32,296	32,296.00	0.00	36,775	36,775	0	0%		
East Montpelier Signpost	0	0.00	0.00	0	9,000	9,000			
GMTA Rte 2 Commuter Bus Service ...	8,333	8,333.00	0.00	8,333	8,333	0	0%		

EXPENDITURES *(continued)*

	FY13 Budget	FY13 Actual	Under (Over)	FY14 Budget	Proposed FY15 Budget	Increase (Decrease)	Change (+/-) %
East Montpelier Village Signs	2,000	844.80	1,155.20	0	0	0	
Central Vermont Memorial Civic Center	1,000	1,000.00	0.00	0	0	0	
North Branch Nature Center	0	0.00	0.00	750	0	(750)	-100.0%
Montpelier Senior Activity Center	0	0.00	0.00	2,800	5,800	3,000	107.1%
Total Voted Articles	105,529	104,373.80	1,155.20	111,558	146,308	34,750	31.1%
Funding Requests							
American Red Cross	0	0.00	0.00	250	250	0	0%
Central Vermont Adult Basic Education .	0	0.00	0.00	0	750	750	
Central Vermont Community Action	400	400.00	0.00	500	500	0	0%
Central Vermont Community Land Trust	150	150.00	0.00	150	150	0	0%
Central Vermont Council on Aging	1,500	1,500.00	0.00	1,600	1,600	0	0%
Central Vermont Home Health Hospice .	3,200	3,200.00	0.00	4,200	5,500	1,300	31.0%
Central Vermont Memorial Civic Center	0	0.00	0.00	1,000	1,000	0	0%
Circle (Battered Women's Serv and Shelter)	675	675.00	0.00	675	675	0	0%
Community Connections	2,500	2,500.00	0.00	2,500	2,500	0	0%
Family Center of Washington County ..	500	500.00	0.00	500	500	0	0%
Friends of the Winooski River	150	150.00	0.00	200	200	0	0%
Green Mountain Transit	1,366	1,366.00	0.00	1,366	1,366	0	0%
Green-up Vermont	150	150.00	0.00	150	150	0	0%
Home Share Now	0	0.00	0.00	0	600	600	
Montpelier Senior Center	400	400.00	0.00	0	0	0	
North Branch Nature Center	0	0.00	0.00	0	750	750	
Onion River Food Shelf Inc.	800	800.00	0.00	1,000	1,000	0	0%
People's Health & Wellness Clinic, Inc. .	950	950.00	0.00	950	1,250	300	31.6%
Prevent Child Abuse of Vermont	250	250.00	0.00	300	300	0	0%
Project Independence	250	250.00	0.00	250	250	0	0%
Retired & Senior Volunteer Program	275	275.00	0.00	275	275	0	0%

Sexual Assault Crisis Team	200	200.00	0.00	200	250	50	25.0%
Twin Valley Seniors, Inc.	500	500.00	0.00	750	750	0	0%
U-32 Project Graduation	300	0.00	300.00	0	0	0	0%
Vt Association for Blind & Visually Impaired	100	100.00	0.00	100	100	0	0%
Vermont Cares	150	150.00	0.00	150	150	0	0%
Vermont Center for Independent Living .	200	200.00	0.00	245	245	0	0%
Washington County Diversion Program .	350	350.00	0.00	350	450	100	28.6%
Washington County Youth Service Bureau	400	400.00	0.00	400	400	0	0%
Total Funding Requests	15,716	15,416.00	300.00	18,061	21,911	3,850	21.3%
Total Voted Articles & Funding Requests	121,245	119,789.80	1,455.20	129,619	168,219	38,600	29.8%
GRAND TOTAL TOWN EXPENSES ..	1,996,465	1,830,029.00	166,435.50	2,122,211	2,160,261	38,050	1.8%
Grand Total Revenues	1,996,465	1,965,734.69	30,729.81	2,122,211	2,160,261	38,050	1.8%
Net Income	0	135,705.69	135,705.69	0	0	0	

TOWN BUDGET SUMMARY							
	FY11:	FY12:	FY13:	FY14:	FY15:		
	7/10-6/11	7/11-6/12	7/12-6/13	7/13-6/14	7/14-6/15		
Selectboard w/o Voted Articles	1,479,059	1,586,197	1,875,219	1,992,592	1,992,042		
Less: Cash on Hand	55,000	95,000	100,000	150,000	150,000		
Subtotal	1,424,059	1,491,197	1,775,219	1,842,592	1,842,042		
Less: Proposed Non-Tax Receipts	276,575	276,975	328,579	335,227	358,497		
Municipal Proposed for Tax w/o Articles ...	1,147,484	1,214,222	1,446,640	1,507,365	1,483,545		
Plus: Voted Articles	268,179	268,729	121,245	129,619	168,219		
Total Town Current Taxes	1,415,663	1,482,951	1,567,885	1,636,984	1,651,764		

TOWN PAYROLL SUMMARY

Employee	FY13 Salary	Salary & Benefits*	Employee	FY13 Salary	Salary & Benefits*
OFFICE			STIPEND		
Bookmyer-Baker, Dina	8,062	8,705	Conti, Sandy	2,000	2,153
Brown, Denise**	27,747	38,467	Etnier, Carl	1,000	1,077
Bruce, Abigail	94	101	Gardner, Seth	1,000	1,077
Chickering, Rob	2,640	2,842	Grundy, Dave	1,000	1,077
Clayton, Putnum	5,550	5,975	Haynes, Paul	500	538
Conti, Terri**	41,517	46,966	Hess, Scott	500	538
Fillion, Deborah	6,296	6,778	Hopkins, Rick	750	807
Flynn, Kristi	2,815	3,030	Johnson, Bruce	1,500	1,615
Gramer, Karen	19,028	20,483	Lane, Mark	500	538
Grundy, Dave	304	327	Morse, Elliott	500	538
Hazel, Ross	8,115	8,736	Northrup, Casey	1,000	1,077
Johnson, Bruce**	59,363	67,306	Pauly, Jack	500	538
Longhi, Sally	41	44	Pierce, Thomas	500	538
Welch, Donald	26,000	27,989	Santor, Ken	500	538
<i>subtotal</i>	\$207,571	\$237,749	Sparrow, Steve	1,000	1,077
HIGHWAY			Troia, Gene	500	538
Abbott, James	816	878	Vissering, Jean	500	538
Blow, Gordon	256	276	Watson, Kim	500	538
Campbell, Frank**	44,515	67,495	<i>subtotal</i>	\$14,250	\$15,340
Garand, Michael**	59,011	84,773	CEMETERY		
Lorden, Ken**	45,397	51,333	Morse, Elliott	2,280	2,454
Pelchuck, Brian	584	629	Ploof, Al	2,012	2,166
Seadeek, Craig**	38,951	57,323	<i>subtotal</i>	\$4,292	\$4,620
<i>subtotal</i>	\$189,530	\$262,707	TOTALS		
				<u>\$415,643</u>	<u>\$520,416</u>

* Benefits include Town's share of FICA (Social Security) and Medicare.

** Employees' benefits also include Health Insurance (employer-paid premiums for coverage by Town's Health Insurance plan), Retirement, and Long-Term Disability.

NOTE: Totals above do not include \$1,189.53 paid to Election Workers in FY13.
Totals above do not include Workers Compensation (\$12,957) and Unemployment Insurance (\$4,496) coverage for road crew and office staff in FY13.

BALANCE SHEET GOVERNMENTAL FUNDS

JUNE 30, 2013

	Major Funds		Nonmajor Funds	
	General Fund	Capital Reserve Fund	Other Governmental Funds	Total Governmental Funds
ASSETS				
Cash and investments	\$ 826,588	\$ 135,387	\$ 190,211	\$ 1,152,186
Delinquent taxes, and interest receivable	175,245	0	0	175,245
Due from other funds	0	83,958	141,234	225,192
Other receivable	9,000	0	0	9,000
Prepaid expenses	26,055	0	0	26,055
Note receivable	0	0	295,816	295,816
Total assets	<u>\$ 1,036,888</u>	<u>\$ 219,345</u>	<u>\$ 627,261</u>	<u>\$ 1,883,494</u>
LIABILITIES AND FUND BALANCES				
Liabilities				
Accounts payable	\$ 37,834	\$ 0	\$ 130	\$ 37,964
Accrued payroll expenses	13,205	0	0	13,205
Deferred revenue - taxes	125,367	0	0	125,367
Deferred revenue - grants	0	0	295,816	295,816
Tax sale funds held	106,722	0	0	106,722
Due to other funds	225,192	0	0	225,192
Total liabilities	<u>508,320</u>	<u>0</u>	<u>295,946</u>	<u>804,266</u>
Fund Balances				
Nonspendable:				
Prepays	26,055	0	0	26,055
Permanent fund	0	0	50,000	50,000
Restricted:				
Permanent fund	0	0	373	373
Special revenue purposes	0	0	246,340	246,340
Assigned:				
FY 14 expenditures	150,000	0	0	150,000
Capital project purposes	0	219,345	34,602	253,947
Fire Station #1 purposes	4,904	0	0	4,904
Unassigned	347,609	0	0	347,609
Total fund balances	<u>528,568</u>	<u>219,345</u>	<u>331,315</u>	<u>1,079,228</u>
Total liabilities and fund balances	<u>\$ 1,036,888</u>	<u>\$ 219,345</u>	<u>\$ 627,261</u>	<u>\$ 1,883,494</u>

EAST MONTPELIER FY13 TAXES RAISED

Base Tax Rates:

School - Homestead	\$ 1.4516
School - Non-Residential	\$ 1.4203
Town	\$ 0.5411
Local Agreement	\$ 0.0057

Total Homestead Tax Rate **\$ 1.9984**

Total Non-Residential Rate **\$ 1.9671**

Values, includes Farm Contracts/Local Agreements:

Municipal Grand List	\$ 2,893,619.47
Homestead Edu. Grand List	2,261,627.43
Non-Residential Edu. Grand List	636,918.02

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Taxes to be raised (as billed):

at Town Tax Rate:	$0.5411 \times 2,893,619.47 =$	1,565,737.42
at Local Agreement Rate:	$0.0057 \times 2,893,619.47 =$	16,493.77
at Homestead Tax Rate:	$1.4516 \times 2,261,627.43 =$	3,282,978.22
at Non-Res. Tax Rate:	$1.4203 \times 636,918.02 =$	904,614.64
plus late homestead filing penalties		1,749.49

TOTAL* **\$ 5,771,573.54**

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FY2013 TAXES as of 5/16/13

Current Taxes Collected	5,501,502.40
Abated TY12/13 taxes	2.83
Uncollected TY12/13 taxes as of 5/16/13	270,068.32
TOTAL*	\$5,771,573.55

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2013 EDUCATION TAX BREAKDOWN

Total Due Schools **\$4,195,900.31**

Town payments to schools:

EMES	1,745,830.92
U-32	1,763,376.96
State adjustment payments	686,692.43
Total education tax paid	4,195,900.31
Balance due school district (within 120 days)	0.00

* Difference of \$0.01 between taxes billed and taxes collected is due to rounding.

DELINQUENT TAXES

Tax Year	Taxes Due July 1, 2012	Paid In FY13	Abated FY13	Balance Due June 30, 2013
TY09/10	4,308.03	4,308.03	0.00	0.00
TY10/11	31,351.19	27,205.03	0.00	4,146.16
TY11/12	92,147.96	77,179.45	0.00	14,968.51
	<u>\$127,807.18</u>	<u>\$108,692.51</u>	<u>\$0.00</u>	<u>\$19,114.67</u>
TY12/13 Del. Taxes Submitted to Collector on 5/16/13*	270,065.49	132,742.20	0.00	137,323.29
	<u>\$323,703.04</u>	<u>241,434.71</u>	<u>0.00</u>	<u>156,437.96</u>
Interest on Delinquent Tax		16,284.05 **		
Total Delinquent Taxes and Interest collected in FY13		<u>\$257,718.76</u>		

* TY12/13 Delinquent Taxes Due adjusted as follows:

\$ 267,038.72	Town Treasurer's Levy of Delinquent Taxes 5/16/13
+ 3,026.77	Tax payment returned for insufficient funds.
<u>\$ 270,065.49</u>	Del. Taxes submitted to Collector

** In addition to Interest on Delinquent Taxes, the Town collected \$9,476.52 in Late Interest (as described in the Notice below)
Also note: \$19,324.63 Penalties collected in FY13 (\$19,027.79 paid to Collector of Delinquent Taxes in FY13; see Payroll on page 34)



TAX COLLECTION NOTICE

In August, one property tax bill is sent out payable in two installments. The first installment is due in November, and the second is due in May.

The due date and time is voted on at Town Meeting each year. Property taxes **must** be received in the Town Treasurer's office by 5:00 P.M. on the due date. **Postmarked tax payments dated on or before the tax due date, but received after the tax due date are NOT accepted as timely payments.** First installment taxes not received by the due date in November are charged Late Interest of 1% per month. Any taxes not received by the due date in May are turned over to the Collector of Delinquent Taxes, and charged an 8% penalty in addition to 1% per month delinquent interest.

The second installment of property taxes for tax year 2013/2014 is due by 5:00 P.M. on Wednesday, May 15, 2014. A slot has been installed in the back door for after-hours drop off convenience.

TOWN PROPERTY

(Information as of December 31, 2013)

LAND, BUILDINGS, AND CEMETERIES

Town Office	0.60 acre
Town Garage	24.20 acres
Town Salt Shed	1.50 acres
Templeton Fire Station	1.00 acre
Emergency Services Facility	1.52 acres
Town Forest	96.36 acres
North St. (Baird)	45.73 acres
Rte. 2 (Benton)	10.42 acres
Coburn Rd. (Soule)	5.00 acres
Recreation Field	12.00 acres
Coburn Covered Bridge	
Cate Cemetery	0.67 acre
Cutler Cemetery	2.70 acres
Doty Cemetery	2.80 acres
Quaker Cemetery	0.42 acre
Tinkham Cemetery	0.20 acre
Village Cemetery	2.70 acres, <i>incl. former Town Hall lot</i>
Wheeler Cemetery	1.30 acres

Note: EMES and 18 acres belong to the East Montpelier Elementary School District

VEHICLES, ETC. as of Dec. 31		Mileage	Hours
2013	GMC Sierra 2500 HD Pickup	1,245	N/A
2013	Mack 10-wheel Dump Truck	17,589	1,232
2008	Excavator	N/A	2,165
2008	Volvo 4-wheel Bucket Loader	N/A	2,202
2008	International 10-wheel Dump Truck (v#288)		
	incl. Sand Spreader, Plow and Wing	57,257	3,857
2008	International 10-wheel Dump Truck (v#289)		
	incl. Sand Spreader, Plow and Wing	65,341	3,994
2007	International 4200 Dump Truck "Low Pro"	57,192	4,969
2006	John Deere 772D Grader	N/A	5,519
2002	Chevy Silverado Ext Cab 3/4 Ton 4WD	(traded in)	
1998	MorBark Brush Chipper	N/A	835
1982	GMC Chloride Truck	25,469	N/A
2009	Kubota Lawn Tractor (Cemetery Comm.)	N/A	499

CAPITAL ASSETS

As of June 30, 2013, the Town had \$3,763,164 invested in capital assets, net of depreciation, including buildings, equipment, vehicles, and infrastructure. This represents a net decrease of \$16,498 from June 30, 2012. The capital asset addition during FY13 was paving.

	June 30, 2013	June 30, 2012
<i>Capital asset not depreciated:</i>		
Land	\$ 115,600	\$ 115,600
<i>Capital assets being depreciated:</i>		
Buildings	2,060,548	2,105,960
Equipment and Vehicles	611,481	705,795
Infrastructure	975,535	852,307
Total Capital Assets, Net of Depreciation	\$ 3,763,164	\$ 3,779,662



REVOLVING LOAN ADVISORY COMMITTEE

In 2013, the Town continued to receive repayments on the Sandy Pines loan in the amount of \$1,319.20 per month. (*See report on page 46.*) Throughout 2013 the committee made attempts to create awareness of the potential loan funds that are available to the town residents. These notices were given in the Signpost and on the Front Porch Forum. The committee received just a couple inquiries for potential loans on residents needs. In the fall of 2012 the committee was approached by the East Montpelier Senior Living Initiative (EMSLI) for potential funding. In the spring/summer EMSLI had pulled together more information regarding permits and tests to see if they could move forward with their project. EMSLI has requested \$20,000 toward said permits and tests. The committee conducted a public meeting in November 2013 to discuss this potential obligation and voted to approve this funding as a grant with the stipulation that if EMSLI moves forward and can acquire funding to build the Senior Housing, that this grant be transitioned into a deferred loan.

If you or someone you know that is a resident of East Montpelier and is in need of repairs to your home or small business initiative/start up, please feel free to contact Leslie Drown, 279-2782, to discuss your potential project/need. As always the committee will meet in a public forum to discuss any potential projects.

LESLIE DROWN, *Chair*

BRUCE BJORN LUND
ED DEEGAN

RENÉE CARPENTER
ROSS HAZEL

PASS-THROUGH ACCOUNTS

	<i>Paid to State</i>	<i>Balance Due</i>
Dog State Rabies Program	\$476.00	(\$95.00)
State Dog Spay / Neuter Program	1,332.00	632.00
Marriage and Civil Union Licenses	385.00	140.00
Fish & Wildlife	258.50	18.50
<i>(Pass-through funds are fees collected by the Town Clerk and paid to the State.)</i>		<u>\$695.50</u>

RESTRICTED FUNDS SUMMARY

Permanent Funds account for assets held by the Town pursuant to a trust agreement. The principal portion of this fund type must remain intact, but the earnings may be used to achieve the objectives of the fund: Carlton C. Smith Recreational Fund and the Perpetual Care Fund portion of the Cemetery Commission's accounts.

Special Revenue Funds are proceeds of specific revenue sources that are either legally restricted to specified purposes or designated to finance particular functions or activities of the Town. These restricted funds include: East Montpelier Fireworks, Emergency Services, Grand List Reappraisal, Land Conservation, Special Bridge and Culvert Projects Reserve, Town Forest, VECAN Grant, Veterans Memorial, Capital Reserve, Cemetery's expendable savings accounts, Sandy Pines Community Development Fund, Rally Day, and Recreation Board.

CARLTON C. SMITH RECREATIONAL FUND

Beginning Balance – July 1, 2012	\$52,065.38
Interest Income	257.90
Four Corners School House	(650.00)
East Montpelier Trails	(650.00)
Recreation Board	(650.00)
Ending Balance – June 30, 2013	<u>\$50,373.28</u>
<i>\$50,000 bequest held in a CD; interest used for recreation in town.</i>	

EAST MONTPELIER FIREWORKS FUND

Beginning Balance – July 1, 2012	\$ 133.79
Donations and Interest Income	35.01
Northstar Fireworks	(168.80)
Ending Balance – June 30, 2013	<u>\$0.00</u>
<i>Funded with donations to support fireworks on Rally Day.</i>	

EMERGENCY SERVICES FUND

Beginning Balance – July 1, 2012	\$35,109.36
Interest Income	42.71
Expenses	(550.00)
Ending Balance – June 30, 2013	<u>\$34,602.07</u>

GRAND LIST REAPPRAISAL FUND

Beginning Balance – July 1, 2012	\$34,974.41
Interest Income	33.77
Received from State of Vermont	11,371.50
Ending Balance – June 30, 2013	\$46,379.68

LAND CONSERVATION FUND

Beginning Balance – July 1, 2012	\$24,934.38
Interest Income	81.98
Ending Balance – June 30, 2013	\$25,016.36

RALLY DAY SPECIAL REVENUE FUND

Beginning Balance – July 1, 2012	\$ 165.62
Donations and Sponsorships	2,877.00
Expenses	-2,897.57
Ending Balance – June 30, 2013	\$ 145.05

SPECIAL BRIDGE AND CULVERT PROJECTS RESERVE FUND

Beginning Bank Balance – July 1, 2012	\$1,167.32
Interest Income	1.41
Ending Bank Balance – June 30, 2013	\$1,168.73

TOWN FOREST FUND

Beginning Balance – July 1, 2012	\$26,756.27
Interest Income	2.90
Ending Balance – June 30, 2013	\$26,759.17

VECAN* GRANT FUND

Beginning Balance – July 1, 2012	\$3,000.00
Moved to “Energy Project”	(3,000.00)
Ending Balance – June 30, 2013	\$ 0.00

**Vermont Energy & Climate Action Network*

VETERANS MEMORIAL FUND

Beginning Balance – July 1, 2012	\$1,390.78
Interest Income	5.29
Ending Balance – June 30, 2013	\$1,396.07

CAPITAL RESERVE PROGRAM: ANNUAL CONTRIBUTIONS / DISTRIBUTIONS / BALANCE

	FY2012			FY2013			FY2014			FY2015			FY2016			FY2017			FY2018		
	Fund			Fund			Fund			Fund			Fund			Fund			Fund		
	Balance	in	out	Balance	in	out	Balance	in	out	Balance	in	out	Balance	in	out	Balance	in	out	Balance	in	out
Trucks	92,203	0	30,594	61,609	0	23,485	38,124	75,000	80,000	33,124	50,000	35,000	48,124	25,000	35,000	38,124	25,000	0	63,124	25,000	0
Heavy Equipment	181,600	0	0	181,600	50,000	0	231,600	-150,000	0	81,600	55,000	0	136,600	85,000	0	221,600	85,000	300,000	6,600	300,000	0
EMFD Earmark	104,500	0	0	104,500	0	0	104,500	0	0	104,500	0	0	104,500	0	0	104,500	0	0	104,500	0	0
Paving	-179,602	50,000	0	-129,602	0	0	-129,602	150,000	0	20,398	20,000	0	40,398	15,000	0	55,398	15,000	0	70,398	15,000	0
Interest	674	564		1,238	300		1,538	300		1,838	300		2,138	300		2,438	300		2,738	300	
TOTALS	199,375	50,564	30,594	219,345	50,300	23,485	246,160	75,300	80,000	241,460	125,300	35,000	331,760	125,300	35,000	422,060	125,300	300,000	247,360	125,300	300,000

Trucks: FY2013: Replaced '05 International 10-wheeler with '13 Mack 10-wheeler
FY2014: Replaced '02 Chevy Pickup with '13 GMC Sierra Pickup
FY2015: Replace '07 International Lo Pro
FY2016: Replace '08 International 10-wheeler (one with higher mileage)
FY2017: Replace '08 International 10-wheeler (one with lower mileage)
FY2020: Replace Lo Pro Replacement (5-year rotation)
FY2020: Replace '13 Mack 10-wheeler (7-year rotation)

Heavy Equipment: FY2018: Replace '06 John Deere Grader
FY2021: Replace '08 Volvo Loader
FY2024: Replace '08 Volvo Excavator

Paving: FY2011: Paved Towne Hill Road (Gallison Hill to Rt 2); Quaker Hill Road (1/4 mile)
FY2012: Paved County Road (2 miles); Towne Hill Road (Gallison Hill to Montpelier line); Muddy Brook Road
FY2013: Paved Center Road
FY2014: Paved County Road (remainder, 2.8 miles)
FY2015: Vincent Flats Road; Gallison Hill Road
FY2016: Quaker Road
FY2017: Resume 7-year maintenance rotation

CAPITAL RESERVE FUND

Beginning Balance – July 1, 2012		\$199,374.49
CD – Beginning Balance	134,911.88	
CD – Interest earned	474.81	
CD – Ending Balance		135,386.69
Money Market – Beginning Balance	64,462.61	
Money Market – Interest earned	89.01	
FY13 Appropriation (2012 Art. 4)	50,000.00	
Capital Distribution: 2013 Mack truck	(30,593.72)	
Money Market – Ending Balance		83,957.90
Ending Bank Balance – June 30, 2013		\$219,344.59

Capital Reserve for the Emergency Services Facility (ESF)

In the agreements reached with the East Montpelier Fire Department (EMFD) for the use of the ESF (a town-owned building), the EMFD agreed to use a portion of the ambulance service revenue to fund a capital reserve to cover long-term maintenance of the facility. Routine maintenance is covered by the EMFD's operating budget. The Town is working with the EMFD to develop a capital plan covering the life expectancies of most capital items connected with the facility. To the extent that ambulance revenues do not completely cover these items, the Town will be asked to fund the shortfall. The EMFD capital reserve for these items will be tracked regularly to determine if the Town needs to set aside funds in a special capital reserve for this purpose. As of June 30, 2013, the EMFD capital reserve for the facility was \$10,004.

Also Note: In addition to the amount the Town has set aside for fire department trucks and equipment (\$104,500 as shown on the facing page), the East Montpelier Fire Department holds recent years' capital contributions for future equipment and truck replacement in its accounts. On June 30, 2013, the EMFD had \$116,341 designated in a capital account. In any calendar year, the Department may spend up to \$20,000 of capital account funds for emergency purchases at its own discretion. Any capital purchase exceeding \$20,000 requires approval by both Calais and East Montpelier Selectboards or, at the discretion of the Selectboards, may require approval by the voters of both towns with a warned article at Town Meeting.

EAST MONTPELIER CEMETERY COMMISSION

It is our intention that the graves of all veterans be marked with a flag. Please advise the commission if a grave has been missed.

Goals for the 2014 season include:

- Continue rehabilitation of Cutler Cemetery fence with low maintenance granite posts and plastic chain.
- Complete landscaping and other maintenance at Tinkham Cemetery
- Further evaluate remedies for wet area in lower corner of Cutler Cemetery.
- Update and improve the map of Doty Cemetery.

2013 Activities:

- Replaced the four wood gateposts at Cutler Cemetery with granite posts and relocated them further from the road to permit off road parking when the cemetery is closed.
- The town road crew improved the roadside drainage at the front of the Cutler Cemetery.
- Clean and repair monuments in the Cate Cemetery.
- Lay out new row of gravesites in front center section of Cutler Cemetery.
- Started a fence repair project at the Cutler Cemetery.

Future anticipated expenses to be taken from existing discretionary funds:

- Equipment replacement
- Land acquisition for additional burial space
- Cutler cemetery vault renovation

A budget of \$14,250 was developed for the coming year. Due to limited income from the cemetery bank accounts, and planning for future equipment replacement, \$7000 is requested from the town (*Article 11 on page 9*). The remainder will be taken from the Cemetery Commission bank accounts. The budget is as follows: Payroll \$7500, Fence Painting & Repair \$2000, Tombstone cleaning & repair \$2000, Parts, supplies and equipment maintenance \$1000, Tree cutting \$1000, Flags & markers \$150, Cemetery Association \$100, Contingency/Hogweed remediation \$500. Total \$14,250.

Burial lots are available in the Doty cemetery. Costs are as follows:

- Four grave plot \$1350 includes \$750 for perpetual care and \$150 for plot corner markers.
- Two grave plot \$750 includes \$375 for perpetual care and \$150 for plot corner markers.
- Cremation plot \$500 includes \$225 for perpetual care and \$150 for plot corner markers.

The commissioners thank Pauline Coburn for hosting the commission meetings., and Allen Ploof for his assistance with cemetery upkeep.

PAULINE COBURN, <i>Chair</i>	FREDERICK C. STRONG, <i>Clerk</i>
GARY HUDSON	ELLIOT MORSE ALLEN PLOOF

CEMETERY FUNDS

Beginning Balance - July 1, 2012		\$107,263.67
Income:		
Voted 2012 Town Meeting Art. 8	8,000.00	
Sale of plots	3,950.00	
		11,950.00
Interest Income		
People's Bank & TD Bank; Savings and CDs	185.49	
		185.49
Care of Cemeteries Expense (payroll, supplies, repairs)		(11,508.49)
Ending Balance - June 30, 2013		<u><u>\$107,890.67</u></u>

BALANCE – JUNE 30, 2013

Expendable Funds:		
People's Bank Savings Account	22,603.13	
TD Bank Savings Account	593.83	
		23,196.96
Non-Expendable Perpetual Care Funds:		
People's Bank CD 1	50,016.92	
People's Bank CD 2	13,176.79	
TD Bank CD	21,500.00	
		84,693.71
Total in Bank Accounts on June 30, 2013		<u><u>\$107,890.67</u></u>



SANDY PINES COMMUNITY DEVELOPMENT FUND

Beginning Fund Balance – July 1, 2012	\$ 21,732.47
Loan Repayments from Housing Foundation, Inc.	15,830.40
Interest earned in FY13.....	25.53
Annual Payment to VCDP (as per below)	(8,586.18)
Ending Balance – June 30, 2013	<u>\$ 29,002.22</u>

(See Revolving Loan Advisory Committee report on page 39 for use of these funds.)

The Town of East Montpelier was awarded a grant of \$318,900.00 from the Vermont Community Development Program (VCDP) to fund the replacement of the sewage systems of Sandy Pines Mobile Home Park. The Town loaned the money to the Housing Foundation, Inc. at three (3%) percent per annum amortized over thirty (30) years. The project was completed in 1999.

Repayment Terms: Principal and interest payments began September 1, 2004. Monthly installments are in the amount of \$1,319.20, with the balance of any remaining indebtedness due and payable on June 1, 2022. Under VCDP rules, half of the principal and interest collected are to be turned over to the State annually.

Repayment Deferral: In 2005, the Vermont State Housing Authority (VSHA) asked the Selectboard to grant a deferral of repayment and to extend the life of the loan. The VSHA proposed to use the loan payments (\$15,830 per year) for the repair and upgrade of the water and electrical systems (estimated to cost \$85,000). On August 15, 2005, the Selectboard signed an agreement granting a 5.5-year deferral. Repayment of the \$311,472.78 balance resumed on April 1, 2011. Final loan payment is due on December 1, 2027.



CONSERVATION FUND ADVISORY COMMITTEE

I am thrilled that a project we began trying to secure funding for as early as 2008 has finally come to fruition. Our appreciation goes out to the Clark family, the town of East Montpelier, the East Montpelier Trails Committee (EMTI), the Vermont Housing and Conservation Board (VHCB), the Vermont Land Trust, the Vermont Agency of Transportation, and other individuals who have supported this effort. This project is a piece of land that abuts the U32 High School property and the Winooski River and can be seen driving along Route 2 as one enters East Montpelier from the west.

This parcel is 134.7 acres, and consists of 119 acres of managed woodland, 35 acres of agricultural soils of statewide significance and wildlife habitat includ-

ing mapped deer wintering areas. Added benefits are the fact that there is 1,680 feet of frontage on the Winooski River and the Cross Vermont Trail will hopefully traverse this property in the future with a 1.5 mile trail. This will provide a vital link to the local high school, as well as hopefully some day linking up with the East Montpelier trail system to extend our already delightful recreational opportunities. It will also continue to provide travelers with scenic vistas from Route 2 upon entering our town.

The total project cost of \$136,385 breaks down into \$40,000 from the VHCB, \$85,100 in a Federal Transportation Enhancements Grant from VTRANS and \$4,685 of East Montpelier town funds that had already been allocated back in 2008 when we submitted the original proposal to the Select Board for approval. The total cost includes the equivalent of an estimated \$6,000 in-kind services (time, energy and materials and/or heavy equipment time) donated by the members of the EMTI when the time comes.

This will be my last Conservation Fund Advisory Report as I am stepping down from this committee. I'm honored to have served since its inception approximately twenty-five years ago. I've been Chairperson since 1994 when the Select Board adopted the policies and procedures we created. I have had the privilege of serving with a wonderful, forgiving group of people whom I would like to thank. It has truly been a pleasure. I will continue to serve the town on the EMTI committee instead. Thank you for putting your trust in my service.

— SUSAN H. CHICKERING, *Chair*

LAND CONSERVATION FUND SUMMARY

Date	Project	Town Funds	Total Amount	Acres
12/07/90	Cleaves Farm	\$ 32,000	\$ 301,968	285
05/14/93	Bair/Chapell	4,000	264,030	479
10/13/94	Sparrow Farm	31,000	307,975	163
06/28/96	Frihauff/VLT	5,000	106,470	167
10/24/96	Sibley Farm	10,000	229,895	172
06/16/99	Christiansen Farm	14,795	150,000	237
10/12/04	Mallory Brook/Pratt	15,000	400,000	481
06/15/06	Clark Farm, phase 1	5,000	177,500	72
02/05/07	Fairmont Farm	10,000	316,092	159
06/19/08	Benton Project	12,000	120,000	11.5
03/05/12	Soule (Coburn Rd)	2,100	21,000	5
01/15/14	Clark Farm, phase 2	4,685	136,385	134.7
Total Completed Projects		\$ 145,580	\$2,531,315	2,366.2

**** See MAP of PROTECTED LAND on page 4 ****

RECREATION COMMITTEE

The East Montpelier Recreation Board had another successful year providing recreational opportunities to town youth. Our soccer and basketball programs served youth in kindergarten through sixth grade, with more than 115 students participating in our soccer program and 80 students participating in our basketball program. We also partnered with the U-32 varsity girls lacrosse coach in the spring to provide free clinics on Saturdays and one night during the week for both boys and girls in second through sixth grade. A more comprehensive lacrosse program is being planned for the spring of 2014. Significant improvements were made to the softball field with plans this spring for improvements to the baseball field. As we continue to grow, we are looking for new opportunities to sponsor other recreational opportunities for youth and adults alike.

PHILLIP HEINZ & BEN WINTERS, *Co-Chairs*
KATHY RICHARDSON, *Treasurer*

	Unrestricted	Board Designated Funds	Restricted	Total
Beginning Balance, July 1, 2012	\$ 5,446.32	\$ 1,500.00	\$ -	\$ 6,946.32
Income				
Program Service Fees:				
Basketball Fees	870.00	750.00		1,620.00
Mouthguards & misc Equip sales	5.00			5.00
Soccer Fees	605.00	2,000.00	-	2,605.00
Total Program Service Fees	1,480.00	2,750.00	-	4,230.00
Carlton Smith appropriations	-		650.00	650.00
Concessions	631.37			631.37
In-Kind donations	2,060.00			2,060.00
Rally Day Tee-Shirts Sales	5.00			5.00
Town Appropriation	3,000.00			3,000.00
Use of Field Fees	100.00			100.00
Funds released from restriction	-	-	-	-
TOTAL INCOME	7,276.37	2,750.00	650.00	10,676.37
Expense				
Program Services - Direct Costs:				
Awards	-			-
Basketball Supplies	30.75			30.75
Concession	80.00			80.00
Easter Egg Hunt	313.08			313.08
Equipment	274.53			274.53
Referees	870.00			870.00
Soccer Supplies	197.80			197.80
Swimming Program	90.00			90.00
Tournament Fees	90.00			90.00
Uniforms	-	-	-	-
Total Program Services - Direct Costs	1,946.16	-	-	1,946.16
Recreation Field Maintenance & Supplies	6,027.52			6,027.52
Rubbish	383.19			383.19
Septic Service	650.12			650.12
Supplies	29.76	-	-	29.76
TOTAL EXPENSE	9,036.75	-	-	9,036.75
NET INCOME/(LOSS)	(1,760.38)	2,750.00	650.00	1,639.62
Capital Project Expenditures				
Equipment Upgrades / Uniform Replacement	-	-	-	-
TOTAL CAPITAL PROJECT EXPENDITURES	-	-	-	-
Ending Balance, June 30, 2013	\$ 3,685.94	\$ 4,250.00	\$ 650.00	\$ 8,585.94

Replacement reserve
for uniforms/equipment

EAST MONTPELIER PLANNING COMMISSION

During 2013, the Planning Commission (PC) continued to focus on (1) overhauling and creating a new Town Plan for its required adoption by the Selectboard and (2) considering potential revisions to the zoning regulations. The PC has devoted its primary efforts on planning related matters since creation of the Development Review Board in March 2010.

Town Plans must be revised every five years in order to reflect the current conditions and future goals of the community. The 2013 Town Plan contains comprehensive changes. It reflects who we are, our values and our goals for the future. As part of preparing the Town Plan, the PC conducted a Citizen Survey in 2011. The survey provided invaluable help in learning how townspeople view the current direction of the town and where people want the town to be in the future. Survey respondents showed a great appreciation of our town and its rural nature along with a strong sense of community and farming traditions.

The Selectboard adopted the new Town Plan in June 2013. In addition to serving as an important document when the town applies for state grant funding, the Plan provides general direction and recommends actions that will enable residents to realize their expectations for the quality of life in their community. The Town Plan also establishes a framework for town officials as they develop and administer zoning and subdivision bylaws and create capital and operating budgets as well as furnishing information for state reviewers in the Act 250 and Section 248 development review processes. The adopted Plan received approval by the Central Vermont Regional Planning Commission in September 2013.

Following adoption of the Town Plan, the PC began its review of the town's land use and development (zoning) regulations. The PC identified a number of possible revisions to a number of articles in the regulations and, starting in the fall, began work to develop text for pursuing possible revisions to the regulations. Once the PC finishes its revision work, the PC will conduct public meetings in 2014 to take comment on any proposed revisions before sending them to the Selectboard for their consideration.

In 2013, the PC applied to the State for a municipal planning grant. The town's application was selected for funding which means a contractor will be hired in 2014 to develop a proposed Fluvial Erosion Hazard bylaw. If, after opportunity for public comment, the town were to take steps and adopt the bylaw, the bylaw would impose further limits on development in certain flood prone areas along the Winooski River and Kingsbury Branch. The bylaw would also position the town to receive higher levels of financial assistance from the state following future flood recovery efforts.

During the year, the PC hosted a meeting where the Vermont Geological Survey attended and explained their completed groundwater mapping work affecting the entire town. The colorful 8 foot by 3 foot poster containing their work and findings is posted for inspection at the municipal building. The PC also created the Capital Improvement Committee that began its work to develop a

capital plan and budget. Persons on the committee include individuals from the PC and Selectboard, the Town Treasurer and a town resident. The Committee is focusing its attention on inventorying town owned equipment, property and buildings with an eye towards quantifying known or planned capital expenditures and then developing a plan which could more evenly distribute costs to town taxpayers over time. (*See the committee's report below.*)

The Public Service Board accepts comments from town selectboards and planning commissions for energy projects greater than 10kW. The PC reviewed a number of projects during 2013, including small solar and hydro projects, which are reviewed and permitted by the Vermont Public Service Board under Section 248. Net-metered energy projects, including wind, hydro and solar projects which generate less than 10kW are not reviewed by the Town. Town residents are likely to have seen a number of new solar arrays being installed at several locations within the town.

The PC holds its regular meetings on the first and third Thursday evenings of each month starting at 7:00 p.m. in the municipal building. The PC encourages interested citizens to attend any of its meetings – meetings begin with an opportunity for public comment. Persons may also contact any of the nine PC members (as of January 2014) below.

— RICK HOPKINS, <i>Chair</i>	JACK PAULY	TOM PIERCE
JEAN VISSERING, <i>Vice Chair</i>	MARK LANE	JULIE POTTER
KIM WATSON, <i>Corr. Secretary</i>	SCOTT HESS	GENE TROIA
<i>Recording Secretary: Kristi Flynn</i>		

CAPITAL IMPROVEMENT COMMITTEE (CIC)

The Planning Commission has created the Capital Improvement Committee charged with developing a Capital Improvement Plan. This Plan will be used to develop a capital improvement budget for submission to the Selectboard.

The committee is comprised of: 2 Planning Commission members – Gene Troia (chair) and Julie Potter; 1 Selectboard member – Casey Northrup; Town Treasurer – Don Welch; and 1 member-at-large – Dave Burley.

The committee has been meeting monthly since August. So far, the committee has developed forms/questionnaires, with which to gather information about current assets and future projects that may be on the horizon. These forms will be distributed to the other committees, boards and community groups in January.

The Committee has a goal of producing its initial report along with budget information by the end of 2014 in time to be included in the FY2016 budget deliberations. It is the committee's intent to hold one, or more, public hearings about its progress and encourage input from our taxpayers.

Look for progress reports, including the committee minutes and the above-noted forms, on the Town's web-site: eastmontpeliervt.org.

DEVELOPMENT REVIEW BOARD REPORT

The Development Review Board (DRB) is responsible for all local board review and management of land development in town. Permit applications that the Zoning Administrator is not empowered to approve or deny, under East Montpelier's Land Use and Development Regulations, are publicly reviewed by the DRB. The DRB also handles appeals of actions taken by the Zoning Administrator. Created in 2010, the DRB is comprised of nine members appointed by the Selectboard to serve for three-year terms. Currently, two of the DRB appointees are also elected Planning Commission members. The SB appointed the remaining members of the Planning Commission as alternate DRB members. The DRB convenes to review applications as needed on the first Tuesday of the month at 7:00 p.m. in the municipal office building. In addition, special or continued meetings are held when necessary. All meetings are open to the public.

In 2013, the DRB met 11 times and conducted the following reviews:

- 10 Site Plan and/or Conditional Use
- 3 Subdivision and/or Planned Unit Development
- 1 Appeal, Variance, and/or Waiver
- 3 Sketch Plans

17 Total DRB hearings

The nine members of the DRB are: Richard Curtis (Chair), Carol Welch (Vice-Chair), Jeff Cueto, Steve Kappel, Mark Lane, Gray Ricker, Ken Santor, Kim Watson, and Elizabeth Catlin. Kristi Flynn, who is not a member of the DRB, serves as the Recording Secretary.

ZONING ADMINISTRATOR'S REPORT

Residential permit activity dropped sharply in 2013, with only 4 single-family residences and 1 building lot approved. Non-residential activity, still slow by historic standards, was up significantly from 2012. Overall permit activity was down 34% from 2012. Zoning Applications submitted Jan.1–Dec. 31, 2013:

- 5 New & Replacement Dwellings
- 18 Residential Alteration, Addition, Garage, or Accessory Structure
- 3 Subdivision, Planned Unit Dev. or Boundary Line Adjustment
- 10 Commercial, Multi-Family, or Public Facility
- 8 Access or Right-of-Way Permits

44 Total Zoning Permit Applications

The Zoning Administrator provides staff support to the Planning Commission and DRB, guides applicants through the zoning process, issues zoning permits, enforces zoning regulations, and serves as E-911 coordinator and sewage officer.

Remember that the town plan, zoning regulations, application forms, maps, and much more are available on the town website: <http://eastmontpeliervt.org>. Please contact me if you have any questions about your project, the zoning regulations, or the permitting and approval process.

— C. BRUCE JOHNSON, *Zoning Administrator*

ABSTRACT OF THE GRAND LIST — 2013 EQUALIZATION STUDY*

School Dist. 65		Property Count	ED Form 411 Listed Value	Education		Municipal Listed Value Excl. CUSE	Applied Ratio	Education		Municipal Equalized Value	COD	Average List Value Incl. State Exemption
Category				CUSE Value	Listed Value Excl. CUSE			Equalized Value	Equalized Value			
Residential 1		484	108,865,600	0	108,865,600	108,655,600	94.31	115,433,782	115,211,112	115,211,112	9.96	224,495
Residential 2		398	133,325,856	789,500	132,536,356	132,216,856	103.33	129,068,935	128,759,732	128,759,732	10.72	356,116
Mob.Home-Unlanded		58	1,257,100	0	1,257,100	1,257,100	98.46	1,276,762	1,276,762	1,276,762	22.11	21,674
Mobile Home-Landed		48	6,215,700	0	6,215,700	6,185,700	98.46	6,312,919	6,282,450	6,282,450	8.66	128,869
Seasonal 1		5	1,443,200	0	1,443,200	1,443,200	98.46	1,465,773	1,465,773	1,465,773	0.00	288,640
Seasonal 2		4	516,300	5,900	510,400	510,400	98.46	524,390	524,390	524,390	0.00	148,675
Commercial		44	16,225,600	0	16,225,600	16,225,600	99.06	16,379,568	16,379,568	16,379,568	368.764	
Commercial Apts		3	3,434,600	0	3,434,600	3,434,600	99.06	3,467,192	3,467,192	3,467,192	0.00	1,144,867
Industrial-Manufac.		3	3,359,900	0	3,359,900	3,359,900	99.06	3,391,783	3,391,783	3,391,783	0.00	1,119,967
Industrial-Electric Util.		7	5,824,800	0	5,824,800	6,086,600	96.30	6,048,598	6,320,457	6,320,457	0.00	869,514
Industrial-Other Util.		2	366,000	0	366,000	366,000	99.06	369,473	369,473	369,473	0.00	183,000
Farm		14	5,340,200	439,900	4,900,300	4,576,800	99.06	5,394,672	5,068,102	5,068,102	0.00	682,736
Woodland		0	0	0	0	0	0.00	0	0	0	0.00	
Miscellaneous		93	6,365,285	283,000	6,082,285	5,974,785	99.06	6,428,130	6,319,610	6,319,610	8.00	99,499
Total Real Prop.		1,163	292,540,141	1,518,300	291,021,841	290,293,141		295,561,976	294,836,403	294,836,403		
Personal Property:												
				Cable	0	0	100.00	504,700	0	0		
				Inventory	0	0	100.00	Inv. Exempt	0	0		
				Machinery & Equipment	0	0	100.00	M&E Exempt	0	0		
				Total Personal Property	0	0		504,700	0	0		
GRAND TOTAL (Real and Personal Property)				\$291,526,541	\$290,293,141	\$290,293,141	98.98	\$296,066,676	\$294,836,403	\$294,836,403	13.57	Townwide COD
----- Listed Value of Contracts and Exemptions -----												
Total Approved VEPC:		0	0	Total Grandfathered Exemptions:		0	0	Total Municipal Contracts (Owner Pays Ed. Tax):		0	0	Certified to County: \$296,067,000
Total Approved TIF District:		0	0	Total Special Exemptions Value:		261,800	261,800	Total Current Use Reduction Value:		16,343,359	16,343,359	Certified to State: \$296,067,000
Total Non-Approved Exemptions:		660,500	660,500	Total PVR-Appplied - EGL:		0	0	Total PVR-Appplied - MGL:		0	0	
Total Partial-Statutory Exempt.:		0	0	Total Veterans Exemptions EGL:		110,000	110,000	Total Veterans Exemptions MGL:		440,000	440,000	

*from 12/18/13 Certified Final Computation Sheet
Vermont Division of Property Valuation & Review

BOARD OF LISTERS REPORT

Once again the town has seen only a small change in the CLA (common level of appraisal). The CLA is the average, over the last three years, of sale prices that are valid, divided by the listed values of the sold properties. Last year the Town's CLA was 98.22% and this year the CLA is 98.98%. This means on average, the sale price has dropped a little compared to the listed values for these sold properties. If the CLA was 100% then the sales and listed value would be the same. Once the CLA drops below 80%, the State mandates the Town do a town wide reappraisal.

The COD (coefficient of dispersion) measures the evenness of assessed values for the sold parcels over the last three years. This year the COD was 13.57% up from 12.45% last year. This increase was due to the volatility in the sales of mobile homes, without land, over the last year. When the COD rises to 20% the State mandates a town wide reappraisal.

The Listers would like to thank the citizens of the town for their cooperation as we carry out the duties of the office. Please feel free to come in or call if you have any questions during Listers office hours.

ROSS HAZEL
PUTNAM CLAYTON
ROB CHICKERING



CLA (Common Level of Appraisal)			
1998	100.93%	2006	60.89%
1999	99.99%	2007	57.55%
2000	100.35%	2008	56.44%
2001	98.69%	2009	98.73%
2002	92.27%	2010	98.92%
2003	87.67%	2011	97.16%
2004	77.38%	2012	98.22%
2005	68.91%	2013	98.98%

*See Final Computation Sheet of
2013 Equalization Study on page 52*



FOUR CORNERS SCHOOLHOUSE ASSOCIATION

Over the last few years we have completed two of three steps in improving the thermal envelope of the schoolhouse, and by adding cellulose insulation to our attic and spray foam to our foundation we have succeeded in reducing our heating fuel consumption by 40% or more. Now, we did start out at a fairly abysmal baseline—only 6 inches of cellulose in the attic, no insulation at the foundation and no attention paid to air-sealing the multiple leaks—but the rewards are satisfying nonetheless. The big plus is that we are able to ask for level funding from the town and this money doesn't just disappear up the chimney as the waste product of heating an inefficient building, instead we're able to apply a coat of paint (or take care of our building in some other, reasonably long-term way). I hope this positive story may inspire others to pursue energy efficiency measures on their own homes; efficiency = money saved.

The Four Corners Schoolhouse teamed up with the Historical Society this year to purchase a used (and excellent) LCD projector. Not only can our respective organizations use this device but it is also available, for an additional fee to cover expenses, for anyone needing to project slides, diagrams, excel spreadsheets, movies, you name it, upon the screen of the schoolhouse.

In addition to our wonderful regular users (the Living Strong exercise program, the Historical Society, the "Sunday Singers" and the Gully Jumpers) we held a series of workshops on gardening last spring that welcomed robust turnouts. The fun began with a communal Fedco seed order, then ran through fruit trees and raised beds. Unfortunately the workshop on pruning was cancelled due to weather. Many thanks to our presenters who donated their time, expertise and energy on our behalf: Dave Grundy, David Freid, Stephanie Rockwood, and (the other) Chris Reed for the attempted pruning lesson. We're again offering a series of workshops on gardening this winter and spring and we hope you'll join us, if so interested. Check out the Front Porch Forum for details.

The Board welcomed Carolyn Shapiro as the appointed representative of the Selectboard at the start of the new year and we look forward to her positive energy and creative, thoughtful contributions!

Anyone wishing to reserve a space should contact Elaine Manghi at 229-5811 in the early evening, or at Manghi's Bakery during the day

HOBIE GUION, *President*
 DIANA FIELDER, *Vice President*
 PAULIE COBURN, *Treasurer*
 RHODA CARROLL, *Secretary*
 ELAINE MANGHI, *Scheduler*

PETER BURROUGHS
 RACHAEL GROSSMAN
 BENEDICT KOEHLER
 CHRIS REED

(See Article 10 on page 9)

FOUR CORNERS SCHOOLHOUSE FINANCIAL REPORT

Beginning Balance – June 30, 2012		\$2,839.04
FY12 Town Funds (2011 Art. 13)	<u>\$3,900.00 *</u>	<u>3,900.00</u>
Adjusted Balance – June 30, 2012		\$6,739.04
Income		
FY13 Town Funds (2012 Art. 7)	NOTE **	
Rentals	695.00	
Living Strong	815.00	
Donations	365.00	
Carlton Smith Fund	<u>650.00</u>	
		2,525.00
Expenses		
Electricity	341.00	
Fuel oil	1,464.68	
Janitorial	650.00	
Insurance	738.00	
Mowing/Plowing	590.00	
Supplies	27.00	
Septic Service	340.00	
Misc.	75.00	
Repairs	440.00	
Foundation Insulation	<u>1,000.00</u>	
		(5,665.68)
Ending Balance – June 30, 2013		\$3,598.36
FY13 Town Funds (2011 Art. 13)	<u>\$3,900.00 **</u>	<u>3,900.00</u>
Adjusted Balance – June 30, 2013		\$7,498.36

NOTES: * FY12 Town Funds were deposited after June 30.

** FY13 Town Funds were paid on March 18, 2013,
but were not deposited until after June 30 fiscal year end.
If Town Funds had been accounted for during FY13,
the General Fund balance would be \$7,498.36,
as shown in the Adjusted column below:

<i>Ending Balance breaks into the following funds:</i>		<i>Adjusted</i>
Furnace replacement fund	1,810.00	1,810.00
Reserve Fund (building improvement)	1,365.50	1,365.50
Septic Fund	110.00	110.00
Floor Refinishing Fund	250.00	250.00
General Fund	<u>62.86</u>	<u>3,962.86</u>
	\$3,598.36	\$7,498.36



TOWN TREASURER REPORT

My second year as Town Treasurer has been rewarding. With the help of my assistants, Terri and Denise, we have settled into a routine that enables us to accomplish the day-to-day tasks and provides me with the time to look at the “bigger picture.”

All the small savings accounts have been merged into a single savings account. Using a spreadsheet, we track each fund and allocate interest earned monthly to each fund based on its average monthly balance. As a side benefit, I have been able to put some of the General Fund cash into the savings account, as a separate “fund,” to increase the Town’s return on that money. It also allows me to pay a bill for the Cemetery Commission from the General Fund checking account and move the money from the Cemetery Fund to the General Fund within the savings account without physically moving any money.

As many of you have noticed through the leaflet in your tax bill, it is now possible to pay your taxes by using Direct-Debit, a process by which your taxes are withdrawn automatically from your checking or savings account on the due date. This avoids the possibility of forgetting and paying late interest and penalties. If you are interested in this no-cost service, contact me by phone (223-3313 ext 207) or email (eastmontr@comcast.net). The request form can be found on the Town web-site: eastmontpeliervt.org. So far, we have not found a cost-effective way to pay by credit card.

— DON WELCH, *Town Treasurer/Tax Collector*



COLLECTOR OF DELINQUENT TAXES REPORT

It is the responsibility of the Collector of Delinquent Taxes to collect delinquent taxes or to establish mutually agreeable written payment plans balancing the taxpayers’ ability to pay along with the town’s need for revenue. After May 15th of each year, the Treasurer submits to me the Warrant and list of delinquent taxpayers for collection. Taxpayers are notified monthly via US mail of their delinquent accounts, and periodic contact by phone or in person keeps the avenue of communication open so taxpayers do not get too far behind in their payments to the Town. If necessary, formal action including a tax sale of the property is conducted. Detailed Collection Reports are submitted biweekly to the Town, and frequent meetings with the Treasurer and monthly reconciliations ensure accurate financial calculation and recordation of delinquent taxes. If you have questions or concerns about the delinquent tax process, please do not hesitate to contact me.

— KAREN M. GRAMER, *Collector of Delinquent Taxes*

TOWN CLERK REPORT

The year of 2013 brought the digitizing of the Land Records with ACS (Affiliated Computer Services Inc). The scanning of the Land Records from September 2013 forward will enable the search of records to be easier. The conversion of the older records will be done over time.

We continue to be busy with the recording and maintaining of the Town Records. We received more than 1000 documents to process and record. We are now in Land Record Book 125. The town vault continues to get a bit more filled which makes for more creative filing methods.

The Town Office continues to be a source of information for many things: historical or current town matters, research on properties (including your own property), family genealogy, canine registration, voter registration, marriage and civil-marriage licenses, notary services, land postings, road and trail maps, town ordinances, town events scheduling... the list goes on! You are always welcome! And we love to see the dogs—we have biscuits!

I wish to extend a special acknowledgement to my Assistant Clerk Denise Brown. She splendidly carried out the office duties while I was out recuperating from surgery this summer. I appreciate her and am thankful for the amazing support she provides not only to me, but in the capacity of Municipal Assistant and Assistant Treasurer.

— TERESA “TERRI” CONTI, *Town Clerk*



FUNDING REQUEST COMMITTEE

The Selectboard relies on our committee to review requests for financial support from local non-profit organizations that provide essential social services or environmental protection and education for the community. The committee considers the nature of the services provided, the number of residents served, the availability of other funding sources, and each organization's unique ability to serve residents of East Montpelier. Appropriations for these organizations represent approximately 1% of the town budget. Our support acknowledges their value to the community and often provides the match necessary to secure funding from federal and state agencies or private donors.

Last year voters agreed to appropriate \$18,811 to support 25 organizations, including a separately warned appropriation for the North Branch Nature Center. This year the committee considered requests totaling \$24,661 from 27 organizations, with new applications from Central Vermont Adult Basic Education and Home Share Now. The Selectboard has chosen to warn the Montpelier Senior Activity Center request separately, as it did last year. The committee's recommendations are listed below, totaling \$21,911, a 16.5% increase resulting largely

from the addition of two new organizations and a significant increase in funding for Central Vermont Home Health and Hospice.

The FY2015 funding recommendations appear **in bold** in the list below along with the amounts approved in the previous two fiscal years. If available, we have included the number of residents directly served. Please feel free to contact these organizations when in need, to volunteer your own time and skills, or to make additional financial contributions.

American Red Cross, Vermont and Upper Valley Chapter (660-9130) provides immediate relief and shelter for victims of disasters, works to educate citizens on health and safety issues, and provides local personnel with trainings on disaster preparedness and shelter operations. The organization did not provide emergency assistance to any families in East Montpelier last year but is ready for support when necessary. (\$250; **\$250**)

Central Vermont Adult Basic Education (476-4588) provides free basic education and literacy services for adults and teens over sixteen years. Approximately half of the students receive help preparing for GED certificates or alternative high school diplomas. Services were provided to eight residents last year with an average of ten over the last ten years. (**\$750**)

Central Vermont Community Action Council (477-5180 or 800-639-1053) works with families to build better lives and to create thriving local communities through Head Start and Early Head Start, Community Economic Development programs, and other Family and Community Support services, including Emergency Food and Crisis Fuel, Home Weatherization assistance, and more. It served 193 people in 108 households in the town during the past year. (\$400; **\$500**)

Central Vermont Community Land Trust (476-4493) develops and manages affordable housing projects; it provides education, counseling, loans, and financial services for homeowners through its Homeowner Center and facilitates community development projects. Twenty-eight residents took advantage of CVCLT services during the past year. (\$150; \$150 **\$150**)

Central Vermont Council on Aging (479-0531) provides meal and transportation services, legal advice, case management, and advocacy for Central Vermont elders. It served 70 residents in the past year. (\$1,500; \$1,600; **\$1,600**)

Central Vermont Home Health & Hospice (223-1878) provides nursing and hospice services in residents' homes and offers public health and educational clinics. Town funds assist uninsured or underinsured residents with vital in-home care. In addition to those attending clinics, CVHH&H served 71 residents with home care last year. (\$3,200; \$4,200; **\$5,500**)

Central Vermont Memorial Civic Center (229-5900) operates the ice skating rink used by area schools and offers open skating times for residents in East Montpelier. (\$1,000; \$1,000; **\$1,000**)

Circle (formerly Battered Women's Services and Shelter); (476-6010; Hotline: 877-543-9498) serves families in Washington County in cases involving domestic abuse. The shelter provides safe homes, emotional support, legal assistance,

food and clothes, and a 24-hour hotline; staff presented 79 prevention programs in local schools in FY2013. The organization served 18 residents directly in the past year. (\$675; \$675; **\$675**)

Community Connections (223-7936) provides afterschool, vacation, and summer programming for pre-school and school-age children, including mentoring and youth outreach, and creates opportunities for children to learn from community members. It served 134 students in the past year. (\$2,500; \$2,500; **\$2,500**)

Family Center of Washington County (828-8765) provides services for children and families, including preschool playgroups, parent education, home visits, and child care financial assistance and referral services. It served 68 residents in the past year. (\$500; \$500; **\$500**)

Friends of the Winooski River (655-4878) is dedicated to protecting and restoring the Winooski River, including its tributaries and watershed, from Cabot to Colchester. Members monitor water quality, conduct river cleanup projects, and educate landowners and students in river stewardship. (\$150; \$200, **\$200**)

Green Mountain Transit (223-7287) is a community transportation service that matches requests for rides from local residents with available transport, including vans, volunteer drivers, and van/pools. It served 13 townspeople with 426 residential trips in the past year. The company also operates the commuter bus service along US Rte 2 supported by a separate appropriation in the town budget. (\$1,300; \$1,300; **\$1,366**)

Green Up Vermont (229-4586) uses town funds to provide biodegradable bags, posters, publicity, and information for town chairpersons to promote roadside cleanup and litter control on Green Up Day. (\$150; \$150; **\$150**)

Home Share Now (479-8544) provides affordable housing options through facilitation of shared housing. Formerly operated under the Central Vermont Council on Aging, the organization matches people needing housing with those who wish to remain in their homes. Services and in-kind contributions are exchanged for housing. It served six residents last year. (**\$600**)

North Branch Nature Center (229-6206) offers environmental education through nature programs and summer camps and provides open trails on its 28-acre property. The Educating Children Outdoors program trains teachers to operate programs in our local schools. (\$750; **\$750**)

Onion River Food Shelf, Inc. (223-6548) provides emergency food for three days for those in need in East Montpelier, Plainfield, Calais, Marshfield, and Cabot. It served 74 residents in the past year. (\$800; \$1000; **\$1,000**)

People's Health & Wellness Clinic, Inc. (479-1229) provides basic primary, preventive, and oral care to the uninsured and underinsured through a team of volunteer doctors, nurses, and a dental hygienist. It also assists patients with health-care financing and insurance applications. The clinic served 11 residents in the past year. (\$950; \$950; **\$1,250**)

Prevent Child Abuse of Vermont (229-5724) works to prevent child abuse and neglect through parent education, support, and public awareness programs. The Care for Kids program trains childcare professionals, parents, and others who

interact with children to prevent child sexual abuse. Last year 19 residents participated in various training programs (\$250; \$250; **\$300**)

Project Independence (476-3630) provides adult day health services for the elderly and disabled to enable them to remain in their homes while also providing respite for regular caregivers. Services include mental and physical health therapies, nutritious meals, and recreation at the center. Last year the organization served nine residents. (\$250, \$250; **\$250**)

Retired and Senior Volunteer Program for Central Vermont and Northeast Kingdom (828-4770) links retired and senior volunteers with organizations (hospitals, schools, and nonprofits) that can use their volunteer skills. Funds help offset travel expenses, insurance, and volunteer training. Fifteen volunteers from East Montpelier participated in the program. (\$275; \$275; **\$275**)

Sexual Assault Crisis Team of Washington Co. (476-1388; hotline: 479-5577) operates a hotline and provides emergency medical assistance, shelter, counseling, advocacy and legal advice for victims of sexual violence. Three residents received direct assistance last year. (\$200; \$200; **\$250**)

Twin Valley Senior Center (426-3447) serves meals and sponsors health clinics and classes at the Schoolhouse Common in Marshfield and delivers meals-on-wheels to seniors in the local area. It provided direct services for 11 residents in the past year, and others attended programs. (\$500; \$750; **\$750**)

Vermont Association for the Blind and Visually Impaired (828-5997) provides training and support services to children and adults with vision problems, either blindness or impairment, to maintain independence. It served one resident in the past year. (\$100; \$100; **\$100**)

Vermont CARES (371-6222) supports and advocates for people infected with HIV/AIDS. The organization works to prevent infection through testing and awareness programs. (\$150; \$150; **\$150**)

Vermont Center for Independent Living (229-0501) provides services and advocacy for people with disabilities. The organization assists disabled people to lead active and productive lives with as great a degree of independence as possible. It served three residents in the past year. (\$200; \$245; **\$245**)

Washington County Diversion Program (229-0536) offers first-time offenders a one-time opportunity to take responsibility for their offenses by compensating crime victims and providing community service hours to local organizations. The program saves tax dollars that would have been spent on court proceedings. It served 20 residents in the past year. (\$350; \$350; **\$450**)

Washington County Youth Services Bureau — Boys and Girls Club (229-9151) helps youths and their families create healthy conditions in their lives. Emphasis is on problem resolution; crisis intervention; individual and family counseling; and substance abuse prevention, including early intervention, and treatment. It served 20 youths in the past year. (\$400; \$400; **\$400**)

LYN BLACKWELL
RHODA CHICKERING
KEVIN NADZAM

CHARLIE CATLIN
LINDY JOHNSON
ANN STANTON

GREEN MOUNTAIN TRANSIT AGENCY

In April of 2010, GMTA and Rural Community Transportation (RCT) began operating the US2 Commuter, providing transportation along the Route 2 Corridor during peak commuting hours between St. Johnsbury and Montpelier. The route also stops in East Montpelier, Plainfield, Marshfield, West Danville and Danville.

The US2 Commuter provides accessible and affordable transportation for those traveling long distances for employment and education, as well as basic mobility for those who are transit dependent. The route not only serves the single corridor, but enables transfers to/from the Waterbury Commuter, Burlington Link Express, Montpelier Hospital Hill, City Commuter, Montpelier Circulator, Northfield Commuter and Jay-Lyn Shuttle.

Route Improvements: In July of 2013, in response to passenger requests and community surveys, GMTA began offering a new mid-day service between Montpelier and Marshfield. Funds to support the new service came through the cancellation of the 6:10pm one-way trip and the reallocation of those operating funds. The new mid-day service is averaging 4.6 boardings per day as of November 2013, more than doubling the previous trip's ridership

FY13 Total Ridership

The US2 Commuter route continues to impress with consistent ridership growth.

22,791 Total Ridership equaling a 19.6% Increase over FY12

89.73 Total Boardings per day (FY12 averaged 74 boardings per day)

FY14 Ridership Trend (July-November 2013)

Our current fiscal year indicates continued growth with a **25%** overall ridership increase to-date. For the month of November 2013, GMTA's highest one month ridership was recorded with over **1,100** riders.

Cost of Service: This service was initially funded by a Congestion Mitigation Air Quality (CMAQ) grant, which provided federal funding to cover 80% of the net cost of the service for a three year period. The remaining service costs are covered by passenger fares and the 20% net local match from the towns served by the route. FY13 marked the end of the CMAQ grant with FY14 transitioning the route to another state/federal funding source equaling 80% of the cost. As in previous years, GMTA will continue to request the remaining 20% match from the towns served. For FY15 local match funds, GMTA will be requesting level funding of **\$8,333**. (*Warned Article 15 on page 10.*)

Contact Information: For general information on this report and all other GMTA routes and services, or if you would like to offer comments, please contact: GMTA at 802.223.7287 or info@gmtaride.org.

Thank you to the residents and local officials of East Montpelier, Plainfield and Marshfield for your continued support of the US2 Commuter. Thank you to RCT and communities in Caledonia for your ongoing partnership. A special thanks to all the passengers of the US2 Commuter service for your dedication and your commitment to environmentally responsible transportation.

KELLOGG-HUBBARD LIBRARY

On Town Meeting Day in 2014, the Kellogg-Hubbard Library requests support from East Montpelier in the amount of **\$36,775**. This is a **level funding request** from last year. The cost of library services has continued to rise, as has the high standards of service provided. Our highest priority is meeting the needs of our library patrons and community while maintaining financial sustainability.

In December of 2013, **East Montpelier** had **1,019 active registered patrons** who borrowed **15,967** items (7.8% of the total circulation).

The Library's collection has expanded and is the second largest in Vermont. As of early December 2013, they included **77,508** items, including books, DVDs, audiobooks, and magazines. Kellogg-Hubbard's computers also host heavy traffic; as of October 31, 2013 **17,796 internet users sessions** were initiated, boosted by the **installation of a fiber optic network** through the Fiber Connect project in conjunction with the Vermont Department of Libraries. This upgrade, which also included **wireless services throughout the building**, radically increased download speeds and enabled the Library to **host videoconferencing services**, with equipment funded through a Google grant.

Patrons now have access to the Library's catalog and individual accounts both onsite and online through Kellogg-Hubbard's website, allowing remote users to login, peruse the catalog, place a hold on items for pickup later, submit interlibrary loan requests, and renew materials. Online patrons can also access **e-books** (Kindle, PDF, audiobooks) and downloadable materials through ListenUp! Vermont. As of early December 2013, **patrons had either checked out, or were waiting to check out, 3,540 digital items, an increase of 60% over 2012**, and a number that places us at 5th in the state for this service.

Kellogg-Hubbard also provides outreach through home delivery, service to childcare providers, community gatherings, and book exchanges. For East Montpelier residents, the Library maintains an annex at the Adamant Coop through its Books on Wheels program; patrons can call the Library and request specific materials to be delivered there. In addition, Kellogg-Hubbard provides a limited selection of books for check-out at the Old Meeting House Lunches.

Kellogg-Hubbard has always been a leader in Vermont in offering a wide variety of cultural and educational programming. This past year, the library supported the following: **167 children's programs attended by 4,275, and 276 adult programs attended by 4,880**.

There are seven full-time and five part-time employees, plus the volunteered services of 99 individuals. The library's former Director, Richard Bidnick, left in November; Tom McKone of Montpelier has been hired as Interim Director, effective January 2, and a national search for a permanent Director has begun.

Contributions from the Library's endowment distributions and service area towns have been steady sources of income with the exception of Berlin, which did not support the library in 2013. However, other sources of funding, which include private donations and grants, have decreased in recent years. In response

to a decline in funding sources, the Library reduced expenses from \$978,000 in fiscal year 2011 to a budget of \$860,000 for fiscal year 2014. Expenses have been reduced by \$118,000 since 2011 and cannot be reduced further without a reduction in operating hours. Given the recent departure of the Library's director and the necessary transition time ahead, the Board is delaying a decision regarding operating hour reductions until a permanent director has been hired.

— KAREN ANDRESEN, *President, KHL Board of Trustees*

LINDY BIGGS, *East Montpelier Representative, KHL Board of Trustees*



MONTPELIER SENIOR ACTIVITY CENTER

The Montpelier Senior Activity Center is located in a newly renovated, ADA-accessible, energy-efficient, bright facility at 58 Barre St in Montpelier. Anyone 50 years of age or over is welcome to join and participate in its programs, activities, meals and services that promote healthy aging and lifelong learning, help prevent and address physical and mental health issues, maintain socialization, reduce isolation, enhance nutrition and expand access to various aging resources.

Class fees are very modest and financial aid is available. 40 regular weekly classes include strength training, dance, yoga and tai chi; three different foreign languages, writing and poetry; film series, painting, rughooking, clay and other arts; iPhone and Facebook. Friends old and new gather for billiards, mah johnng, bridge and cribbage. A six-station computer lab, wi-fi, Wii, printing, photocopying, and book and periodical donations library are free to members, along with an upright and electric piano. Coffee, tea and congregate meals (Feast Together, Tuesday and Friday; Feast to Go, Thursday) are available, and a new commercial kitchen has expanded nutritional options this past year.

Off-site, members have greatly discounted access to swimming, tennis, gym and bowling. Regular and diverse day trips are planned around New England with the aid of the Center's 12-passenger van. The Center hosts health clinics, foot and massage clinics, and a variety of clinics with representatives from community partners such as Council on Aging, Onion River Exchange, Homeshare Now. A new Resource Room provides a library of information about senior services and options. Montpelier Memory Café is an enjoyable and informative monthly gathering for people with dementia and their caregivers.

In the past year, at least **58** East Montpelier residents participated regularly at MSAC as members, and the rate is increasing each year. As a supporting town, East Montpelier members have reduced fees and can register for classes earlier than members from non-supporting towns. Additional uncouncted residents took advantage of MSAC events, meals, and services that are free and open to the public. MSAC is requesting **\$5,800** from the town (*Article 14 on page 10*).

For more information, email msac@montpelier-vt.org, call 223-2518 or go to www.montpelier-vt.org/msac. We hope to serve even more East Montpelier residents in the coming year and greatly appreciate your town's support!

CENTRAL VT SOLID WASTE MANAGEMENT DISTRICT

CVSWMD is made up of 18 member cities and towns and approximately 52,000 residents. Ginny Callan represents East Montpelier on the Board of Supervisors.

In FY13, \$10,580.51 in Municipal Assistance Grants was provided. The CVSWMD also provided \$14,211.31 in School Zero Waste and Walbridge Reuse Grants. Planting Hope, a non-profit located in Montpelier received \$1,750 for the organization's annual reuse fair.

The district continues to provide award-winning programming, including:

Residential Composting: We sell Green Cone food digesters and Soilsaver composting units at a reduced cost to district residents. We also gave several of them away in raffles.

Business Composting: CVSWMD has **95** participating businesses and institutions throughout Central Vermont, which, combined, diverted an estimated **2.6 million lbs.** or **1307 tons** of food scraps to composting facilities.

School Composting (part of our School Zero Waste Program): All 24 public schools in the district participate in this program. Over the course of the 2012-2013 school year, our schools diverted an estimated **125.83 tons** (251,705 lbs.) of high quality food scraps. **East Montpelier Elementary School** has diverted over **4 tons** of food scraps in FY13 alone!

Special Collections: In 2013, nine events were held, in which we collected hazardous waste, electronics, textiles, tires, and books.

Web Site: We post useful information about what can be recycled, how to dispose of hazardous waste, and about our goal to move toward Zero Waste, including the "A to Z Guide," and dates and times of our special collections, and strategies for achieving a Zero Waste household.

For more information go to www.cvswmd.org or contact us at 802-229-9383 or comments@cvswmd.org



CENTRAL VERMONT REGIONAL PLANNING COMMISSION

CVRPC is a consortium of 23 towns and cities in Washington County and western Orange County. Our experienced and knowledgeable staff has been providing planning and development assistance to communities since 1967. CVRPC is governed by appointed representatives from each municipality in the region.

This year, we assisted with municipal plans and bylaw updates. The Commission's Transportation Advisory Committee (TAC) continued to evaluate the regional inter-modal transportation needs and make recommendations on projects that should be included in the State Transportation Agency's five-year capital program. CVRPC continued work on the development of local hazard mitigation plans, population and housing growth, and river and stream assessments to support transportation and water quality improvements, flood issues, and helped towns to develop or update emergency plans. CVRPC worked with Efficiency



Vermont to assist 15 Central Vermont communities that joined the Home Energy Challenge. CVRPC received a grant to work with towns on assessing green infrastructure barriers and developing language for town plans and bylaws. CVRPC began its Regional Plan 2016 update process with our “Plan Central Vermont” outreach effort to involve members and residents in the work of building a sustainable and engaged Region.

This year, we supported the Town of East Montpelier by assisting with the management of the Wrightsville Beach Recreation District, with the development of the Basic Emergency Operations Plan (BEOP), Home Energy Challenge, Road Surface Management System, flood risk maps and mitigation assistance, traffic counts, sign and culvert inventories, updating the Municipal Plan, and providing a comprehensive review of the Town’s planning efforts.

The Commission also sponsors regional planning programs, provides a forum for inter-municipal cooperation, and participates in state regulatory proceedings for projects that have impact across municipal boundaries. Significant staff time this year was spent working with municipalities on mapping and analysis of current bylaws to understand how they influence future development patterns. CVRPC can also provide model bylaws and assist with grant administration.

Thank you for your continued support for local and regional planning. Please call us for assistance with planning, zoning, transportation, recreation, mapping, or data needs. For more information, you can reach us at (802) 229-0389, or visit our website www.centralvtplanning.org and **Find us on Facebook!**

—SUSAN M. SINCLAIR, *Executive Director*
TIM CARVER, *Commissioner*



CENTRAL VERMONT HOME HEALTH AND HOSPICE

CVHHH is a 102-year-old full service, not-for-profit Visiting Nurse Association governed by a local voluntary Board of Directors. CVHHH provides high quality, medically-necessary home health and hospice care regardless of ability to pay. Services include long term care, flu and pneumonia vaccinations, health screenings, foot care clinics; as well as bereavement services and volunteer training.

Twelve Month Report of Services to East Montpelier: 12/1/12–11/30/2013

Program	# of Visits
Home Health Care	892
Hospice Care	294
Long Term Care	65
Maternal Child Health	0
TOTAL VISITS/CONTACTS	1251
TOTAL PATIENTS	53
TOTAL ADMISSIONS	73

CENTRAL VT STATE POLICE COMMUNITY ADVISORY BOARD

East Montpelier Representatives: CAROL & DON WELCH

Local Law Enforcement: General Information

Of the 251 towns and cities in Vermont, approximately 200 like East Montpelier do not have their own municipal police force. If those towns take no action to provide for their own law enforcement needs, the Vermont State Police (VSP) is the default law enforcement agency. Those 200 towns collectively make up approximately 90% of the land mass and 50% of the population of the state. To accomplish the task of serving as the primary law enforcement agency for such a large rural area, the VSP has 12 field stations spread across the state. The Middlesex Station serves 18 such towns including East Montpelier. The cost of basic law enforcement services is borne by the State of Vermont through legislative appropriation; VSP does not bill the town for services unless the town chooses to contract with VSP for additional patrol time.

If a town decides that they have a need for more police services than what the VSP can routinely provide they have several options, to include: empowering the town constables to supplement VSP coverage; contracting with a law enforcement agency (either VSP, or the county sheriff's office, or a neighboring community's police department) to provide supplemental coverage; or creating their own police department. For several years East Montpelier has contracted with the VSP to provide approximately 40 hours per month over and above VSP's routine coverage, carried out by state police officers on an overtime basis.

State police officers ("troopers") respond to a wide variety of calls for service, including the investigation of criminal acts, motor vehicle collisions, and any number of other miscellaneous incidents, in addition to patrolling state highways and town roads in an effort to enforce traffic laws as well as to detect and

VT State Police – "A" Troop Middlesex Barracks: 2013 Crime & Police Service Report for East Montpelier

	Violent Crime				Property Crime				Other		Traffic Incidents				Misc.			
	Murder/Manslaughter	Sexual Assault	Robbery	Assault (aggravated/simple)	Burglary	Larceny/Theft	Motor Vehicle Theft	Other Property Crime	Illegal Drug Incident	Disorderly Conduct/Other	Fatal Crash	Accident Investig. (DMV)	MV Related Incident	DUI Incident	Runaway Juvenile	Death Investigation	Misc. Service Call	Total Law Incident
2013	0	1	1	5	18	20	0	18	8	26	0	29	20	6	0	4	257	413
2012	0	1	0	9	12	22	0	16	10	37	0	46	49	7	2	1	257	469
+/-	0	0	1	-4	6	-2	0	2	-2	-11	0	-17	-29	-1	-2	3	0	-56

deter criminal activity. Because the VSP has to cover such a wide area with a limited number of troopers, it is not uncommon under some circumstances for troopers to take reports over the phone rather than responding in person. The VSP also provides a variety of specialized services including a Bomb Squad, Crisis Negotiation Unit, Scuba Team, Search and Rescue Team, and a Tactical Services Unit, as well as seasonal marine and snowmobile patrols.

Local Law Enforcement: Contact Information

Vermont State Police, Middlesex Station

Emergency phone **911** — Non-emergency phone **229-9191**

In the event of an emergency (to report a crime in progress, a fire, medical emergency or any other life threatening situation) you should call 911. To contact the State Police for other non-emergency situations you should call (802) 229-9191.

State Game Warden Sean Fowler

State Police dispatch **229-9191** — Home phone **454-9919**

To protect the state's natural resources, Game Wardens enforce Vermont hunting, fishing and trapping laws, and help prevent and resolve human-wildlife conflicts. Call a Warden if you witness a law violation, like nighttime poaching, shooting from the road, hunting on posted property, or baiting/feeding deer. Also, if you have a problem with nuisance wildlife, beavers damaging your property, deer eating the garden, bears in your bee hives or damaging property, or you see a rabid raccoon in someone's yard, you can call a Game Warden for assistance.

Washington County Sheriff's Department

Phone **223-3001** 8:00 am to 4:30 pm

Washington County Sheriff's Dept has an agreement with the VT State Police in Middlesex to respond to serious calls received by State Police, if the Sheriff's Department is patrolling in the area or nearby and are requested by State Police to respond. The Sheriff's Department does not provide 24/7 police coverage or conduct criminal investigations. Citizens should call VT State Police for immediate assistance. The Sheriff's Department has an active Snowmobile Patrol.

EAST MONTPELIER TOWN

First Constable Sandy Conti - home phone **479-3169**

Second Constable Paul Haynes – home phone **223-1651**

Town Constables can serve a summons from a court to a party in a lawsuit, destroy animals, kill injured deer, assist the health officer in the discharge of his or her duties, serve as a district court officer, and/or remove disorderly people from town meeting. Selectboards may direct constables to enforce civil ordinances.

First Constable & Animal Control Officer Sandy Conti - home ph **479-3169**

Assistant Animal Control Officer Elliott Morse – home phone **223-6279**

The Animal Control Officer is responsible for capturing and impounding dangerous or stray animals, investigating cases of animal cruelty, and enforcing licensing laws.

CONSTABLES & ANIMAL CONTROL OFFICERS

This year again was busy, but not nearly as challenging as previous years for the Constables and appointed Animal Control Officers.

We responded to more than 150 calls that included the usual lost and found animal calls, the occasional livestock complaint, a wildlife or varmint issue or two, as well as calls for neighbor squabbles, suspicious vehicles or individuals, noise complaints, gun-shooting calls, illegal trash dumping, traffic control for the Elections and various emergency incidents in town. The most difficult and most distressing calls continue to be the abandoned and/or neglected animals that we are called to address. These increased number of cases are the most difficult to say the least.

The most disturbing matter over this last year was the increased number of dog incidents that involved injury to persons or animals. Some of these situations required the inclusion and involvement of other entities such as the Town Health Officer, State Health Department, Selectboard, etc. Each incident requires investigation, documentation, record keeping and attentive follow-up. When necessary, the involved animal(s) were quarantined for the required ten days.

We cannot stress enough the importance of registering your dogs with the Town and most important: put the tags on the collars. There is nothing more frustrating and disheartening than the few animals that have been lost or found, and there is no identification to reunite owner and canine.

We thank the townspeople for the respect that we receive from you in doing our job. Most of the cases that we have had to deal with have turned out positive. We always strive to maintain the integrity and communication needed to serve as Keepers of the Peace.

—SANDY F. CONTI, *1st Constable & Animal Control Officer*
 PAUL HAYNES, *2nd Constable*
 ELLIOTT MORSE, *2nd Animal Control Officer*



EAST MONTPELIER TRAILS, INC.

East Montpelier trails began exploratory work on a few new sections of trail during the past year. We are working towards our ultimate goal of connecting the 17 mile trail "necklace" that loops through the center of our community. We initiated contact with landowners and started scouting a route to extend the Sparrow Farm Trail northward to Horn of the Moon Road and we made an initial walk though on East Montpelier's newest conserved land. In November we celebrated the completion of the conservation of the second parcel of the Clark property on Codling Road. The Vermont Housing and Conservation Board worked diligently with T and Helen Clark to conserve this historic farmland. This is a huge asset for our trail system since it will make the important connection from our trail sys-

tem to the U-32 trails, which will in turn connect to the planned Cross Vermont Trail and bridge along the Winooski River. There is a tricky stream crossing which we would like to address this year, and we will be posting work days and calls for assistance on the East Montpelier Signpost website.

We are grateful for the generous community response to our request for donations for the work on the beautiful Mallory Brook Trail on Johnson Road. The trail work should be completed in the summer of 2014. With \$650 from the Carlton Smith Fund and private donations of \$2650, we are still about \$700 short of our goal of raising \$4000, and we have several miles of trail yet to be built in town so there is still time if you want to help out. Just check the EMT page on the Signpost website for details, and for volunteer work day announcements.

—MARY STONE, *President*



PEOPLE'S HEALTH & WELLNESS CLINIC

The Mission of the People's Health & Wellness Clinic is to provide primary health care and wellness education to uninsured and underinsured central Vermont residents who could not otherwise afford these services.

In 2013, the People's Health & Wellness Clinic provided 2,551 patient interactions, including 1,464 medical visits, to 654 individual patients, a 19% increase over 2012. 336 of these patients were new to the Clinic. We also helped many of the 654 patients navigate the application process and successfully enroll in a variety of programs including, VHAP, Medicaid, Catamount, Ladies First, Medicare, Healthy Vermonters, Affordable Meds, and Central Vermont Medical Center's patient financial assistance program.

East Montpelier residents came for 18 medical visits, representing ten unduplicated patients. We provided four case management visits, five medical consults, one diagnostic lab test and provided prescriptions and pharmaceutical samples four times. We helped three individuals navigate the new health care system and successfully enroll into health insurance and assistance programs. Since we began our oral health care program in July, we have had one dental history screening for an East Montpelier resident.

Volunteer practitioners are the heart of our service model. In 2013, over 120 volunteers gave over \$179,000 worth of their time serving our patients. We also received over \$273,000 worth of pharmaceuticals and medical supplies for our patients, paid for \$17,066 of diagnostic testing, and got another \$29,000 of tests donated.

We are very grateful to have had the support of every town in central Vermont, including East Montpelier, as we do our work. This helps us leverage other funding from foundation and corporation grants. Thank you again.

—PETER YOUNGBAER, *Director*

WRIGHTSVILLE BEACH RECREATION DISTRICT

The summer of 2013 was a great summer if not a little rainy. It started out with warm weather and little rain that encouraged plenty of people to come and enjoy the beach. This was our 2nd year with the full 18 hole disc golf course that brought people from around VT to come and play. The nice weather continued all the way into August and the attendance at the beach was consistent.

The WBR District also continued its popular canoeing and kayaking program and added a paddle boat, as well as improved and expanded hiking trails, the 18 hole disc golf course, hosted a weekly disc golf league, hosted a variety of day camps and community programs, held the 4th annual Wrightsville Beach Disk Golf Tournament and the 5th annual Green Mountain Water Skiers Tournament.

We also made improvements to the access paths to the ticket booth and beach by adding two benches and replacing grass surfaces with gravel.

The Board of Directors is committed to maintaining and improving the overall recreational experience for all recreation area users. This required continuing investment in the facility for maintenance, operations and capital improvements. The following figures summarize the District's financial operations from January 1, 2013 through year's end:

Revenue

Washington Electric	\$ 9,500
Municipal Assessments	6,683
Season's User Fees	18,050
Prior year's carryover	7,159
Prior year's reserves	4,000
Total Revenue	\$45,392

Expenditures

Personnel	\$33,235
Maintenance	3,602
Operating	2,552
Total Expenditures	\$39,389

The District has tried to set aside a reserve contribution each year of \$2,000 to use for capital improvements and the purchase of equipment, as needed. The balance in this account at the end of 2013 is \$4,000.

Any carryover from operating revenue and expenditures that is realized in any year is used to fund the next year's operating expenses. Since a successful beach season is contingent on the weather, it is difficult to predict what the user fees will be and whether there will be a carryover from one year to the next. The dues for 2014 remain at the maximum currently allowed of \$.50 per capita.

The Board thanks the member communities for their continued support of Wrightsville Beach.

— BILL MERRYLEES, *East Montpelier Representative*
 CARL WITKE, *Worcester Representative, Chair*
 DANIEL CURRIER, *Montpelier Representative*
 JESSICA CHAVES, *Montpelier Representative*
 JANE DUDLEY, *Middlesex Representative*
 COLLIN O'NEIL, *Beach Manager*

TWIN VALLEY SENIOR CENTER MOVING TO EAST MONTPELIER!

We are very happy to be moving Twin Valley Senior Center (TVSC) to the Blueberry Hill location on Rt. 2 in your town. Currently open 3 days a week, attendance has been steadily growing, so now that we'll be more centrally-located, with almost twice as much space as before, we plan to expand our schedule to offer more meals, health clinics, exercise classes, and social activities. Twin Valley also prepares and delivers Meals On Wheels to residents of its six member towns: Cabot, Marshfield, Plainfield, Woodbury, Calais and East Montpelier. For those who want to come to the center for lunch but can not drive, Green Mountain Transit provides rides. We charge no dues, and meals are reasonably-priced based on ability to pay. All town money goes to support the Meals on Wheels. For more information, call us at 426-3447.



VILLAGE COMMITTEE REPORT

Although the East Montpelier Village Committee has been active for well over a decade, in 2013 the Selectboard officially recognized the Village Committee and appointed seven people to serve as members. The recent focus of the Village Committee has been public safety improvements along our main street (the US Rte 2/VT Rte 14 corridor). The engineering firm of DuBois & King was hired under a VTrans Transportation Enhancement grant to prepare a scoping study for pedestrian and bicycle improvements along this route. This was completed in early 2012, and was followed by an application for VTrans Bicycle & Pedestrian Program funding to design and construct the pedestrian and street improvements identified in the scoping study. East Montpelier was awarded \$490,000 for multi-modal transportation improvements in East Montpelier Village. Town Administrator Bruce Johnson provided most of the work on both grant applications. The Village Committee will be meeting in 2014 to select a project manager, who in turn will work with the Village Committee and Selectboard to select a project designer and construction contractor. Construction will be coordinated with the VTrans Village Bridge replacement and southerly US Rte 2/VT Rte 14 intersection project. Construction will likely be in three to five years. The Village committee has also been involved in reviewing progress on the Park & Ride lot proposed for the WEC utility building lot (the old fire station) and participated in the development of the East Montpelier Town Plan, especially sections addressing East Montpelier Village.

MICHELLE MCFADDEN, <i>Chair</i>	JEAN VISSERING, <i>Vice-Chair</i>
ALICE SMITH, <i>Recording Secretary</i>	BOB SMITH
BOB MOREY	CASEY NORTHRUP
	FRANK PRATT

EAST MONTPELIER FIRE DEPARTMENT and AMBULANCE SERVICE

With the close of 2013, the East Montpelier Fire Department finds itself at the start of our 50th year of providing emergency services. We are proud and honored to have one of the founding members of East Montpelier Fire Department, Elliot Morse, still serving the department today as an active member. Thank you Elliot!

East Montpelier Fire Department currently provides primary coverage for fire and ambulance to the towns of East Montpelier and Calais with Woodbury Fire Department providing additional coverage in Calais. We also provide contract ambulance service for the Town of Plainfield. As part of the mutual aid system, East Montpelier Fire Department provides coverage to surrounding communities when needed. In 2013, East Montpelier recorded 679 calls with 278 ambulance transports. The ambulance is staffed by one paid staff person from 8 AM to 4 PM and another from 4 PM to 12 AM. Volunteers cover the remainder of the ambulance staff and firefighting is comprised of 100% volunteer effort.

Statewide regulatory changes in emergency services went into effect in 2014. Our EMS staff is currently undergoing extensive training updates to meet these new standards. Staff currently needs to complete 36 hours of transitional training with testing to meet the new state certification standards. In addition to transitional training, the state launched a completely new revision of all of our operational protocols that will require another 20 hours of training and testing. In 2013, seven of our members participated in the State Firefighter-1 class held at our station.

Highlights for the year have included fire prevention programs in the schools featuring kitchen safety information and the start of the East Montpelier Elementary School Fire Brigade led by "Fire Chief" Assistant Principal, Alicia Lyford. The annual rabies clinic in March was a big success. The rabies clinic this year will be Thursday, March 13th from 6 PM to 8 PM. We continue to have quarterly financial review meetings with the Selectboards in order to keep the towns informed and up to date. A special budget meeting was held in December. The most exciting program expansion undertaken this year was undoubtedly our holiday food and toy drive with the impressive level of community involvement. We were able to provide ten food baskets at Thanksgiving and 12 food baskets at Christmas with holiday gifts for 28 children. Thank you to the community for the outpouring of support. It was incredible to see and be a part of. It also allowed us to meet some of our community members that had never been to the fire station.

FY 2014 brings us to the final year of our 4-year level funded budget. In 2013, the Selectboards and East Montpelier Fire Department reviewed the Interlocal Agreement between the two towns and the fire department with respect to fire and emergency services. The Selectboards requested that the fire department budget, which is part of the town budgets, be written on an annual basis and the town allocations will be 1/3 Calais and 2/3 East Montpelier for ambulance, op-

**East Montpelier Fire Department
2013 Call Statistics**

	Calais	East Montpelier	Plainfield	Mutual Aid	Annual Total
Ambulance Transport	47	117	94	20	278
Ambulance Non-Transport	21	67	16	6	110
Fires	18	45	–	14	77
Car Accidents	9	27	–	1	37
Burn Permits	–	132	–	–	132
Ambulance Assists Fire	8	19	1	0	28
Fire Assists Ambulance	5	13	0	2	20
Annual Total by Town	108	420	111	43	682

erating and capital budgets. East Montpelier Fire Department will also contribute ambulance revenue to support the budget. Ambulance revenue is also used to balance the level funded budget over the last four years and to fund capital equipment purchases. Some of the items replaced from the Capital Plan were gas meters, Self Contained Breathing Apparatus units, a portable pump, thermal imaging cameras, refurbished one ambulance onto a new Ford 4X4 chassis and replaced a 2003 ambulance with an updated, very well kept, 2009 International ambulance. We also painted the interior of the village station and are planning to replace a tanker truck in FY'15 and working towards a rescue pumper replacement in FY'18.

Upcoming events will be the annual rabies clinic on March 13th and our 50th Anniversary Celebration in May or June.

A reminder that Burn Permits and Fireworks Permits are required by State Law and are available by calling the East Montpelier Fire Department at 225-6245 or 225-6247. Calais residents should call Forest Fire Warden, Greg Pelchuck, at 454-7377 or Assistant Fire Warden, Chris Tuller, at 456-1317 to obtain a Calais Burn Permit.

Lastly and most importantly, we extend a sincere thank you to the men and women who dedicate their time and talents to provide our communities with emergency medical and fire services. The sacrifice you and your families make every day is very much appreciated. If anybody in our community is interested in becoming an EMS provider or firefighter or is currently an EMT, please come and see us.

—TY ROLLAND, *FIRE Chief*
JAY COPPING, *President*

EMFD Membership by Seniority with Rank, January 2014

1	Morse, Elliot	Safety Officer, Founding Member
2	Brazier, Tom	Firefighter, EMT-Intermediate-03
3	Winston, Jon	Firefighter
4	George, Bill	EMT
5	Parker, Todd	Lieutenant, Firefighter
6	Pelchuck, Greg	Firefighter, Vice President
7	Huoppi, Karl	Firefighter
8	Rolland, Ty	Fire Chief, Firefighter, EMT
9	Copping, Jay	Firefighter, EMT-Intermediate-03, President
10	Copping, Robin	Firefighter, EMT-Intermediate-03
11	Audy, John	Firefighter-1, EMT-Intermediate-03
12	Chase, Steve	Active Supporting Member
13	Barstow, Rick	Firefighter, Board Member
14	Talbot, Toby	Deputy Chief EMS, Firefighter-1
15	Tuller, Chris	Firefighter
16	Wong, Jason	Lieutenant, Firefighter, Emergency Care Attendant
17	Quesnel, Sara	Firefighter-1, EMT-Intermediate-03
18	Boucher, Jon	Assistant Chief, Firefighter-1, Board Member
19	Quesnel, Chris	Captain, Firefighter-2, EMT
20	Guare, Paul	Assistant Chief, Firefighter, Board Member
21	Conti, Sandy	Firefighter
22	Brown, Larry	Deputy Chief Fire, Firefighter-1, EMT-Intermediate-03
23	Nutbrown, Brad	Firefighter
24	Fleury, Brad	Firefighter, Emergency Care Attendant
25	Carrien, Jim	Captain, Firefighter-1, Treasurer
26	Boguzewski, Alex	Firefighter
27	Brown, Bob	Firefighter-2, EMT-Paramedic
28	Farnham, Gregory	Firefighter-1
29	Amell, Bill	Firefighter, EMT- Intermediate-03, Board Member
30	Cochran, Jeff	Firefighter-2, EMT- Intermediate-03
31	Ashe, Russell	Firefighter-2, EMT- Intermediate-03
32	Matthew, Jonathan	EMT- Intermediate-03
33	Matthew, Sarah	Firefighter-1, EMT- Intermediate-03
34	Miner, Jennifer	EMT- Intermediate-03
35	Petrella, Albert	Firefighter
36	Thurston, Pete	Firefighter-1
37	Pecor, John	Firefighter
38	Ouellette, Gary	Firefighter
39	Brown, Jim	EMT
40	Gray, Jason	Firefighter-2, EMT- Intermediate-03
41	Wyatt, Rachael	Firefighter, EMT
42	Larrabee, Jake	EMT- Intermediate-03
43	Lowe, Veronica	EMT
44	Sikora, Pat Jr.	Firefighter
45	Ehret, Ben	Junior Firefighter
	Pelchuck, Rose	Administrative Assistant

EAST MONTPELIER VOLUNTEER FIRE DEPARTMENT, INC.
STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS
FOR THE YEAR ENDED JUNE 30, 2013

	<u>Unrestricted</u>
CASH RECEIPTS:	
East Montpelier appropriation	\$ 193,638
Calais appropriation	80,470
Plainfield appropriation	38,831
Grants	6,670
Donations	3,529
Interest	321
Ambulance fees	112,061
Proceeds from sale of equipment	5,860
Loan proceeds	67,779
Reimbursements	12,306
Miscellaneous	<u>1,961</u>
Total cash receipts	<u>523,426</u>
CASH DISBURSEMENTS:	
Fire services	198,708
Ambulance services	395,297
General and administrative	<u>24,195</u>
Total cash disbursements	<u>618,200</u>
INCREASE (DECREASE) IN CASH	(94,774)
CASH, beginning of year	<u>230,939</u>
CASH, end of year	\$ <u>136,165</u>
CASH BALANCES:	
Unrestricted	
Designated by the Board for -	
Contingency	17,340
Capital	116,341
Undesignated	<u>2,484</u>
Total net cash balances	\$ <u>136,165</u>

*Note: For more information about EMFD Capital Reserve Program, see pp 42–43.
A copy of EMFD's independent audit is available for review at the Town Offices.*

East Montpelier Fire Department Fire Department Budget

	2012-2013 Budget	2012-2013 Actual	2013-2014 Budget	2014-2015 Approved Budget
Ordinary Income/Expense				
Income				
4100 E. Montpelier Contribution	98,096.25	98,096.25	98,096.25	100,966.67
4120 Calais Contribution	32,698.75	32,698.75	32,698.75	50,483.33
4500 Donations		3,528.55		
4700 Interest/Dividends		305.44		
4725 Homeland Security Grant		3,737.65		
4795 Hazmat Reimbursement		1,980.00		
4800 Insurance Reimbursements		10,024.63		
4806 Sale of Asset		5,860.00		
4808 Loan Proceeds		67,778.80		
4964 Admin Records Request Fee		100.00		
4965 Diesel Fuel Tax Refund		1,860.93		
0000 EMFD Contribution			14,580.00	
Total Income	130,795.00	225,971.00	145,375.00	151,450.00
Expense				
5010 Audit	5,000.00	5,675.00	3,750.00	7,450.00
5020 Building 1	1,000.00	852.46	1,600.00	1,600.00
5030 Building 2	2,900.00	7,566.75	4,000.00	5,000.00
5050 Bookkeeping	2,500.00	2,860.00	3,000.00	3,550.00
5060 Cellular Phone	1,100.00	1,051.99	1,300.00	1,200.00
5070 Diesel	3,600.00	3,370.40	3,500.00	3,500.00
5080 Dispatch	13,545.00	11,297.71	15,000.00	17,000.00
5085 Dry Hydrants	0.00	60.63	0.00	0.00
5090 Dues	900.00	786.00	900.00	900.00
5100 Electric-Station 1	600.00	601.89	650.00	650.00
5110 Electric-Station 2	5,000.00	7,757.89	8,500.00	8,000.00
5112 Snow Plowing/Mowing	4,000.00	5,400.00	3,500.00	5,400.00
5130 Equipment Repair	4,000.00	6,072.04	5,000.00	5,000.00
5140 Firefighting Supplies	3,100.00	5,383.06	5,000.00	5,000.00
5150 Gasoline	2,000.00	1,387.05	2,100.00	1,800.00
5160 Heating Oil-Station 1	4,000.00	4,934.68	4,500.00	5,000.00
5165 Wood Pellets-Station 2	3,500.00	2,485.35	3,400.00	3,400.00
5170 Heating LP-Station 2	1,000.00	0.00	1,000.00	1,000.00
5200 Insurance	33,700.00	28,729.15	30,000.00	32,000.00
5230 Legal	900.00	1,400.00	1,500.00	1,000.00
5240 Bank Charges	100.00	135.04	0.00	100.00
5245 Chaplain's Fund	250.00	122.00	250.00	250.00
5260 Office Supplies	1,200.00	1,457.97	1,500.00	1,500.00
5280 Personal Gear	7,800.00	17,449.37	10,000.00	10,000.00
5285 Physicals	1,900.00	1,038.00	2,000.00	1,500.00
5300 Postage	400.00	452.43	325.00	450.00
5320 Radio Repairs	1,000.00	1,771.00	1,500.00	1,500.00
5325 Radio Replacement	1,200.00	1,657.00	1,500.00	1,500.00
5340 Refreshments	1,500.00	1,384.39	1,500.00	1,500.00
5360 Stipend	9,400.00	11,300.00	9,400.00	9,400.00
5380 Telephone, Cable, Internet	3,700.00	3,363.89	3,700.00	3,500.00
5400 Vehicle Repairs	7,500.00	11,488.53	10,000.00	10,000.00
5420 Training	2,000.00	280.00	2,000.00	1,500.00
5440 Turnout Maintenance	500.00	81.05	500.00	300.00
5450 Hose Testing (bi-annual)	0.00	0.00	3,000.00	0.00
Total Expense	130,795.00	149,652.72	145,375.00	151,450.00
Net Ordinary Income	0.00	76,318.28	0.00	-0.00

East Montpelier Fire Department Ambulance Service Budget

	2012-2013 Budget	2012-2013 Actual	2013-2014 Budget	2014-2015 Approved Budget
Ordinary Income/Expense				
Income				
4959 Plainfield Contribution	38,831.00	38,830.98	40,831.00	45,350.00
4960 E. Montpelier Contribution	95,542.00	95,542.00	95,542.00	96,116.67
4961 Calais Contribution	47,771.00	47,771.00	47,771.00	48,058.33
4962 Insurance Revenue (Amb)		112,060.84		
4700 Interest/Dividends		15.51		
0000 EMFD Contribution			20,606.00	15,000.00
Total Income	182,144.00	294,220.33	204,750.00	204,525.00
Expense				
5010 Audit	2,100.00	2,100.00	3,750.00	
5050 Bookkeeping	4,000.00	2,935.00	4,000.00	2,950.00
5070 Diesel	4,500.00	4,776.01	5,000.00	5,000.00
5080 Dispatch	7,685.00	5,982.06	9,000.00	9,000.00
5090 Dues	0.00	0.00	0.00	300.00
5130 Equipment Repair	400.00	687.41	400.00	400.00
5200 Insurance	13,300.00	13,300.00	20,000.00	16,000.00
5240 Bank Charges	0.00	23.20	0.00	25.00
5260 Office Supplies (Amb)	1,200.00	2,743.30	1,500.00	2,200.00
5265 Office Computer/Software	2,400.00	4,865.84	3,000.00	3,500.00
5320 Radio Repair			500.00	500.00
5325 Radio Replacement	600.00	381.00	500.00	500.00
5400 Vehicle Repairs	7,500.00	6,433.91	10,000.00	9,000.00
5420 Training	1,000.00	200.00	1,000.00	1,000.00
5430 Defibrillator Maintenance	1,250.00	1,026.00	1,200.00	2,200.00
5500 Salary	117,100.00	122,073.57	126,000.00	130,000.00
5510 Payroll Tax	12,000.00	13,344.43	12,000.00	14,000.00
5520 Medical Supplies	6,000.00	4,653.96	6,000.00	7,000.00
5530 Infection Control	100.00	57.65	100.00	100.00
5540 Communications repair	209.00	999.00		
5550 Oxygen	800.00	813.58	800.00	850.00
Total Expense	182,144.00	187,395.92	204,750.00	204,525.00
Net Ordinary Income	0.00	106,824.41	0.00	-0.00

Contributions to Fire and Ambulance Budgets

	2012-2013 Budget	2012-2013 Actual	2013-2014 Budget	2014-2015 Approved Budget
East Montpelier	193,638.25	193,638.25	193,638.25	197,083.33
Calais	80,469.75	80,469.75	80,469.75	98,541.67
Plainfield (amb only)	38,831.00	38,830.98	40,831.00	45,350.00
EMFD		24,109.66	35,186.00	15,000.00
Total Contribution	312,939.00	337,048.64	350,125.00	355,975.00

— VITAL STATISTICS —
Report for January 1 to December 31, 2013

BIRTHS

Name of Child	Sex
Dean Shattuck	M
Patrick Paquet	M
Liam Mercier	M
Cora Badillo	F
Liam LaFountain-Powers	M
Orion McCormick	M
Mikeljon Mascitti	M
Zoe Pryce	F
Matthew Miller	M
Russell Van Den Berg	M
Ezra Vander Pyl	M
Leif Harman	M
Colten Durrell	M

MARRIAGES

Groom	Bride
Nelson D Morales III	Ashley D Badeau
Daniel Hale	Coleen Krauss
Dana Ayer	Clara Hall
Ryan Case	Lisa Mase'
Nathan Rankin	Ami Curtis
Robert Kimball	Kimberly Foran
Justin Sayers	Carley Coffey
David Weinbaum	Jennifer Swasey
Robert Coates	Adelaida Elli
David Webb	Jessica Kobb
David Schilling	Marilla Hewitt
David Mullett	Martha Tucker
Jenny Prosser	Sarah Lindberg

DEATHS

Name	Age
Kristin Siemann	42
Marie Mastelli	84
Paul Seguin	90
Richard Weeks	72
Earl Montague	85
Sally Longhi	69
Alexander Jeldres	37
Cooper Swenson	9 days
Allen Butler	91
Zita Boardman	91
Kenneth Clayton	104

Name	Age
Sandra Sloan	65
Charlotte Karr	94
Dorothy Keough	74
Marion Codling	89
Margaret Jean Ormsbee	75
Celia Clark	78
Jeffrey Santor	48
Joy Vissering	100
Helvi Parker	89
Kendal Frost	86
John Baird	74



SALLY SHEPARD LONGHI
May 12, 1944 – June 10, 2013

A resident of East Montpelier for 42 years, business owner, mother, grandmother, and Sunday school teacher, Sally was well-known for her quick wit and good spirit. At the time of her passing, she held two elected offices in town: justice of the peace and town auditor.

FOTHERGILL SEGAL & VALLEY

Certified Public Accountants



John E. (Jeff) Fothergill, CPA
 Michael L. Segale, CPA
 Sheila R. Valley, CPA
 Teresa H. Kajenski, CPA
 Donald J. Murray, CPA

October 29, 2013

To the Selectboard and Management
 Town of East Montpelier
 East Montpelier, Vermont

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of East Montpelier as of and for the year ended June 30, 2013 and have issued our report thereon dated October 29, 2013. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards and *Government Auditing Standards*, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated April 30, 2013. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings*Qualitative Aspects of Accounting Practices*

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Town of East Montpelier are described in Note 1 to the financial statements. In July of 2012, the Town implemented GASB Statement No. 63, *Financial Reporting of Deferred Outflows of Resources, Deferred Inflow of Resources, and Net Position* and the applications of existing policies were not changed during the year. We noted no transactions entered into by the governmental unit during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimate affecting Town of East Montpelier's financial statements was:

- Management's estimate of the depreciation is based on estimated useful lives of the assets. We evaluated the key factors and assumptions used and determined that the estimate used is reasonable in relation to the financial statements taken as a whole.

The financial statement disclosures are neutral, consistent and clear.

143 BARRE STREET • MONTPELIER • VERMONT 05602 • 802-223-6261 • FAX: 802-223-1550 • www.fsv-cpas.com

These findings of the external independent auditor are part of a full audit done by Fothergill Segale & Valley, CPAs, of Montpelier, VT; copies are available for review at the Town Offices. For the Town Auditors' Report, see page 81.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. There were three uncorrected misstatements of the financial statements related to accrued vacation, accrued interest and the change in property tax deferred revenue. Management has determined, and we agree, that the effects of not recording the adjustments are immaterial, both individually and in the aggregate, to the financial statements as a whole.

We did not propose any adjustments due to audit procedures.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation dated October 29, 2013.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the governmental unit's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition of our retention.

Supplementary Information

With respect to the supplementary information accompanying the financial statements, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves. This information is intended solely for the use of the Select Board and management of the Town of East Montpelier and is not intended to be and should not be used by anyone other than these specified parties.

Very truly yours,

Fothergill Segale & Valley, CPAs
 FOTHERGILL SEGAL & VALLEY, CPAs
 Vermont Public Accountancy License #110

TOWN AUDITORS' REPORT

for the fiscal period July 1, 2012 – June 30, 2013

It is our job, as elected Town Auditors, to review the accounts of local officials, to prepare the annual Town Report, and to have it distributed at least 10 days prior to Town Meeting in order to report our findings directly to the voters of East Montpelier. Under the authority of Vermont law (24 V.S.A. § 1681–1689) we have examined the town's records, including the General Ledger, Cash Receipts, Accounts Payable, Current and Delinquent Tax Collections, Payroll, the Grand List, statements for all bank accounts, and other documents. To the best of our knowledge, we find the records represent fairly the financial condition of the town as reported herein.

The Selectboard also engaged Fothergill, Segale & Valley, CPAs (FSV) of Montpelier to audit the financial statements of the governmental activities and each major fund of the Town. Their final report is available for public inspection at the Town Office. The FSV auditor did not identify any material weaknesses in internal control over financial reporting. FSV proposed three material adjustments to the Town's books. (See FSV's letter on pp. 79–80.)

During the process of putting together the Town Report, the Town Auditors made one additional adjustment to the Treasurer's books:

- Corrected posting of \$802.94 taxes abated in FY13:
 Moved from Current Property Taxes collected to
 Abatements account

Last year, both the external auditor and the elected town auditors recommended the consolidation of special funds which were held in numerous bank accounts. With the exception of certain trust funds that must be held separately, the various small bank accounts have been closed and the funds merged into a single savings account. The individual funds and the interest they earn continue to be posted separately in the General Ledger.

During fiscal year 2013, Town Auditors continued to review all checks drawn on accounts payable, ensuring appropriate authorizations on invoices and accurate posting to the General Ledger. Town Auditors also compared cash receipts to bank deposits and to entries in the Treasurer's ledger and in the Tax Administration records of current and delinquent tax collections.

The Auditors would like to remember Town Auditor Sally Longhi, who died in June, and to thank Cherie Staples for stepping up to be appointed to Sally's office to help with the FY13 audit.

—DEBORAH FILLION, *Chair*
 DAVID GRUNDY
 CHERIE STAPLES
January 28, 2014

REPORT OF THE TOWN SCHOOL DISTRICT JULY 1, 2012 – JUNE 30, 2013



SUMMARY REPORT OF THE FINANCIAL CONDITION OF THE WASHINGTON CENTRAL SUPERVISORY UNION

Submitted to the board for the school districts of Berlin, Calais, East Montpelier, Middlesex, Worcester and U-32.

On behalf of the Board of Directors of the Washington Central Supervisory Union, I hereby submit the following summary report of the financial operations of the supervisory union.

For the year ending June 30, 2013, the Washington Central Supervisory Union operated on approved general fund and special education budgets totaling \$1,758,396. The supervisory union ended fiscal year 2013 with a \$215,758 reserved fund balance. This fund balance is reserved as follows: \$131,842 operations, \$0 special education, \$13,928 office equipment and technology, \$54,653 building capital fund and \$ 15,335 administrative fiscal agent fees.

For fiscal year 2014, the supervisory union budgets total \$1,804,571 and it is anticipated that the year will end in balance.

For fiscal year 2015, it is anticipated that the supervisory union budgets will total \$2,439,922 which consists of \$1,148,769 for operations, \$700,000 for state placed students, \$278,138 for newly shared technology services and \$313,015 for newly shared special services.

William Kimball
Superintendent of Schools

ATTENTION RESIDENTS OF BERLIN, CALAIS, EAST MONTPELIER, MIDDLESEX AND WORCESTER

Washington Central Supervisory Union (WCSU) offers special education services to eligible children three through twenty-one and early intervention for children birth to age three.

Eligible students with disabilities are entitled to receive a free, appropriate, public education.

WCSU may not be aware of all resident children and youth with a disability. If you know of a child who has a disability and is not in school, homeless, attending an independent school, enrolled in home study or not otherwise being educated at public expense, please notify us by contacting your local school principal or by calling or writing:

Kelly Bushey
Director of Special Services
Washington Central Supervisory Union
1130 Gallison Hill Road
Montpelier, VT 05602
802-229-0553 X 303

WASHINGTON CENTRAL SUPERVISORY UNION

Superintendent's Office Report

January 15, 2014

I am pleased to have this opportunity to report on the educational and financial status of Washington Central Supervisory Union (WCSU). WCSU is comprised of Berlin, Calais, Doty, East Montpelier, and Rumney Elementary Schools, as well as U-32 Middle and High School.

As a supervisory union, our primary goals are to provide quality educational opportunities for the 1,600 students we serve PreK through grade 12 and to ensure that we are preparing our students for their future. To meet this goal, we remain focused on: improving curriculum, instruction, assessment and professional development; providing high quality early education programs; special services; improving technology and financial services to our member schools; and recruiting and retaining high caliber staff. Below I have highlighted some of our work and accomplishments over the past year.

In the following pages you will find that we have changed the format of some of our reports. This change is mainly attributed to feedback that we have received through our board members to clarify the services that we provide. If you have any questions or would like copies of the WCSU detailed budget please contact our office.

Curriculum, Instruction, Assessment and Professional Development

Jen Miller-Arsenault, Director of Curriculum, Instruction and Assessment, oversees curriculum, instruction, assessment, and professional development for our school system. Ms. Miller-Arsenault works with administrators and teachers throughout our schools to review student assessment results, provide on-going professional development opportunities to improve teaching and learning, and coordinate curriculum development PreK-12. Ms. Miller-Arsenault has been instrumental in coordinating the Grades 4-8 mathematics lab school that we offered in July. Over 40 teachers and administrators participated in the lab school with Professor Mahesh Sharma. We served 19 WCSU students in our lab school and collaborated closely with the WCSU summer services program and Community Connections in order to meet student and family needs.

We have six operational supervisory union-wide curriculum committees this year: the WCSU Curriculum Council, the Literacy Steering Committee, the Math Steering Committee, the Science Steering Committee, the Social Curriculum Steering Committee and the Social Studies Steering Committee. These committees are structured in a way to support the achievement of our goals for students across the supervisory union.

The work we are doing across WCSU positions our schools well to take on the challenge of the new Common Core State Standards (CCSS) and the Next Generation Science Standards (NGSS). The CCSS are replacing the current Vermont Standards in literacy and mathematics. In literacy, the CCSS align well with the goals of our literacy initiative. This is especially true, for example, regarding the focus on student independence and the use of informational texts. In mathematics and science, the CCSS and NGSS, respectively, are informing our work at the school and supervisory union level as we articulate what students should learn and be able to do in these subjects at each grade level.

Special Services

Kelly Bushey, Director of Special Services, works closely with administrators and case managers to oversee the continuum of services and supports for over 200 students with disabilities ages birth to

22 and assure compliance with state and federal laws. This includes managing contracted services for state placed students and out of district placements.

This year WCSU offered a collaborative summer program for students across the supervisory union. On average this summer, we served 58 students per day. Students received direct instruction from certified teachers and/or special educators in the basic skill area(s) that were identified by the sending schools. A majority of the students were eligible for special education. Others may not have been identified as needing special education, but were in need of continued academic support throughout the summer. We were able to build in time for the students to have some structured choice activities and FUN. In collaboration with Community Connections, we were able to provide breakfast and lunch every day throughout the program. We also contracted with Vermont Adaptive Sports to provide the students with an opportunity to try adaptive biking and kayaking! The response from both parents and students was very positive!

This is the first year in which the evaluation team has been in place. The team consists of a School Psychologist (.6FTE), Special Educator, and Speech Language Pathologist. They have collaborated with the special educators from across the supervisory union to conduct evaluations in a timely way. This allows for the teachers that are in the schools to have more direct time with the students in which they serve. Kelly oversees the work of the evaluation team.

Kelly is also the supervisory union coordinator for Positive Behavioral Interventions and Supports (PBIS) a school-wide approach to creating a positive and safe climate in which students can learn and grow. The Responsive Classroom approach is a research based approach to teaching that offers elementary schools practical strategies for achieving many of the goals of PBIS. The premise of both PBIS and the Responsive Classroom approach is that continual teaching, modeling, and reinforcing of positive behavior will reduce discipline problems and promote a climate of greater productivity, safety, and learning.

Throughout this school year all of the elementary schools across the supervisory union have begun the implementation of PBIS or at least follow the guidelines for a positive behavioral support program within the school environment. Overtime, research has shown that focusing on the positive things that students are doing and recognizing them for this increases academic achievement as well. Each school has a team that is taking on a leadership role to ensure a smooth implementation throughout the school. The costs that are associated with this are fully funded through a grant from the Agency of Education.

Early Education Programs

Helping our youngest learners to be ready for kindergarten is an important step in assuring school success. Each of our five WCSU elementary schools have pre-kindergarten program that serves 3 and 4 year olds from their towns. All of the programs have earned the highest 5 STAR rating from the State. WCSU currently serves 103 students in our pre-kindergarten programs. These programs are funded by a combination of funds from the local school budget and state supports.

In addition, WCSU provides programs and supports for our pre-kindergarten children with disabilities and our youngest students (birth to 5) who are risk of school failure across our five towns.

Technology

This was an ambitious past year for the WCSU Technology Department. One big project that is benefiting U-32 students and families was the release of the InfiniteCampus Portal and the offer of several training sessions to U-32 parents on how to access and use this system to view their student's

information. To date, over 500 parents have signed up. This has been a very successful project so far and we hope to start planning a release of the portal to elementary parents soon.

Another InfiniteCampus-related project that affects all of the schools is the implementation of a new food service system. Mealtime was replaced with InfiniteCampus' point-of-sale food service module, which ties in to the rest of a student's records. This allows us better management and reporting on student data. The new service module has allowed us to offer staff and families the ability to add money to their food service account online through the InfiniteCampus Portal.

The other major software system change was the library management system. In this case we did not roll that functionality into InfiniteCampus (which doesn't offer a library management module). Instead, we found Follett Destiny to be the best match for our needs, and that is the system we implemented. It is working well and we continue to expand the functionality offered by this system. If you want to check it out, feel free to go to <http://library.u32.org>.

Fiscal Services

Lori Bibeau, Business Administrator, manages and oversees all WCSU fiscal and business operations. Last year, the total funds processed through WCSU, including school budgets, grants, food programs, capital improvement funds and construction projects, totaled \$30.7 million. As required by law, each year WCSU conducts an outside audit of all schools, central office and fiscal operations. Annually, we receive accolades for our outstanding fiscal operations with either no or only minor audit findings.

For the past several years, most of our budgets have shown modest level or below level increases. In developing budgets for FY15 each school looked closely at their per pupil costs and reduced some staffing and other areas where they thought they could, while still continuing to meet the needs of our students. However, our school budgets, due to a variety of reasons, have come in slightly higher than other years. WCSU continues to look at ways to enhance efficiencies across the supervisory union and to collaborate with neighboring schools.

High Quality Staff and Parent and Community Involvement

Credit for the many accomplishments of our supervisory union goes to the efforts and commitment of our outstanding professional and support staff, as well as to our Leadership Team.

Parent and community involvement is vital to quality schools and school improvement. WCSU is fortunate to have so many parents, community and board members involved in our schools and the education of our students. On behalf of the students and staff, I wish to thank you for the continued support of our schools and students.

Respectfully submitted,

William Kimball
Superintendent of Schools

Washington Central Supervisory Union Combined Balance Sheet All Fund Types - Fund Base June 30, 2013	Governmental Fund Type			Proprietary Fund Type		Totals (Memorandum Only)
	General Fund	Special Revenue Fund	Capital Project Fund	Enterprise Funds		
ASSETS:						
Current Assets:						
Cash	\$ 1,194,483	\$ 600				\$ 1,195,083
Due From Other Funds		786,073	\$ 68,581	\$ 214,509		1,069,163
Accounts Receivable - State	34,920	5,127		17,523		57,570
Accounts Receivable - Other LEAs	3,520			308		3,828
Accounts Receivable - Other	1,039	-	-	-		1,039
Total Current Assets	<u>1,233,962</u>	<u>791,800</u>	<u>68,581</u>	<u>232,340</u>		<u>2,326,683</u>
TOTAL ASSETS	\$ 1,233,962	\$ 791,800	\$ 68,581	\$ 232,340		\$ 2,326,683
LIABILITIES & FUND EQUITY:						
Liabilities:						
Due to Other Funds	\$ 1,064,037	\$ 5,127				\$ 1,069,164
Accounts Payable - State	9,539					9,539
Accounts Payable - Other LEAs				\$ 17,523		17,523
Accounts Payable - Other	28,543	13,893		7,438		49,874
Deferred Revenue	-	772,780	-	15,339		788,119
Total Liabilities	<u>1,102,119</u>	<u>791,800</u>	<u>-</u>	<u>40,300</u>		<u>1,934,219</u>
Fund Equity:						
Fund Balances:						
Assigned	131,843		68,581			131,843
Committed			-			68,581
Retained Earnings		-		192,040		192,040
Total Fund Equity	<u>131,843</u>	<u>-</u>	<u>68,581</u>	<u>192,040</u>		<u>392,464</u>
TOTAL LIABILITIES & FUND EQUITY	\$ 1,233,962	\$ 791,800	\$ 68,581	\$ 232,340		\$ 2,326,683

NOTE: The Washington Central Supervisory Union records and accounts were examined by Angolano & Company of Shelburne, VT. This page is only an excerpt; the full independent audit report for the fiscal year ending June 30, 2013, is available at the East Montpelier Town Offices and the Washington Central Supervisory Union offices. Also available for review: Copies of the U-32 audit and the East Montpelier School District audit.

**Washington Central Supervisory Union
Budget Summary**

Final -APPROVED FULL BOARD Dec. 4, 2013

A) OPERATIONS:

Anticipated Revenues:

	Actual 2013	Budget 2014	Projected 2014	Budget 2015	Increase (Decrease)
Assessments	\$1,033,393	\$1,081,571	\$1,081,571	\$1,129,069	\$47,498
Earnings on Investments	\$4,776	\$6,000	\$6,000	\$4,000	(\$2,000)
Miscellaneous Income	\$660	\$2,000	\$2,000	\$700	(\$1,300)
Subtotal	\$1,038,829	\$1,089,571	\$1,089,571	\$1,133,769	\$44,198

Fund Balance Usage	\$15,000	\$15,000	\$15,000	\$15,000	\$0
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Total Operations Source of Funds	\$1,053,829	\$1,104,571	\$1,104,571	\$1,148,769	\$44,198
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Expenditures:

Instruction Develop. Services	\$118,319	\$142,485	\$141,914	\$162,236	\$19,751
Technology Services	\$88,790	\$67,138	\$66,862	\$70,904	\$3,766
Superintendent's Office & Admin. Costs	\$290,200	\$342,420	\$340,581	\$347,402	\$4,982
Preschool Administration	\$2,969	\$8,090	\$8,090	\$13,100	\$5,010
Fiscal Services & Audit	\$262,893	\$293,345	\$290,689	\$307,456	\$14,111
Operation & Maintenance of Bldg.	\$16,848	\$21,640	\$21,640	\$21,635	(\$5)
Debt Service	\$24,393	\$22,272	\$53,272	\$20,640	(\$1,632)
Fund Transfers-Capital	\$62,752	\$34,500	\$34,500	\$25,000	(\$9,500)
Behavior Interventionist	\$0	\$0	\$0	\$0	\$0
Special Area Admin. Services	\$158,212	\$172,681	\$172,270	\$180,396	\$7,715
Total Operations Use of Funds	\$1,025,376	\$1,104,571	\$1,129,818	\$1,148,769	\$44,198

% INCREASE TOTAL BUDGET 2.45%

B) REIMBURSABLE PROGRAMS-STATE PLACED STUDENTS:

Anticipated Revenues:

State Placed Reimbursements	\$368,164	\$700,000	\$700,000	\$700,000	\$0
Miscellaneous Income-SPED	\$20,371	\$0	\$0	\$0	\$0
Total Special Ed Program Source of Funds	\$388,535	\$700,000	\$700,000	\$700,000	\$0

Expenditures:

Instructional Svcs-State Placed Students	\$387,575	\$700,000	\$700,000	\$700,000	\$0
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Total Special Ed Program Use of Funds	\$387,575	\$700,000	\$700,000	\$700,000	\$0
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% INCREASE 100% REIMBURSABLE FROM STATE 0.00%

C) SHARED SERVICES-TECHNOLOGY & SPECIAL EDUCATION:

Anticipated Revenues:

Shared Service Revenues-Special Education	\$313,015	\$313,015	\$0	(\$313,015)
Shared Service Revenues-Technology	\$278,138	\$278,138	\$0	(\$278,138)
Assessments	\$0	\$0	\$591,153	\$591,153
Total Shared Svcs- Source of Funds	\$591,153	\$591,153	\$591,153	\$0

Expenditures:

Shared Service Programs-SPED Summer & Eval Team	\$313,015	\$313,015	\$313,015	\$0
Shared Service Programs-Technology Support & Network	\$278,138	\$278,138	\$278,138	\$0

Total Shared Svcs- Use of Funds	\$591,153	\$591,153	\$591,153	\$0
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% INCREASE 100% PAID AS A SHARED SERVICE 0.00%

COMBINED TOTAL WCSU BUDGET (A+B+C) :

Total Source of Funds (A+B+C)	\$2,395,724	\$2,395,724	\$2,439,922	\$44,198
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Total Use of Funds (A+B+C)	\$2,395,724	\$2,420,971	\$2,439,922	\$44,198
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**Washington Central Supervisory Union
Salary & Benefit Projection
As of November 17, 2013**

Benefits include the cost of: Health Insurance, Retirement, Section 125 Plan, Social Security/Medicare, Dental Insurance, Disability Insurance, Workers Compensation Insurance and Unemployment Insurance.

	Projected Salaries	Total Salary & Benefits
Arey Jeffrey	\$89,254	\$121,646
Bibeau Lori	\$100,955	\$135,239
Blondin Patricia	\$50,801	\$73,056
Breer Virginia	\$58,854	\$87,072
Bushey Kelly	\$86,569	\$104,369
Carr Ann	\$43,640	\$58,685
Chevalier Candy	\$49,980	\$76,318
Clodfelter Lorraine	\$38,704	\$46,991
Cykon Cynthia	\$42,551	\$54,815
Fair Renee	\$42,929	\$61,730
Kimball William	\$105,000	\$119,518
Kittredge Matthew	\$42,365	\$56,034
Ksepka Michelle	\$45,184	\$70,776
Lichtig Kathryn	\$9,548	\$10,431
Mankoff Joanne	\$50,783	\$68,972
Marineau Craig	\$45,396	\$57,763
Meachum Michelle	\$20,998	\$24,811
Mier Louise	\$51,734	\$67,472
Miller-Arsenault Jennifer	\$86,520	\$101,940
Moody Alicia	\$52,509	\$70,872
Newberry Holly	\$61,707	\$85,234
Pagel Heather	\$41,668	\$62,829
Powers Bess	\$66,251	\$90,577
	\$1,283,900	\$1,707,150

NOTE: This information is not comparable from year to year as several positions listed above are paid by grants and other funding sources. These funding sources vary in amount on an annual basis.

WCSU Central Office Budget and East Montpelier Elementary School Share

The Central Office budget is paid for by all the member schools, and appears in each school's budget. Each school's share is determined by its enrollment. Using the enrollment, the allocation for East Montpelier Elementary School is 14.5% for FY 2014-2015. The total assessment for East Montpelier Elementary is \$252,648 which is an increase of \$2,511 over 2013-2014. The increase of \$2,511 represents a .06% increase to the East Montpelier budget. The full budget detail is available from the WCSU Central Office.

Summary of Services Received From WCSU Central Office: **Function & Services (not an exclusive list)**

Administration Services- SU leadership, planning & coordination; background checks; contract administration; legal issues; legislation; school quality standards; SU calendar; oversight of teacher and principal evaluation.
East Montpelier share is \$58,707

Curriculum Services-Curriculum planning, implementing and evaluating; technology integration; state and local assessments planning and results reporting; professional development across the SU; grant writing.
East Montpelier share is \$22,722

Technology Services-Technology planning; supervision of tech staff; SU wide purchases; system development and implementation; integration of technology into SU operations. In 2014-2015, the SU shared services for network administration and support are included in this total.
East Montpelier share is \$50,673

Fiscal Services- Budget development for all schools; monthly financial reports; accounts payable, purchase orders; payroll and benefits; SU wide bidding; investments and loans; bus contract; oversight of audits, food services, Community Connections and all grants. East Montpelier share is \$43,504

Student Special Services -Oversight, planning, implementation, tracking and funding of all students with disabilities PreK-12 plus homeschoolers, private school students and homeless students. In 2014-2015, the SU shared services for special education summer programs and evaluation team are included in this total.
East Montpelier share is \$68,258

Preschool Administration- Planning, coordination and implementation of the preschool program, systems, practices and support for all schools; preparation for accreditation. East Montpelier share is \$8,784

Washington Central Supervisory Union

As of January 14, 2014

FINAL Budgets-As of Report Date****

Explanation of Tax Rate Changes From Budget 2013-2014 to Budget 2014-2015

Part #1 Impact of Common Level of Appraisal on Tax Rates

	Budget 14-15		Change	Budget 13-14		Not Affected by School Spending	
	December 2013 Common Level Of Appraisal	December 2012 Common Level Of Appraisal		Local Residential Addl Tax \$100K	Tax Rate Impact	Local Nonresidential Tax Rate Impact	Addl Tax \$100K
Berlin	105.33%	101.96%	3.37%	(\$52)	(\$0.052)	(\$0.047)	(\$47)
Calais	91.73%	97.69%	-5.96%	\$109	\$0.109	\$0.100	\$100
East Montpelier	98.98%	98.22%	0.76%	(\$14)	(\$0.014)	(\$0.011)	(\$11)
Middlesex	95.61%	96.06%	-0.45%	\$8	\$0.008	\$0.007	\$7
Worcester	99.05%	100.10%	-1.05%	\$17	\$0.017	\$0.016	\$16

Part #2 Impact of State-wide Tax Rate-\$1.01 & \$1.51-Per Information 12/13/13-Incr.\$0.07 Residential \$0.07 Nonresid.

	Local Residential		Local Nonresidential	
	Addl Tax \$100K	Tax Rate Impact	Tax Rate Impact	Addl Tax \$100K
Berlin	\$113	\$0.113	\$0.069	\$69
Calais	\$117	\$0.117	\$0.072	\$72
East Montpelier	\$129	\$0.129	\$0.071	\$71
Middlesex	\$115	\$0.115	\$0.073	\$73
Worcester	\$111	\$0.111	\$0.069	\$69

******Part #3 Impact of both Elementary & U32 Proposed FY 14-15 Budgets with Equalized Pupil Changes******

	Elementary	U32	Local Residential		Local Nonresidential	
			Addl Tax \$100K	Tax Rate Impact	Tax Rate Impact	Addl Tax \$100K
Berlin	\$0.015	\$0.022	\$37	\$0.037	\$0.000	\$0
Calais	(\$0.018)	\$0.030	\$12	\$0.012	\$0.000	\$0
East Montpelier	\$0.008	\$0.050	\$58	\$0.058	\$0.000	\$0
Middlesex	\$0.033	(\$0.009)	\$24	\$0.024	\$0.000	\$0
Worcester	\$0.029	\$0.012	\$41	\$0.041	\$0.000	\$0

Total Combined Impact on Tax Rates-Equals Part 1 + Part 2 + Part 3

	Local Residential		Local Nonresidential	
	Addl Tax \$100K	Tax Rate Impact	Tax Rate Impact	Addl Tax \$100K
Berlin	\$98	\$0.098	\$0.022	\$22
Calais	\$238	\$0.238	\$0.172	\$172
East Montpelier	\$173	\$0.173	\$0.060	\$60
Middlesex	\$147	\$0.147	\$0.080	\$80
Worcester	\$169	\$0.169	\$0.085	\$85

Prepared by: Lori T. Bibeau, WCSU Business Administrator

Town of East Montpelier
Estimated Tax Calculations
As of January 14, 2014

NOTE: Includes East Montpelier Elementary and U32 Proposed Budgets.

					TAX RATES:			
					\$1.01			\$1.51
Education Spending Per Eq Pupil	Base Ed Spending Amt	District Spending Adjustment	Equalized Pupils		Equalized Homestead	Actual Homestead	Equalized Nonresidential	Actual Nonresidential
	\$16,865	\$9,382	179.76%	401.29		\$1.834	\$1.510	\$1.526
	\$15,880	\$9,151	173.53%	415.84		\$1.631	\$1.440	\$1.466
	6.21%	2.52%		-3.50%				

Town
Projected Budget 14-15
Budget 13-14

Common Level of			Actual	
Appraisal			Homestead	
FY07-08	60.89%		\$2.130	Nonresidential
FY08-09	57.55%		\$2.216	
FY09-10	102.00%		\$1.247	
FY10-11	98.73%		\$1.293	
FY11-12	98.92%		\$1.368	
FY12-13	97.16%		\$1.452	
FY13-14	98.22%		\$1.661	
FY14-15	98.98%		\$1.834	
Local Tax Impact-Increase(Decrease)			\$0.173	
Impact on a \$100,000 property			\$173	

Local Tax Impact-Increase(Decrease)
Impact on a \$100,000 property

Excess Spending Per Education Spending Per

Equalized Pupil	Equalized Pupil
\$16,166	
\$14,748	\$16,865
\$14,994	\$18,308
\$14,510	\$15,469

State Penalty Amount
Amount Per Town
Elementary
U32

**Note: the tax rate is allocated as follows:

TAX RATES:			
Current Common Appraised at 100%			
FY14-15	Level of Appraisal	Equalized	Total Tax Rate
Elementary Tax Rate	\$0.01	\$0.97	\$0.98
U32 Tax Rate	\$0.01	\$0.84	\$0.85
TOTAL Tax Rate	\$0.02	\$1.81	\$1.83

Union 32 School District Combined Balance Sheet All Fund Types - Fund Base June 30, 2013	Governmental Fund Type			Proprietary Fund Type	Fiduciary Fund Type		Totals (Memorandum Only)
	General Fund	Special Revenue Fund	Capital Projects Fund	Enterprise Fund	Agency Fund	Private Purpose Trust Fund	
ASSETS:							
Current Assets:							
Cash	\$ 1,823,788				\$ 136,112		\$ 1,959,900
Due From Other Funds	\$	250	\$ 872,368			\$ 31,702	904,320
Accounts Receivable - State	127,169						127,169
Accounts Receivable - Town	17,760						17,760
Accounts Receivable - Supervisory Union	7,438			\$ 7,405			14,843
Accounts Receivable - Other LEAs		7,422					7,422
Accounts Receivable - Other	5,052			2,528			7,580
Prepaid Expenses	11,715						11,715
Inventory	-	-	-	4,594	-	-	4,594
Total Current Assets	1,992,922	7,672	872,368	14,527	136,112	31,702	3,055,303
Other Assets:							
Fixed Assets - net	-	-	-	135,965	-	-	135,965
Total Other Assets	-	-	-	135,965	-	-	135,965
TOTAL ASSETS	\$ 1,992,922	\$ 7,672	\$ 872,368	\$ 150,492	\$ 136,112	\$ 31,702	\$ 3,191,268
LIABILITIES & FUND EQUITY:							
Liabilities:							
Due to Other Funds	\$ 861,963	\$ 7,422		\$ 34,936			\$ 904,321
Accounts Payable - Supervisory Union	3,520						3,520
Accounts Payable - Other	36,654		\$ 1,100				37,754
Deferred Revenue	1,592	250		4,089		\$ 1,000	6,931
Amount Held for Agency Funds	-	-	-	-	\$ 136,112	-	136,112
Total Liabilities	903,729	7,672	1,100	39,025	136,112	1,000	1,088,638
Fund Equity:							
Fund Balances:							
Restricted	314,886					30,702	345,588
Committed	774,307		871,268				1,645,575
Retained Earnings, Unrestricted	-	-	-	111,467	-	-	111,467
Total Fund Equity	1,089,193	-	871,268	111,467	-	30,702	2,102,630
TOTAL LIABILITIES & FUND EQUITY	\$ 1,992,922	\$ 7,672	\$ 872,368	\$ 150,492	\$ 136,112	\$ 31,702	\$ 3,191,268

NOTE: The Union 32 School District records and accounts were examined by Angolano & Company of Shelburne, VT. This page is only an excerpt; the full independent audit report for the fiscal year ending June 30, 2013, is available at the East Montpelier Town Offices and the Washington Central Supervisory Union offices. Also available for review: Copies of the WCSU audit and the East Montpelier School District audit.

				FINAL
U-32 BUDGET SUMMARY	ACTUAL	BUDGET	PROJECTED	BUDGET
	2012-2013	2013-2014	2013-2014	2014-2015
REVENUES				
TUITION	983,640	1,003,377	1,003,204	1,033,300
INVESTMENT INCOME	149,280	132,106	151,538	152,106
EDUCATION SPENDING REVENUES	11,138,135	11,114,177	11,114,177	11,569,668
MISCELLANEOUS INCOME	104,989	94,600	114,750	115,926
STATE REVENUES-MISC	224,239	216,399	214,616	252,011
EDUCATION JOBS FUND ARRA	95,930	92,337	92,337	0
SPED MAINSTREAM BLOCK GRANT	260,062	260,062	260,062	257,457
SPECIAL EDUCATION INCOME	901,845	970,016	991,300	1,252,994
FUND BALANCE	0	218,000	218,000	200,000
SUBTOTAL REVENUES	\$13,858,120	\$14,101,074	\$14,159,984	\$14,833,463
EXPENSES				
BUSINESS ED.	147,622	159,229	159,130	153,864
DRIVER ED.	53,359	56,538	58,377	60,535
ENGLISH	737,721	771,801	725,345	729,715
ACTING, DANCE & VISUAL ARTS	288,369	303,146	272,532	276,050
FOREIGN LANGUAGE	310,030	345,666	339,317	352,500
TECHNOLOGY ED .	159,456	164,086	169,804	175,996
LIVING ARTS	55,206	57,105	56,301	58,325
MUSIC	195,446	200,031	205,132	212,544
PHYSICAL ED.	346,068	365,602	364,218	366,424
MATHEMATICS	730,326	771,050	775,383	798,577
SCIENCE	848,084	889,051	856,373	885,913
SOCIAL STUDIES	536,787	560,915	566,448	592,721
INSTRUCTIONAL-SCHOOLWIDE	444,611	454,265	448,771	422,814
OTHER INSTRUCTION-504	1,130	2,781	2,781	2,837
OTHER INSTRUCTIONAL PROGRAMS	513,780	516,615	520,701	542,600
INSTRUCTL PROG-ADVANCED PLACEMENT	76,313	101,036	131,842	135,646
MIDDLESCHOOL PROGRAMS	14,985	18,926	18,926	19,305
INSTRUCTIONAL & SUPPORT SVCS-ARRA	0	0	0	0
GUIDANCE SERVICES	509,148	555,714	564,565	586,295
HEALTH SERVICES	122,241	133,372	133,504	138,506
CURRICULUM SERVICES	131,437	141,646	131,559	149,248
MEDIA SERVICE	90,303	95,992	95,530	100,007
SCHOOL LIBRARY SERVICES	259,539	270,654	267,270	276,432
TECHNOLOGY SERVICES	345,718	385,319	384,983	393,411
BOARD OF EDUCATION	41,578	55,692	55,692	56,602
OFFICE OF SUPERINTENDENT	164,843	188,210	190,210	188,628
OFFICE OF PRINCIPAL	827,751	855,735	836,793	874,259
FISCAL SERVICES	123,544	132,363	132,363	138,297
INTEREST EXPENSE	118,525	100,000	119,432	120,000
AUDITING SERVICES	4,500	4,700	4,700	5,200
OPERATION AND MAINTENANCE	1,148,818	1,176,667	1,179,196	1,249,087
STUDENT TRANSPORTATION SV	583,709	651,055	651,055	660,978
TRANSFERS TO OTHER FUNDS	878,723	870,572	870,572	979,981
SPECIAL EDUCATION PROGRAMS	1,520,819	1,654,417	1,608,222	1,870,367
SUPPORT PROGRAM	16,592	18,000	103,763	0
SPEECH SERVICES	108,592	113,571	112,098	116,220
OCCUPATIONAL THERAPY SERVICES	40,750	30,000	30,000	45,000
PHYSICAL THERAPY & OTHER SERVICES	1,363	10,000	10,000	20,235
SPECIAL EDUCATION ADMINISTRATION	139,028	140,522	139,543	144,182
SPECIAL EDUCATION TRANSPORTATION	27,273	47,380	47,380	40,000
SU ASSESSMENTS SPED	77,104	69,149	69,149	216,991
ENGLISH LANGUAGE LEARNERS	2,558	11,510	11,510	11,972
CO-CURRICULAR ACTIVITIES	662,249	650,991	635,673	665,201
TOTAL EXPENSES	\$13,405,998	\$14,101,074	\$14,056,143	\$14,833,463
U 32 Cost per Equalized Pupils-Historical Trends:				
Local Education Spending - Per State Formula			\$11,114,177	\$11,569,668
% Increase In Local Educaton Spending				4.10%
U32 Equalized Pupils-Average Daily Membership			763.66	747.94
Local Ed Spending Per Equalized Pupil				
			\$14,554	\$15,469
% Increase In Spending Per Equalized Pupil				6.29%

U-32 School District
Salary & Benefit Projection
As of November 17, 2013

Benefits include the cost of: Health Insurance, Retirement, Section 125 Plan, Social Security/Medicare, Dental Insurance, Disability Insurance, Workers Compensation Insurance and Unemployment Insurance.

	<u>Projected Salaries</u>	<u>Total Salary & Benefits</u>		<u>Projected Salaries</u>	<u>Total Salary & Benefits</u>
Abbiati Judy	\$62,923	\$75,431	Divelbliss Brian	\$57,725	\$67,726
Albee Brian	\$48,433	\$57,587	Dolan Paula	\$8,441	\$9,167
Allen Beth	\$9,475	\$10,290	Doney Kevin	\$78,280	\$101,919
Angel Laure	\$50,111	\$61,682	Dorsey Lillis Ellen	\$25,055	\$29,734
Antonucci John	\$52,593	\$74,966	Doyle Shawn	\$34,410	\$44,349
Balch Stephen	\$40,236	\$57,172	Dugger Lloyd	\$46,136	\$57,364
Barwicz Jessica	\$50,745	\$60,109	Dunn William	\$38,524	\$49,085
Barrows Stephen	\$64,112	\$74,696	Dwire Jody	\$9,253	\$10,049
Bashaw Mary	\$21,813	\$30,823	Dwyer Colleen	\$33,866	\$44,935
Bazis David	\$47,377	\$69,295	Dy Krista	\$50,111	\$67,948
Bennett Eric	\$42,077	\$53,175	Emerson Jody	\$72,000	\$91,315
Bickford Judy	\$64,507	\$75,126	Emery Paula	\$57,557	\$69,827
Bird Alden	\$50,111	\$61,702	Fair Patricia	\$30,598	\$42,295
Blackburn Christopher	\$59,307	\$82,313	Ferguson Kristie	\$41,781	\$55,119
Blakely Xiomara	\$30,359	\$52,547	Ferris Sheryl	\$36,743	\$48,075
Blodgett Diane	\$10,609	\$11,521	Fitch Lesley	\$47,893	\$72,731
Boulanger Chantal	\$30,965	\$53,244	Flynn Margaret	\$53,834	\$76,340
Brown Ronald	\$61,239	\$84,421	Flynn Timothy	\$84,644	\$104,813
Bruno Barbarann	\$22,815	\$33,285	Fournier Dennis	\$44,976	\$58,796
Bushey Charles	\$63,860	\$87,548	French Adam	\$51,693	\$63,428
Carey Bodo	\$68,370	\$92,202	Gadapee Bonnie	\$57,557	\$76,073
Carpenter Kelly	\$18,686	\$28,029	Galligan-Baldwin Erin	\$49,943	\$71,843
Cate Weston III	\$26,877	\$37,961	Gandin Dan	\$61,239	\$84,421
Chaloux Sandra	\$47,377	\$56,434	Gandin Tracy	\$39,954	\$44,050
Chaplin Mark	\$66,257	\$85,567	Garand Laura	\$21,495	\$29,481
Chartrand Kristine	\$43,906	\$61,177	Garand Travis	\$19,064	\$26,682
Chase Betty	\$20,236	\$29,814	Garcia Joan	\$26,146	\$43,366
Chouinard Bonnie	\$33,067	\$55,664	Garrity Leigh	\$62,923	\$75,682
Clark-Warner Heather	\$19,855	\$40,454	Gerritt Keith	\$111,496	\$134,513
Collier Rachel	\$50,111	\$61,702	Gillis Nicole	\$47,629	\$65,239
Cook George	\$58,798	\$68,897	Gilman Tina	\$15,583	\$16,923
Cook Vicki	\$22,340	\$38,984	Gora Peter	\$24,211	\$34,892
Cooke Ellen	\$62,923	\$86,258	Grace Caroline	\$51,693	\$61,144
Crossett Paula	\$49,943	\$72,094	Greene Daniel	\$70,113	\$93,602
Cueto Linda	\$20,662	\$28,523	Griggs Janine	\$19,471	\$29,436
Dalmasse Denise	\$67,380	\$78,262	Grow Roger	\$47,377	\$69,294
David Beatrice	\$52,509	\$70,515	Guiffre Catherine	\$56,316	\$79,049
Davis Elizabeth	\$22,253	\$30,020	Gunther Grant	\$31,442	\$42,758
Dean Fletcher	\$21,918	\$38,499	Hannigan David	\$39,923	\$59,226
DeCicco Sally	\$3,946	\$4,285	Harris Scott	\$48,870	\$60,348
Decker Anne	\$49,598	\$57,920	Hart Molly	\$43,906	\$54,931
Deguzzman Jodi	\$18,686	\$28,531	Heintz Benjamin	\$56,316	\$79,049
Dentith Susan	\$64,507	\$77,411	Hilferty John	\$49,943	\$59,234
Desch Marguerite	\$64,507	\$77,410	Hill MaryEllen	\$28,291	\$45,836
Devries Aanika	\$56,316	\$74,719	Hiller Johanna	\$47,629	\$58,993

EAST MONTPELIER COMMUNITY CONNECTIONS

In 2014, Community Connections begins its thirteenth year serving the children and families of East Montpelier, Berlin, Calais, Middlesex, Worcester and Montpelier. Underlying all programming is the mission to make a positive difference in the lives of the area's youth, support academic achievement, encourage healthy behaviors and decrease substance abuse. Community Connections continues to deliver engaging, enriching programs during all out-of-school-time periods – when youth are most vulnerable to risk.

Last year 136 students (57% of all EMES students) participated in a wide assortment of out-of-school-time programs at East Montpelier Elementary and 20 EM children attended summer camps. Twenty-eight children made use of full day camps during school vacations and inservice days. Site Coordinator Jamie Boulter offers high-energy programming to keep kids active, safe, and engaged. Diverse opportunities include x-c skiing, *Kitchen Chemistry*, unicycling, swimming, dance, Lego's, art, archery, capoeira, Grossology, video animation, Babysitter Training, and more. In the spring, 92 students were involved in the drama program, either as cast members or crew. This multi-month program culminated in a rousing production of *Grease*, performed to an enthusiastic audience.

To help working parents, 50 children attended the before-school program and 9 preschoolers participated in the after pre-K program allowing them to spend the entire day at EMES. With Community Connections on site, the building was kept busy from 7:30 a.m. to 5:30 p.m., as well as during school year and summer vacations.

Youth Outreach and High School Completion

The **Alternative Path to Diploma** program served 29 students from Montpelier High and U-32. 12 of those students graduated in June 2013. Currently, coordinator Danny Hendershot has a caseload of around 16 U-32 students working on one-or two-year graduation plans. In addition to academic tutoring, the plans include work experience, a community project, a written component and a verbal presentation. Plans may also include college courses, internships, private lessons, and other experiences. Some young people need a different way to complete their high school education, and this program moves us toward the goal of a 100% graduation rate.

FY13 Financial Information for East Montpelier Community Connections

Income Source	% of Income	FY13 Income
State	23%	\$11,479
Town of E. M.*	5%	\$2,500
Other	72%	\$49,492
Total Income	100%	\$63,471

*TM12, Art. 10 (f)

Expenses	% of Expenses	FY13 Actual
Personnel	90.9%	\$54,169
Other (transportation, snacks, supplies, etc)	9.1%	\$5,446
Total Expenses	100%	\$59,615

Mentoring

Community Connections partners with the Central Vermont New Directions Coalition to bring you **Girls/Boyz First Mentoring**, including 5 mentors and one mentee from East Montpelier in 2013. Under the guidance of Wendy Farber, 38 pairs of adult mentors and youth mentees met weekly to provide a consistent adult presence for selected youth. Mentoring is one important part of the community support that is needed for our youth to develop into healthy adults. Mentoring can help turn young lives around and strengthen both aspiration and achievement.

Thank you all for supporting these many great youth programs over the course of 2013! Over 50% of students in our communities attend Community Connections programs. The impact is even greater when mentoring and the alternative program are added in. However, town and school contributions are minimal and grant funding has ended. We will need additional support from the community if we are to continue to provide these valuable services.

— GINNY BURLEY, *Executive Director*



EAST MONTPELIER ELEMENTARY SCHOOL DEBT SERVICE

Total Long-Term Debt Balance on June 30, 2013 = \$8,294,730

Construction Project: 20-year Bond (payable 2014 through 2033)

Merchants Bank, 3.04% interest semi-annually, \$408,500 principal due annually on June 28th; \$8,170,000 borrowed on June 13, 2013 for school building improvements

Water Project Loans (Vt EPA)

Vt EPA Planning loan: 0% interest, principal of \$3,176.80 due annually July 1st, 2012 through 2016. Loan amended to borrowings of \$15,884 for the water project;

Vt EPA Implementation loan: 1% interest and 2% administrative fee. Yearly payments of principle and interest of \$2,258 starting November 2011 through 2031. Originally borrowed \$82,612 for the water project; and

Vt EPA ARRA loan: 1% interest and 2% administrative fee. Yearly payments of principal and interest of \$964 starting June 1st, 2012 through 2031. Originally borrowed \$51,504 with \$25,000 paid by ARRA subsidy for water project

The annual debt service requirement to maturity for general obligation bonds and notes including interest are as follows:

	Principal	Interest	Total
July 1, 2013–June 30, 2014	\$ 416,355	\$ 250,892	\$ 667,247
July 1, 2014–June 30, 2015	416,292	238,380	654,672
July 1, 2015–June 30, 2016	416,330	226,477	642,807
July 1, 2016–June 30, 2017	416,368	213,346	629,714
July 1, 2017–June 30, 2018	416,136	200,825	616,961
Thereafter	6,127,500	1,508,550	7,721,799
Totals	\$8,294,730	\$2,638,470	\$10,933,200

East Montpelier School District
Combined Balance Sheet
All Fund Types - Fund Base
June 30, 2013

ASSETS:

Current Assets:

Cash
Due From Other Funds
Accounts Receivable - State
Accounts Receivable - Supervisory Union
Accounts Receivable - Other
Inventory

Total Current Assets

Other Assets:

Fixed Assets - net
Total Other Assets

TOTAL ASSETS

LIABILITIES & FUND EQUITY:

Liabilities:

Due To Other Funds
Accounts Payable - Other
Deferred Revenue
Amount Held for Agency Funds

Total Liabilities

Fund Equity:

Fund Balances:
Committed
Restricted
Retained Earnings - Undesignated
Total Fund Equity

TOTAL LIABILITIES & FUND EQUITY

NOTE: The East Montpelier School District records and accounts were examined by Angolano & Company of Shelburne, VT. This page is only an excerpt; the full independent audit report for the fiscal year ending June 30, 2013, is available at the East Montpelier Town Offices and the Washington Central Supervisory Union offices. Also available for review: Copies of the WCSU audit and the U-32 audit.

Governmental Fund Types				Proprietary Fund Type	Fiduciary		Fund Types	Totals (Memorandum Only)
General Fund	Special Revenue Fund	Capital Project Fund	Enterprise Fund	Agency Fund	Private Trust			
\$ 360,139	\$ 6,925	\$ 7,715,409		\$ 8,366	\$ 2,437			\$ 8,075,548
25,088		148,720						166,448
557			\$ 2,231					25,088
-	-	-	463					2,231
385,784	6,925	7,864,129	1,169	-	-			1,020
			3,863	8,366	2,437			1,169
								8,271,504
-	-	-	10,736	-	-			10,736
-	-	-	10,736	-	-			10,736
385,784	6,925	7,864,129	14,599	8,366	2,437			\$ 8,282,240
\$ 137,371			\$ 29,077					\$ 166,448
12,070			560	75				12,705
-	-	-	1,051					1,051
149,441	-	-	-	8,291	-			8,291
			30,688	8,366	-			188,495
236,343	6,925	7,864,129						8,100,472
-	-	-	(16,089)	-	2,437			9,362
236,343	6,925	7,864,129	(16,089)	-	-			(16,089)
					2,437			8,093,745
\$ 385,784	6,925	7,864,129	14,599	8,366	2,437			\$ 8,282,240

PRELIMINARY

Three Prior Years Comparisons - Format as Provided by AOE

ESTIMATES
ONLY

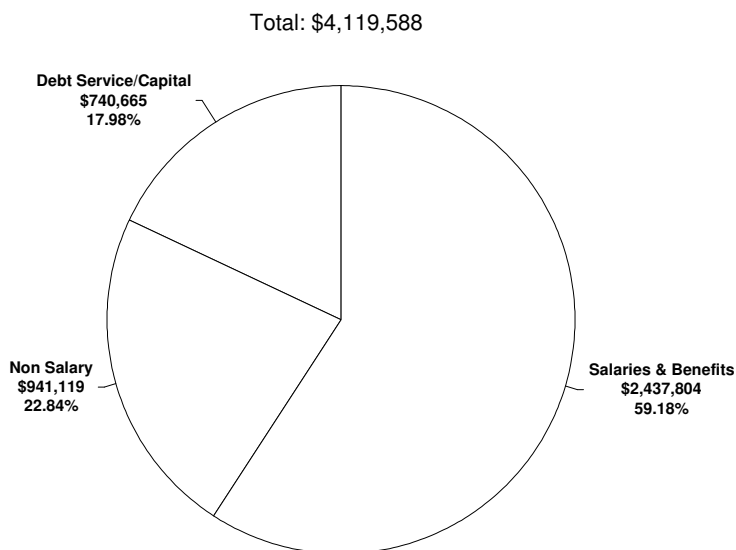
District: East Montpelier		T065		Statutory calculation. See note at bottom of page.		Recommended homestead rate from Tax Commissioner. See note at bottom of page.	
County: Washington		Washington Central		9,382		1.01	
Expenditures							
Budget (local budget, including special programs, full technical center expenditures, and any Act 144 expenditures)		FY2012	FY2013	FY2014	FY2015		
		\$3,183,814	\$3,295,273	\$4,037,415	\$4,119,588	1.	
plus	Sum of separately warned articles passed at town meeting	-	-	-	-	2.	
minus	Act 144 Expenditures, to be excluded from Education Spending	-	-	-	-	3.	
	Act 68 locally adopted or warned budget	\$3,183,814	\$3,295,273	\$4,037,415	\$4,119,588	4.	
plus	Obligation to a Regional Technical Center School District if any	-	-	-	-	5.	
plus	Prior year deficit repayment of deficit	-	-	-	-	6.	
	Gross Act 68 Budget	\$3,183,814	\$3,295,273	\$4,037,415	\$4,119,588	7.	
	S.U. assessment (included in local budget) - informational data	-	-	-	-	8.	
	Prior year deficit reduction (included in expenditure budget) - informational data	-	-	-	-	9.	
Revenues							
Local revenues (categorical grants, donations, tuitions, surplus, etc., including local Act 144 tax revenues)		\$385,629	\$413,377	\$418,201	\$505,705	10.	
plus	Capital debt aid for eligible projects pre-existing Act 60	-	-	-	-	11.	
plus	Prior year deficit reduction if included in revenues (negative revenue instead of expenditures)	-	not allowed	not allowed	not allowed	12.	
minus	All Act 144 revenues, including local Act 144 tax revenues	-	-	-	-	13.	
	Total local revenues	\$385,629	\$413,377	\$418,201	\$505,705	14.	
Education Spending							
Education Spending		\$2,798,185	\$2,881,896	\$3,619,214	\$3,613,883	15.	
Equalized Pupils (Act 130 count is by school district)		220.42	214.38	210.79	197.39	16.	
Education Spending per Equalized Pupil							
minus	Less ALL net eligible construction costs (or P&I) per equalized pupil	\$4.37	\$31.43	\$31.97	\$3.314	17.	
minus	Less share of SpEd costs in excess of \$50,000 for an individual	-	-	-	-	18.	
minus	Less amount of deficit if deficit is SOLELY attributable to tuitions paid to public schools for grades the district does not operate for new students who moved to the district after the budget was passed	-	-	-	-	19.	
minus	Less SpEd costs if excess is solely attributable to new SpEd spending if district has 20 or fewer equalized pupils	-	-	-	-	20.	
minus	Estimated costs of new students after census period	-	-	-	-	21.	
minus	Total tuitions if tuitioning ALL K-12 unless electorate has approved tuitions greater than average announced tuition	NA	NA	-	-	22.	
minus	Less planning costs for merger of small schools	-	-	-	-	24.	
plus	Excess Spending per Equalized Pupil over threshold (if any)	-	-	-	-	25.	
	Per pupil figure used for calculating District Adjustment	\$12,695	\$13,443	\$17,170	\$18,308	26.	
	District spending adjustment (minimum of 100%) (\$18,308 / \$9,382)	148.581% <small>based on \$8,544</small>	154.109% <small>based on \$8,753</small>	187.627% <small>based on \$9,151</small>	195.143% <small>based on \$9,382</small>	27.	
Prorating the local tax rate							
Anticipated district equalized homestead tax rate to be prorated (195.143% x \$1.010)		\$1.2927 <small>based on \$0.87</small>	\$1.3716 <small>based on \$0.89</small>	\$1.7637 <small>based on \$0.94</small>	\$1.9709 <small>based on \$1.010</small>	28.	
Percent of East Montpelier equalized pupils not in a union school district		49.360%	49.750%	50.690%	49.19%	29.	
Portion of district eq homestead rate to be assessed by town (49.190% x \$1.97)		\$0.6381	\$0.6824	\$0.8940	\$0.9695	30.	
Common Level of Appraisal (CLA)		98.92%	97.16%	98.22%	98.98%	31.	
Portion of actual district homestead rate to be assessed by town (\$0.970 / 98.98%)		\$0.6451 <small>based on \$0.860</small>	\$0.7023 <small>based on \$0.87</small>	\$0.9102 <small>based on \$0.94</small>	\$0.9795 <small>based on \$1.01</small>	32.	
If the district belongs to a union school district, this is only a PARTIAL homestead tax rate. The tax rate shown represents the estimated portion of the final homestead tax rate due to spending for students who do not belong to a union school district. The same holds true for the income cap percentage.							
Anticipated income cap percent to be prorated (195.143% x 1.80%)		2.67% <small>based on 1.80%</small>	2.77% <small>based on 1.80%</small>	3.38% <small>based on 1.80%</small>	3.51% <small>based on 1.80%</small>	33.	
Portion of district income cap percent applied by State (49.190% x 3.51%)		1.32% <small>based on 1.80%</small>	1.38% <small>based on 1.80%</small>	1.71% <small>based on 1.80%</small>	1.73% <small>based on 1.80%</small>	34.	
Percent of equalized pupils at U-32 UHSD		50.64%	50.25%	49.31%	50.81%	35.	
		-	-	-	-	36.	

- Following current statute, the base education amount is calculated to be \$9,109. The tax commissioner has recommended base tax rates of \$0.99 and \$1.49. The administration also has stated that tax rates could be lower than the recommendations if statewide education spending is held down.

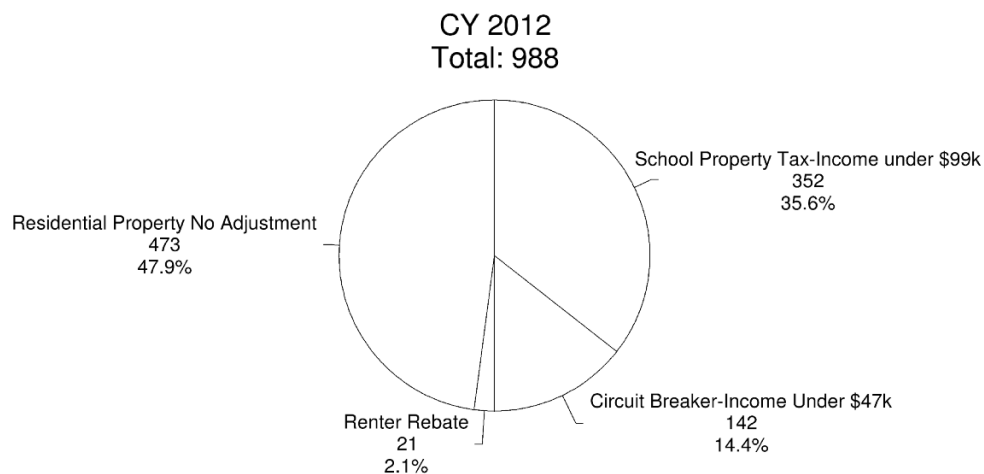
- Final figures will be set by the Legislature during the legislative session and approved by the Governor.

- The base income percentage cap is 1.80%.

East Montpelier Elementary School Expense Budget-Final **Percentage of Each Category To The Total Budget**



Town of East Montpelier **Vermont Property Tax Adjustments*** ***As Processed By the Vermont Tax Department**



515 Property Tax Adj & Rebates were issued in 2012 for a total of \$783,600
There are 988 residential properties and a total of 1163 Properties in the Town of East Montpelier per the State of Vt Report
For more information or tax forms call 828-2865 or visit the tax department website www.state.vt.us/tax

REPORT OF THE EMES SCHOOL BOARD

2013 was a transformative year at the Elementary school, both figuratively and in a literal sense as work progresses on the school renovations. We are unwavering in our commitment to providing a top quality education to the young people of East Montpelier, and the Staff, Central office (WCSU), School Board and Administration have collaborated to ensure our continued high regard as an excellent school.

We are ever mindful of our responsibility to balance educational needs with economic realities, and are always sensitive to increasing budgets and expenditures. The Administration and Board worked very hard to construct and present a budget that finds a fair balance between those often opposing forces. This year we are pleased to present an operating budget that reflects a modest increase of 2.04%, which when combined with the State tax rate and East Montpelier's Common Level of Appraisal, translates to a very modest \$0.008 impact on the town Tax rate. As was the case last year, the operating budget is entirely separate from the School Improvement bond which passed in November of 2011.

The renovation of the school building is well under way, with a completely renovated Gymnasium, and occupancy in the new addition. Much of the rest of the building is under heavy construction as the renovation work progresses on the existing spaces. The Oversight Committee continues to meet with the contractors and Clerk of the Works to oversee the project and ensure transparency and fiscal responsibility as work continues. Faculty and staff have been flexible and patient with the construction process, and some have even built lessons around the construction work as it goes on.

I am extremely privileged to work with the dedicated and committed Board, faculty and staff in East Montpelier. I thank my fellow Board members for their hard work: Stephen Looke, Flor Diaz-Smith, Priscilla Gilbert, and Kim Kendall. I wish to thank the community for your continued support and dedication to our school. It is a rare privilege to live and work in a community that places such value on a high quality public education system that offers equal opportunity to all. We invite you to visit the school, and see (and contribute to!) our children learning to be engaged, inquisitive, and empowered to affect change in the world around us.

—RUBIN BENNETT, *EMES Board Chair*



EMES Mission Statement:

The purpose of our school is to teach
all children to become competent, caring citizens
and life-long learners through a challenging
and relevant curriculum.

EMES FACILITIES REPORT

The EMES Renovation and Expansion project recently entered Phase III!

It is hard to believe that a year ago we were thanking you for passing the bond and hoping to go out to Bid. Final plans were submitted by TruexCullins last spring, and Wright and Morrissey was awarded the bid in June 2013.

At this point in the project we **are on budget and on schedule**. We owe a huge thank-you to Wright and Morrissey, TruexCullins Architects, our Clerk of the Works, and support from the EMES and WCSU Staff and Administration.

A recap of Phases I and II (June 24th–Dec. 22, 2013):

Preliminary site work to improve drainage around the entire building and existing parking lot; prep work on the temporary parking spaces, and adding an additional parent drop-off loop and bus loop in the front of the building.

Renovations to the existing Gym, which included new bleachers, a new floor, asbestos removal, new bench areas, acoustic panels, mechanical, lighting, and a PE storage area.

The majority of Phase II was devoted to the South addition. This addition included two new classrooms, a new Music and Art room, Bathrooms, Tutoring Space, and a Language Room.

Plans for Phase III (Dec. 2013–June 23, 2014):

The existing music room down to the K/1 exit, near the short term parking, relocated to the new wing over the December break. Construction in the new library, the pre-k classroom, and the “admin suite,” which includes guidance, health, occupational therapy, a conference room, staff room, and the principals’ office, will take place over the winter and spring of 2014.

The kitchen and new cafeteria will be built in the latter part of Phase III. This work will also include the asbestos abatement in the kitchen, which will happen during the February school Break. (NOTE: Town Meeting will be at U32 this year.)

Plans for Phase IV (June 2014–August 2014):

The contractors will complete the site work that began in Phases II and III, as well as all other work in the existing building. The renovation of the last section of the 1965 wing, as well as the 1989 wing will happen during these last few months. This will include heating, mechanical, new windows, insulation, lighting fixtures, new built-ins and more. The existing library will become two primary classrooms, and the existing bathrooms will be renovated. This work will be completed by August 2014.

There are two life-safety requirements that we will need to comply with: a Fire Pond and a South exit egress path that were not part of our original budget. We will continue to work on the details of these requirements, ensuring the Board has all the information before final decisions are made.

We want to thank you for your continued support. This project would never have been possible without the East Montpelier Community! Thank you for caring about our school and advancing the next generation!

—ALICIA LYFORD and FLOR DIAZ SMITH

ELEMENTARY SCHOOL PRINCIPALS' REPORT

We would like to acknowledge our talented and committed EMES staff as well as the East Montpelier community for supporting our unwavering focus on school improvement and learning. Not only is the physical building being transformed; our continuous school improvement plan includes professional learning strategies, sufficient support, high-leveraging teaching practices, and learning teams.

EMES has representation on the WCSU-Wide Curriculum Steering Committees which include: Literacy, Mathematics, Social Studies, Science, Social Curriculum, and the Curriculum Council. While each Committee is in different phases of implementation and planning; the aim is to have written curriculum documents for each curricula area. The Mathematics Steering Committee has recently presented a document for teacher feedback as we prepare for implementation. The Literacy Steering Committee is following a similar process and expects to be in the feedback stage by spring.

Locally, EMES has been working on the writing curriculum, using Common Core State Standards and the Lucy Calkins writing framework as guides. We work in grade-level learning teams weekly for 90-minute sessions to calibrate student work, plan units of study, analyze data and identify effective instructional practices.

To address behavioral interventions, EMES has a PBiS (Positive Behavioral Intervention Strategies) Leadership Team that supports all EMES staff. They provide ongoing professional development for implementing school-wide behavioral strategies. The PBiS Leadership Team is also supported by the Agency of Education.

New this year, EMES has a Leadership/Data Team that analyzes school-wide data to inform professional development needs as well as overall structural and programmatic strengths and needs of our school. Their work is shared with staff on an ongoing basis during staff meetings and professional development sessions.

Our Educational Support Team (EST) process has been recently revised so that all schools in the WCSU follow a consistent process to ensure equity in our system of supports. Technology continues to be ramped up! All teachers are expected to integrate technology in their units of study and are supported by the technology integrationist as needed. We have expanded our laptop, Netbook and iPad labs and nearly all classrooms have Mimio/Smart boards and document cameras with the professional development necessary to use the technology effectively.

Our youngest learners, in Grades Kindergarten and 1, are in their 2nd year of the ECO (Educating Children Outdoors) program! For a half a day a month, they are emerged with an outdoor curriculum that is integrated with their social studies/science curriculum. The context for learning and teaching is continually changing. It takes support from the community to embrace the transformation of education and the challenges and excitement of 21st Century learning! Please feel free to visit the school as it undergoes its physical changes!

—MARION ANASTASIA, Ed.D., *Principal*
ALICIA LYFORD, M.Ed., *Assistant Principal*

Elementary School Capital Improvement Fund Capital Budget	Actual 07-08	Actual 08-09	Actual 09-10	Actual 10-11	Actual 11-12	Actual 12-13	Projected 13-14
Beginning Fund Balance	\$27,251	\$66,161	\$27,899	\$4,516	\$45,901	\$114,038	\$148,719
Budget Appropriation	\$20,000	\$20,000	\$76,162	\$86,522	\$86,522	\$86,522	\$86,522
State Aid Roof	\$11,610	\$0	\$0	\$0	\$0	\$0	\$0
Interest Income	\$0	\$0	\$0	\$0	\$0	\$0	\$4,640
Miscellaneous Income	\$0	\$7,328	\$0	\$0	\$0	\$0	\$13,808
Board Fund Balance Transfer	<u>\$50,000</u>	<u>\$7,000</u>	<u>\$7,000</u>	<u>\$0</u>	<u>\$49,500</u>	<u>\$4,767</u>	<u>\$38,090</u>
Total Source of Funds	\$108,861	\$100,489	\$111,061	\$91,038	\$181,923	\$205,327	\$291,779
Use of Funds* See Details Below	(\$42,700)	(\$72,590)	(\$106,545)	(\$45,137)	(\$67,885)	(\$56,608)	(\$24,393)
Ending Fund Balance	\$66,161	\$27,899	\$4,516	\$45,901	\$114,038	\$148,719	\$267,386

	Actual 07-08	Actual 08-09	Actual 09-10	Actual 10-11	Actual 11-12	Actual 12-13	Projected 13-14
Building Replacement Items							
Roof (offset by state aid)	\$38,700						
Storage Building							
Building Renovations-Flooring, Bathrooms, Painting & Remodeling		\$66,651					
Building Renovations & Mobile Office Units			\$81,800				
Building Project Design & Related Costs** SEE NOTE 3		\$1,939	\$14,745	\$13,137	\$67,885	\$19,506	\$0
Building Projects-Wood Chip Controls**SEE NOTE 4		\$0		\$32,000			
Utilities							
Oil Tank	\$4,000						
Water Project** SEE NOTE 1							
Other Equipment							
Playground	\$0	\$4,000	\$10,000				
Computers - 5 year replacement-** SEE NOTE 2							
Telephone System - 7 year replacement ** SEE NOTE 2							
Photocopier						\$19,780	
Tractor						\$17,322	
Space Design & Equipment							\$24,393
Total	\$42,700	\$72,590	\$106,545	\$45,137	\$67,885	\$56,608	\$24,393

NOTE 1:

The Water Project is a special article in March 2009. It includes \$50k : Planning \$25k, Water System \$25k. This is an interest free loan which we anticipate will be foregiven so no cost is included above.

NOTE 2:

A Special Article was approved in March 2008. This included a computer lab \$22k and a telephone system \$16k. The total approved amount was \$38,000 as part of the operating budget.

NOTE 3:

Designs for a building upgrade will be completed in FY0910. This will guide future capital plans and budgets. The storage shed replacement will be included in the plans for building upgrade. Designs for a building upgrade continued during FY10-11 & FY11-12.

NOTE 4:

In FY2010-2011, EMES received a \$50k ARRA Energy Grant. This required a local match(Inkind) of \$17k.

NOTE 5:

In FY2012-2013, EMES received voter approval for a construction project in the amount of \$8.17 million.

EMES ENROLLMENT

as of October 1st

Year	PreK	EEE	K	1	2	3	4	5	6	K-6 Total	Grand Total
1989-90			31	34	40	36	31	44	38	254	
1990-91			26	34	37	40	35	34	43	249	
1991-92			21	28	33	36	40	35	32	225	
1992-93			36	23	29	38	37	43	40	246	
1993-94			32	32	24	28	37	38	42	233	
1994-95			22	33	30	24	30	38	39	216	
1995-96			39	26	32	33	23	33	41	227	
1996-97			37	41	31	33	37	24	33	236	
1997-98			20	41	41	35	34	34	24	229	
1998-99			32	24	41	40	35	32	37	241	
1999-00			23	34	26	38	40	34	32	227	
2000-01	16	3	21	25	37	29	43	40	35	230	249
2001-02	18	1	21	26	27	37	31	45	43	231	250
2002-03	5	13	26	25	26	30	35	33	47	222	240
2003-04	20	3	27	29	24	26	28	32	36	202	225
2004-05	22	1	33	29	32	25	29	29	35	212	235
2005-06	23	3	30	28	27	31	26	27	29	198	224
2006-07	28	3	26	32	29	29	34	26	28	204	235
2007-08	21	3	31	36	25	34	34	34	27	223	247
2008-09	31	4	31	32	35	25	35	38	39	235	270
2009-10	27	3	32	33	31	32	29	31	37	225	255
2010-11	32	3	26	31	30	32	32	31	31	213	248
2011-12	32	3	27	29	31	30	34	35	33	219	254
2012-13	29	—	21	28	25	34	26	38	36	208	237
2013-14	21	—	26	18	27	26	34	30	36	197	218

**East Montpelier Elementary School District
Salary & Benefit Projection
As of December 17 2013**

Benefits include the cost of: Health Insurance, Retirement, Section 125 Plan, Social Security/Medicare, Dental Insurance, Disability Insurance, Workers Compensation Insurance and Unemployment Insurance.

	Projected Salaries	Total Salary & Benefits
INSTRUCTIONAL 1100:		
Christiano Christine	\$49,943	\$72,111
Christy Kathryn	\$66,257	\$85,588
Dunkling Pamela	\$48,991	\$59,102
Fitch Jennifer	\$58,882	\$81,868
Gannon Robin	\$64,507	\$83,678
Gariboldi Lisa	\$57,557	\$80,422
Giammusso Laura	\$56,316	\$79,067
Gray Ashley	\$27,088	\$35,332
Holmes-Heiss Heidemarie	\$34,534	\$45,675
Knoedler Ellen	\$64,507	\$75,148
McNair Carol	\$64,507	\$75,148
O'Hare Jamie	\$64,507	\$83,678
Parker Bethany	\$49,943	\$72,111
Quackenbush Gary	\$57,557	\$76,092
Shedd Ellen	\$57,557	\$76,092
Sherwin Michael	\$55,075	\$64,852
Willard David	\$48,786	\$66,518
Zeilenga Jillian	\$56,316	\$66,207
Barrett Maria	\$10,261	\$11,197
Subtotal Teachers	\$993,091	\$1,289,886
Deforge Susan	\$5,589	\$10,944
Sub total Technical	\$5,589	\$10,944

TOTAL INSTRUCTIONAL	\$998,680	\$1,300,830
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PRE-SCHOOL 1101:

Downing, Elizabeth	\$26,254	\$35,316
Sub total Teachers	\$26,254	\$35,316

Stone Katharine	\$17,565	\$29,694
Sub total Technical	\$17,565	\$29,694

TOTAL PRE-SCHOOL	\$43,819	\$65,010
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GUIDANCE 2120:

Cordia Kacie	\$40,089	\$47,557
TOTAL GUIDANCE	\$40,089	\$47,557

HEALTH SERVICES 2130:

Wirth Elizabeth	\$64,673	\$88,189
TOTAL HEALTH SERVICES	\$64,673	\$88,189

LIBRARY 2222:

Badger Jane	\$14,260	\$22,853
Brucoli Arlyn	\$23,553	\$30,995
TOTAL LIBRARY	\$37,813	\$53,848

TECHNOLOGY 2225:

Brucoli Arlyn	\$35,329	\$46,543
TOTAL GUIDANCE	\$35,329	\$46,543

Benefits include the cost of: Health Insurance, Retirement, Section 125 Plan, Social Security/Medicare, Dental Insurance, Disability Insurance, Workers Compensation Insurance and Unemployment Insurance

SCHOOL ADMIN. 2410:

Anastasia Marion	\$90,177	\$115,441
Badger Jane	\$16,568	\$25,469
Lyford Alicia	\$78,433	\$101,962
Martin Karin	\$42,929	\$53,312
TOTAL SCHOOL ADMINISTRATION	\$228,107	\$296,184

OPER. & MAINTENANCE 2600:

Clark Brenda	\$38,524	\$42,602
Hill Todd	\$45,184	\$58,233
Minsenberger Robert	\$18,962	\$20,747
TOTAL OPER. & MAINTENANCE	\$102,670	\$121,582

SPECIAL EDUC. 1210:

Carter Anne	\$64,507	\$88,008
Paterson Sheila	\$61,239	\$71,581
Wilcox Joy	\$33,054	\$37,999
Subtotal Teachers	\$158,800	\$197,588

Deforge Susan	\$10,748	\$21,097
Farnham Ruth	\$25,979	\$42,830
Phillips Doris	\$25,979	\$36,501
Powers-Campbell Amanda	\$19,855	\$29,572
Subtotal Technical	\$82,561	\$130,000

TOTAL SPECIAL EDUCATION	\$241,361	\$327,588
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SPEECH SERVICES 2152:

Taffel Patricia	\$64,507	\$75,148
Subtotal Teacher	\$64,507	\$75,148

Deforge Susan	\$5,159	\$10,102
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Stone Katharine	\$6,172	\$10,476
Subtotal Technical	\$11,331	\$20,578

TOTAL SPEECH SERVICES	\$75,838	\$95,726
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ENGLISH SECOND LANGUAGE 1100:

Blodgett Diane	\$6,732	\$7,254
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TOTAL ESL SERVICES	\$6,732	\$7,254
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SUBTOTAL GENERAL FUND	\$1,875,111	\$2,450,311
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Food Services 3100:

Bunnewith Karen	\$20,236	\$40,718
Olander Susan	\$27,558	\$38,288
TOTAL FOOD SERVICES	\$47,794	\$79,006

TOTAL SALARIES & BENEFITS	\$1,922,905	\$2,529,317
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EAST MONTPELIER ELEMENTARY

BUDGET 2014-2015

DESCRIPTION — REVENUES:

	BUDGET 2013	ACTUAL 2013	With Bond		Final
			BUDGET 2014	PROJECTED 2014	BUDGET 2015
TUITION	\$0	\$12,484	\$0	\$15,891	\$0
EARNINGS ON INVESTMENTS	\$28,000	\$38,092	\$28,000	\$31,692	\$32,000
MISCELLANEOUS INCOME-Purchase Discount	\$804	\$1,085	\$804	\$1,114	\$1,114
MISCELLANEOUS INCOME-ERATE-Technology& Other	\$3,000	\$2,646	\$3,000	\$2,690	\$2,690
MISCELLANEOUS INCOME-INSTR/L/FIELD TRIPS	\$3,300	\$4,559	\$3,300	\$2,700	\$2,700
MISCELLANEOUS INCOME-OTHER	\$0	\$9,399	\$0	\$600	\$600
EDUC. SPENDING REVENUES FROM STATE	\$2,881,896	\$2,881,896	\$3,619,214	\$3,619,214	\$3,613,883
STATE TRANSPORTATION AID REIMBURSEMENT	\$38,065	\$38,512	\$34,658	\$34,658	\$46,137
EDUCATION JOBS FUND	\$0	\$0	\$0	\$0	\$0
SPED-MISC INCOME	\$0	\$15,184	\$0	\$0	\$0
SPED-MAINSTREAM BLOCK GRANT	\$75,261	\$75,261	\$77,335	\$77,335	\$75,230
SPED-EXPENDITURE REIMBURSEMENT	\$235,038	\$234,746	\$207,877	\$269,560	\$242,691
SPED-EXTRAORDINARY REIMBURSEMENT	\$0	\$0	\$33,620	\$72,640	\$72,640
EEE GRANT-PRESCHOOL	\$29,909	\$5,056	\$29,607	\$29,607	\$29,903
SUBTOTAL REVENUES	\$3,295,273	\$3,318,920	\$4,037,415	\$4,157,701	\$4,119,588
FUND BALANCE USAGE	\$0	\$0	\$0	\$0	\$0
TOTAL REVENUES	\$3,295,273	\$3,318,920	\$4,037,415	\$4,157,701	\$4,119,588

NOTE: FUND BALANCE SUMMARY

FUND BALANCE AS OF 7/1
INCREASE(DECREASE) FROM OPERATIONS
PROJECTED FUND BALANCE 6/30

\$218,391
\$17,952
\$236,343

DESCRIPTION — EXPENSES:

INSTRUCTIONAL SERVICES

SALARIES-REGULAR-PROFESS.	\$970,351	\$988,300	\$1,009,719	\$1,002,516	\$971,239
SALARIES-REGULAR-TECH.	\$15,597	\$1,441	\$11,454	\$11,284	\$16,936
SALARIES-TEMPORARY	\$22,000	\$30,511	\$22,000	\$41,692	\$22,000
SALARIES-INSTRUCTIONAL -ED JOBS FUND ARRA	\$0	\$0	\$0	\$0	\$0
HEALTH BENEFITS	\$194,363	\$168,247	\$188,898	\$193,060	\$224,057
SOCIAL SECURITY/MEDICARE	\$73,861	\$74,894	\$76,839	\$77,746	\$73,864

RETIREMENT BENEFITS	\$292	\$42	\$168	\$224	\$554
SECTION 125 BENEFIT	\$960	\$960	\$950	\$950	\$988
WORKMENS COMPENSATION	\$7,840	\$7,641	\$8,002	\$8,637	\$9,042
UNEMPLOYMENT COMPENSATION	\$2,574	\$1,328	\$2,643	\$1,025	\$1,079
TUITION REIMBURSEMENT	\$25,000	\$25,222	\$25,000	\$25,000	\$25,000
DENTAL BENEFITS	\$8,735	\$7,762	\$8,614	\$8,614	\$8,623
DISABILITY BENEFITS	\$4,927	\$2,649	\$5,118	\$5,118	\$5,005
PROF EDU SVC-ADMFFEE FIELD TRIPS	\$5,000	\$10,522	\$7,000	\$7,000	\$7,000
OTHER PROFESSIONAL SVCS-VCAT	\$1,500	\$2,019	\$1,500	\$1,500	\$1,500
OTHER PROFESSIONAL SVCS-ENRICHMT & EST	\$0	\$0	\$0	\$0	\$0
PROFESSIONAL SVCS-Four Winds	\$3,680	\$3,395	\$3,680	\$3,680	\$3,680
TUITION REFUND DUE TO RESIDENCY	\$0	\$0	\$0	\$1,483	\$0
TRAVEL	\$0	\$376	\$0	\$0	\$0
GENERAL SUPPLIES	\$32,297	\$44,919	\$32,297	\$32,297	\$32,297
BOOKS AND PERIODICALS	\$9,347	\$14,139	\$10,000	\$10,000	\$10,000
EQUIPMENT-CLASSROOM	\$8,000	\$4,236	\$8,000	\$0	\$8,000
DUES AND FEES	\$0	\$409	\$0	\$0	\$0
TOTAL INSTRUCTIONAL SERVICES	\$1,386,324	\$1,389,012	\$1,421,882	\$1,431,826	\$1,420,864

EEE & PRESCHOOL

SALARIES-REGULAR-PROFESS.	\$48,281	\$48,163	\$49,822	\$14,702	\$36,053
SALARIES-REGULAR-TECH.	\$13,908	\$17,089	\$17,565	\$17,565	\$12,225
HEALTH BENEFITS	\$3,327	\$12,099	\$13,617	\$13,140	\$14,000
SOCIAL SECURITY/MEDICARE	\$4,714	\$4,875	\$4,978	\$2,298	\$3,512
RETIREMENT BENEFITS	\$0	\$512	\$527	\$703	\$611
SECTION 125 BENEFIT	\$96	\$96	\$138	\$138	\$57
WORKMENS COMPENSATION	\$482	\$482	\$521	\$521	\$446
UNEMPLOYMENT COMPENSATION	\$120	\$120	\$169	\$66	\$52
TUITION REIMBURSEMENT	\$570	\$0	\$570	\$570	\$570
DENTAL BENEFITS	\$281	\$512	\$653	\$512	\$548
DISABILITY BENEFITS	\$241	\$185	\$339	\$167	\$251
SU SHARED SVCS-PROF STAFF	\$0	\$0	\$0	\$15,517	\$0
RENTAL & LEASE BUILDING	\$0	\$0	\$0	\$7,500	\$0
GENERAL SUPPLIES	\$1,695	\$464	\$1,500	\$1,500	\$1,500
TOTAL EEE & PRESCHOOL	\$73,715	\$84,597	\$90,399	\$74,899	\$69,825

**EAST MONTPELIER ELEMENTARY
BUDGET 2014-2015**

With Bond

Final

<u>DESCRIPTION — EXPENSES:</u>	<u>BUDGET 2013</u>	<u>ACTUAL 2013</u>	<u>BUDGET 2014</u>	<u>PROJECTED 2014</u>	<u>BUDGET 2015</u>
<u>GUIDANCE SERVICES</u>					
SALARIES-REGULAR-PROFESS.	\$36,929	\$41,178	\$42,720	\$43,198	\$44,741
HEALTH BENEFITS	\$4,835	\$0	\$0	\$0	\$0
SOCIAL SECURITY/MEDICARE	\$2,762	\$3,142	\$3,268	\$3,305	\$3,423
SECTION 125 BENEFIT	\$48	\$48	\$50	\$50	\$55
WORKMENS COMPENSATION	\$295	\$295	\$316	\$316	\$383
UNEMPLOYMENT COMPENSATION	\$96	\$96	\$103	\$40	\$45
DENTAL BENEFITS	\$402	\$402	\$402	\$402	\$422
DISABILITY BENEFITS	\$192	\$111	\$206	\$208	\$216
GENERAL SUPPLIES	\$780	\$533	\$780	\$780	\$780
BOOKS AND PERIODICALS	\$500	\$424	\$500	\$500	\$500
TOTAL GUIDANCE SERVICES	\$46,839	\$46,229	\$48,345	\$48,799	\$50,565
<u>HEALTH SERVICES</u>					
SALARIES-REGULAR-PROF.OTH	\$63,673	\$63,688	\$65,599	\$64,673	\$53,549
HEALTH BENEFITS	\$15,926	\$15,897	\$17,897	\$17,269	\$14,437
SOCIAL SECURITY/MEDICARE	\$4,664	\$4,459	\$4,786	\$4,723	\$3,909
SECTION125 BENEFIT	\$48	\$48	\$50	\$50	\$55
WORKMENS COMPENSATION	\$509	\$509	\$525	\$525	\$495
UNEMPLOYMENT COMPENSATION	\$166	\$166	\$171	\$66	\$58
DENTAL BENEFITS	\$502	\$502	\$502	\$502	\$422
DISABILITY BENEFITS	\$331	\$175	\$341	\$336	\$278
GENERAL SUPPLIES	\$1,120	\$1,413	\$1,120	\$1,120	\$1,120
BOOKS AND PERIODICALS	\$145	\$121	\$145	\$145	\$145
TOTAL HEALTH SERVICES	\$87,084	\$86,978	\$91,136	\$89,409	\$74,468
<u>CURRICULUM SERVICES</u>					
SUPERVISORY UN SERV-CURRICULUM	\$19,918	\$19,918	\$20,504	\$20,504	\$22,722
TOTAL CURRICULUM SERVICES	\$19,918	\$19,918	\$20,504	\$20,504	\$22,722

SCHOOL LIBRARY SERVICES						
SALARIES-REGULAR-PROFESS.	\$22,555	\$22,662	\$23,342	\$23,553	\$24,377	
SALARIES-REGULAR-TECHNICIAN	\$8,265	\$11,076	\$14,261	\$14,261	\$14,688	
HEALTH BENEFITS	\$7,161	\$9,481	\$12,015	\$11,594	\$12,115	
SOCIAL SECURITY/MEDICARE	\$2,296	\$2,430	\$2,807	\$2,826	\$2,919	
RETIREMENT BENEFITS	\$248	\$332	\$428	\$570	\$734	
SECTION 125 BENEFIT	\$48	\$48	\$25	\$25	\$28	
WORKMENS COMPENSATION	\$247	\$247	\$301	\$301	\$361	
UNEMPLOYMENT COMPENSATION	\$80	\$80	\$98	\$40	\$42	
DENTAL BENEFITS	\$402	\$401	\$452	\$452	\$474	
DISABILITY BENEFITS	\$160	\$97	\$196	\$196	\$203	
GENERAL SUPPLIES	\$1,100	\$292	\$1,100	\$1,100	\$1,100	
BOOKS AND PERIODICALS	\$6,300	\$4,003	\$6,300	\$6,300	\$6,300	
COMPUTER SOFTWARE	\$1,295	\$787	\$1,295	\$1,295	\$1,295	
TOTAL SCHOOL LIBRARY SERVICES	\$50,157	\$51,936	\$62,620	\$62,513	\$64,636	

TECHNOLOGY SERVICES						
SALARIES-REGULAR-PROFESS.	\$33,832	\$34,272	\$35,013	\$35,329	\$36,566	
HEALTH BENEFITS	\$7,128	\$7,115	\$8,010	\$7,729	\$8,077	
SOCIAL SECURITY/MEDICARE	\$2,496	\$2,505	\$2,575	\$2,602	\$2,692	
SECTION 125 BENEFIT	\$48	\$48	\$50	\$50	\$55	
WORKMENS COMPENSATION	\$271	\$271	\$280	\$280	\$338	
UNEMPLOYMENT COMPENSATION	\$88	\$88	\$91	\$40	\$40	
TUITION REIMBURSEMENT	\$100	\$0	\$100	\$100	\$100	
DENTAL BENEFITS	\$301	\$301	\$301	\$301	\$316	
DISABILITY BENEFITS	\$176	\$94	\$182	\$182	\$190	
SUPERV UNION SERVICES	\$9,810	\$9,810	\$10,066	\$10,066	\$50,673	
SUPERV UNION SERVICES-NETWORK SUPPORT	\$20,002	\$20,002	\$27,429	\$27,429	\$0	
REPAIRS AND MAINTENANCE	\$11,569	\$2,769	\$11,569	\$11,569	\$4,759	
COMMUNICATIONS-TELEPHONE	\$6,060	\$4,738	\$6,060	\$6,060	\$6,060	
GENERAL SUPPLIES	\$2,699	\$3,699	\$2,000	\$2,000	\$2,200	
COMPUTER SOFTWARE	\$2,300	\$10,709	\$2,300	\$2,300	\$4,068	
EQUIPMENT - REPLACEMENT & TELEPHONE	\$21,615	\$42,696	\$21,615	\$21,615	\$10,731	
TOTAL TECHNOLOGY SERVICES	\$117,796	\$139,117	\$127,641	\$127,652	\$126,865	

EAST MONTPELIER ELEMENTARY**BUDGET 2014-2015****With Bond****Final****DESCRIPTION — EXPENSES: BUDGET 2013 ACTUAL 2013 BUDGET 2014 PROJECTED 2014 BUDGET 2015****BOARD OF EDUCATION SVCS.**

TECHNICAL SVC.SCHOOL BD	\$700	\$125	\$700	\$700	\$700
SALARIES-TEMPORARY-CLERICAL	\$720	\$780	\$720	\$720	\$720
SOCIAL SECURITY/MEDICARE	\$106	\$69	\$106	\$106	\$106
OFFICIAL SVC TAX COLLECT.	\$9,000	\$9,000	\$9,000	\$9,000	\$9,000
PROFESSIONAL EDUC SVCS	\$250	\$135	\$250	\$250	\$250
OTHER PROFESSIONAL SVCS	\$0	\$873	\$0	\$0	\$0
LEGAL SERVICES	\$4,000	\$8,140	\$4,000	\$4,000	\$4,000
GENERAL SUPPLIES	\$200	\$1,005	\$200	\$200	\$200
DUES & FEES	\$1,300	\$1,667	\$1,300	\$1,300	\$1,300
TOTAL BOARD OF EDUCATION SVCS.	\$16,276	\$21,794	\$16,276	\$16,276	\$16,276

OFFICE OF SUPERINTENDENT

SUPERVISORY UN SERV-SUPT	\$54,130	\$54,130	\$60,981	\$60,981	\$58,707
SUPERVISORY UN SERV-CRIMINAL REGISTRY	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000
TOTAL OFFICE OF SUPERINTENDENT	\$55,130	\$55,130	\$61,981	\$61,981	\$59,707

OFFICE OF THE PRINCIPAL

SALARIES-REGULAR-ADMIN.	\$153,989	\$159,989	\$158,610	\$168,610	\$163,368
SALARIES-REGULAR-CLERICAL	\$82,172	\$63,547	\$63,556	\$63,556	\$65,344
SALARIES-TEMPORARY	\$1,361	\$595	\$1,361	\$1,361	\$1,402
HEALTH BENEFITS	\$41,685	\$36,491	\$40,166	\$38,757	\$40,501
SOCIAL SECURITY/MEDICARE	\$17,784	\$16,312	\$16,665	\$17,430	\$17,166
RETIREMENT CONTRIBUTION	\$848	\$1,652	\$1,787	\$2,380	\$3,064
SECTION 125 BENEFIT	\$192	\$192	\$180	\$180	\$198
WORKMENS COMPENSATION	\$1,861	\$1,861	\$1,745	\$1,745	\$2,076
UNEMPLOYMENT COMPENSATION	\$8,105	\$245	\$567	\$200	\$243
TUITION REIMBURSEMENT	\$1,200	\$130	\$1,200	\$1,200	\$1,200
DENTAL BENEFITS	\$2,008	\$1,807	\$1,757	\$1,757	\$1,845
DISABILITY BENEFITS	\$1,164	\$582	\$1,135	\$1,135	\$1,168

LIFE INSURANCE	\$0	\$0	\$0	\$510	\$510
RENTALS & LEASES/REPAIRS-POSTAGE	\$1,760	\$675	\$1,760	\$1,760	\$1,760
RENTALS & LEASES/REPAIRS-COPIER	\$7,500	\$6,112	\$9,000	\$2,500	\$4,000
COMMUNICATIONS-POSTAGE	\$2,500	\$2,855	\$2,500	\$2,500	\$2,500
ADVERTISING	\$3,500	\$295	\$1,000	\$1,000	\$1,000
TRAVEL	\$300	\$0	\$300	\$300	\$300
GENERAL SUPPLIES	\$3,000	\$1,667	\$3,000	\$3,000	\$3,000
DUES & FEES	\$1,100	\$2,125	\$1,100	\$1,100	\$1,100
TOTAL OFFICE OF THE PRINCIPAL	\$332,029	\$297,132	\$307,389	\$310,981	\$311,745
FISCAL SERVICES					
SUPERVISORY UN SERV	\$40,569	\$40,569	\$42,886	\$42,886	\$43,504
TOTAL FISCAL SERVICES	\$40,569	\$40,569	\$42,886	\$42,886	\$43,504
INTEREST EXPENSE					
INTEREST EXPENSE-REVENUE ANTIC LOAN	\$28,000	\$30,893	\$28,000	\$31,692	\$32,000
TOTAL INTEREST EXPENSE	\$28,000	\$30,893	\$28,000	\$31,692	\$32,000
AUDITING SERVICES					
AUDIT SERVICES	\$3,100	\$3,100	\$3,200	\$3,200	\$3,500
TOTAL AUDITING SERVICES	\$3,100	\$3,100	\$3,200	\$3,200	\$3,500
OPERATION AND MAINT.PLANT					
SALARIES-REGULAR-SERVICE	\$94,307	\$96,993	\$98,712	\$103,570	\$105,750
SALARIES-TEMPORARY	\$4,000	\$11,343	\$4,000	\$4,000	\$4,000
HEALTH BENEFITS	\$17,925	\$19,546	\$20,142	\$6,553	\$13,697
SOCIAL SECURITY/MEDICARE	\$7,521	\$8,025	\$7,857	\$7,857	\$8,396
RETIREMENT CONTRIBUTION	\$2,929	\$2,323	\$2,392	\$1,807	\$2,327
SECTION 125 BENEFIT	\$144	\$144	\$150	\$150	\$165
WORKMENS COMPENSATION	\$786	\$786	\$822	\$822	\$1,014
UNEMPLOYMENT COMPENSATION	\$245	\$245	\$257	\$110	\$114
DENTAL BENEFITS	\$1,004	\$1,004	\$1,004	\$1,004	\$1,054
DISABILITY BENEFITS	\$490	\$284	\$513	\$534	\$550
SU-SHARED SERVICES-ASBESTOS & FAC DIRECTOR	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000
WATER TESTING AND SEWER	\$4,000	\$3,850	\$4,000	\$4,000	\$4,000
DISPOSAL SERVICES	\$3,500	\$3,795	\$3,500	\$3,500	\$3,500

EAST MONTPELIER ELEMENTARY

BUDGET 2014-2015

DESCRIPTION — EXPENSES:With BondFinal

BUDGET 2013 ACTUAL 2013 BUDGET 2014 PROJECTED 2014 BUDGET 2015

OPERATION AND MAINT.PLANT (continued)

SNOW PLOWING	\$6,000	\$3,750	\$6,000	\$5,000	\$6,000
LAWN CARE SERVICES	\$4,500	\$6,343	\$4,500	\$4,500	\$4,500
REPAIRS AND MAINTENANCE & DIU RECOMMEND.	\$22,000	\$8,229	\$22,000	\$12,000	\$22,000
INSURANCE	\$8,480	\$6,054	\$8,480	\$6,580	\$8,480
TRAVEL	\$300	\$109	\$300	\$300	\$300
GENERAL SUPPLIES	\$16,000	\$21,683	\$16,000	\$16,000	\$16,000
ELECTRICITY	\$29,340	\$24,421	\$29,340	\$29,340	\$29,340
BOTTLED GAS-PROPANE	\$2,120	\$375	\$2,120	\$2,120	\$2,120
OIL	\$8,000	\$5,747	\$8,000	\$8,000	\$8,000
OTHER ENERGY-WOOD CHIPS	\$8,904	\$6,648	\$8,904	\$8,904	\$8,904
SOFTWARE	0	\$2,235	\$0	\$0	\$0
EQUIPMENT	\$4,600	\$0	\$4,600	\$0	\$4,600
TOTAL OPERATION AND MAINT.PLANT	\$248,095	\$234,932	\$254,593	\$227,651	\$255,811

STUDENT TRANSPORTATION SV

STUDENT TRANSPORTATION SV	\$105,394	\$105,741	\$111,298	\$114,944	\$114,214
STUDENT TRANSP SV-FIELD TRIPS	\$8,752	\$9,672	\$8,752	\$8,752	\$8,752
TOTAL STUDENT TRANSPORTATION SV	\$114,146	\$115,413	\$120,050	\$123,696	\$122,966

DEBT SERVICE

INTEREST-Building & Water Loan	\$6,738	\$0	\$8,831	\$8,831	\$9,693
INTEREST-Construction Project	\$0	\$0	\$242,579	\$242,579	\$235,950
PRINCIPAL-Construction Project	\$0	\$0	\$408,500	\$408,500	\$408,500
TOTAL DEBT SERVICE	\$6,738	\$0	\$659,910	\$659,910	\$654,143

FUND TRANSFERS

FUND TRANSFER-FOOD SVC	\$17,000	\$17,000	\$27,000	\$53,825	\$29,096
FUND TRANSFER-CAPITAL IMPROVEMENTS	\$86,522	\$86,522	\$86,522	\$124,612	\$86,522
FUND TRANSFER-STUDENT ACTIVITY	\$0	\$0	\$0	\$0	\$0
TOTAL FUND TRANSFERS	\$103,522	\$103,522	\$113,522	\$178,437	\$115,618

INSTR.SVC-STUDENT SUP SVC						
SALARIES-REGULAR-PROFESS.	\$171,686	\$181,729	\$168,200	\$164,630	\$135,911	
SALARIES-REGULAR-TECH.	\$62,827	\$101,921	\$82,181	\$82,560	\$76,811	
SALARIES-TEMPORARY,SUMMER & BUS MONITORS	\$34,000	\$30,354	\$14,000	\$14,000	\$14,000	
HEALTH BENEFITS	\$43,301	\$48,559	\$44,807	\$51,846	\$45,087	
SOCIAL SECURITY/MEDICARE	\$20,181	\$22,112	\$19,896	\$19,757	\$16,759	
RETIREMENT BENEFITS	\$2,241	\$3,036	\$1,881	\$3,302	\$3,841	
SECTION 125 BENEFIT	\$288	\$336	\$300	\$300	\$275	
WORKMENS COMPENSATION	\$2,041	\$2,041	\$2,004	\$2,504	\$1,960	
UNEMPLOYMENT COMPENSATION	\$600	\$600	\$641	\$248	\$223	
TUITION REIMBURSEMENT	\$1,700	\$60	\$1,700	\$1,700	\$1,700	
DENTAL BENEFITS	\$2,811	\$2,285	\$2,761	\$2,761	\$2,372	
DISABILITY BENEFITS	\$1,201	\$777	\$1,259	\$1,083	\$903	
OTHER PROFESSIONAL SVCS	\$34,000	\$38,489	\$65,190	\$74,805	\$102,000	
TUITION TO STATE AGENCIES	\$6,000	\$0	\$0	\$107,126	\$107,126	
TRAVEL	\$0	\$0	\$500	\$500	\$500	
GENERAL SUPPLIES	\$500	\$1,616	\$4,000	\$4,000	\$4,000	
BOOKS AND PERIODICALS	\$5,000	\$307	\$500	\$500	\$0	
EQUIPMENT	\$500	\$1,565	\$0	\$0	\$2,000	
TOTAL INSTR.SVC-STUDENT SUP SVC	\$388,877	\$435,787	\$409,820	\$531,622	\$515,468	
SUPPORT PROGRAMS						
SU SHARED SERVICES	\$7,000	\$18,701	\$25,000	\$54,608	\$0	
TOTAL SUPPORT PROGRAMS	\$7,000	\$18,701	\$25,000	\$54,608	\$0	
SPEECH SERVICES						
SALARIES-REGULAR-PROFESS.	\$66,967	\$67,253	\$69,333	\$68,394	\$70,827	
SALARIES-REGULAR-TECH.	\$23,275	\$4,609	\$11,330	\$11,330	\$0	
HEALTH BENEFITS	\$11,881	\$2,370	\$3,471	\$7,494	\$0	
SOCIAL SECURITY/MEDICARE	\$6,904	\$5,442	\$6,171	\$6,099	\$5,418	
RETIREMENT BENEFITS	\$698	\$138	\$340	\$453	\$0	
SECTION 125 BENEFIT	\$96	\$96	\$63	\$63	\$55	
WORKMENS COMPENSATION	\$694	\$694	\$613	\$613	\$617	
UNEMPLOYMENT COMPENSATION	\$225	\$225	\$199	\$75	\$72	

EAST MONTPELIER ELEMENTARY BUDGET 2014-2015	<u>With Bond</u>			<u>Final</u>	
<u>DESCRIPTION — EXPENSES:</u>	<u>BUDGET 2013</u>	<u>ACTUAL 2013</u>	<u>BUDGET 2014</u>	<u>PROJECTED 2014</u>	<u>BUDGET 2015</u>
SPEECH SERVICES (continued)					
DENTAL BENEFITS	\$1,004	\$602	\$753	\$753	\$527
DISABILITY BENEFITS	\$451	\$189	\$399	\$399	\$347
TOTAL SPEECH SVC	\$112,195	\$81,618	\$92,672	\$95,673	\$77,863
PHYSICAL THERAPY SVCS					
OTHER PROFESSIONAL SVCS	\$2,000	\$0	\$2,000	\$2,000	\$2,000
TOTAL PHYSICAL THERAPY SVCS	\$2,000	\$0	\$2,000	\$2,000	\$2,000
SPECIAL EDUCATION TRANSPORTATION					
STUDENT TRANSPORTATION SVCS	\$10,000	\$467	\$0	\$2,000	\$2,000
TOTAL SPECIAL EDUCATION TRANSPORT.	\$10,000	\$467	\$0	\$2,000	\$2,000
SU ASSESSMENTS					
SUPERVISORY UN SERV-SPED	\$25,319	\$25,319	\$22,405	\$22,405	\$68,258
SUPERVISORY UN SERV-EARLY ED	\$13,179	\$13,179	\$7,319	\$7,319	\$8,784
TOTAL SU ASSESSMENTS	\$38,498	\$38,498	\$29,724	\$29,724	\$77,042
ENGLISH LANGUAGE LEARNERS					
SALARIES-TEMPORARY-ELL	\$6,732	\$5,075	\$6,732	\$6,732	\$0
SOCIAL SECURITY/MEDICARE	\$515	\$388	\$515	\$515	\$0
UNEMPLOYMENT COMPENSATION	\$18	\$18	\$18	\$0	\$0
TRAVEL	\$0	\$144	\$600	\$600	\$0
TOTAL ENGLISH LANGUAGE LEARNERS	\$7,265	\$5,625	\$7,865	\$7,847	\$0
TOTAL EXPENSES	\$3,295,273	\$3,300,968	\$4,037,415	\$4,235,786	\$4,119,588
PROFIT/(LOSS)	\$0	\$17,952	(\$0)	(\$78,085)	(\$0)

East Montpelier Elementary School
Summary of Changes Budget 2015 vs. 2014

	Final	Entire Budget % Change
Salary & Benefit Items		
Negotiated Items		
Salary Increases	\$67,792	1.68%
Health Benefits-Current Enrollment @4.5% Inflation With Latest Enrollment	\$38,145	0.94%
Miscellaneous Benefit Changes	\$7,508	0.19%
Subtotal Negotiated Items	\$113,445	2.81%

Staffing Changes:

Special Education Staff Changes FY13-14	\$25,612	0.63%
Instructional Program-RIF 1.34 Professional	(\$103,206)	-2.56%
Instructional Program-Staffing Changes Professional	(\$36,635)	-0.91%
SPED Program-RIF 1.0 Staff	(\$31,709)	-0.79%
Reduce .2FTE-Nurse	(\$18,287)	-0.45%
ELL Salary & Benefits	(\$7,154)	-0.18%
Subtotal Staffing Changes	(\$171,379)	-4.24%

offsetting revenues-see below

Total Salary & Benefit Items

(\$57,934) -1.43%

Budget FY 14	Budget FY 15
\$2,495,738	\$2,437,804

Nonsalary changes:

Instructional Services-ELL Travel	(\$600)	-0.01%
WCSU Assessments-Final Budget	\$2,511	0.06%
Technology Services-Tech Support	\$2,475	0.06%
Technology Services-Technology Plan	(\$15,726)	-0.39%
Office of Principal-Copier & Auditing Services	(\$4,700)	-0.12%
Interest Expense on Revenue Anticipation Note	\$4,000	0.10%
Student Transportation Services	\$2,916	0.07%
Special Education-Oth Profess. Svcs, SU Shared Services & Supplies-Service Plg	\$152,902	3.79%
Fund Transfers-Food Service	\$2,096	0.05%
Debt Savings-Bond payment-Assumes spend 100%	(\$6,629)	-0.16%
Debt Savings-Water Loan	\$862	0.02%
Total Nonsalary	\$140,107	3.47%

offsetting revenues @100%

offsetting revenues-see below

\$1,541,677 **\$1,681,784**

Total Budget Expense Change

\$82,173 2.04%

\$4,037,415 **\$4,119,588**

Revenue Changes

Projected Increase Special Educ. Reimbursement & Extraordinary Revenue	\$72,025	1.78%
Interest Income	\$4,000	0.10%
Student Transportation Aid	\$11,479	0.28%

Budget Net Impact on Tax Calculation (\$5,331) -0.13%

EAST MONTPELIER TOWN SCHOOL DISTRICT WARNING

The legal voters of the East Montpelier Town School District are hereby notified and warned to meet at U-32 Middle and High School located at 930 Gallison Hill Road in East Montpelier on Tuesday, March 4, 2014 at 9:30 A.M.* to act on the following business not involving Australian ballot:

- ARTICLE 1.** To elect a Moderator for the year ensuing.
- ARTICLE 2.** To hear and act upon the report of the Town School Directors.
- ARTICLE 3.** Shall the School District adopt a budget not to exceed \$4,119,588 for the operation of the school for the ensuing year?
- ARTICLE 4.** Shall the School District authorize the Board of School Directors to hold any audited fund balance as of June 30, 2014 in a reserve fund to be expended under the control and direction of the Board of School Directors for the purpose of operating the school?
- ARTICLE 5.** Shall the School District authorize the Board of School Directors to borrow money in anticipation of the receipt of revenues for the 2014 – 2015 school year?
- ARTICLE 6.** Shall the School District vote the elementary school budget by Australian Ballot?
- ARTICLE 7.** To transact any other business that may legally come before the meeting.

Article to be voted by Australian Ballot Polling Times – 7:00 A.M. Through 7:00 P.M.



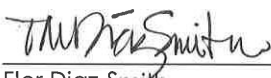
- ARTICLE 8.** To elect the following School Directors:

One (1) School Director	Two (2) Year Term
One (1) School Director	Three (3) Year Term
One (1) U-32 School Director	Three (3) Year Term

A meeting will be held on Saturday, March 1, 2014 at 9:30 A.M. at U-32 Middle and High School located at 930 Gallison Hill Road in East Montpelier in the Cafeteria to provide information on the articles to be voted by Australian ballot at Town Meeting.

The legal voters of East Montpelier Town School District are further notified that voter qualification, registration, and absentee voting relative to said annual meeting shall be as provided in Section 553 of Title 16, and Chapters 43, 51 and 55 of Title 17, Vermont Statutes Annotated.

SCHOOL DIRECTORS


Rubin Bennett, Chair
Stephen Looke, Vice-Chair
Kimberly Kendall, Clerk
Priscilla Gilbert
Flor Diaz-Smith

* Please note time. The Town and School Meeting are now both being warned at 9:30 A.M. Both will convene and then one will be recessed until the completion of the other meeting. This will allow a quicker transition between meetings. The Town Meeting portion will be recessed until the conclusion of the School Directors' Meeting.

INFORMATIONAL COPY OF U-32 SCHOOL DISTRICT WARNING

The legal voters of the Union High School District No. 32 ("U-32"), a municipal corporation consisting of the Town School Districts of Berlin, Calais, East Montpelier, Middlesex, and Worcester, Vermont, are hereby notified and warned to meet in their respective towns on Tuesday, March 4, 2014, to vote by Australian ballot on Articles 1 through 6 as outlined below.

Polling Places and Times:

Berlin Elementary School in Berlin Corner – 10:00 A.M. - 7:00 P.M.

Calais Town Hall in Gospel Hollow – 7:00 A.M. - 7:00 P.M.

U-32 in East Montpelier – 7:00 A.M. – 7:00 P.M.

Rumney Memorial School in Middlesex – 10:00 A.M. – 7:00 P.M.

Doty Memorial School in Worcester – 10:00 A.M. – 7:00 P.M.

A public hearing will take place at the U-32, Room 131 at 6:00 P.M. on Monday, March 3, 2014 to provide information on the articles to be voted by Australian Ballot at the municipalities' respective Town Meetings on Tuesday, March 4, 2014.

The legal voters of U-32 are further notified that voter qualification, registration, and absentee voting relative to said annual meeting shall be as provided in Sections 553 and 706(u) of Title 16, and Chapters 43, 51 and 55 of Title 17, Vermont Statutes Annotated.

ARTICLE 1. To elect a Clerk for a term of one (1) year.

ARTICLE 2. To elect a Treasurer for a term of one (1) year.

ARTICLE 3. To fix the annual compensation of the Union School District officers.

Clerk	\$500.00
Directors	\$850.00 each
Chair	\$875.00
Treasurer	\$1,500.00

ARTICLE 4. Shall the Union High School District No. 32 adopt a budget of \$14,833,463.00 for the 2014–2015 school year?

ARTICLE 5. Shall the School District authorize the Board of School Directors of Union District No. 32 to hold any audited fund balance as of June 30, 2014 in a reserve fund to be expended under the control and direction of the Board of School Directors for the purpose of operating the school?

ARTICLE 6. Shall the School District authorize the Board of School Directors to borrow money by issuance of bonds and notes, not in excess of anticipated revenue for the school year?

INFORMATIONAL COPY ONLY

ABSTRACT OF MINUTES MARCH 5, 2013 — TOWN MEETING

[Full minutes are available at the Town Office. Note: Per 17 VSA §2640, articles on Australian Ballot (except Article 1) can be discussed on the floor.]

Moderator Richard Brock called to order the meetings of the Town and School District at 9:30 A.M. Approximately 340 residents attended. School Meeting was temporarily adjourned for the Town Meeting and reconvened at its conclusion.

Art. 1: Voted and elected the following Officers by Australian Ballot:

Town Moderator, 1-year term	Michael H. Dworkin
School District Moderator, 1-year term	Michael H. Dworkin
Selectboard Member, 3-year term	Carl Etnier
Selectboard Member, 2-year term	Kim Swasey
Lister, 3-year term	Putnam Clayton
Auditor, 3-year term	Deborah Fillion
Collector of Delinquent Taxes, 3-year term	Karen M. Gramer
Trustee of Public Funds, 3-year term	No Candidate
Town Law Agent, 1-year term	No Candidate
Town Grand Juror, 1-year term	No Candidate
First Constable, 1-year term	Sandy Conti
Second Constable, 1-year term	Paul Haynes
Cemetery Commissioner, 5-year term	Frederick Strong
Planning Commissioner, 3-year term	Thomas K. Pierce
Planning Commissioner, 3-year term	Julie Potter
Planning Commissioner, 3-year term	Kim B. Watson
EM Elementary School Director, 3-year term ...	Stephen Looke
EM Elementary School Director, 2-year term ...	Kimberly Kendall
U-32 School Director, 3-year term	Kari Bradley

Art. 2: Heard the reports of several Town Officers.

Art. 3: Shall the Town raise the sum of **\$1,507,365** as proposed by the Selectboard, for laying out and repairing highways and for other necessary Town expenses for fiscal year 2014 (July 1, 2013 through June 30, 2014). Passed by Australian Ballot.

Art. 4: Shall the Town raise **\$50,000** for the Capital Reserve Fund. Passed by Australian Ballot.

Art. 5: Shall the Town raise the sum of **\$36,775** for Kellogg-Hubbard Library for the support of the Kellogg-Hubbard Library. Passed by Australian Ballot.

Art. 6: Shall the Town authorize all property taxes for the fiscal year 2014 to be paid to the Treasurer, without discount in two installments and received by the Town Treasurer at the East Montpelier Municipal Building as follows: The first installment will be due on or before 5:00PM Friday, November 15, 2013 and the second installment will be due on or before 5:00PM Thursday, May 15, 2014. Passed by voice vote.

Art. 7: Shall the Town raise the sum of **\$4,400** for the Four Corners Schoolhouse Association for operating expenses during fiscal year 2014. Passed by voice vote.

Art. 8: Shall the Town raise the sum of **\$8,500** for the East Montpelier Cemetery Commission for the support and maintenance of Town cemeteries during fiscal year 2014. Passed by voice vote.

Art. 9: Shall the Town follow the Farm Contract Study Committee's recommendation to stop offering local farmers' contracts. Passed by voice vote.

Art. 10: Shall the Town raise the amounts listed below as recommended by the Town's Funding Request Study Committee, or what other amounts, for the following organizations for fiscal year 2014. Passed by voice vote.

(a) American Red Cross	\$250
(b) Central Vermont Community Action Council.....	\$500
(c) Central Vermont Community Land Trust	\$150
(d) Central Vermont Council on Aging.....	\$1,600
(e) Central Vermont Home Health & Hospice	\$4,200
(f) Central Vermont Memorial Civic Center	\$1,000
(g) Circle (formerly Battered Women's Services & Shelter) ..	\$675
(h) Community Connections	\$2,500
(i) Family Center of Washington County.....	\$500
(j) Friends of the Winooski River	\$200
(k) Green Mountain Transit.....	\$1,366
(l) Green Up Vermont	\$150
(m) Onion River Food Shelf	\$1,000
(n) People's Health and Wellness Clinic	\$950
(o) Prevent Child Abuse Vermont	\$300
(p) Project Independence	\$250
(q) Retired & Senior Volunteer Program	\$275
(r) Sexual Assault Crisis Team	\$200
(s) Twin Valley Senior Center.....	\$750
(t) Vermont Association for the Blind & Visually Impaired .	\$100
(u) Vermont CARES.....	\$150
(v) Vermont Center for Independent Living	\$245
(w) Washington County Diversion Program	\$350
(x) Washington County Youth Service Bureau	\$400

Total: \$18,061

Art. 11: Shall the Town raise the sum of **\$2,800** for the Montpelier Senior Activity Center for operating expenses during fiscal year 2014. Passed by voice vote.

Art. 12: Shall the Town raise the sum of **\$8,333** as its share of the annual ongoing cost of providing commuter bus service along Route 2 with service into Montpelier. This appropriation funds a portion of the total cost of the service, which will also be supported by appropriations from other towns, State and Federal funds, and rider fares. Passed by voice vote.

Art. 13: Shall the Town Voters authorize an expenditure in the amount of **\$750** to help support the services provided by the Friends of the North Branch Nature Center in Montpelier? (Petitioned Article) Passed by voice vote.

Art. 14: To transact any other business that may properly come before the meeting.

Brian Tokar asked the Town to send a message along with neighboring communities regarding Tar Sands Oil; he proposed the following language:

The assembled participants at the 2013 East Montpelier Town Meeting

- 1) oppose the transport of tar sands oil from Canada through Vermont through an aging pipeline in the Northeast Kingdom or by other means, and
- 2) support ongoing efforts to remove oil obtained by mining the Alberta tar sands from New England's fuel supply.

Due to this not being a warned Article, no binding action could be taken. Moderator Brock called for and received a 2/3 vote of participants to consider matters outside ordinary town business. After discussion, Moderator Brock called for and received motions and a vote; Moderator declared resolution adopted.

Town Meeting recessed for lunch at 12:30 PM. and reconvened at 1:38 PM.

The moderator resumed with Article #14.

Jewel Love commented on the recently installed Green Mountain Power wireless smart meters in town and at U32 School. She would like to see a committee formed to study the concern of any effects on health.

Renee Carpenter spoke on the Coburn Road Quarry and referred to the report in the Town Report. She encouraged citizens to use the site for recreation.

Ed Deegan addressed the Selectboard regarding the litter on the town roads.

Dave Grundy commented on the Adopt-a-Road program that had been effective in reducing litter in the past.

Moderator Brock asked for any other issues. Receiving none, he thanked all those in attendance and declared Town Meeting 2013 adjourned at 1:55 P.M.

Moderator Brock inquired about announcements.

Rachel Grossman praised the wonderful pot luck lunch and acknowledged the organizing work of Susan Racinelli.

Scott Hess on behalf of the Planning Commission announced the upcoming meeting for the new Town Plan.

Dave Coburn addressed the crowd in reference to the availability of money in the Revolving Loan Fund. He invited suggestions for projects to use the Sandy Pines loan repayment money.

Dave Grundy summarized the Energy Committee's work and referred to their page in the Town Report. He was pleased that over the last four years, the Municipal Buildings have received and implemented energy savings. A new project has been developed to serve residents. Free kits are available.

Norma Raymond shared a newspaper article about Liz Stephens, our resident cross-country Olympic skier.

Representative Klein spoke on the privilege to reside in the greatest town in the state. He welcomes and appreciates comments from residents on topics of concern.

Laurie Mekkelsen presented a slide show as a tribute to Sylvia Tosi.

Town Meeting was closed and the School District Meeting reconvened at 2:30.

ABSTRACT OF MINUTES

MARCH 5, 2013 — SCHOOL DISTRICT MEETING

Moderator Richard Brock called to order the meetings of the Town and School District at 9:30 A.M. School Meeting was temporarily adjourned for the Town Meeting and reconvened at 2:30 P.M. Approximately 340 residents attended.

Art. 1: Voted by Australian Ballot to elect:
School District Moderator, 1-year term Michael H. Dworkin

Art. 2: Voted by Australian ballot to elect:
EM Elementary School Director, 3-year term Stephen Looke
EM Elementary School Director, 2-year term Kimberly Kendall
U-32 School Director, 3-year term Kari Bradley

Art. 3: Voted to hear the report of the Board of School Directors:

Art. 2: Voted by Australian ballot to elect:

Chair Rubin Bennett thanked outgoing director Andi Colnes, and acknowledged Ginny Burley for her many years of service on the U-32 school board. He introduced the new superintendant, Bill Kimball. Bennett thanked the town for passing the bond vote in November to pay for the building renovation/addition. The board presented slides to illustrate the proposed 2.76% budget increase, and a loan to upgrade the water system. The Board entertained questions and comments from the floor. After further discussion, the Article passed by voice vote.

Art. 4: Voted to adopt a budget not to exceed \$3,386,336.00 for the operation of the school for the ensuing year. Passed by voice vote.

Art. 5: Voted to authorize the Board of School Directors to hold any audited fund balance as of June 30, 2013 in a reserve fund to be expended under the control and direction of the Board of School Directors for the purpose of operating the school. Passed by voice vote.

Art. 6: Voted to authorize the Board of School Directors to borrow money in anticipation of receipt of revenues for the school year. Passed by voice vote.

Art. 7: Other Business: Director Flor Diaz-Smith offered handouts that provided updates on the Elementary School renovation project. After discussion on various items, no further business was brought forward, and the Article was approved by voice vote.

School Meeting 2013 adjourned at 3:34 P.M.

RESULTS OF U-32 AUSTRALIAN BALLOT

Results for the vote on March 5, 2013:

ARTICLE 1. To elect a Clerk for a term of one (1) year.

Mary Ormsby: 1,702 Write Ins: 16 Spoiled: 1 Blank: 237 Total: 1,956

ARTICLE 2. To elect a Treasurer for a term of one (1) year.

Mary Ormsby: 1,681 Write Ins: 15 Spoiled: 1 Blank: 259 Total: 1,956

ARTICLE 3. To fix the annual compensation of district officers: Clerk: \$500;
Directors: \$850 each; Chair: \$875; Treasurer: \$1,500

Votes: Yes: 1,555 No: 313 Spoiled: 2 Blank: 86 Total: 1,956

ARTICLE 4. Shall the Union High School District No. 32 adopt a budget of
\$14,101,074.00 for the 2013–2014 school year?

Votes: Yes: 1,137 No: 781 Spoiled: 1 Blank: 37 Total: 1,956

ARTICLE 5. Will the School District authorize the Board of School Directors of
Union District No. 32 to hold any audited fund balance as of June
30, 2013 in a reserve fund to be expended under the control and
direction of the Board of School Directors for the purpose of
operating the school?

Votes: Yes: 1,473 No: 427 Spoiled: 4 Blank: 52 Total: 1,956

ARTICLE 6. Will the School District authorize the Board of School Directors to
borrow money by issuance of bonds and notes, not in excess of
anticipated revenue for the school year?

Votes: Yes: 1,397 No: 509 Spoiled: 3 Blank: 47 Total: 1,956

VOTING RECORD AND POPULATION

East Montpelier Residents per 2010 Census: 2,576

<u>Year</u>	<u>Total Registered</u>	<u>Australian Ballot (AB)</u>	<u>AB / FV Percentage</u>	<u>Floor Vote (FV)</u>
Town Meeting:				
2013	2,109	576	27% / 10%	216
2012	2,037	696	34% / 11%	218
2011	2,028	510	25% / 11%	214
2010	1,990	650	33% / 11%	213
2009	2,057	880	43% / 13%	262
2008	1,903	1,151	60% / 16%	301
2007	2,102	743	35% / 11%	222
2006	2,059	674	33% / 12%	249
2005	2,076	626	30% / 8%	160
2004	1,984	807	41% / 8%	164
2003	2,011	525	26% / 8%	167
2002	1,973	587	30% / 15%	294
2001	1,993	513	26% / 8%	156
2000	1,832	727	40% /	
1999	1,805	511	28% /	
1998	1,777	671	38% / 9%	156
1997	1,768	511	29% / 10%	173
1996	1,622	521	32% / 16%	263
1995	1,691	588	35% / 10%	170
1994	1,608	495	31% / 16%	265
1993	1,672	609	36% / 14%	228
1992	1,664	619	37% / 15%	256
1991	1,580	594	38% / 16%	250
Primary Election:				
2012	2,052	326	16%	
2010	2,011	730	36%	
2008	1,942	160	8%	
2006	2,066	423	20%	
2004	2,053	224	11%	
2002	1,995	394	20%	
2000	1,892	724	38%	
1998	1,777	432	23%	
1996	1,689	145	9%	
1994	1,628	469	29%	
1992	1,537	345	23%	
General Election:				
2012	2,116	1,600	76%	
2010	2,038	1,330	65%	
2008	2,046	1,675	82%	
2006	2,097	1,450	69%	
2004	2,116	1,569	74%	
2002	2,029	1,300	64%	
2000	2,020	1,530	76%	
1998	1,806	1,299	72%	
1996	1,777	1,323	75%	
1994	1,682	1,190	71%	
1992	1,671	1,428	86%	

CHANGE OF NAME OR ADDRESS

To change a name
or address on the
voter checklist, the
real estate grand list,
or a property deed,
please contact:

Town Clerk
P.O. Box 157
East Montpelier
VT 05651
(802) 223-3313

[illegible]

All dogs and wolf-hybrids six months of age or older shall annually on or before April 1 be licensed. Also any dog that is acquired after April 3 or becomes six months old during the year shall within 30 days be licensed.

Note: For each license sold, \$4.00 pass through to the State as follows:
\$1.00 to State Rabies Program; \$3.00 to State Spay/Neuter Program.

A current rabies vaccination means that:

- (1) a dog/wolf hybrid over 3 months of age or less than a year of age has been vaccinated.
- (2) a dog/wolf hybrid within 9 to 12 months of initial vaccination must receive a booster shot.
- (3) a dog/wolf hybrid subsequent vaccination following initial vaccination shall be valid for 36 months.

[V.S.A. Title 20, Section 3581(c)(1)]

Veterinarian Dr. Thomas Stuwe is providing this service.
East Montpelier dog owners may also purchase dog licenses.
Contact the Town Clerk at 223-3313 for more information.



- Articles of Warning; *see* Warning
- Abstract of March 2013 School Minutes, 124
- Abstract of March 2013 Town Minutes, 121–123
- Abstract of the Grand List, 52
- Ambulance Service & Fire Dept. Reports, 72–77
- Animal Control Report, 68
- Animal License and Rabies, 127
- Appreciation, 2
- Auditors' Report — Elementary School, 98
- Auditors' Reports — Town, 79–81
- Balance Sheet — Town, 35; *see also* School Reports
- Ballot, Candidates on Australian, 3
- Budget: Town, 22–33; *see also* School Reports
- Capital Assets of the Town, 38–39
- Capital Improvement Committee, 50
- Capital Reserve Fund & Program, Town, 42–43
- Carlton C. Smith Recreational Fund, 40
- Cemetery Fund and Commission Report, 44–45
- Central VT Home Health & Hospice, 65
- Central VT Regional Planning Commission, 64–65
- Central VT Solid Waste Management District, 64
- Central VT State Police Comm. Advisory Bd., 66–67
- Charter, Proposed, 14–15; Committee Report, 16
- Collector of Delinquent Taxes, 56
- Community Connections, 96–97
- Conflict of Interest Ordinance, Proposed, 17–19
- Conservation Fund Advisory Report, 46–47; Map, 4
- Constables Report, 68
- Debt Service Schedule — Town, 20–21
- Debt Service Schedule — Elementary School, 97
- Delinquent Taxes, 37; *see also* Collector of Del. Taxes
- Development Review Board, 51
- East Montpelier Fire Dept. (EMFD) and Ambulance Service Reports and Budgets, 72–77
- East Montpelier Trails, Inc., 68–69
- Education Spending, 99
- EMES (East Montpelier Elementary School District)
- Abstract of March 2013 Minutes, 124
 - Auditors' Report & Balance Sheet, 98
 - Budget — Actual & Proposed, 108–116
 - Budget — Significant Changes, 117
 - Capital Budget / Reserve Program, 104
 - Enrollment, 105
 - Facilities Report, 102
 - Principal's Message, 103
 - Salaries and Benefits, 106–107
 - School Board's Report, 100–101
 - Warning, 118–119
- Emergency Services Fund, 40, 43
- Fire Dept. & Ambulance Service Reports, 72–77
- Fireworks Fund, 40
- Forum: Notice of Informational Meeting 3, 11
- Four Corners Schoolhouse Assoc. Report, 54–55
- Funding Request Study Committee Report, 57–60
- Grand List, Abstract of, 52
- Grand List Reappraisal Fund, 41
- Green Mountain Transit Agency (GMTA), 61
- Indebtedness, Schedule of; *see* Debt Service Schedule
- Kellogg-Hubbard Library Report, 62
- Land Conservation Summary, 46–47; Fund, 41; Map, 4
- Listers' Report, 52–53
- Map — Public & Protected Lands, 4
- Minutes — School Meeting, March 2013, 124
- Minutes — Town Meeting, March 2013, 121–123
- Montpelier Senior Activity Center, 63
- Officers — Town: Elected, 5–6; Appointed, 6–7
- Pass-Through Accounts, 40
- People's Health & Wellness Clinic, 69
- Planning Commission Report, 49–50
- Rabies Clinic, 126
- Recreation Board Report, 48
- Restricted Funds & Special Accounts, 40–48
- Revolving Loan Advisory Committee, 39
- Salaries — EMES, 106–107
- Salaries — Town, 34
- Salaries — U-32, 94–95
- Salaries — WCSU, 88
- Sandy Pines Community Development Fund, 46
- School Reports: *see* EMES; U-32; WCSU
- Selectboard Report, 12–13
- Special Bridge & Culvert Projects Reserve Fund, 41
- Tax Rate Calculations, School, 91
- Tax Rate Changes, School, 90
- Taxes Raised and Distribution, 36
- Town Auditors Report, 81
- Town Clerk Report, 57
- Town Forest Fund, 41
- Town/School Meeting Forum, 3, 11
- Town Property/Assets, 38–39
- Town Treasurer Report, 56
- Trails: *see* East Montpelier Trails, Inc.
- Twin Valley Senior Center, 71
- U-32 (Union-32 Middle & High School)
- U-32 Balance Sheet, 92
 - U-32 Budget Summary, 93
 - U-32 Salaries and Benefits, 94–95
 - U-32 Results of March 2013 Votes, 125
 - U-32 Warning, Informational Copy of, 120
- VECAN Grant Fund, 41
- Veterans Memorial Fund, 41
- Village Committee Report, 71
- Vital Statistics: Births, Deaths, Marriages, 78
- Voting Records and Population, 126
- Warning — School District (EMES), 118–119
- Warning — Town, 8–11
- Warning — U-32, Informational Copy of, 120
- WCSU (Washington Central Supervisory Union)
- WCSU Assessment Summary, 89
 - WCSU Balance Sheet, 86
 - WCSU Budget Summary, 87
 - WCSU Financial Summary, 82
 - WCSU Salaries, 88
 - WCSU Special Education, 82
 - WCSU Superintendent's Office Report, 83–85
- Wrightsville Beach Recreation District, 70
- Zoning Administrator's Report, 51