

May 1, 2014

PC Members Present: Jean Vissering (Acting Vice Chair), Julie Potter, Norman Hill, Scott Hess, Gene Troia, Rob Halpert, Jack Pauly, Mark Lane

Others Present: Kristi Flynn (Recording Secretary), Kim McKee

Call to Order: 7:00pm

Public Comment: None

Additions to the Agenda: None

Continued Development of New Flood Hazard Regulations with River Corridor Protection

Kim McKee of CVRPC attended the meeting to review the new draft. The PC reviewed the process and the timeline.

- Project brochure should now be developed; Ms. McKee will prepare a draft for hardcopy and online
- Suggestion to invite someone to the forum to speak about flood insurance; Ms. McKee can answer most basic questions, send them to FEMA website for resources
- Ms. McKee would invite someone from the state/ANR, as well
- Schedule public forum for September 2014 (tentatively 9/18); the PC must feel comfortable with the draft by the end of July
- The next meeting with Ms. McKee will be 5/15
- Proposal for public process:
 - Get started on brochure/web content – shoot for June meeting
 - Public meeting – Emergency Services Facility as venue
 - Announce on website, SignPost, Front Porch Forum, press release to Times Argus/The Bridge/The World
- Ongoing communications:
 - Ask TA to set up a general PC e-mail address; comments may help build the FAQ for public forums
- Invite Tony Klein to public meetings and for a quote for the brochure

Overview of changes in the draft:

- Page 2 – definition of critical facilities – also see page 15
- Page 3 – add additional language so that DRB can consult with experts re: susceptibility to fluvial erosion damage – state review required anyway
 - Does ANR have some training for DRBs?
- Page 5, Section 9.3 – new definitions added; FEMA regulations still need to be in the regulations
- Designated Village Center – options
 - Could remove center from the floodway
 - Relax regulations, keeping buffers and setbacks
 - Narrowing river corridor in the Village
- Variance: ultimate decision is made by ANR – if questioning river corridor, contact ANR river scientists to review their property

Development of Report for Proposed Amendments to East Montpelier Land use & Development Regulations

Ms. Potter created a draft report, which will be posted in the usual places and on the website.

- Table 1.1 – add line under Other for Water Source
- Section 7.8(A)(1) – change term for ZA from 1 year from 3 years
- Section 4.6.2(A) – most substantive change in Groundwater Withdrawal

The PC will schedule the public hearing for June 5. Ms. Potter will make revisions to the report and send to PC members.

Discussion of Potential Planning Commission Input for Development Review Board's May 6th Harper/Phillips Hearings

Mr. Pauly will attend in place of Ms. Watson. There was a discussion of the PC role in DRB hearings. It was agreed upon that the PC should not discuss topics of hearings until after testimony has been given at a public hearing.

Review of Revised Planning Commission Rules of Procedure and Ethics

Section 3.6- change 'identifies' to 'records'

Section 6.2 – change back to original language

Motion: I move to adopt the amended Planning Commission Rules of Procedure and Ethics as amended on 4/17/14 and 5/1/14.

Made: Mr. Troia, second: Mr. Halpert

Vote on Motion: Passed 8-0

Review Minutes

April 17, 2014

Motion: I move to approve minutes as amended. Made: Ms. Potter, second: Mr. Lane

Vote on Motion: Passed 7-0-1; Hess abstained

ZA Report

4 new permits since the last meeting

Motion to Adjourn. Made: Mr. Troia, second: Mr. Hill. Passed unanimously. Meeting adjourned at 9:20 p.m.

Respectfully submitted by Kristi Flynn, Recording Secretary