

April 5, 2018

PC Members Present: Jean Vissering (Chair), Norm Hill, Scott Hess, Mark Lane, Julie Potter, Ray Stout, Kim Watson, Jay Stewart  
Others Present: Kristi Flynn (Recording Clerk), Kate Taylor, Cyn Drinkwine

**Call to order:** 7:00pm

**Changes to Agenda** – Discuss animal emergency plan

**Public Comment** – None

**Vermont Disaster Animal Relief Team (DART)**

Ms. Taylor and Ms. Drinkwine came to the PC to discuss the new Vermont DART formed in Central Vermont. This group takes care of animals in case of emergency events. They would like the plans for taking care of animals in emergencies in the town's emergency plans and are currently working on a plan for East Montpelier. The plan will be an addendum to the town's local emergency operations plan; it can be added to the new plan which will be adopted in April 2018. DART fits in nicely with FEMA. There are no plans for large animals at the moment. The plan will be reviewed by the SB on April 23, 2018.

**Election of Officers**

**Chairperson:** I nominate Ms. Potter, by Mr. Hess; passed unanimously

**Vice Chair:** I nominate Mr. Hess, by Mr. Lane (declined); I nominate Ms. Watson, by Mr. Hill; passed unanimously

**Secretary:** I nominate Mr. Hill, by Mr. Hess; passed unanimously

**Review & Approve Planning Commission Rules of Procedure & Ethics**

The Chair noted some important sections of the Rules of Procedure & Ethics:

- Section 4.1 – draft minutes must be available within 5 days
- Section 6.1 – review quorum rules
- Section 6.2 – review conflict of interest rules

**Motion:** I move to adopt the Planning Commission Rules of Procedure & Ethics as presented. Made by Mr. Hess, second by: Mr. Lane

**Vote on Motion:** Passed 8-0

**East Montpelier 2018 Town Plan Update: Review Proposed Revisions to Plan and Consideration of Plan Approval as Final Draft for Submission to Selectboard**

The PC reviewed the change pages provided by Ms. Potter. The following pages were discussed:

- Page 108 – for Policy 9.5, add 'commercial' before 'water bottling'
- Page 127, line 23 – for Policy 9.13, change 'should' to 'shall'; add 'including but not limited to...'
- Page 132, line 7 – change 'formerly' to 'former'

**Motion:** I move to approve the changes to the Town Plan as discussed and approve sending the final draft to the SB. Made by: Ms. Watson, second by: Mr. Lane

**Vote on Motion:** Passed 8-0

Ms. Vissering and Ms. Potter will attend the SB meeting for a brief presentation. Ms. Potter has asked the CVRPC to review the language regarding the EM village because the town needs to re-apply for Village Center Designation later this year.

**2018 Municipal Planning Grant for Zoning Regulation Revisions: Discussion on Creation of Steering Committee**

The contract is out for Brandy Saxton to sign. The PC discussed creating a steering committee consisting of 3-5 residents who are willing to commit to attending PC meetings. There was some discussion on how many meetings the steering committee should attend. Mr. Hill will put out a notice on Front Porch Forum and PC members should contact people they think might be interested.

**Update on East Montpelier Old LaPerle Farm Property Committee**

No update

**Review Minutes**

March 22, 2018

**Motion:** I move to approve the minutes as amended. Made: Mr. Hess, second: Mr. Lane

**Vote on Motion:** Passed 8-0

**ZA Report**

Nothing new to report

**DRB Report**

- Approved Rauh subdivision
- Recessed site plan review and conditional use review for Morris on Route 2
- Approved landfill project for Crossroads Christian Church to create a lawn
- ZA reported on an enforcement action against resident who got approval to re-build a barn without an apartment but built the apartment anyway

**Motion to Adjourn.** Made: Ms. Watson, second: Mr. Lane. Passed unanimously. Meeting adjourned at 9:15p.m.

*Respectfully submitted by Kristi Flynn, Recording Clerk*