

Selectboard Memo
August 20, 2018 SB Meeting

Additions to Agenda:

➤ **Listers Errors & Omissions**

- The town-owned Hudson property is mistakenly in the Grand List as a taxable property; correcting this will result in a Grand List decrease of \$1,273 to \$3,033,322.44

Reflection on Recreation Field Site Visit

- Prior to the meeting the board met with consultant Rob Townsend at the recreation field as part of the ongoing effort on the part of the SB and Recreation Board to evaluate options for both enhancing the recreation field's entrance area aesthetically and improving the traffic flow and general drainage

Presentation of 2018 Draft Winooski River Tactical Basin Plan

Pam DeAndrea, Central VT Regional Planning Commission Senior Planner

- CVRPC is meeting with municipalities to provide updates on the 2018 Draft Winooski River Tactical Basin Plan; this is an opportunity for the Selectboard to provide input on the strategies and priority actions identified in the plan to protect and restore specific waters and increase the board's awareness on the Basin Plan's goals
- A final draft will be released in September 2018 followed by a public meeting comment period

Discussion on 2019 Draft VLCT Municipal Policy

- The 2018 VLCT Town Fair conference will be held October 3 & 4, 2018 at the DoubleTree by Hilton in South Burlington; the annual meeting will be at 12:30 p.m. on the 3rd with the workshops on the 4th
- Town responses to the 2019 draft policy are due by August 31st; it's always possible to bring proposed amendments to the meeting, but it's a significantly more onerous process than recommending changes ahead of time
- The town will also have to choose a meeting delegate; Chair Gardner needs to be authorized to sign the delegate choice form

Discussion on VCRD Vermont Community Leadership Summit

- The VT Council on Rural Development is offering one free slot at the October 1st VT Community Leadership Summit for a Selectboard-recommended established or emerging community leader
 - The SB at its August 6th meeting authorized Mr. Etnier to ask Alice Dworkin if she has interest in attending; Ms. Dworkin has responded in the affirmative

Appointments

➤ **Recreation Board**

- The Rec Board has recommended Jason DeForge to be the ninth member (the maximum; the board has been running with 8 for the past year+)

Access Permits

➤ **18-034; Faulkner/Guion, 445 Kelton Road**

- Apple Faulkner & Hobie Guion, abutting property owners, recently purchased the 110-acre Frost property located at 445 Kelton Road; the intent is to split off and sell the existing house area as a conforming 7-acre lot on the west side of the road while retaining the two undeveloped remainder lots, one consisting of all the land on the east side of Kelton and the other being all the remaining land on the west side which will be accessed by an easement over the new house lot; this subdivision will be heard by the DRB on September 4th
- The ag field on the west side is currently accessed by a curb cut/drive that passes over (just to the side of) the site of the existing mound system serving the house; this is not permissible under the state septic permitting regulations, so the drive needs to be moved slightly south; the request is for a residential curb cut to assure the necessary access should the property ever be sold in the future; Road Foreman Perry recommends approval

Town Administrator Report

- Smith v. Montpelier & East Montpelier
 - The town has now filed a formal motion to dismiss in light of the recent dismissal of Montpelier as a party
- Road Project Updates:
 - Quaker Road culvert replacement project is progressing nicely; the road remains closed through August 24, 2018
 - The town's portable speed monitoring cart is on Cherry Tree Hill Road and will likely remain there until Quaker Road reopens
 - Paving is scheduled for next week; whether that will affect the road reopening (as opposed to simply causing traffic delays) is unknown at this point
 - The VT Rte. 14 S temporary bridge is open again and will remain so until the project is complete
- Grant Update:
 - We received the requested grant amendment (\$200,000: \$160,000 state; \$40,000 town) for the EM Village Sidewalk Project through the VTrans Bike & Ped Grant Program
- Sullivan Powers & Co. External Audit:
 - The FY2018 financial audit occurred August 13 & 14; all appeared to go well – no concerns raised; the audit will likely be available in draft form at the beginning of November
- 2018/19 Property Tax Bills Update:
 - The bills (1,186 total) have been mailed
 - Grand List has been lodged; adjustments will now need SB approval, except for state mandated changes (i.e., current use, homestead, and business use updates)
- VLCT Health Insurance Advisory Services Program Update:
 - The contract for this helpful service which provides health care and other human resources advice to the town and employees has an annual contract that auto-renews on October 1st; the cost of the service remains \$1,400 (no change since we originally signed on in 2016); if the town wants to drop the service, we need to notify VLCT by August 31st
- Traffic Ordinance Update:
 - Road Foreman Perry has installed a couple of stop signs that are more advisory in nature (i.e., unenforceable) at Cummings Road (North Street) and Dillon Road (Gould Hill); as with the park 'n ride signage, at some point the board will have to do a traffic ordinance update and can decide at that point whether to include the new stop signs
- VT Land Trust Meeting w/ Selectboard:
 - Britt Haselton will be at the board's October 1st meeting to discuss the Fairmont Dairy IV (the main Lylehaven Farm parcel) project
- Meeting Schedule:
 - September 10th 6:30 pm "Special" regular Selectboard meeting
 - October 1st 6:30 pm Regular Selectboard meeting

Zoning Administrator Report

- 2 new applications since the August 6th SB meeting; 35 total so far this year
- The next DRB meeting is scheduled for September 4, 2018; two formal hearings and three reviews; the first hearing: 3-lot subdivision of the former Frost property at 445 Kelton Road, with the main purpose to carve out a 7.8-acre parcel encompassing the existing dwelling; the second hearing involves the continuation of the hearing for the re-establishment of a used car sales & service use on the Crossroads Garage parcel, 2952 US Rte. 2