

Selectboard Memo
October 1, 2018 SB Meeting

SB Member Swasey will be absent

Additions to Agenda:

- **Consideration of October 2017 Wind Storm FEMA Grant Agreement & Financial Report Forms**
 - The town damages from the storm totaled \$13,395.67 plus a 5% administration cost add-on of \$669.78; the town will eventually receive 92.5% of the \$13,395.67 plus 100% of the \$669.78; this first round of awards covers only the FEMA 75% share of the damage (\$10,046.75) and 60% of the administrative award (\$401.87)
 - If comfortable, the board should authorize TA Johnson to complete the various agreement submissions

Discussion with VT Land Trust on Fairmont Dairy IV Project

- This is the second land conservation project between Fairmont Farm and VT Land Trust dealing with the former Rappaport/Lylehaven Farm properties; this one involves the land and structures at the main Lylehaven location on Lylehaven Road, encompassing the bulk of the farm's land west of VT Rte. 14 S; once again there is also a trails easement to benefit the Cross VT Trail as part of the conservation project
- VLT's Britt Haselton, Fairmont's Richard Hall, and Cross VT Trail's Greg Western will be here to explain the project and discuss various land conservation issues with the board; this is an introduction to the project – this will circle back to the Selectboard as the project moves forward

Discussion with Recreation Board on Rec Field Project

- Members of the Recreation Board will be in attendance to continue the discussion on possible options for the improvement, both aesthetically and for drainage purposes, of the recreation field's entrance area
- Rec Board member Paul Winters will participate by speakerphone

Consideration of VLCT PACIF Membership Renewal

- The annual VLCT PACIF membership renewal is due October 12th; assuming the board wants to continue with the VLCT insurance program, the board should authorize TA Johnson to sign and submit the paperwork

Discussion on 2019 Draft VLCT Municipal Policy

- The 2018 VLCT Town Fair conference will be held October 3 & 4, 2018 at the South Burlington DoubleTree (the old Sheraton location); the annual meeting will be at 12:30 p.m. on the 3rd
- Board should highlight areas of interest so that Carl Etnier, the town's official delegate for the meeting, knows the will of the board in contentious areas; if the delegate is to propose amendments at the meeting, the board should formally authorize the action

Consideration of Amendment to EM Village Sidewalk Project Grant Agreement

- VTrans recently awarded the town a \$200,000 80/20 FY2019 Bicycle & Pedestrian Program grant to cover the expected cost increases of the EM Village sidewalk project; as part of the agreement VTrans is also capping the value of the grant it gave us earlier in the year to construct the cross-US Rte. 2 culvert necessary for the sidewalk project; the town is no longer responsible for the culvert – VTrans will do the job, so the intent is to decrease the grant award to match the expenses the town has already absorbed plus a cushion to hold the town harmless (dropping the amount from \$604,500 to \$130,000); the net effect is an agreement showing a decrease in award to the town of \$314,500
- If the board is comfortable with the result, it should authorize TA Johnson to complete the agreement

Discussion on EM Village Sidewalk Project Waterline Issues: Potential Executive Session

- The board authorized a payment of up to \$5,000 to Crystal Springs Water System to help cover the cost of a waterline upgrade on the east side of the EM Village US Rte. 2/VT Rte. 14 corridor; the only written aspect of this agreement is contained in the minutes of the May 7, 2018 board meeting; the Hedges family is now asking that this agreement be crafted as a binding written agreement

- If executive session desired, the appropriate reference for contract or possible litigation situations is 1 V.S.A. §313(a)(1), which requires a specific finding that premature general public knowledge would clearly place the public body or a person involved at a substantial disadvantage

Consideration of Real Estate Proposal for Hodgeman Parcel: Potential Executive Session

- The Hodgeman 3.0 acre parcel on VT Rte. 14 N is being offered for sale to the town; the town has evaluated the parcel for septic capacity, with the results showing limited availability
- If executive session desired, the appropriate reference for real estate negotiations is 1 V.S.A. §313(a)(2)

Appointments

- **Recreation Board**
 - Cristin O'Donnell is moving to Calais and has resigned her seat on the Recreation Board; the board has recommended Kate Bean as a replacement
- **Green Up Day Coordinator**
 - Chris Racanelli is willing to serve another year as the coordinator, although he's hoping to find someone who will help with 2019 Green Up Day and possibly take over the position in the future

Access Permits

- **18-038: Isaak, 630 Guyette Road**
 - Lauren Isaak is proposing a two-lot subdivision, essentially carving off her home lot for sale and retaining a 14-acre undeveloped lot for her own use; Road Foreman Perry recommends approving her request for a curb cut on Guyette to serve the new lot
- **18-040: Antonovich, 2570 North Street**
 - The Antonovich family is proposing a 3-lot subdivision of the 51-acre lot they own near the North Street/Sparrow Farm Road intersection; the two new 3-acre building lots at the north end of the property would be served by one curb cut location; Road Foreman Perry recommends approval

Town Administrator Report

- The new CAI Technologies web map service is up and running; easy public access from the home page of the town website
- Meeting Schedule:

○ October 3-4		VLCT Town Fair
○ October 15 th	6:30 pm	Regular Selectboard meeting
○ October 26 th	8:30 am	2018 State Government Municipal Day at National Life
○ November 5 th	6:30 pm	Regular Selectboard meeting

Zoning Administrator Report

- 7 new applications since the September 10th SB meeting; 44 total so far this year
- Next DRB meeting on October 2nd; 4 hearings:
 - Continuation of Carriveau site plan review for auto sales/service use at 2952 US Rte. 2
 - Final plan review of Isaak 2-lot subdivision at 630 Guyette Road
 - Final plan review of Antonovich 3-lot subdivision of 2570 North Street
 - Preliminary plan review of O'Hare 4-lot subdivision of 835 Dodge Road