

**East Montpelier Selectboard Meeting APPROVED (09/10/18) MINUTES
August 20, 2018 at the Town Office**

Selectboard (SB) members present: Carl Etnier (recording secretary), Seth Gardner, Gene Troia, Amy Willis; Bruce Johnson (town and zoning administrator).

Others present: Pam DeAndrea, Central Vermont Regional Planning Commission (CVRPC).

A. CALL TO ORDER

Chair Seth Gardner called the meeting to order at 6:47 p.m.

Additions to the agenda

Yes. Lister's errors and omissions.

Review of Minutes

Delayed until the end of the meeting.

Public comment

None

B. REFLECTION ON RECREATION FIELD SITE VISIT

Prior to the meeting the board met with consultant Rob Townsend at the Town's Recreation Field on Vincent Flats Road, as part of the ongoing effort on the part of the SB and Recreation Board to evaluate options for both enhancing the recreation field's entrance area aesthetically and improving the traffic flow and general drainage.

The visit confirmed problems discussed at earlier meetings with visibility pulling in and out of the parking lot, and some drainage issues.

Mr. Johnson reported that previous road foreman Mike Garand surveyed land slope and suggested the only way to significantly improve drainage would be to put in two culverts under the road.

At the site visit, the SB requested that Rob Townsend develop a plan and cost estimates.

Pam DeAndrea said her organization, CVRPC, will pay for five 30% designs in the town, as part of an ongoing watershed master plan process. That funding focuses on phosphorus reduction, however, which is not really an outcome of solving the drainage issues at the Recreation Field entrance area. If it were part of a larger impervious surface project, it might be eligible. She said the Lake Champlain Basin Plan is a possible source of funding, too.

C. PRESENTATION OF 2018 DRAFT WINOOSKI RIVER TACTICAL BASIN PLAN

Pam DeAndrea, CVRPC Senior Planner

CVRPC is meeting with municipalities to provide updates on the 2018 Draft Winooski River Tactical Basin Plan. This is an opportunity for the Selectboard to provide input on the strategies and priority actions identified in the plan to protect and restore specific waters, and increase the board's awareness on the Basin Plan's goals. A final draft will be released in September 2018, followed by a public meeting comment period.

The plan is tactical, meaning it will contain specific objectives and strategies. It is updated every five years, with new water quality monitoring data informing the need for updates.

There will be a public hearing coming up October 9, at the Chamber of Commerce building in Berlin.

D. DISCUSSION ON 2019 DRAFT VLCT MUNICIPAL POLICY

The board has received the draft policy, which is the basis for VLCT's lobbying agenda. The SB will discuss it further at the September 10 meeting, and choose a delegate.

E. DISCUSSION ON VCRD VERMONT COMMUNITY LEADERSHIP SUMMIT

The board offered the town's scholarship to the October 1 summit to Development Review Board member Alice Dworkin, and she accepted. Mr. Johnson will make the necessary arrangements. Others in town interested in attending can find more information and register at www.vtrural.org/Summit18

F. APPOINTMENTS

Jason DeForge submitted an application to be on the Recreation Board, and the RB has recommended he be appointed.

Motion: I move to appoint Jason DeForge to the Recreation Board. Made: Mr. Etnier. Second: Mr. Troia. 4-0.

G. ACCESS PERMITS

18-035; Faulkner/Guion, 445 Kelton Road

Apple Faulkner and Hobie Guion, abutting property owners, recently purchased the 110-acre Frost property located at 445 Kelton Road. Their intent is to split off and sell the existing house area as a conforming 7-acre lot on the west side of the road, while retaining the two undeveloped remainder lots. One consists of all the land on the east side of Kelton. The other consists of all the remaining land on the west side, which will be accessed by an easement over the new house lot. This subdivision will be heard by the DRB on September 4.

The agriculture field on the west side is currently accessed by a curb cut/drive that passes over (just to the side of) the site of the existing mound system serving the house. This is not permissible under the state septic permitting regulations, so the drive needs to be moved slightly south. The request is for a residential curb cut to assure the necessary access should the property ever be sold in the future. Road Foreman Guthrie Perry recommends approval.

Motion: I move to approve access permit 18-035 for 445 Kelton Road. Made: Mr. Troia. Second: Mr. Etnier. 4-0

H. WARRANTS

Signed.

I. LISTERS ERRORS AND OMISSIONS

The newly generated property tax bills included one for the Hudson parcel in the village, recently purchased by the Town. Since the Town doesn't pay taxes to itself, the grand list needs to be amended by the value of the parcel.

Motion: I move to authorize the listers to lower the grand list value by \$1,273, to correct the Hudson Parcel error. Made: Mr. Etnier. Second: Mr. Troia. 4-0.

J. MINUTES

Motion: I move to approve the minutes of August 6, 2018 as submitted. Made: Mr. Troia. Second: Ms. Willis. 4-0.

I. OTHER BUSINESS

Update on the lawsuit Smith v. Montpelier and East Montpelier:

The town has now filed a formal motion to dismiss in light of the recent dismissal of Montpelier as a party.

Road project updates:

Quaker Road culvert replacement project is progressing nicely; the road remains closed through August 24, 2018. The town's portable speed monitoring cart is on Cherry Tree Hill Road and will likely remain there until Quaker Road reopens. Paving is scheduled for next week; whether that will affect the road reopening (as opposed to simply causing traffic delays) is unknown at this point.

The VT Rte. 14 S temporary bridge is open again and will remain so until the project is complete.

Grant update

The Town received the requested grant amendment (\$200,000: \$160,000 state; \$40,000 town) for the EM Village Sidewalk Project through the VTrans Bike and Pedestrian Grant Program.

Sullivan Powers & Co. External Audit:

The FY2018 financial audit occurred August 13 and 14; all appeared to go well; no concerns were raised. The audit will likely be available in draft form at the beginning of November.

2018/19 Property tax bill update:

The bills (1,186 total) have been mailed.

Grand List has been lodged; adjustments will now need SB approval, except for state-mandated changes (i.e., current use, homestead, and business use updates).

VLCT Health Insurance Advisory Services Program Update:

The contract for this helpful service which provides health care and other human resources advice to the town and employees has an annual contract that auto-renews on October 1st; the cost of the service remains \$1,400 (no change since we originally signed on in 2016); if the town wants to drop the service, we need to notify VLCT by August 31.

The SB took no action.

Traffic ordinance update:

Road Foreman Perry has installed a couple of stop signs at Cummings Road (North Street) and Dillon Road (Gould Hill). As with the Park and Ride signage, at some point the board will have to do a traffic ordinance update and can decide at that point whether to include the new stop signs.

Vermont Land Trust meeting w/ Selectboard:

Britt Haselton will be at the board's October 1 meeting to discuss the Fairmont Dairy IV (the main Lylehaven Farm parcel) project.

Meeting schedule:

September 10	6:30 pm	"Special" regular Selectboard meeting
October 1	6:30 pm	Regular Selectboard meeting

Zoning Administrator Report:

There have been two new applications since the August 6 SB meeting, 35 total so far this year.

The next DRB meeting is scheduled for September 4, 2018, with two formal hearings and three reviews. The first hearing: a 3-lot subdivision of the former Frost property at 445 Kelton Road, with the main purpose to carve out a 7.8-acre parcel encompassing the existing dwelling. The second hearing involves the continuation of the hearing for the re-establishment of a used car sales and service use on the Crossroads Garage parcel, 2952 US Rte. 2.

J. ADJOURNMENT

Motion: I move to adjourn. Made: Ms. Willis. Second: Mr. Troia. 4-0.

The meeting adjourned at 8:40 pm.