

**Selectboard Memo**  
**October 15, 2018 SB Meeting**

**Additions to Agenda:**

- **Update on Old LaPerle Farm Property Committee &/or Consideration of Real Estate Proposal for Hodgeman Parcel**
  - Possible addition if Chair Gardner decides recent Old LaPerle Farm Property Committee meeting merits discussion in general or on specific aspects
- **Reflection on 2018 VLCT Annual Meeting**
  - Possible addition if Mr. Etnier (the town's delegate to the meeting) feels it would be worthwhile
- **Discussion on Formation of a Committee to Handle Potential Upgrade Project at Town Garage Property**
  - Next year is expected to be the last where sand sheds are a targeted project type under the VTrans transportation enhancement grant program
  - The property has a dearth of cold and heated covered storage options
- **Consideration of 2019 Employee Health Care Benefit Options**
  - This item is scheduled for the November 5<sup>th</sup> board meeting; VLCT contacted us today and asked to appear at this meeting due to some late-breaking issues that make it better for employees to get the options nailed down earlier rather than later in the open-enrollment period, which starts November 1<sup>st</sup>
  - VLCT Member Relations Manager Larry Smith will be here at 7:30 p.m.
    - The BCBS Platinum Plan that we have used as our offering basis for the past few years will see a 4.6% increase for 2019, about the same as two years ago (last year saw a 9.5% jump)
    - This year the state is allowing association plans again, which may provide some viable options for consideration; VLCT is developing board materials to assist with comparisons

**Discussion with Recreation Board on Rec Field Project**

- Once again, members of the Recreation Board will be in attendance to continue the discussion on possible options for the improvement, both aesthetically and for drainage purposes, of the recreation field's entrance area; Rec Board member Paul Winters will participate by speakerphone
- RF Perry will provide updated information on possible options and ways of working with contractors to minimize town expense

**Road Foreman Report:**

- **Discussion on Potential Hydroseeder & Trailer Purchase**
  - RF Perry has a photo presentation; see quotes
- **Consideration of 2018/19 Winter Roads Policy**
  - See draft policy; same as last year; policy should be formally adopted
- **Discussion on Winter Salt Options**
  - Potential bulk brine purchase opportunity
  - Rock salt prices:
    - Apalachee (the state contract): \$89.00/ton
    - American Rock Salt: \$79.75/ton; last year was state contract vendor at \$75.12
    - Cargill: No price yet; last year \$69.91

**Consideration of FY2020 Better Roads Grant Application**

- Grant application deadline October 26<sup>th</sup>; deadline keeps getting earlier (last year's was November 17<sup>th</sup>; prior years were more in line with the April VTrans paving/structures grants)
- The proposed application is once again for a Category B (\$20,000 grant; minimum \$5,000 town match) erosion control/stormwater management project, similar to our FY2019 grant for the Snow Hill Road project; location is a 1,200' stretch of Horn of the Moon Road from the eastern edge of the Bushey property west to just beyond the road's western Sanders Circle intersection; projected cost is approximately \$50,000
- Board should authorize TA Johnson to complete & submit application

**Consideration of Reimbursement Requests to VTrans for:**

- **Quaker Road Culvert Replacement Structures Grant:**
  - Board should review the TA-65 & TA-66 forms for the grant; if comfortable with the reimbursement request, board members should approve the submission and sign the TA-65 form

➤ **Snow Hill Road Stormwater Management Better Roads Grant:**

- Town is requesting the full \$20,000 grant reimbursement for the project, completed in August; final cost was \$27,728.80; no board action necessary

**Consideration of SAM.gov Entity Administrator Letter**

- The town, like any entity wanting to access federal funds through grants (and other reasons not usually associated with municipalities), has to keep its DUNS federal registration up-to-date; TA Johnson annually renews the registration, which usually is just a check to ensure that the town information is still accurate; this year a new set of security protocols were instituted; among them was the requirement that the entity formally acknowledge that the person handling the renewal (which was completed last week) is authorized to do so; the town has 30 days post renewal to send in the mandated appointment of Entity Administrator form letter; the associated FAQs for this issue don't state whether this will be an annual event or only upon change of administrator; the requirement went into effect in June
- The letter designates TA Johnson as the Entity Administrator; Chair Gardner needs authorization to sign

**Update on Smith Lawsuit Against Town**

- As part of the Smith response to the town's motion to dismiss (the judge has not yet ruled on the motion; Montpelier's prior dismissal motion was granted) the plaintiffs have requested leave to amend the complaint and add TA Johnson individually in his role as E-911 Coordinator; if the amendment is allowed and TA Johnson is added, he'll need separate legal counsel; the town will be responsible for the cost
- VLCT denied coverage for the original lawsuit (due to no specified damages); this amended complaint has been submitted and VLCT is currently reviewing possible coverage due to the changes

**Town Administrator Report**

- Update on Recreation Board's Soccer Jamboree Kerfuffle:
  - The big all-WCSU schools jamboree for grades 1 – 6 is being held at the EM fields on Saturday, October 20<sup>th</sup>; an athletic director that represents Berlin and Calais offered to run a separate end-of-year event for pre-K and K students; ruffled feathers seem to have been smoothed out
  - During the general discussion on the issue, one thing became clear: WCSU elementary schools Berlin, Calais, Rumney, & Doty have all reverted to the school-employed athletic director methodology for managing certain sports programs; this protocol was essentially abandoned a decade ago; East Montpelier/EMES is now somewhat out of sync
- Central VT Regional Planning Commission's Latest Round of Transportation Planning Project Funding:
  - Last December the town's request for a study of the Towne Hill Road/US Rte. 2 intersection area was rejected (landed third in the submitted project rankings); it is being considered again this year under the same program – unfortunately the #2 project is also in the running
- Central VT Solid Waste Management District Annual Budget Process:
  - Public hearing to be held October 24<sup>th</sup>, 5:00 p.m. at the ARCC, 540 N. Main Street in Barre
- Next Selectboard Meeting (November 6<sup>th</sup>):
  - CVSWMD Executive Director Bruce Westcott will be here for the annual conversation
  - Revolving Loan Advisory Committee will provide update on progress towards development of town program for use of the Revolving Loan Fund
  - Bob Klein will provide an update on the Central VT Internet communications union district
- Meeting Schedule:
  - October 29<sup>th</sup> 7:00 pm Board of Tax Abatement meeting
  - October 26<sup>th</sup> 8:30 am 2018 State Government Municipal Day at National Life
  - November 5<sup>th</sup> 6:30 pm Regular Selectboard meeting
  - November 6<sup>th</sup> 7am – 7pm General election at EMES
  - November 19<sup>th</sup> 6:30 pm Regular Selectboard meeting

**Zoning Administrator Report**

- 2 new applications since the October 1<sup>st</sup> SB meeting; 45 total so far this year
- Next DRB meeting expected to be held November 6, 2018; no applications as yet