

**Selectboard Memo**  
**December 3, 2018 SB Meeting**

**Budget Discussion: Kellogg-Hubbard Library**

**Tom McKone, KHL Executive Director**

**Lindy Biggs, Town Representative**

- KHL is requesting \$42,022 for FY2020, no change from FY2019
- Bottom line purpose of discussion is to determine if board will allow the requested article to be placed on the 2019 Town Meeting Warning

**Meeting with Central VT Economic Development Corporation's Executive Director Jamie Stewart**

**Consideration of Grant Application to VT Outdoor Recreation Collaborative Program to Benefit Cross VT Trail**

**Greg Western, Cross VT Trail Association Executive Director**

- Mr. Western will present a potential grant application under the new VT Outdoor Recreation Collaborative Program; the application would be in the town's name; the concept is that this grant might fund the trail easement aspect of Fairmont Dairy Conservation Project IV – the proposed VT Land Trust conservation project covering the main farm area of the former Lylehaven Farm

**Discussion on Cemetery Commission v. Cemetery Committee**

- Continued discussion on the concept to shift care of the town cemeteries from a cemetery commission model to a cemetery committee model; the default mode for public cemetery management is for the Selectboard to be the responsible entity, but state statute allows for towns to have a commission (18 V.S.A. §5373; the town appears to have created the commission around 1905 (unfortunately the town records for that period are missing, so the exact year is unknown); statute also allows for a shift back to Selectboard responsibility if the town so desires (18 V.S.A. §5381); if the board decides to take the question to town voters at 2019 Town Meeting and the voters approve the change, then the commission ceases to exist and the remaining elected commissioners' terms are terminated
- From a VLCT survey: about two-thirds of Vermont municipalities have commissions, with the smaller communities overwhelming following that model; the larger towns and cities have moved away from the commission model

**Poplar Hill Cemetery Association Request for Town Meeting Appropriation Article**

- The Poplar Hill Cemetery, located in Calais just north of the town line along VT Rte. 14 N, is run by the private Poplar Hill Cemetery Association; the cemetery is the burial site of many North Montpelierites
- The association is essentially out of money and is hoping that the Town of Calais will take over management of the cemetery; association board members are asking for a one-time town appropriation of \$1,500 to help bridge the gap until Calais takes over

**Preliminary Discussion on FY2020 Budget Development**

- The draft budget anticipated a sub-2% increase overall (less than a 1 cent increase in the municipal tax rate), with the proposed 7.6% EMFD budget increase the main driver
- The highway budget aspect will be discussed at the January 7, 2019 board meeting

### **Preliminary Discussion on 2019 Town Meeting Warning Development**

- The very preliminary draft warning includes potential articles still under consideration:
  - The elimination of the Cemetery Commission;
  - \$1,500 appropriation for the Poplar Hill Cemetery Association; and,
  - Town authorization to sell a portion of the town-owned Old LaPerle Farm parcel

### **Access Permits**

#### ➤ **18-053 & 18-054; O'Hare, 835 Dodge Road**

- The O'Hare family is subdividing its 40-acre parcel on Dodge Road into four 10-acre lots – 3 building lots and a remainder lot with the existing residence; the subdivision is the subject of a DRB hearing on December 4, 2018
- Lots 1 & 2 are the subject of curb cut application 18-053; a new multi-residential curb cut is proposed about 90 feet west of Partridge Run; the access will serve Lot 1 directly and Lot 2 by access easement over Lot 1; Road Foreman Perry recommends approval
- Lot 3 is the remainder lot and has a pre-existing access; no changes are proposed
- Lot 4 is the subject of application 18-054; Lot 4 will be accessed by an already-deeded easement over the Rufenacht parcel at 585 Dodge Road; the application is to change the curb cut to multi-residential; Road Foreman Perry recommends approval

### **Discussion with EMSLI on Potential Senior Housing Project**

- East Montpelier Senior Living Initiative's President Renée Carpenter will present a new possibility for senior housing in East Montpelier
- The 5-year EMSLI grant from the Revolving Loan Fund will expire December 23, 2018; there is approximately \$19,800 held by the town for the benefit of EMSLI; after the grant termination date the unused funds will be folded back into the town's loan fund; exactly how that will work with the Sandy Pines block grant accounting is still under discussion

### **Town Administrator Report**

- Veterans Health Administration Request for Publicity:
  - The VA would like the town to run information on the VA services in the town report and provide the info at Town Meeting
- Onion River Community Access Media (ORCA) Offering:
  - ORCA is renewing its offer to broadcast Selectboard meetings; ORCA's Executive Director, Rob Chapman, will come to the January 7, 2019 board meeting to discuss the possibilities
- Meeting Schedule:
  - December 6<sup>th</sup> 7:00 pm      Joint Calais/EM/EMFD budget meeting at ESF
  - December 10<sup>th</sup> 7:00 pm      Joint Calais/EM meeting on EMFD budget at Calais
  - December 14<sup>th</sup> 5-7 pm      Annual town volunteer appreciation party
  - December 17<sup>th</sup> 6:30 pm      Regular Selectboard meeting

### **Zoning Administrator Report**

- No new applications since the November 19<sup>th</sup> SB meeting; 53 total so far this year
- Next DRB meeting will be held December 4, 2018; one hearing for the final plan review of the proposed 4-lot subdivision of the O'Hare property at 835 Dodge Road