

Selectboard Memo
December 17, 2018 SB Meeting

Additions to Agenda:

➤ **Town Treasurer Report**

- Treasurer Welch will provide a status report as part of the audit discussion

Budget Discussion: GMT/Route 2 Commuter Bus

Chris Loyer, GMT Public Affairs Coordinator

- GMT is requesting \$8,333 for FY2020, no change from FY2019
- Bottom line purpose of discussion is to determine if board will allow the requested article to be placed on the 2019 Town Meeting Warning

Budget Discussion: Central VT Home Health & Hospice

Sandy Rouse, CVHHH President & CEO

Kim Farnum, CVHHH Community Relations & Development Manager

- CVHHH is requesting \$6,000 for FY2020, a \$500 increase (9.1%) from FY2019; the intent is to collect about \$2.33/capita
- Bottom line purpose of discussion is to determine if board will allow the requested article to be placed on the 2019 Town Meeting Warning

Budget Discussion: Montpelier Senior Activity Center

Janna Clar, MSAC Director

Becca Jordan, Communications & Development Coordinator, Montpelier Community Services Department

- MSAC is requesting \$8,000 for FY2020, no change from FY2019
- Bottom line purpose of discussion is to determine if board will allow the requested article to be placed on the 2019 Town Meeting Warning

Presentation of Funding Request Study Committee Report

- Only three changes from FY2019 appropriations: \$4,000 for Twin Valley Seniors, up from \$3,500; and two new organizations, \$250 for Big Heavy World and \$250 for Community Harvest of Central Vermont; total \$23,691, up 4.4% from last year's \$22,691
- If comfortable, board should accept report and set a funding request article for 2019 Town Meeting at the stated appropriation level

Presentation of FY2018 Financial Audit

- Final FY2018 external audit has been received & posted to website as statutorily required; no "material weakness" found

Presentation of Proposal for FY2019 Financial Audit

- Sullivan Powers has submitted a proposal to do the town's FY2019 external audit for \$14,600, an increase of \$300 over the FY2018 audit base cost of \$14,300 (2.1%); we have used Sullivan Powers for the past five years; agreement (2 sets) requires board signatures

Presentation of FY2020 Capital Improvement Committee Plan

- Capital Improvement Committee is presenting an updated, for FY2020, plan for anticipated capital expenditures over the foreseeable future; committee is recommending an increased Capital Reserve Fund budget line (\$435,234) for FY2020, up from \$431,484 (0.9%); the increase is essentially due to the higher expected cost of replacing the town pickup truck and shorter predicted lifespan
- If comfortable, board should adopt plan

Consideration of Municipal Planning Grant Agreement

- The town received the requested 2019 MPG in the amount of \$8,850 (\$7,250 state funds; town match of \$1,600) to facilitate both the completion of the on-going zoning regulation update project and, if all goes as planned, the adoption process
- If comfortable with grant agreement, SB should authorize TA Johnson to sign agreement

Discussion on EM Village Bridge Design Concern

- Concerns have been expressed regarding the poor sight lines involving the new EM Village Bridge from & to US Rte. 2

Preliminary Discussion on FY2020 Budget Development

- The draft budget anticipates a sub-2% increase overall (less than a 1 cent increase in the municipal tax rate)
- The highway budget aspect will be discussed at the January 7, 2019 board meeting

Preliminary Discussion on 2019 Town Meeting Warning Development

- The very preliminary draft warning includes potential articles still under consideration
 - The elimination of the Cemetery Commission; and,
 - Town authorization to sell a portion of the town-owned Old LaPerle Farm parcel
- Significant unknowns regarding how the school meeting element will play out

Discussion with EMSLI on Potential Senior Housing Project

- East Montpelier Senior Living Initiative's President Renée Carpenter will present a new possibility for senior housing in East Montpelier
- The 5-year EMSLI grant from the Revolving Loan Fund will expire December 23, 2018; there is approximately \$19,800 held by the town for the benefit of EMSLI; after the grant termination date the unused funds will be folded back into the town's loan fund; exactly how that will work with the Sandy Pines block grant accounting is still under discussion

Town Administrator Report

- KHL Board of Trustees Update:
 - Potential opening on board
- Potential Use of Town-owned Baird Lots off of North Street for Nordic Trail:
 - Montpelier is trying to develop ski trails from the Montpelier recreation field complex up to Morse Farm, taking advantage of some of the former Morse Farm Ski Touring Center trails; the key link trail will cross over the town's land
- Meeting Schedule:

○ January 3, 2019	1:00 pm	Cemetery Commission meeting
○ January 7, 2019	6:30 pm	Selectboard regular meeting
○ January 14, 2019	6:00 pm	WCUUSD special school meeting
○ January 21, 2019	6:30 pm	Selectboard regular meeting
○ January 28, 2019	6:30 pm	Tentative Selectboard special meeting

Zoning Administrator Report

- 1 new application since the December 3rd SB meeting; 54 total so far this year
- Next DRB meeting will be held January 8, 2019; 1 hearing at this point:
 - Conditional use review of Brown request to operate auto service business at 505 Quaker Road