VCIL Vermont Center for Independent Living

People with disabilities working together for dignity, independence, and civil rights

October 5, 2018 Revised

Funding Request Study Committee
Town of East Montpelier
P.O. Box 157
E. Montpelier, VT 05651

Dear Funding Committee and voters:

The Vermont Center for Independent Living (VCIL), a statewide, non-profit organization dedicated to improving the quality of life for people with disabilities, respectfully requests funding from the Town of East Montpelier for our fiscal year 2019.

Annual support from over 140 cities and towns across the State helps VCIL assist Vermonters with disabilities achieve dignified and self-determined lives. VCIL works to serve individuals who can benefit from our direct services as well as to educate and inform members of the community about disability related issues and independent living. Direct services are available to residents of East Montpelier in a number of ways. Peer counselors work with residents in their homes; small grants for adaptive equipment; Meals on Wheels for people under the age of 60; Home Access modifications; individual and systems advocacy and programs for youth. Information, Referral and Assistance is available to all residents by calling VCIL's I-Line, at 1-800-639-1522 (Voice and TTY).

This past year in East Montpelier VCIL spent over **$2,300.00** on meals for residents. We are requesting $250.00 from the town to help more people with disabilities in the coming year. Enclosed you will find a summary of VCIL's programs and services for the town and a copy of our FY'19 budget.

Thank you for your consideration. If you have questions or need additional information, please do not hesitate to call.

Sincerely,

Sarah Launderville

Sarah Launderville
Executive Director

Enclosures

11 East State Street, Montpelier, VT 05602
802-229-0501, 800-639-1522 (voice & TTY), fax: 802-229-0503
email: info@vcil.org ● website: www.vcil.org

THE VERMONT CENTER FOR INDEPENDENT LIVING
TOWN OF EAST MONTPELIER
SUMMARY REPORT

Request Amount: $250.00

Since 1979, The Vermont Center for Independent Living (VCIL) has been teaching people with disabilities and the Deaf how to gain more control over their lives and how to access tools and services to live more independently. VCIL employees (85% of whom have a disability) conduct public education, outreach, individual advocacy and systems change advocacy to help promote the full inclusion of people with disabilities into community life.

Preliminary numbers for our FY'18 (10/2017-9/2018) show VCIL responded to over **3,700** requests from individuals, agencies and community groups for information, referral and assistance and program services for individuals living with a disability. VCIL Peer Advocate Counselors (PACs) provided one-on-one peer counseling to **315** individuals to help increase their independent living skills and **11** peers were served by the AgrAbility program. VCIL's Home Access Program (HAP) assisted **149** households with information on technical assistance and/or alternative funding for modifications; **58** of these received financial assistance to make their bathrooms and/or entrances accessible. Our Sue Williams Freedom Fund (SWFF) provided **87** individuals with information on assistive technology; **45** of these individuals received funding to obtain adaptive equipment. **532** individuals had meals delivered through our Meals on Wheels (MOW) program for individuals with disabilities under the age of 60. We are also now home to the Vermont Telecommunications Equipment Distribution Program (VTEDP) which served **41** people and provided **33** peers with adaptive telecommunications enabling low-income Deaf, Deaf-blind, Hard of Hearing and individuals with disabilities to communicate by telephone.

VCIL's central office is located in downtown Montpelier and we have five branch offices in Bennington, Chittenden, Lamoille, Rutland and Windham Counties. Our Peer Advocate Counselors and services are available to people with disabilities throughout Vermont. Our Windham County office also houses the Vermont Interpreter Referral Service (VIRS) (previously under the VT Center for the Deaf and Hard of Hearing) and provides statewide interpreter referral services for sign language, spoken English and CART services for assignments in medical, legal, mental health, employment, educational, civil and recreational settings.

During FY '18, **4** residents of **East Montpelier** received services from the following programs:

- Meals on Wheels (MOW)
  ($2,300.00 spent on meals)
- Home Access Program (HAP)
- Peer Advocate Counseling Program (PAC)
- Information Referral and Assistance (I,R&A)

To learn more about VCIL, please call VCIL's toll-free I-Line at:
1-800-639-1522, or, visit our web site at **www.vcil.org**.

Town of East Montpelier FY2020 Funding Requests

Each year the Town of East Montpelier receives requests for funds from many different organizations. The Selectboard appoints a committee to review the requests and to recommend which should appear on the Town Meeting Warning for action. The committee requires certain information to make sound decisions for each request. In order for your organization to be considered for funding, it is mandatory that you complete this information form. Submit the form and supplementary information to:

Funding Request Study Committee
Town of East Montpelier
P.O. Box 157, East Montpelier, VT 05651-0157 (submit by mail)
eastmontadmin@comcast.net (submit by email)

on or before **Friday, October 26, 2018**. Incomplete forms and/or requests received after this date will be disqualified for funding. The Committee reserves the right to require any requesting organization to defend its request in person at the Committee's annual meeting normally held in early November. An organization applying for the first time or requesting a substantial increase in funding should expect an invitation to attend the annual meeting.

If your organization operates two or more programs with separate budgets or funding sources, please fill out one form for each program. All information should be given for your latest complete fiscal year (12 months). Approved requests will be acknowledged in the fiscal year 2018 (July 1, 2017 – June 30, 2018) budget for the Town of East Montpelier. Please feel free to submit any other information you feel would be helpful to the committee in making their decision.

If you have any questions please contact Bruce Johnson, Town Administrator, at (802) 223-3313 x 204 or eastmontadmin@comcast.net.

STANDARD INFORMATION

Organization Name: Vermont Center for Independent Living

Address: 11 E. State Street

Montpelier, VT 05602

Fiscal Year Reported: FY18 (10/1/17-9/30/18)

Program Description: Please see attached "Summary Report"

Name of Person filling out this form: Linda Meleady (resident of E. Montpelier)

Name of Person to contact with questions: Linda Meleady

Phone Number: 224-1819 E-mail: lindam@vcil.org

Amount of Funding Request: $250.00

SERVICE INFORMATION

What is your organization's service area? State? Washington County? or Other? Statewide

What is the total number of individuals served by your organization in your prior Fiscal Year? 3,700 individuals

How many people in East Montpelier were served by your organization in the same period? 5

What type of service(s) does your organization provide to East Montpelier residents? In FY'18 residents utilized our Meals on Wheels and our Information, Referral and Assistance Service.

Approximately how many staff hours are dedicated to provide the services your organization offered East Montpelier residents during this time period? ~8 hours

What services does your organization provide that are not available elsewhere? The Vermont Center for Independent Living (VCIL), a private non-profit corporation, is Vermont's first and only cross-disability (which means we work with anyone who has a disability, regardless of type) Center for Independent Living and the first in state organization directed and staffed (over 95% of our staff and board) by a majority of people with diverse disabilities.

What makes VCIL's services unique is the care the organization takes in finding out the goals and aspirations of the individuals we work with and supporting those individuals through teaching self-advocacy skills. All of our peer advocate counselors (PACs) have disabilities so the peer to peer work is very unique. When a peer meets with our PAC's they see someone who has been through many of the same things they are facing and have come out the other side successfully. Some of the services we provide are only provided by our organization. In some situations there are similar services provided by other organizations, so we take great care in relationship building and connecting to other community programs to ensure that services are not duplicated and work in partnership so that dollars given to support the work are used efficiently and effectively.

What (if any) organizations provide similar services? VCIL is the only center for Independent Living in Vermont. Although there may be organizations that offer similar direct services, ours is the only cross disability organization that offers programs and services individualized to meet personalized needs. We collaborate with organizations on projects to ensure we do not duplicate services.

If applicable, how does your organization collaborate with organizations providing similar services? VCIL collaborates with many nonprofits and businesses. A few examples include the VT Affordable Housing Coalition, VT Statewide Independent Living Council, We work in partnership with the Area Agency on Aging through the Vermont Aging and Disability Resource Connection. Our unique contribution are the specific programs we offer and the fact that our staff all have disabilities and can offer services based on their lived experience.

In what way are the services your organization provides, preventative in nature? Most of our direct services assist people with disabilities to maintain Independent Living therefore reducing the need for hospitalization, institutionalization and reduction of admission to nursing homes. VCIL provides home access modifications to those who have physical disabilities and need a ramp or bathroom access, Meals on Wheels to people with disabilities under the age of 60 who cannot prepare their own meal, assistive technology grants and farm assessments. VCIL also helps individuals access American Sign Language interpreter services through the VT Interpreter Referral Service (which is now part of our organization after the closing of the Austine School for the deaf). VCIL is also the home of VT Telecommunications Equipment Distribution Program (VTEDP) which provides Deaf, Deaf-blind or hard of hearing individuals with telecommunications equipment to enable them to be able to communicate by telephone.

These services all make a difference in individual lives and allow individuals with disabilities to achieve personal goals of living in their own home, raising children, going to community outings, employment and volunteerism.

FINANCIAL INFORMATION

How did your organization determine the amount of the funding request? Please explain in detail your reasoning for any increase or decrease (use attached sheet if necessary). We look at how much time and or money are spent in each town, the number of peers served and the size of the town to make a determination. Most of the appropriations VCIL receives from cities and towns have been level funded for as many as 20 years due to the petition requirements when requesting an increase.

If approved by the town, how will your organization use the funds? VCIL will use the funding for our Peer Advocacy Counseling Program (PAC) and for Information, Referral and Assistance (IR&A). These programs are at the heart of VCIL's work and allow residents to access information about disability-related laws, services and programs. The PAC program provides residents one-on-one support when overcoming barriers they are experiencing because of disability. We work with residents to develop an Independent Living Plan and set goals. We then work one on one in helping residents achieve those goals. Our peer counselors all have disabilities themselves and understand through personal experience and training how to overcome obstacles that people with disabilities often face, especially when seeking housing, employment and transportation services.

Do any of your grant sources require local financial commitment? Explain. Some of our Home Access Program Grant funds do require that we obtain local funding to meet the requirements of said grant.

Is your organization approved by the IRS as tax-exempt? __Yes__

If yes, indicate your approval type: 501c3:__X__ other:_____

FY'18*

*FY'18 Budget to Actual – Preliminary

INCOME SOURCES	% OF INCOME	TOTAL INCOME
Federal	39.54	1,039,050
State	54.01	1,419,291
Cities & Towns	1.66	43,519
Donation - Unrestricted	1.27	33,329
Donation – Program/Restricted	.16	4,190
Subscriptions/reimb.	.13	3,520
VIRS referral fees	2.20	57,800
Other (Misc. Income)	.35	9,079
In-kind donation (IT and MOW)	.68	17,778
TOTAL	**100**	**2,627,556**

EXPENDITURES	Budgeted Percent	Budgeted Dollars	Actual Expense Percent (Prelim)	Actual Expense Dollars (Prelim)
Specific Assistance	36.00	951,240	35.26	922,219
Personnel	47.29	1,250,000	47.11	1,232,015
Professional Services	3.12	82,458	3.78	98,880
Board Expenses	.15	4,000	.11	2,910
Occupancy	3.28	86,692	3.36	87,761
Travel, Conferences & Mtgs.	1.06	28,112	1.12	29,223
Printing & Publication	.40	10,500	.39	10,094
Telecommunications	.98	26,000	.87	22,874
Supplies	.77	20,459	.88	23,032
General Insurance	1.32	35,002	1.41	36,906
Postage	.43	11,400	.35	9,145
Equip Lease, Repair & Maint.	.91	24,000	.75	19,584
Advertising & Outreach	.26	6,750	.37	9,684
Dues & Subscriptions	.25	6,500	.29	7,506
Trainings	.32	8,351	.20	5,187
Depreciation Expense	.99	26,044	.88	23,101
Miscellaneous	-	--	.06	1,588
WWC (VPN) Expenses	2.50	66,000	2.14	55,978
In-kind expense			.68	17,778
Total Expenses	**100**	**2,643,508**	**100**	**2,615,465**
Net Operating Income		(0)		12,091
Investment Income				20,019
Net Income				32,110

Number of full-time paid staff positions (full-time equivalents or hours): 24.63

Number of full-time volunteer staff positions (full-time equivalents or hours): <1

Vermont Center for Independent Living

Approved FY 2019 Budget

INCOME	Approved FY2019	EXPENSES	Approved FY2019
		SPECIFIC ASSISTANCE	
Unrestricted Donations: (Indiv. & Corp.)	$ 25,000	VHCB (Home Modifications)	$ 373,000
Unestricted Donations: Cities & Town	$ 43,000	VHCB - Bond	$ 200,000
Income Other	$ 5,000	Meals on Wheels (MOW)	$ 382,199
Subscriptions/Reimbursements	$ 3,500	SILC Grant	$ 35,000
VIRS Referral Fees	$ 50,000	Equipment Distribution Program (EDP)	$ 35,250
Grants: Statewide Independent Living Center (SILC)	$ 150,000	**Total Specific Assistance**	**$ 1,025,449**
Grants: VT Interpreter Referral Service (VIRS)	$ 55,000		
Grants: NIDLRR	$ 18,700	**OPERATIONAL EXPENSES**	
Grants: Wellness Workforce Coalition	$ 89,500	**Personal Services**	
Grants: USDOE 704N	$ 659,814	Salaries	$ 910,830
Grants: USDOE 704S	$ 287,189	Fringe Benefits	$ 366,291
Grants: VT Housing Conservation Board/DAIL	$ 545,000	**Total Personal Services**	**$ 1,277,121**
VHCB - Bond	$ 200,000	**Agency Operating Expenses**	
Grants: Meals on Wheels	$ 475,463	Professional Services	$ 104,032
Grants: Equipment Distribution Program (EDP)	$ 75,000	Board expenses	$ 4,000
Grants: VocRehab Youth	$ 80,000	Occupancy	$ 87,092
		Travel, Conference & Meetings	$ 27,148
		Printing & Publication	$ 10,500
		Telecommunications	$ 23,576
		Supplies	$ 35,718
		General Insurance	$ 39,520
		Postage	$ 11,400
		Equipment Repair, Lease & Maintenance	$ 20,000
		Advertising & Outreach	$ 16,500
		Dues & Subscriptions	$ 7,850
		Training/Conference Fees	$ 14,159
		Depreciation Expense	$ 25,601
		Wellness Workforce Coalition Training	$ 32,500
		Total Direct Expenses	**$ 459,596**
Total Projected Income	**$ 2,762,166**	**Total Projected Expenses**	**$ 2,762,166**
		Net Income	$ -