

## Selectboard Memo January 21, 2019 SB Meeting

### Consideration of 2019 Annual Certificate of Highway Mileage

- This is the standard update of town road mileage for VTrans; no changes this year
- SB members need to approve and sign the certificate

### Consideration of Application to the VT Emerald Ash Borer Municipal Planning Grant Program

- The state, through the VT Urban & Community Forest Program, has created a program to fund the development of community plans of action for dealing with the Emerald Ash Borer; \$100,000 is available statewide, with a maximum award of \$2,000/town; Steve Sinclair, town resident and the former State Forester/Director of Forests for the VT Dept. of Forests, Parks, & Recreation, put together a draft application for the town; the town's Forest Committee & Rural Road Vegetation Assessment Project Committee are taking the lead on the action plan development, led by Tree Warden Paul Cate
- The Rural Road Vegetation Assessment Project Committee is meeting on January 25<sup>th</sup> (10 a.m. at the town office) to go over the project's draft report and refine the grant application; if the Selectboard is comfortable with the concept, members should authorize TA Johnson to submit the application after the committee is done tweaking the plan of action

### Discussion on FY2020 Budget Development

- All expected information is now in; the board should review the numbers and determine whether it is comfortable in adopting the FY2020 budget

### Discussion on 2019 Town Meeting Warning Development

- The Four Corners Schoolhouse Association has submitted a request for \$4,000 for FY2020, up from the \$3,100 for the past two years, but below the \$4,200 for FY2017 & \$4,400 for FY2016
- Update on Candidacies:
  - Selectboard (3-year & 2-year terms)
    - Carl Etnier is running for reelection to the 3-year seat
    - Kim Swasey is running for reelection to the 2-year seat
  - Planning Commission (3 3-year terms)
    - Julie Potter & Kim Watson are running for reelection; Norm Hill is not seeking reelection; Zach Sullivan is running for a seat
  - Town Moderator (1-year term)
    - Michael Duane is running for reelection
  - 1<sup>st</sup> Constable (1-year term)
    - Sandy Conti is running for reelection
  - 2<sup>nd</sup> Constable (if board so decides; 1-year term)
  - Lister (3-year term)
    - Chris Racanelli is running for reelection
  - Auditor (3-year term)
    - Deb Fillion is running for reelection
  - Cemetery Commission (5-year term)
  - School Positions (specifics still confusing):
    - EMES School Directors (3-year & 2-year terms)
    - U-32 School Director (3-year term)
    - School Moderator (1-year term)
- No petition article was submitted by the January 17, 2019 deadline
- The draft final warning updates:
  - Articles 6&7 include elimination of the Cemetery Commission elements
  - The "Other Non-Binding Business" Article placeholder has been eliminated
  - The sale of LaPerle Property Article has been eliminated

- School Board is finalizing its Town Meeting Warning this evening; board chair Rubin Bennett will be contacting us during the Selectboard meeting to give an update on the final working of the school warning; the importance of this is due to the possibility that EMES will not participate in the town forum; EMES is considering two warnings this evening – one with the forum and one without; if EMES board chooses not to participate in the forum, the Selectboard will need to adjust the forum language in the warning and also determine if it still wants to use the same date and location

### **Development of 2018 Selectboard Report for Annual Report**

- Board should review the draft report, make edits, and finalize the document

### **Consideration of EM Signpost Town Meeting Issue Article**

- Board should determine if it wants to submit an article for the Signpost March issue that comes out right before Town Meeting Day

### **Appointments**

- **Fire Warden: Ty Rolland, EMFD Chief and current fire warden**
  - State is finally catching up on fire warden appointments, which should have happened last June; term is through June 30, 2023; Selectboard jointly approves the appointment with the state; if board decides to reappoint Ty, members should all sign the appointment form

### **Access Permit**

- **19-002; Brown, 505 Quaker Road**
  - Rob & Becky Brown want to add a commercial auto repair use to their residential property; the intent is to utilize the existing garage next to the house, with access by the existing main driveway; this curb cut permit is to add a commercial use to the grandfathered residential use of the access; the town rebuilt the driveway connection to Quaker Road as part of the Quaker Road culvert project in 2018; Road Foreman Perry recommends approval; there is no current intent to use the other, eastern access as part of this business and the DRB has forbidden it absent an amendment to the approval that board gave for the addition of the business use on January 15, 2019.

### **Town Administrator Report**

- Update on Emergency Management Planning:
  - CVRPC has hired Jonathan DeLaBruere as an assistant planner to handle the various aspects of emergency management planning that flow through the RPCs; he will be helping us with the Hazard Mitigation Plan update, for which there now is some funding; he will also help us with the new version of the Local Emergency Operations Plan, which is now called the Local Emergency Management Plan; the LEMP has a new template and added elements, but the same annual update by May 1<sup>st</sup> concept
- Meeting Schedule:
 

○ January 28, 2019	6:30 pm	Potential Selectboard special meeting if necessary
○ February 4, 2019	6:30 pm	Selectboard regular meeting
○ February 18, 2019	6:30 pm	Selectboard regular meeting
○ February 19, 2019	6:00 pm	WCUUSD first school meeting at U-32

### **Zoning Administrator Report**

- 6 applications so far in 2019; 5 are access (curb cut) requests
- Next DRB meeting will be held February 5, 2019; 1 warned hearing for final plan review of a proposed 5-lot reconfiguration/subdivision of the 3-parcel Abrams complex at 925 Center Road