

# East Montpelier Hazard Mitigation Plan

SB meets 1<sup>st</sup> & 3<sup>rd</sup> Monday at 6:30 PM

## Proposed Schedule as of 02/12/19

<b>Work to Complete Prior to Meeting</b>	<b>CVRPC</b> Sent to town after planning team meeting #1: <ul style="list-style-type: none"><li>• Proposed project schedule</li><li>• List of public engagement ideas</li><li>• Survey (surveymonkey)</li><li>• In-Kind resource tracking form</li><li>• List of planning team</li><li>• 2012 East Montpelier LHMP and FEMA plan review tool</li><li>• State hazards list</li></ul>	<b>Town</b> <ul style="list-style-type: none"><li>• Notice meeting and prepare meeting agenda</li></ul>
<b>Planning Team Meeting #1</b> February 11, 2019  <u><b>Agenda: Set the stage for a successful LHMP update</b></u> <ul style="list-style-type: none"><li>• Review Plan update process &amp; for document exchange</li><li>• Review 2012 LHMP &amp; discuss Town's vision for LHMP update</li><li>• Review FEMA needs and recommendations (Plan Review Tool, LHMP changes to facilitate approval)</li><li>• Discuss &amp; revise project schedule and discuss roles &amp; responsibilities</li><li>• Develop list of stakeholders and when/how to engagement them</li><li>• Set desired planning team composition</li><li>• Identify public engagement opportunities and activities</li><li>• Begin developing a list of available plan resources</li></ul>		<u><b>Outcomes</b></u> <ul style="list-style-type: none"><li>• CVRPC understands the type/level of complexity of LHMP the Town wants to achieve</li><li>• The Town understands FEMA requirements and needs</li><li>• The project schedule is finalized</li><li>• Roles &amp; responsibilities are finalized</li><li>• Stakeholder &amp; public engagement opportunities identified</li></ul>
<b>Work to Complete Prior to Meeting</b>	<b>CVRPC</b> <ul style="list-style-type: none"><li>• Prepare meeting agenda &amp; forward materials for review<ul style="list-style-type: none"><li>- Community profile text update</li><li>- Town capability</li><li>- Goals</li><li>- Integration with other documents</li></ul></li><li>• Draft Town/CVRPC contract for services</li></ul>	<b>Town</b> <ul style="list-style-type: none"><li>• Notice meeting</li><li>• Solicit additional Planning Team members, if desired</li><li>• Review mitigation actions from 2012 LHMP and identify completed and in-progress actions. If no progress made on an action, draft text to discuss why progress was not made.</li><li>• Begin identifying new mitigation actions that are in progress or that the Town knows it wants to include in the LHMP update.</li></ul>

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Planning Team Meeting #2

March 18, 2019

Agenda

- Finalize list of available plan resources
- Review State hazard list to identify preliminary list of 5 priority hazards
- Review draft maps and identify desired changes and new maps
- Plan public engagement activity on priority hazards
- Review 2012 mitigation action progress
- Discuss known mitigation actions for this LHMP update
- Discuss Planning Team comments on draft text
- Discuss next steps and priority tasks

Outcomes

- Town identifies preliminary list of 5 priority hazards
- Maps changes and new maps identified by Town

Work to Complete Prior to Meeting

CVRPC

- Prepare materials for public engagement event on hazard prioritization
- Update existing maps or create new maps (ex. hazard analysis map with fire hydrants)
- Develop contact list and addresses for adjacent towns and individuals at a regional or state level who will be invited to comment on the plan

Town

- Warn public engagement event and organize the event logistics (secure location, etc.)

Public Engagement Event #1

March 5, 2019 - Online survey beginning on March 2<sup>nd</sup>, 2019 (Town Forum), and will be open for two weeks

Purpose

- Inform the community of the LHMP’s development
- Solicit input on priority hazards
- Gather preliminary ideas for mitigation strategies

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<div>Planning Team Meeting #3</div> <div>April 8, 2019</div> <div>Agenda</div> <ul style="list-style-type: none"><li>Review public input on priority hazards</li><li>Discuss vulnerability assessment</li><li>Identify programs, projects &amp; activities for 2019 LHMP (prevention and mitigation strategies)</li><li>Finalize date and discuss material needs for public engagement on proposed mitigation strategies</li></ul>		<div>Outcomes</div> <ul style="list-style-type: none"><li>Five priority hazards are selected for vulnerability assessment</li><li>Status of 2012</li><li></li><li>mitigation actions is confirmed</li><li>Preliminary mitigation strategy table for 2019 LHMP is developed</li><li>Public engagement materials are identified, and event date is finalized.</li></ul>
<div>Work to Complete Prior to Meeting</div>	<div>CVRPC</div> <ul style="list-style-type: none"><li>Complete the vulnerability assessment table</li><li>Draft text for work completed to date</li><li>Develop draft text for<ul style="list-style-type: none"><li>Plan evaluation process</li><li>Plan maintenance</li><li>Planning process</li></ul></li><li>Prepare materials for second public engagement event, as needed</li></ul>	<div>Town</div> <ul style="list-style-type: none"><li>Develop contact list and addresses for individuals at a local level who will be invited to comment on the plan</li><li>Warn public engagement event and organize the event logistics (secure location, etc.), if needed</li></ul>
<div>Public Engagement Event #2</div> <div>To Be Determined</div> <div>Purpose</div> <div>Gather input on prevention and mitigation strategies</div>		
<div>Planning Team Meeting #4</div> <div>To Be Determined</div> <div>Agenda</div> <ul style="list-style-type: none"><li>Review public input on mitigation strategies</li></ul>		<div>Outcome</div>

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- Mitigation strategies table is finalized
- Plan update process is finalized for text development
- Plan maintenance process is finalized for text development
- Text changes are identified so that CVRPC can finalize draft text developed to date

- Develop vulnerability assessment for known priority hazards (ex. winter storms, severe storms, and flooding)
- Collect data of 5 priority natural hazards

- Finalize draft text and email to Planning Team for review by 2019

- Planning Team members review draft text and forward comments to CVRPC **by [redacted], 2019** for compilation.

## TBD

- Review & edit draft plan text

- Approve draft LHMP for public comment and submission to VEM

- Submit preliminary draft plan to VEM for the review process

- Make decision regarding joint meeting with Selectboard

TBD; could be concurrent with Selectboard meeting

Approve changes made in response to VEM comments

- Approve draft LHMP for submission to VEM
- Draft LHMP for public comment

## TBD

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<u>Agenda</u> <ul style="list-style-type: none"><li>• Approve changes made in response to VEM comments</li><li>• Initiate 30-day public comment period</li></ul>		
<b>Work to Complete</b>	<b>CVRPC</b> <ul style="list-style-type: none"><li>• Submit approved draft plan to VEM for final review and submission to FEMA</li></ul>	<b>Town</b> <ul style="list-style-type: none"><li>• None</li></ul>