

Selectboard Memo

February 18, 2019 SB Meeting

Conversation with State Representative Kimberly Jessup

- Canceled at Ms. Jessup's request; we will try to reschedule

Conversation with PC & CVRPC Chair Julie Potter

- Ms. Potter will provide an update on CVRPC activities

Update on Local Hazard Mitigation Plan Development

- CVRPC is providing assistance to the town for the development of an updated Local Hazard Mitigation Plan; Jonathan DeLaBruere, an assistant planner with CVRPC, will be our project lead; a preliminary schedule has been crafted that calls for a "team meeting" on March 18th to identify priority hazards – this will be part of the Selectboard meeting; there will be a cost for CVRPC's assistance, but the total is expected to be under \$4,000 – within the planning budget for such items
- Jonathan is developing an online survey that will be released on March 2nd, just in time to be announced at Town Forum; FEMA expects significant public input into the LHMP and a survey is considered an excellent first step

Discussion with Revolving Loan Advisory Committee

- Committee Chair Gabrielle Malina will be here to present and explain a committee memo detailing suggestions for moving forward with use of the Sandy Pines Mobile Home Park block grant repayment funds (the Revolving Loan Fund); the new recommendation is to disband the committee and create a new RLAC committee made up of the Selectboard with, perhaps, an advisor
- The use of the available funds for the development of a lot as the proposed location of a Central VT Habitat for Humanity duplex build project in EM Village is now a real option based on communications with the state (ACCD's Ann Kroll)
- The committee continues to recommend that the town adopt the draft Revolving Loan Fund Policies & Procedures document

Discussion on EMSLI's Proposed Use of Grant Funding

- EMSLI is proposing to use a portion of its town-provided grant for architectural services as part of its evaluation of the Blueberry Hill Common property; Soren Pfeffer will be here to discuss the concept and to ensure that the board agrees that it is an acceptable use of the grant
- Grant language states: "The grant is for EMSLI permit and permit application processing costs for permitting a parcel of land in East Montpelier for a senior living facility. It is also for payment of professional services and advice."

Discussion on Development of Social Media Policy

- Recreation Board is evaluating the possibility of using Facebook, Twitter, etc. for communication to program users (not two-way communication); the Rec Board would like to know what guidelines it would be working under; the town has no such policy; see VLCT's model policy

Consideration of CAI Technologies Tax Map Update Contract

- Standard agreement for tax map updates; the \$1,500 is a significant decrease (\$1,950 last year) to reflect the fact CAI will no longer do an owner index update as agreed as part of the online mapping project last year; agreement requires SB signatures

Consideration of Certificate of No Appeal or Suit Pending for 2018 Grand List

- For the first time in years the town has no outstanding appeals of grand list assessments; in compliance with 32 V.S.A. §4155, the Listers and Selectboard members certify this fact; board members should sign the form

Consideration of Liquor License Applications

- **Annual License Renewals: Dudley's Store & Plainfield Hardware**
 - Standard second class license to sell renewals; board members need to sign forms after approval; Morse Farm is not renewing its license to sell
- **Special Event Permit: Caledonia Spirits at Morse Farm**
 - Event to be held on March 24, 2019, 11 a.m. until 5 p.m.; standard tasting event with bottles for sale; board informs clerk of approval; clerk then signs and submits form to VT DLC

Work Session for 2019 Town Forum & Meeting

- Discussion on what needs to be done at town forum & meeting and who's responsible for it
- Education rates are, at this point, a wild estimate as the state has provided little guidance as yet for the non-residential rate and no one could possibly provide clear guidance on the homestead rate given the various district permutations still in play; the Projected FY2020 Tax Rate worksheet is based on the WCSU analysis of a 5-town merged district for the homestead rate and the December 2018 rate projection by the VT Tax Commissioner for the non-residential rate:
 - Projected (based on town proposed budget and current education guess):
 - Homestead: 2.4640, down 0.0689 from FY2019 (-2.7%)
 - Non-residential: 2.2766, up 0.0167 from FY2019 (+0.7%)

Town Administrator Report

- S.103; Bill to Alter Association Health Plans
 - Our new health plan offering to our employees is an Association Health Plan through BRS (Business Resources Services); a change in federal rules allowed such plans to be offered again; S.103 is designed to blunt the benefit of association plans for small employers by requiring the premium rating be based on the employer size, not the group size; this change would likely increase our premium significantly
 - The town has been asked (by BRS) to register our opposition with our local state legislators
- Meeting Schedule Issue:
 - Just like last year, currently the meetings in April are scheduled for the 1st & 15th, the second of which is during school spring break; April is a 5-Monday month, so there will be a 3-week gap somewhere (currently between the last April meeting and the first May one) unless we start adding meetings; a simple resolution is to shift both regular meetings, one to the 8th and the other to the 22nd; the first May meeting is on the 6th
- Meeting Schedule:

○ February 19, 2019	6:00 pm	WCUUSD first school meeting at U-32
○ March 2, 2019	9:30 am	Town forum at EMES
○ March 4, 2019	6:30 pm	Selectboard regular meeting
○ March 5, 2019	9:30 am	Town meeting at EMES
○ March 18, 2019	6:30 pm	Selectboard regular meeting

Zoning Administrator Report

- 9 applications so far in 2019
- Next DRB meeting will be held March 12, 2019; 2 warned hearings for final plan review of a proposed 4-lot reconfiguration/subdivision of the 3-parcel Abrams complex at 925 Center Road and a proposed 2-lot subdivision of the Coburn property at 139 Daggett Road