

**East Montpelier Selectboard Meeting APPROVED (02/18/19) MINUTES
January 21, 2019 at the Town Office**

Selectboard (SB) members present: Carl Etnier (recording secretary), Seth Gardner, Kim Swasey, Gene Troia, Amy Willis; Bruce Johnson (town and zoning administrator).

Others present: Michael Duane, town meeting moderator.

A. CALL TO ORDER

Chair Seth Gardner called the meeting to order at 6:35 p.m.

Additions to the agenda

None

Review of Minutes

**Motion: I move to approve the January 7, 2019 minutes as submitted. Made: Ms. Willis.
Second: Mr. Troia. 5-0**

Public comment

Mr. Duane explained he was at the meeting to learn about the issues to come before the town at town meeting, as recommended by the handbook for town moderators.

B. CONSIDERATION OF 2019 ANNUAL CERTIFICATE OF HIGHWAY MILEAGE

This is the standard annual certification for VTrans of how many miles there are of town road. There are no changes since last year.

Motion: I move to approve the certification of highway mileage. Made: Ms. Swasey. Second: Mr. Troia. 5-0.

C. CONSIDERATION OF APPLICATION TO THE VERMONT EMERALD ASH BORER MUNICIPAL PLANNING GRANT PROGRAM

The state, through the Vermont Urban and Community Forest Program, has created a program to fund the development of community plans of action for dealing with the emerald ash borer. A total of \$100,000 is available statewide, with a maximum award of \$2,000/town. Steve Sinclair, town resident and the former State Forester/Director of Forests for the Vermont Dept. of Forests, Parks, and Recreation, put together a draft application for the town. The town's Forest Committee and Rural Road Vegetation Assessment Project Committee are taking the lead on the action plan development, led by Tree Warden Paul Cate.

The Rural Road Vegetation Assessment Project Committee is meeting on January 25 (10 a.m. at the town office) to go over the project's draft report and refine the grant application. The Selectboard reviewed the application and is comfortable with the plan concept and anticipated use of town funds to augment any grant funding. Board members decided to authorize TA Johnson to submit the application after the committee is done tweaking the plan of action.

Motion: I move to authorize the town administrator to submit an application to the Vermont Emerald Ash Borer Municipal Planning Grant Program after further input from the Rural Road Vegetation Assessment Project Committee. Made: Ms. Swasey. Second: Mr. Etnier. 5-0.

D. DISCUSSION ON FY2020 BUDGET DEVELOPMENT

All expected information is now in, and the budget has been adjusted accordingly. The board reviewed the numbers.

Motion: I move we adopt the budget of \$1,749,764 for FY2020. Made: Mr. Etnier. Second: Mr. Troia. 5-0.

E. DISCUSSION ON 2019 TOWN MEETING WARNING DEVELOPMENT

The final article has been added to the warning, as the Four Corners Schoolhouse Association has submitted a request for \$4,000 for FY2020. This is up from the \$3,100 for the past two years, but below the \$4,200 for FY2017 and \$4,400 for FY2016.

Motion: I move to accept the town meeting warning. Made: Mr. Etnier. Second: Ms. Swasey. 5-0.

F. DEVELOPMENT OF 2018 SELECTBOARD REPORT FOR ANNUAL REPORT

Mr. Johnson presented a draft based on previous input from the SB, and the SB approved it with minor changes.

G. CONSIDERATION OF EAST MONTPELIER SIGNPOST TOWN MEETING ISSUE ARTICLE

SB will not be putting together an article for the issue.

H. APPOINTMENTS

The state is finally catching up on fire warden appointments, which expired in East Montpelier last June. East Montpelier Fire Department Chief Ty Rolland held the appointment through June 2018. The five-year term is through June 30, 2023. The selectboard jointly approves the appointment with the state.

Motion: I move to approve the reappointment of the East Montpelier Fire Department Chief Ty Rolland to a five-year term as fire warden. Made: Mr. Etnier. Second: Ms. Willis. 4-0-1 (Mr. Gardner abstaining).

I. ACCESS PERMITS

Access permit application 19-002 is from Rob and Becky Brown on 505 Quaker Road, who want to add a commercial auto repair use to their residential property. Their intent is to utilize the existing garage next to the house, with access by the existing main driveway. This curb cut permit is to add a commercial use to the grandfathered residential use of the access. The town rebuilt the driveway connection to Quaker Road as part of the Quaker Road culvert project in 2018. Road Foreman Perry recommends approval. There is no current intent to use the other, eastern access as part of this business, and the DRB has forbidden its use absent an amendment to the approval that board gave for the addition of the business use on January 15, 2019.

Motion: I move to approve access permit 19-002. Made: Mr. Troia. Second: Mr. Etnier. 5-0.

J. WARRANTS

Signed.

K. OTHER BUSINESS

Update on Emergency Management Planning

Central Vermont Regional Planning Commission has hired Jonathan DeLaBruere as an assistant planner to handle the various aspects of emergency management planning that flow through the regional planning commission. He will be helping the town with the Hazard Mitigation Plan update, for which there now is some funding. He will also help with the new version of the Local Emergency Operations Plan, which is now called the Local Emergency Management Plan (LEMP). The LEMP has a new template and added elements, but the same annual update deadline of May 1.

Meeting Schedule

February 4, 2019	6:30 pm	Selectboard regular meeting
February 18, 2019	6:30 pm	Selectboard regular meeting
February 19, 2019	6:00 pm	WCUUSD first school meeting at U-32

Zoning Administrator Report

There have been 6 applications so far in 2019; 5 are access (curb cut) requests.

Next Development Review Board meeting will be held February 5, 2019, with 1 warned hearing for final plan review of a proposed 5-lot reconfiguration/subdivision of the 3-parcel Abrams complex at 925 Center Road.

N. ADJOURNMENT

Motion: I move to adjourn. Made: Ms. Willis. Second: Mr. Troia. 5-0.

The meeting adjourned at 8:26 pm.