

Selectboard Memo

April 1, 2019 SB Meeting

Additions (or otherwise) to Agenda:

- **Update on EM Village Sidewalk Project**
 - The right-of-way clearance has been issued; the project bid documents are under VTrans review; earliest bid release would be early June; it may make sense to wait a year
- **Consideration on NEMRC Annual Disaster Recovery Contract**
 - This is the annual renewal of the main off-site back-up program for our NEMRC modules; the cost last year was \$692.12; this year is \$712.88, the standard NEMRC 3% increase

Conversation with Recreation Board Regarding Youth Board Membership

- Selectboard and Recreation Board members will discuss the recent decisions by the SB dealing with appointments to the Rec Board and the addition of a student board member; in particular the two boards will attempt to work out the parameters of any youth board membership

Organization of Cemetery Committee

- The Selectboard and Cemetery Committee will continue work on the various elements involved in the shift from a Cemetery Commission to a committee; employee job descriptions, job titles, wage scale, and similar issues will be discussed

EM Hazard Mitigation Plan Development

- The board will focus on the assessment of and prioritization of hazards affecting East Montpelier

Discussion of Potential Upgrades to Carleton Boulevard

- There are a number of drainage and base issues that need to be resolved before any potential paving; one option would be to hire an engineering to devise a plan

Consideration of VLCT PACIF Equipment Grant Application

- Applications for the VLCT 50/50 equipment grant program are due before the end of April; Road Foreman Perry would like to purchase a trench box; total cost of \$7,029 (grant will cover \$3,000); if comfortable, SB should authorize submission of grant

Consideration of VTrans Structures & Paving Grant Program Applications

- **Required Complete Streets Determination**
 - 19 VSA §309d requires consideration of complete streets principles for all projects involving paved highways
 - If not incorporating complete streets principles, a written determination needs to be made that circumstances exist warranting such a decision
- **Approval of Grant Submissions**
 - VTrans structures grant program application for a replacement of the cross-culvert just south of Morse Farm on County Road, take 2 (turned down by VTrans in 2018); this brook flows into the Winooski near the base of Gallison Hill Road in Montpelier (same brook involved in the recent Murray Road culvert replacement); the updated Newton Technical Services estimate is for \$123,200
 - VTrans paving grant program application for the first 1.83 miles of County Road (Montpelier line to Powder Horn Glen Road), also take 2; this stretch includes the culvert discussed above; the intent would be to do both projects within the same timeframe, updated Pike project estimate is \$379,447.50

Consideration of Annual Highway Financial Plan

- Standard form; board needs to approve plan and certify, with all signing, that the town budgets town funding of at least \$300 per mile; conservatively calculated, we town-fund at around \$10,000/mile

Consideration of Annual Certification of Compliance for Town Road & Bridge Standards and Network Inventory

- Again, standard form; board needs to certify that we comply with the minimum road & bridge standards, which we continue to do under the standards adopted in 2013, and have a reasonably current road network inventory; our road network inventory is in the midst of a VTrans Better Roads Grant Program-funded update by CVRPC

Consideration of New Online Payment Provider Agreement

- At the March 4th SB meeting Treasurer Don Welch presented the concept of shifting away from our current online/credit card processor, Noble, to the VT Information Consortium (VIC), which is part of NIC Services, a national payment processor; VIC handles payments for a number of VT communities, including Middlesex and Stowe; the new processing fees would be 3% for credit cards (all types, including American Express) and \$1.50 for an eCheck
- If comfortable, the SB should authorize Treasurer Welch to execute the agreement and take the steps necessary to shift to VIC; target date for the shift would be June/July 2018 (i.e., after the May 15th tax payment due date)

Update on Smith Lawsuit Against Town – Potential Executive Session

- Case against town and TA Johnson has been dismissed; there is time for the Plaintiffs to request reconsideration or appeal to the VT Supreme Court

Appointments

- **CVFiber Alternate Representative**
 - Tom McMurdo has volunteered to fill slot (see resume); current lead representative Bob Klein has said he's willing to serve as the alternate if needed
- **DRB Member**
 - Steve Justis is the only volunteer to fill the vacant seat on the DRB; he is a former ZBA member from the mid-80's to early 90's

Town Administrator Report

- Update on Black Rock Quarry:
 - The town is now in possession of a vast array of documents regarding the quarry provided under a request of confidentiality while the real estate sale evaluation is ongoing
- Special School Meeting Australian Ballot Update:
 - Vote set for April 9th, 7 to 7 in EMES library; the U-32 ballot (3 items including budget) result will be a merged vote by tabulator at the WCSU office (Berlin tabulator); the EMES ballot (budget only) will be hand counted by BCA after vote at EMES
- TA Johnson Vacation Schedule:
 - Heading south from April 13-21, 2019; will be available at the normal town email address
- Meeting Schedule:

○ April 3, 2019	6:00 pm	U-32 budget informational meeting at U-32
○ April 4, 2019	5:30 pm	EMES budget informational meeting at EMES
○ April 8, 2019	6:00 pm	WCUUSD organizational meeting at U-32
○ April 9, 2019	5:30 pm	EMES special school meeting
	7 am to 7 pm	Budget votes in EMES library
○ April 11, 2019	7:00 pm	EMFD quarterly meeting at ESF
○ April 22, 2019	6:30 pm	Selectboard "special" meeting

Zoning Administrator Report

- 2 new applications since March 18th SB meeting; 11 applications so far in 2019
- Next DRB meeting will be held April 9, 2019; two warned 2-lot subdivision hearings