

**Selectboard Memo**  
**April 22, 2019 SB Meeting**

**Additions (or otherwise) to Agenda:**

- **Connor Dog Complaint**
- **Black Rock Quarry Update**

**EM Hazard Mitigation Plan Development**

**Bonnie Waninger, CVRPC Executive Director**  
**East Montpelier Emergency Management Committee**

**Consideration of Local Emergency Management Plan**

- Annual requirement to adopt a LEMP – the new name of the LEOP (Local Emergency Operations Plan); new format as well, but same basic concept of laying out the general framework for an emergency, including contact information; there is now a separate signature page that includes two signature lines – one for someone that has taken the required coursework and one for the SB

**Consideration of Memorandum of Agreement Between CVRPC and Town Re Emerald Ash Borer Project Services**

- CVRPC will provide services to assist the town in its ash tree inventory and development of an EAB action plan; match is in the form of volunteer (or professional) hours
- If comfortable, authorize TA Johnson to complete agreement

**Presentation of the Town's Stormwater Master Plan**

**Presentation by Kerrie Garvie of Watershed Consulting Associates**

**Organization of Cemetery Committee**

- The Selectboard and Cemetery Committee will continue work on the various elements involved in the shift from a Cemetery Commission to a committee; employee job descriptions, job titles, wage scale, and similar issues will be discussed

**Conversation with Phillip Heinz Regarding Recreation Board Appointment**

- See letter from Mr. Heinz

**Discussion of Recreation Board Proposal For Youth Member**

- Continuation of the discussion on the possible addition of a youth member to the Rec Board

**Consideration of Support Letters For Cross Vermont Trail**

- Greg Western, executive director of the Cross Vermont Trail Association, will be here to discuss the current state of the plan and the need for a variety of letters of support for the trail section from the Montpelier line to the east side of the town-owned Benton parcel:
  - Letter describing expected local permitting
  - Letter of support for the Act 250 process
  - Letter of support for a Northern Borders program grant

**Consideration of Canon Copier Proposal**

- Canon came to the town with a proposal to take out the almost-expired current 5-year copier lease with a new 5-year lease that should keep the copier costs on par with the current lease; there will be a new machine in the research room and the machine in that room will become the listers machine; the listers current machine will return to Canon
- If comfortable, authorize TA Johnson to complete the paperwork

### **WEC Annual Meeting Voting Authorization**

- WEC Annual Meeting is May 2, 2019; the town is a corporate member of the cooperative; in order to vote at the meeting, the board needs to authorize a representative to cast the ballot; there is competition for the WEC board

### **Consideration of VT Forests, Parks & Recreation Emerald Ash Borer Program Grant**

- \$2,000 grant to assist the town in its ash tree inventory and development of an EAB action plan; town match is expected – similar to CVRPC's agreement, the match can be volunteer time
- If comfortable, authorize TA Johnson to complete the paperwork

### **Discussion on April 11, 2019 EMFD Budget Presentation Meeting**

- See budget documents not distributed at the April 11<sup>th</sup> meeting and the most recent capital plan
- Possible joint meeting with Calais SB on May 13<sup>th</sup>

### **Town Administrator Report**

- Central VT New Directions Coalition:
  - See document on point of sale issues
- Update on Smith Lawsuit Against Town:
  - The Plaintiffs requested additional time for filing a response to the decision to dismiss the case; that motion was denied today; a motion to reconsider is still a possibility, so the case is not quite at an end
- Conservation Commission Concept:
  - Conservation Fund Advisory Committee is looking into the possibility of forming a Conservation Commission, possibly to combine the tasks of a variety of committees, including the Forest Committee, CFAC, EM Trails (if it becomes a town committee, which the group may bring to the SB), Rural Road Vegetation Assessments PAC, and others
- Update on DRB Membership
  - The DRB is now 2 members down; Chair Rich Curtis resigned today
- Town Vault Crowding Concept:
  - Possibility of building bookshelves in offices
  - The general concept that the office is becoming dated and may need significant work if there is no plan to move into a new facility in the near future
- Meeting Schedule:
  - May 2, 2019    7:00 pm            PC Forum on zoning update project at ESF
  - May 6, 2019    6:30 pm            Selectboard regular meeting
  - May 20, 2019   6:30 pm            Selectboard regular meeting
  - May 21, 2019   7am – 7pm        WCUUSD board member election at EMES

### **Zoning Administrator Report**

- 7 new applications since April 1<sup>st</sup> SB meeting; 18 applications so far in 2019
- Next DRB meeting will be held May 7, 2019; two warned hearings – a 4-lot subdivision and a duplex in Zone A (residential uses require conditional use review)