

## **Selectboard Memo June 3, 2019 SB Meeting**

### **Additions (or otherwise) to Agenda:**

- **Remove Cummings Farm LLC access requests**
  - Will be on June 17<sup>th</sup> agenda

### **Discussion on Reconfiguration of Revolving Loan Advisory Committee and Consideration of Revolving Loan Fund Policies & Procedures**

- Committee Chair Gabrielle Malina will be here to present and explain a committee memo detailing suggestions for moving forward with use of the Sandy Pines Mobile Home Park block grant repayment funds (the Revolving Loan Fund); the new recommendation is to disband the committee and create a new RLAC committee made up of the Selectboard with, perhaps, an advisor
- The use of the available funds for the development of a lot as the proposed location of a Central VT Habitat for Humanity duplex build project in EM Village is now a real option based on communications with the state (ACCD's Ann Kroll & Cassie Bell)
- The board could also adopt the draft Revolving Loan Fund Policies & Procedures document, heavily revised from the original form seen in January to reflect the possible shift in RLAC form and function

### **Conversation with Planning Commission on Zoning Update**

#### **Julie Potter, PC Chair**

- Ms. Potter will be here to discuss the upcoming series of PC open houses on the proposed zoning districts; her focus will be on the June 6<sup>th</sup> topic – the four village and neighborhood residential districts

### **Discussion on Chapter One of Draft Zoning Regulations**

- At its last meeting the board decided to have a review of the draft documents from the PC's zoning regulations update project on the board's agendas for the foreseeable future; the intent is to cover a small section at each meeting; this meeting's topic is Chapter One, the general information section dealing with legal niceties, exemptions, limitations, and the handling of special situations

### **EM Hazard Mitigation Plan Development**

- The only topic for this meeting is the determination of what, if any, action elements in the 2010 Winooski River Corridor Plan to include in the town's hazard mitigation plan; there don't appear to be any that fit cleanly into a town 5-year mitigation strategies table
- CVRPC's Jonathan DeLaBruere will present a draft plan to the board on July 1<sup>st</sup>

### **Consideration of Grant Agreements:**

- **VTrans Paving Grant for County Road**
  - VTrans has awarded the town the requested \$175,000 paving program grant for repaving the first 1.83 miles of County (Montpelier line to Powder Horn Glen); if comfortable, board should authorize TA Johnson to complete agreement

### **Discussion on Topics for July Joint Meeting with Calais Board**

- The Selectboard will be hosting a joint meeting with the Calais board on July 22<sup>nd</sup> at 6:00 p.m.; the general topic of the joint meeting is preparation for the August 9<sup>th</sup> meeting with the East Montpelier Fire Department; the focus remains on how to manage ambulance service staffing costs, with a broader concern being the best paths forward for the two towns, either jointly or individually, to provide emergency services to their communities

## Appointments

- **Funding Request Study Committee**
  - Ann Stanton has declined reappointment; Darci Coleman-Graves has volunteered to take her seat; the remaining six members request reappointment
- **Rural Road Vegetation Assessments Project Advisory Committee**
  - Ken Feld has stepped down; the committee recommends adding Jennifer Boyer and Steve Justis to the group
- **Constable and Animal Control Officer Positions**
  - With Elliott Morse resigning as second ACO, we now have no constable or ACO
  - Ads are out; there has been some response; general take right now is “to think about it”

## Access Permits

- **19-023; Leonard/Walrafen, 170 Cherry Tree Hill Road**
  - This is part of the master plan involved with the Leonard/Walrafen Planned Residential Development proposal before the DRB on June 4, 2019; Road Foreman Perry recommends approval of the change of main access location and continued use of the existing access for limited exit-only use
- **19-024 & 025; Cummings Farm LLC**
  - Review postponed until June 17, 2019 SB meeting

## Town Administrator Report

- Highway Department Schedule Request:
  - Road Foreman Perry & crew would like to move to “summer hours” (10-hour days; Monday – Thursday) starting the week of June 17<sup>th</sup> through August and perhaps longer if it works well; back in the day we did this from May to October; many neighboring towns still do so
- Grants Update:
  - June 7<sup>th</sup> VTrans grant monitoring visit:
    - This is a program compliance audit for the nine active VTrans grants, including the park ‘n ride and sidewalk projects
  - Town has received the requested 2019 VLCT PACIF grant for a trench box
  - Town has received notice of approval\* for requested:
    - FY2020 Better Roads Program Grant for Horn of the Moon Road erosion work
    - FY2020 VTrans Structures Program Grant for County Road culvert replacement
- \* Pending environmental review; formal grant documents forthcoming
- EMFD Dry Hydrant at Codling Road:
  - EMFD received a dry hydrant program grant to install a dry hydrant in the Winooski just south of the Codling Road/US Rte. 2 intersection; the property in question is an unclaimed 1.4-acre parcel – seemingly a leftover from the Codling property subdivision in the 1970s/80s; the town is attempting to gain control of the parcel; the selected location is in the floodplain and may be in the VTrans US Rte. 2 right-of-way, so there could be some permitting concerns still to be dealt with; EMFD is in hopes of getting the dry hydrant installed this summer; much of the access work (not the hydrant installation) will be done by the town road crew
- Meeting Schedule:
  - June 17, 2019 6:30 p.m. Selectboard regular meeting
  - June 25, 2019 7am – 7pm WCUUSD budget/articles amendments vote at EMES
  - July 1, 2019 6:30 p.m. Selectboard regular meeting
  - July 22, 2019 6:00 p.m. Selectboard special joint meeting w/ Calais board

## Zoning Administrator Report

- 4 new applications since May 20<sup>th</sup> SB meeting; 29 applications so far in 2019
- Next DRB meeting will be held June 4, 2019; the only hearing is for the Leonard/Walrafen PRD proposal at 170 Cherry Tree Hill Road