

East Montpelier Recreation Field improvement project 2019:

To whom it may concern,

Enclosed, please find the 2019 Recreation Facilities Grant Application on behalf of the East Montpelier Recreation Board. The Recreation Board of East Montpelier has for the past several years been exploring ways to improve the safety, aesthetics, drainage and usability of the East Montpelier Recreation Field located on Vincent Flats Rd. in East Montpelier. This space serves the community of East Montpelier as well as many surrounding area towns. The Recreation board has worked in conjunction with the town Select Board to fund a project to solve many of the significant issues plaguing the field for decades. In October of last year, the East Montpelier Select Board approved funding in the amount of \$17,000.00 for Recreation Field improvement purposes. The generosity of the town of East Montpelier in funding this monumental project has led to major improvements that have benefited not just the area youth enrolled in town sponsored recreation programs, but the community as a whole, who use the space for a variety of recreational opportunities.

The recreation field on Vincent Flats Rd. contains two little league/softball sized baseball fields and a large open space used for soccer, lacrosse, flag football and many other recreational activities. This area serves as a focal point for area youth athletics from East Montpelier and occasionally other surrounding towns such as Calais, Montpelier, Plainfield, Marshfield and Cabot. The East Montpelier Recreation Field is used as a central location for Central Vermont Little League baseball and softball programs and hosts the annual Central Vermont Little League opening weekend, the annual all district Soccer Jamboree and the very popular town Easter egg hunt.

As the general field and access improvement project reaches its final stages, we are looking to add the final pieces to this project and help complete the overall improvements to the area and enhance the experience of participants and spectators. After inspecting the six (6) sets of wooded bleachers that were on the field previously, it was determined by a private contractor that these structures were no longer safe due to extensive rot and wear. As part of the overall field improvement project we dismantled these bleachers and are currently looking to replace these seats with a more practical, longer lasting aluminum bleacher option. Last year (2018) we purchased two sets of three-tiered aluminum bleachers with funds from the recreation budget (please see attached paid invoice). These bleachers have worked out well in a limited capacity and we would like to purchase four (4) additional sets of bleachers to match the amount of seating we had prior to this project. We would also like to purchase four (4) aluminum multi-use player benches that are portable and can be used by multiple athletic teams.

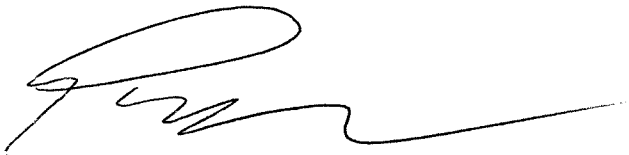
Over the last several years the netting used for our soccer goals has become considerably worn and stretched due to weather and high usage. We would like to purchase eight (8) soccer nets to replace the worn-out nets on each of our soccer goals in order to make all our goals usable for practices and games.

Lastly, as part of the recreation field improvement project one of the bent and degraded protective baseball fences needed to be removed for safety purposes. This fence removal was part of the project originally approved by the town. In order to complete this project and provide safety for players and spectators we need to now replace this fencing that runs along the foul territory of our main baseball field. This fencing is imperative to protecting players and spectators from foul and overthrown baseballs while games or practices are in progress.

I have attached estimates for the various project completion equipment and installation that I have outlined in this letter. The total cost for completing this project with the items outlined is **\$9,111.06** and this is the grant amount that we are requesting. We really appreciate your consideration of this grant fund application and will certainly accept **any monetary amount** that the review committee is willing to provide us in support of the completion of this recreation field improvement project designed to create a safe and positive experience for the area

Thank you for considering supporting this project moving forward and we would welcome any feedback you might have.

Very Respectfully,

A handwritten signature in black ink, appearing to read 'Paul D. Winters', with a long horizontal flourish extending to the right.

Paul D. Winters

Vice Chair, East Montpelier Recreation Board

802-917-3848



STATE OF VERMONT: RECREATIONAL FACILITIES GRANT PROGRAM

APPLICATION COVER SHEET AND CHECKLIST

FOR INTERNAL USE ONLY – YEAR AND GRANT FISCAL YEAR	FY – 2019
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1. Name and address of the Sponsoring Organization or Municipality: _____
East Montpelier Recreation Board
Town of East Montpelier-Select Board: 40 Kelton Rd, East Montpelier, VT
2. Name of the Contact Person: Paul D. Winters
3. Phone Number: 802-917-3848 Email: pwinters@vtc.edu
4. Federal ID number: (if applicable) 03-6000456
5. Amount Requesting: \$ 9,111.06
6. Project (brief description): Please see attached letter

ATTACHMENTS CHECKLIST		✓
A.	Provide a list of your Board of Directors and their terms of office on a separate sheet of paper, if applicable	✓
B.	If a non-profit organization, attach a copy of your 501(c) IRS Determination Letter or that of your Fiscal Agent (<i>does not apply to municipalities</i>)	
C.	<i>Please describe your project in 3 pages or less:</i>	✓
	a) the history of the project	✓
	b) what are the supported services for the intended project; who supports this project and who will benefit from this project	✓
	c) proposed timetable for this project	✓
	d) specify how this money will be used to enhance the project; breakdown of labor and materials; in-kind contributions	✓
	e) if the request is not fully funded, what is the lowest amount acceptable for this project; and what would be the effect if the project is not granted	✓
D.	Project must be shovel-ready and must have all required permits in hand before submitting your application. Otherwise, the application will be automatically disqualified.	✓
E.	1:1 Financial Match; must be able to submit documented proof you have raised \$1.00 from non-state funds and have those funds in hand (not pledged) for the amount you are requesting; any evidence of a successful bond vote or a specific line item approved within a budget would be useful in gauging support. You cannot use any state or federal grants as your 1:1 financial match. In-kind contributions of labor and/or materials or other types of in-kind matches are not allowed.	✓
F.	Complete the project budget sheet - page 3 of the application	✓

G.	Please include first 2 pages of the organizations form 990 (if applicable)	
H.	Attach a maximum of 3 letters of support that represent the community's support from Select boards, City Councils, Planning Commissions, Recreational Boards, Citizens at-large and Schoolboards supporting this project. Reminder – this grant process is designed to be simple and represent a community's desire; letters from local boards or citizens are preferred over letters from Legislators or elected Officials.	✓
I.	Attach any other information that you feel would be helpful in assisting the Committee Members in making an award determination. (Colored pictures and sketches are appreciated).	✓

The deadline to submit applications is July 31st of each year. If July 31st happens to fall on a weekend, the deadline will be extended to the following Monday. You may submit your completed application, double-sided and in color if possible, electronically to Judy Bruneau at: Judy.Bruneau@vermont.gov or you may mail your application to:

Department of Buildings and General Services
 2 Governor Aiken Avenue, Montpelier, VT 05633-5801
 Attn: Judy Bruneau, Grants Administrator
 802-828-3519

State of Vermont
Recreational Facilities Grant
Project Budget Sheet

DO NOT INCLUDE IN-KIND FUNDS

Name of the Sponsoring Organization or Municipality:

Town of East Montpelier-Select Board

	<u>Dollars</u>
A. Total Capital Expenditure of the project for which you are seeking funds: (This project only)	\$ <u>26,111.06</u>
B. Recreational Facilities Grant Request:	\$ <u>9,111.06</u>
C. Existing Funding Sources for this project to date:	Committed Funds please a check box
	Yes/No
a. Donations (in hand) ***	<input type="checkbox"/> <input checked="" type="checkbox"/> \$ _____
b. Fundraising (in hand) ***	<input type="checkbox"/> <input checked="" type="checkbox"/> \$ _____
c. Fees (in hand) ***	<input type="checkbox"/> <input checked="" type="checkbox"/> \$ _____
d. Grants (do not include this potential grant) ***	<input type="checkbox"/> <input checked="" type="checkbox"/> \$ _____
e. Other <u>Town Of East Montpelier-Capital Reserve</u> (in hand) ***	<input checked="" type="checkbox"/> <input type="checkbox"/> \$ <u>17,000.00</u>
Totals	\$ <u>26,111.06</u>

*** Please provide copies of all documents to support your committed funds ***

** This program is authorized to award matching grants up to \$25,000.00 per project. Grant funds shall be awarded only when evidence is presented by a successful applicant that at least \$1.00 has been raised from non-State sources for every dollar awarded under this program. **

CERTIFICATION

We have have not applied for any other Building Community Grant this calendar year for this project.

If yes, please specify _____

We have have not received any other Building Community Grants in a previous year.

If you have, what year: _____ Which grant: _____

Amount Received: \$ _____

I certify that the above statements are true and accurate to the best of my knowledge.

Paul D. Winters _____ Paul Winters  _____ 07/15/2019 _____

Printed Name: _____ Signature: _____ Date: _____