

## Selectboard Memo September 9, 2019 SB Meeting

### Additions to Agenda:

- **PC Vacancy**
  - This is to fill the remainder of Jay Stewart's term, through Town Meeting Day 2020
  - PC recommends Clarice Cutler, a current member of the DRB and the PC's zoning update project steering committee
- **Consideration of Town Office Generator Quotes**
  - Quotes have been provided by Brook Field Service and Bushey's Generator Sales & Service; both recommended propane; any cost to provide the propane service not included
  - Brook Field Service
    - 10 kW Briggs & Stratton Fortress with auto transfer switch
    - 6-year warranty
    - \$6,869 including electrical work
    - Snow stand separate (\$385); surge protector separate (\$195)
    - Service Plan 1 (annual service) \$365; Plan 2 (semi-annual) \$577
  - Bushey's Generator Sales & Service
    - 12 kW Briggs & Stratton Fortress with upgraded auto transfer switch
    - 10-year warranty
    - \$5,200 plus an estimated \$1,300-\$1,500 for electrical; includes snow stand
    - Surge protector \$150
    - Service (1 level; twice a year) \$385/year

### Conversation with Karen Horn, VLCT Director of Public Policy & Advocacy

- Ms. Horn will be here to talk with the SB on a number of topics, including:
  - Town self-governance
  - Ambulance service
  - Marijuana regulation
  - Cybersecurity directives/assistance

### Designation of Town Delegate to 2019 VLCT Annual Meeting

- The 2019 VLCT Town Fair conference will be held October 2 & 3, 2019 at the Killington Grand Resort Hotel; the annual meeting will be at 1:00 p.m. on the 2<sup>nd</sup>; town should select a delegate to the annual meeting; Chair Gardner needs to be authorized to sign form

### Conversation with Funding Request Study Committee

- Members: Lindy Johnson, Darci Coleman Graves, Sue Racanelli, Paul Erlbaum, Jeanne Malachowski, Sandal Cate, Kate Rader; application packet will go out to 35+ organizations by September 27<sup>th</sup> with a due date of October 25<sup>th</sup>; committee report will be presented to board at the December 16<sup>th</sup> board meeting
- This is the board's opportunity to set the ground rules for the FY2021 funding request article; total 11 last year was \$23,691; we continue to creep up on the \$25,000 "vote on the floor" cap; there is one new organization already expected to apply for FY21 funding; Twin Valley Seniors is the most obvious organization to remove from the process
- Last year the SB decided to fully remove CVHHH from the committee process, joining MSAC, KHL, and GMT; these organizations will present requests directly to the SB on December 16, 2019

### Animal Control Officer Report

- ACO Etnier will provide a report on a recent workshop he attended as well as other topics

### Discussion on Traffic Flow at US Rte. 2/VT Rte. 14 S Intersection

- There has been some concern expressed regarding recent signal timing issues at the new intersection resulting in significant traffic back-ups northbound on US Rte. 2

### **Discussion on Submission of Recreation Field Shed Zoning Permit Application**

- In 2015 the town, at the request of the Recreation Board, received approval from the DRB to move the existing shed/concession stand at the recreation field to a new location; that project was never completed and the permit has expired; as part of the on-going entrance upgrade project the Rec Board is once again requesting an approved shed location, this time with the concept of demolishing the existing shed and purchasing/installing a pre-built 20'x12' shed; funding comes from the \$17,000 approved by the SB last October for the entrance upgrade project
- See the site plan for the proposal; if comfortable, the board should authorize TA Johnson to sign & submit the application

### **Consideration of WEC Factory Street Line Extension Request**

- WEC is requesting permission to install a pole and run a line over Factory Street to benefit a new single-family residence under construction at 830 Factory
- If the permit is approved, all board members need to sign both permit copies

### **Presentation of Feedback for PC Zoning Update Project**

- Kirby Scarborough has submitted an additional comment letter regarding the PC's zoning update project; he's requested that the letter be publicly presented to the SB

### **Appointments**

- **Town Garage Facility Improvements Committee:**
  - Casey Northrup
- **Wrightsville Beach Recreation District:**
  - No candidate at this time; term runs October 1, 2019 to September 30, 2022

### **Town Administrator Report**

- Town Office IT Work:
  - We're on the far side of the project; new server and workstations up and running; still working through issue checklist; no significant problems at all
  - Both old and new systems continue to operate; the hope is that the changeover will be complete by the end of the month
- Meeting Schedule:
  - September 23, 2019      6:30 p.m.      Selectboard special meeting
  - October 2 & 3, 2019      All day      VLCT Town Fair
  - October 7, 2019      6:30 p.m.      Selectboard regular meeting
  - October 21, 2019      6:30 p.m.      Selectboard regular meeting

### **Zoning Administrator Report**

- 1 new application since August 19<sup>th</sup> SB meeting; 45 applications so far in 2019
- The next DRB meeting is October 1, 2019; no applications as yet, but the town recreation field shed project is targeted for this meeting