

Selectboard Memo September 23, 2019 SB Meeting

Additions to Agenda:

- **Proposed Nomination of Center Road Culvert to National Register of Historic Places**
 - The Center Road/Mallory Brook stone culvert will be before the VT Advisory Council on Historic Preservation for nomination to the National Register of Historic Places on October 24, 2019; if the board has any concerns, now would be the time to express them

Town Treasurer Report

- **FY2020 Budget Update**
 - Treasurer Welch will provide an update; still early in FY2020, but things are as anticipated at this point
- **Proposal for Mandated Records Preservation Fund**
 - 2019 legislative changes require the town to put aside the equivalent of \$4/recorded page in a land records preservation fund; Treasurer Welch will present a concept to set up a separate accounting sector in our NEMRC modules, similar to the capital reserve fund accounting, and channel land records expenditures/revenues into that sector; the proposal anticipates the movement of the existing budget lines for the digital land records system, the vault expenses, and records restoration; the fund will receive interest like our other small accounts
- **Presentation of Enhanced Security Tools for Bank Transactions**
 - Treasurer Welch will present two layers of protection for our People's United Bank main account: Check Payee Positive Pay, a service that essentially tells People's exactly what checks are coming its way; and, ACH Positive Pay, a similar service for electronic bank transactions
 - The approximate net cost of the two services is \$1,300/year; currently our interest income on the bank account is well over ten times that amount
- **Discussion on Draft FY2019 External Audit**
 - The draft audit has been received; no areas of significant concern; there are a couple of minor issues, including how the capital reserve fund transfer of \$104,650, the FY2018 audited fund balance, authorized by the board in June 2018 is being treated as an FY2019 budget expense, which skews the bottom line for FY2019 (but no effect overall)

Consideration of VLCT's Resolution on Town Self-Governance

- At the board's September 9th meeting, it was agreed to consider the VLCT resolution at the next meeting when a full contingent of board members was expected to be in attendance; the resolution in support of the VLCT self-governance push states:
 - **To express strong support for the Vermont League of Cities and Towns proposal to the Vermont State Legislature to create a limited self-governance pilot program for Vermont municipalities**

Consideration of VLCT PACIF Membership Renewal

- The annual VLCT PACIF membership renewal is due October 11th; assuming the board wants to continue with the VLCT insurance program, the board should authorize TA Johnson to sign and submit the paperwork

Appointments

- **Wrightsville Beach Recreation District:**
 - No candidate at this time; term runs October 1, 2019 to September 30, 2022

Consideration of Amendment to EM Village Sidewalk Project Grant Agreement

- VTrans recently awarded the town a \$116,000 80/20 FY2020 Bicycle & Pedestrian Program grant to cover cost escalation of the EM Village sidewalk project; this increases the total grant funding to \$823,800 with a \$112,200 town match; the project is on target for a January 2020 bid process with an expected early-to-mid-summer construction window

- If the board is comfortable with the result, it should authorize TA Johnson to complete the agreement

Meeting with GMT, RCT, & CVRPC Regarding VT Route 14 Commuter Bus Route

Nick D’Agostino, RCT

Jamie Smith, GMT

Bonnie Waninger, CVRPC

- It appears VTrans will be funding a Rt. 14 commuter, potentially from Morrisville to Barre with a connection to the Rt. 2 commuter at the East Montpelier Park and Ride; the route operator is expected to be Rural Community Transportation (RCT) out of the Northeast Kingdom; CVRPC is facilitating meetings with affected municipalities, with visits earlier this evening with the Woodbury and Calais Selectboards

Town Administrator Report

- North Montpelier Village Center Designation:
 - TA Johnson presented the town’s request for village center designation for North Montpelier today before the Downtown Development Board; the board approved the designation
- Recreation Board Grant Award:
 - The town has been awarded a \$4,196 Recreation Facility Grant for recreation field equipment (bleachers, benches, soccer goals)
- Cross VT Trail Association Request for Conservation Fund Use:
 - Cross VT Trail has filed the anticipated request for conservation fund use in support of the trail easement over Fairmont Dairy land (the old Lylehaven main farm parcel); the request for \$5,000 is before the Conservation Fund Advisory Committee
- Meeting Schedule:

○ October 2 & 3, 2019	All day	VLCT Town Fair
○ October 7, 2019	6:30 p.m.	Selectboard regular meeting
○ October 21, 2019	6:30 p.m.	Selectboard regular meeting

Zoning Administrator Report

- 7 new applications since September 9th SB meeting; 52 applications so far in 2019
- The next DRB meeting is October 1, 2019; 3 hearings including:
 - Change of use to a mix of professional office and residential uses at 2641 US Rte. 2
 - Setback waiver to allow construction of a garage at 2100 Center Road
 - Setback waiver to allow installation of a concession shed at 555 Vincent Flats Road