

## Selectboard Memo November 4, 2019 SB Meeting

### Additions to Agenda:

- **Consideration of Cacicio's Heating Proposal for Town Office Heat Pump**
  - Quote of \$11,950 for a system with four internal units; there appear to be rebates available from both Efficiency VT and GMP totaling \$1,000 or, potentially, more
- **Revision of Health Insurance Options Decision**
  - Motion should be reviewed to ensure it matches board intent; the motion should also have included the 2020 stipend-in-lieu-of level; stipend has been set at \$1,600 for the past few years
- **Opioid Class Action**
  - A consolidated federal class action lawsuit, In re: National Prescription Opiate Litigation, aiming to gain reimbursement for monies spent addressing the opioid crisis on behalf of all county/city/town entities is now at the in/out stage; if the town doesn't choose to opt out of the class, we're bound by the result; deadline for opting out is November 22, 2019
  - Town Attorney Bruce Bjornlund sees no down side to remaining in the class; today, VT Attorney General TJ Donovan sent out a letter recommending cities/towns stay in the class

### Conversation with Central VT Solid Waste Management District's Interim General Manager Cathleen Gent

- Ms. Gent will be here for a general discussion on CVSMD programs and its FY2021 budget

### Road Foreman Report

- **Consideration of Winter Roads Policy**
  - See draft policy; same as last year; policy should be formally adopted
- **Consideration of EM Gully Jumpers Snowmobile Club Road Use Request**
  - See letter for the annual request for use of town roads to allow non-direct road crossings in certain limited circumstances; if comfortable, need motion accepting request
- **Updates on:**
  - **Projects**
  - **Additional Staffing Possibilities**
  - **Road Issues**
    - **Johnson Road Class 4 maintenance**
    - **Coburn subdivision access query regarding need for additional permits**
  - **Grant Applications under the Better Roads Program**
    - Town looking at applications for a Category D (\$60,000) culvert replacement grant for a 36" culvert on County Road just north of Barnes Road and a Category C (up to \$40,000) culvert rehabilitation grant for the large culvert on Codling Road just below the Malone parcel

### Meeting with Greg Western, Executive Director of the Cross Vermont Trail Association

- **Presentation of and Discussion on Cross VT Trail's Grant Application Under the VTrans Transportation Alternatives Program**
  - Public opportunity to discuss project
- **Discussion on Potential Cross VT Trail Funding Request**
  - There is still a funding gap; the town kicked in \$7,500 two years ago (2017 Town Meeting) based on the Selectboard authorizing a warning article for that amount

### Discussion on EM Conservation Commission Proposal

- As requested at the October 7, 2019 board meeting, Conservation Fund Advisory Committee members Charles Johnson and Bruce Howlett have developed a revised proposal for the establishment of a town conservation commission, which would then take over the management of a variety of committees focused on natural resource type issues; this proposal might also lead to the independent EM Trails Association either dissolving or splitting off part of its responsibilities (specifically the trails maintenance) in favor of town management
- Establishment of a conservation commission is by town vote or through a charter provision

**Discussion on CVFiber’s Annual Report and Proposed Budget in Advance of CVFiber’s November 12, 2019 Public Hearing**

- Town Representatives Tom Fisher and Tom McMurdo will be here to discuss the report and budget

**Consideration of New Bank Account for Recreation Board**

- The Recreation Board is hoping to utilize a registration system (through Blue Sombrero/Dick’s Sports) that would enable the board to have participants register/pay online; the system requires bank account access (to send funds and then, potentially, to pull funds for approved refunds); neither Treasurer Welch nor People’s Bank likes the idea of linking such a system to our main account, so a secondary account has been proposed
- People’s Bank requires the Selectboard to adopt the standard resolutions necessary to allow the opening of the account, with Treasurer Welch, Asst. Treasurer Sparrow, and TA Johnson as signatories; the document requires Chair Gardner’s signature

**Discussion on Potential Sale of LaPerle Farm Property [Potential Executive Session]**

- A proposal to purchase the eastern portion of the property (the undeveloped 45-acre portion) has been submitted to the town

**Discussion on Upcoming Holiday & Meeting Schedules**

- Town office will be closed for Veterans Day; road crew will do a split: 2 on duty; 2 will use it as a floating hunting season day; Christmas and New Years are both on Wednesdays; the office staff would like to close at 12:00 p.m. on both “eves”; office staff will be working a full day plus on Friday, November 15<sup>th</sup> for tax payments
- December is a busy month, with expected meeting dates on the 2<sup>nd</sup>, 5<sup>th</sup>, 9<sup>th</sup>, & 16<sup>th</sup>; the board should also determine a date for the volunteer appreciation gala (perhaps Friday, December 13<sup>th</sup>, 5-7 p.m.)

**Appointments:**

- **Discussion on Vacancies: Selectboard; CVRPC TAC; CVSWMD; WBRD**
- **2020 Green Up Day Coordinator: Chris Racanelli**
- **Conservation Fund Advisory Committee: Nora Duane; Hannah Phillips**

**Access Permits:**

- **19-051; Clemons, 435 Guyette Road**
  - Jim & Joni Clemons are splitting off a building lot (Lot 2) from the developed portion of their property (Lot 1); Lot 2 will be served by an access easement from Guyette Road over the north end of Lot 1; this will be an upgrade of an existing agricultural access to a residential curb cut
  - Road Foreman Perry recommends approval

**Town Administrator Report**

- Meeting Schedule:
  - November 5, 2019      7 a.m. – 7 p.m.      Special school district vote at EMES  
7:00 p.m.      Board of Tax Abatement meeting at EMES
  - November 18, 2019      6:30 p.m.      Selectboard regular meeting
  - December 2, 2019      6:30 p.m.      Selectboard regular meeting
  - December 5, 2019      7:00 p.m.      Joint budget meeting with Calais & EMFD at ESF
  - December 9, 2019      7:00 p.m.      [Tentative] Joint EMFD budget meeting with Calais
  - December 13, 2019      5:00 p.m.      [Tentative] Town volunteer appreciation event
  - December 16, 2019      6:30 p.m.      Selectboard regular meeting

**Zoning Administrator Report**

- 1 new application since October 7<sup>th</sup> SB meeting; 61 applications so far in 2019
- The next DRB meeting is November 5, 2019; the meeting will include the biennial compliance review of the Casella transfer station permit, a hearing for a two-lot subdivision of the Clemons 435 Guyette Road parcel, and a sketch plan review of a two-lot subdivision of the Coburn 139 Daggett Road parcel