

## Selectboard Memo

**November 18, 2019 SB Meeting; Rescheduled to November 19, 2019 due to weather**

### Additions to Agenda:

- **Consideration of Old Trail Road Maintenance Agreement**
  - Old Trail Road is a legal trail; the property owners utilize and maintain the “road” up to the Green (now Gardner; 375 Old Trail) with permission of the town; the owners have put together a road maintenance agreement and are requesting town acceptance of the agreement
  - If comfortable, board should authorize TA Johnson to sign the document
- **Delete Conversation with Planning Commission on Zoning Update w/ PC Chair Julie Potter**

### Conversation with CVRPC’s Executive Director Bonnie Waninger

- Ms. Waninger will be here to provide an update on CVRPC activities

### Consideration of Letters of Support for:

- **Winooski Natural Resources Conservation District’s Application for Funding to Complete the Design for Town’s Stormwater Plan Morse Farm Element**
  - Gianna Petito, WNRCD District Manager, may be here to discuss the proposal to complete the design for the Morse Farm swale & gravel wetland stormwater infrastructure improvements that received 30% design treatment as part of the town’s 2019 stormwater master plan; Ms. Petito is requesting a town letter of support for the proposed funding use
  - If comfortable, board should authorize Chair Gardner to sign letter
- **Cross VT Trail’s VTrans Transportation Alternatives Grant Program Application for Winooski Bridge Trail Section Funding**
  - Cross VT Trail Association is requesting a town letter of support for its grant application to gain \$300,000 (\$240,000 state funding; \$60,000 match) in additional funding for the bridge section of the trail; grant is necessary due to cost increases for the project, especially for the bridge construction
  - If comfortable, board should authorize Chair Gardner to sign letter

### Consideration of Candidates for Selectboard Vacancy: Potential Executive Session

- Two candidates: Casey Northrup and Jon Jewett
- Any executive session would be under 1 V.S.A. §313(a)(3)

### Consideration of Amendment Request for VTrans Mallory Brook/Center Road Culvert Replacement Study Grant

- The engineering study grant awarded in July 2017 expires December 31, 2019; our VTrans district project manager, Shauna Clifford, has already agreed to both increase the grant amount and extend the time period due to the gyrations the engineer has had to perform simply to meet the regulatory expectations involved in protecting the existing historic stone culvert and moving a brook to a new streambed location; the exact amount to be requested is still unknown as we’re awaiting an estimate for the state wetlands permit; the total will be in the \$35,000-\$40,000 range; the intent is to get the request in to Shauna before Thanksgiving to give her time to process the request before the deadline
- If the board is comfortable, it should authorize TA Johnson to complete and submit the request

### Delinquent Tax Collector Report

- **Discussion on Potential Town Bid at December 5, 2019 Tax Sale**
  - The tax sale for the Corliss (1528 County Road), Holt (1240 VT Rte. 14 S), and Kaiser (161 Dodge Road) parcels will be held at 10 a.m. on December 5, 2019; minimum bids are approximately \$6,300 (Corliss), \$7,500 (Holt), and \$8,100 (Kaiser)
  - The town needs to decide whether it intends to be the default bidder for any of these properties; if so, the board should formally authorize TA Johnson to bid
- **Delinquent Tax Collector Update**
  - Current total of \$89,740.41, compared to \$96,033.44 at this time in 2018 and \$123,443.55 in 2017

### Tax Year 2019/20 Status Update after 1<sup>st</sup> Installment Deadline

- 5.5% of first installment outstanding as of the deadline (\$203,429); \$32,577.11 has since been paid; 20.4% of the 2<sup>nd</sup> installment has been paid; 57.4% overall; well within norms (last year at deadline we were at 57.7%)

### Consideration of NEMRC Annual Support Agreement

- Annual maintenance and support agreement for our suite of NEMRC database modules
- Last year \$1,418.26; this year \$1,460.81, the standard 3.0% increase

### Discussion on Potential Town Office Heat Pump Installation

- Town has received a quote of \$11,950 from Cacicio's Heating for a system with four internal units; there appear to be rebates available from both Efficiency VT and GMP totaling \$1,000

### Town Administrator Report

- Rob Hall Concern Regarding Cell Towers
  - Could Selectboard take lead by reaching out to service providers to work cooperatively with the town on cell tower locations
- EMFD Thanksgiving & Christmas Baskets
  - In light of the negative response from both the Calais & East Montpelier boards after it became clear that EMFD had utilized over \$10,000 in unbudgeted funds for the 2018 baskets, there is concern that there will be a lack of funds for the 2019 program
  - There will likely be a line in the proposed FY2021 EMFD budget for the 2020 program
- Preliminary Results from the Funding Request Study Committee
  - See sheet; final total for funding article \$21,541; committee is recommending that the SB set a separate warning article for Twin Valley Seniors at \$5,000
- VLCT Cannabis Resolution
  - VLCT is asking towns to support a resolution upholding a strong local role in whatever regulatory scheme put in place for the commercial cannabis marketplace; does the board have interest in setting this as an agenda item for future discussion?
- Hazard Mitigation Plan Update
  - The draft plan has been approved; the board now needs to formally adopt the plan (likely at a December meeting); it will then be returned to VT Emergency Management for formal approval; FEMA will then issue the official approval letter
- Potential Candidates for CVSWMD Board of Supervisors
  - Chris Beling and Ann Stanton have expressed interest as a result of Gabrielle Malina's (our former representative) Front Porch Forum post
- Town Office Generator Installation Update
  - Town office will be closed Friday, November 22<sup>nd</sup>; electrician and GMP will be here to upgrade the service to 200 amp; electrician will install the transfer switch and do the necessary upgrades for the generator and a possible heat pump installation; generator and propane service are already in place
- Meeting Schedule:
  - December 2, 2019 6:30 p.m. Selectboard regular meeting
  - December 5, 2019 7:00 p.m. Joint budget meeting with Calais & EMFD at ESF
  - December 9, 2019 7:00 p.m. [Tentative] Joint EMFD budget meeting with Calais
  - December 13, 2019 5:00 p.m. [Tentative] Town volunteer appreciation event
  - December 16, 2019 6:30 p.m. Selectboard regular meeting

### Zoning Administrator Report

- 4 new applications since November 4<sup>th</sup> SB meeting; 65 applications so far in 2019
- The next DRB meeting is December 3, 2019; two warned hearings, a 2-lot subdivision of the Thornton parcel at 3205 North Street and a 3-lot subdivision of the Coburn property at 139 Daggett Road