



Washington Electric Cooperative, Inc.

P.O. Box 8, 40 Church Street
East Montpelier, Vermont 05651

Telephone: 802-223-5245; Fax: 802-223-6780
www.washingtonelectric.coop

December 10, 2019

Town of East Montpelier
P O Box 157
East Montpelier, VT 05651

Dear Sir:

To receive electrical service at your property in East Montpelier, Vermont, you should:

1. Sign and complete the enclosed Application (including Social Security numbers which we use for verification purposes) for Electric Service.
It is WEC's policy to speak to only the person(s) who have signed the application.
2. Sign, together with any co-owner, two witnesses, and a notary public the enclosed Right-of-way Easement. Please fill in the second paragraph (your Deed information) of this form as this information is much more readily available to you than anyone else. If there is a mortgage on your property, please complete and return the enclosed Mortgage Information sheet as it will be necessary for us to obtain a partial release of the mortgage from the mortgagee.
3. Sign and return the enclosed A-1 Agreement for Engineering Fees.
4. Sign and return the enclosed A-3 Gold Sheet Agreement for Energy Use Assessment Services for New Construction.
5. Pay a \$20.00 connection fee.
6. Pay a \$280.00 Engineering Fee.
7. Pay an additional \$1653.00 for a total of \$1933.00 contribution-in-aid-of-construction for all new lines to be constructed. This charge is figured as shown on the enclosed Overhead Line Extension Cost Sheet. You will be sent an itemized billing upon completion of the construction showing a balance due and payable within thirty (30) days or a credit due you. A rebate or credit against this charge is possible if new connections are made to this line within fifteen (15) years from the date the line is energized. Your rebate is limited to the total contribution-in-aid-of-construction you pay. Please see Policy Bulletin No. 32 for further information about this contribution-in-aid-of-construction.
8. Right-of-way clearing will be done by Washington Electric Cooperative, Inc. or yourself or persons you desire to hire.
9. Please install at least a 100 amp entrance on your shed per our (enclosed) specifications.

Total Due:

Connection Fee	\$20.00
Engineering Fee	280.00
New Line Cost	<u>1653.00</u>
	\$1953.00

We look forward to serving you soon.

Sincerely yours,

Brian Wilkin
Utility Field Technician

BW/emg
Enclosures

*An energy provider owned by its members since 1939.
Washington Electric Cooperative is an equal opportunity provider and employer.*

Washington Electric Cooperative, Inc.
PO Box 8 East Montpelier, VT 05651-0008
802-223-5245 1-800-932-5245 FAX 802-223-6780

The undersigned (hereinafter called the "Applicant") applies for an electric service connection and membership, and agrees to purchase electric energy from Washington Electric Cooperative, Inc. (hereinafter called the "Cooperative") upon the following terms and conditions:

1. The Applicant shall pay to the Cooperative the sum of \$20.00, which shall constitute the Applicant's membership, connection and/or transfer fee, and entitle the Applicant to one electric service connection. Applicant agrees that no more than one residential/commercial/industrial unit shall be served through such electric connection without prior written consent of the Cooperative.
2. Purchase of Electric Energy. Each applicant shall, as soon as electric energy shall be available, purchase from the Cooperative all electric energy which is purchased for use on the premises specified in their application for membership. The consumer/member shall pay the Cooperative the appropriate rates charged to consumer/members, including minimum charges, as approved by the State of Vermont Public Service Board. The Board of Directors may limit the amount of electric energy which the Cooperative shall be required to furnish to any one member. Nothing herein contained shall bar a member from maintaining and using a standby electric generating system on their own premises for their own use. The use of alternative sources of electric energy is encouraged; however, all systems must be installed in accordance with Policy Bulletin No. 37. The Cooperative encourages cost-effective energy usage by its member/consumers. To this end, the Cooperative provides various energy efficiency services and recommends that both new and current member/consumers contact WEC's Director of Products and Services and/or Efficiency Vermont for information about these services.
3. The Applicant shall cause the occupied premises to be wired in accordance with the National Electric Code, specifications approved by the Cooperative, and all applicable building codes. The Cooperative will specify the location of all electric meters and will attempt to accommodate the applicant's request whenever feasible. All electric meters must be located outside and conveniently accessible at all times. The costs to relocate meters that are inaccessible must be borne by the member or property owner.
4. If applicable, the Applicant agrees to pay an energy use assessment fee as defined and described in Policy Bulletin No. 32, and engineering fees for a preliminary cost estimate of providing electric service to the property, as well as electric line extension or relocation charges, in accordance with the Cooperative's current approved tariff.
5. The Applicant agrees not to place or permit the placement of any building, other structure, trees or shrubs within the Cooperative's right-of-way, or change the grade, fill or excavate within said right-of-way, if in the judgment of the Cooperative, such activity might interfere with the proper operation and maintenance of its electric lines or cables. By way of illustration, but not limited to, the following uses are specifically prohibited: swimming pools, tennis courts, satellite dishes, or storage of any materials or equipment.
6. The Applicant agrees to comply with and be bound by the provisions of the Cooperative's Articles of Incorporation, the Articles of Conversion and Bylaws, and any amendments thereto made, and such rules and regulations as may from time to time be adopted by the Board of Directors. A copy of the Bylaws is available on request.
7. The Applicant, in paying a membership, connection or transfer fee assumes no liability or responsibility for any debt or liabilities of the Cooperative, and it is understood that their private property is legally exempt from lien execution for any such debts or liabilities.

Storage shed Athletic Fields

Map No. EM

8. This application shall constitute an agreement between the Applicant and Cooperative, and the contract for electric service shall continue in effect from the date electric service is made available by the Cooperative to the Applicant, and thereafter until canceled by verbal or written notice given by either party to the other. Benefits of membership include entitlement to capital credits and the right to vote on matters presented at regular and special membership meetings.
9. If the Cooperative finds it is unable to furnish electric service to the Applicant, before or within a reasonable time following the acceptance of this application by the Board, the membership, connection and/or transfer fee paid will be returned to the Applicant whereupon this agreement shall be void and neither party shall have any further liability hereunder.
10. The Applicant hereby authorizes the Cooperative to charge interest, reasonable costs of collection (25% of the debt if referred to collection agency), and attorney's fees on any amount not paid within 30 days of final billing. The Applicant also specifically authorizes and consents to the placement of a lien on the real estate described in the application if the applicant fails to pay all amounts owed the Cooperative when the same shall become due after the member ceases to purchase electric energy. (Not applicable to non-owners/tenants). The Cooperative shall provide notice to Applicant of the placement of the lien at the time the lien is recorded.

NAME (Please print) Town of East Montpelier HOME PHONE _____
WORK PHONE _____
CELL PHONE _____
SIGNATURE _____ / _____
Membership Applicant Social Security No. _____

NAME (Please print) _____ WORK PHONE _____
CELL PHONE _____
SIGNATURE _____ / _____
Membership Applicant Social Security No. _____

MAILING ADDRESS _____

EMAIL ADDRESS _____

DATE _____

Owner / / Non-Owner/Tenant / /

	Amount Due	Date Paid
Membership/Connection/Transfer Fee.....	\$ 20.00	_____
Fee for Multiple Connections.....	\$ _____	_____
Deposit on Energy (Policy Bulletin (PB) #9)	\$ _____	_____
Seasonal Customer Charge (PB #38).....	\$ _____	_____
Energy Use Assessment Fee (PB #32).....	\$ _____	_____
Temporary Entrance Service Entrance Fee (PB #43)	\$ _____	_____
Engineering Fee (PB #32), W.O.#	\$ 280.00	_____
Line Construction Charges (PB #32)	\$ 1653.00	_____

W.O. # _____

RIGHT-OF-WAY EASEMENT

Map. # FMKNOW ALL MEN BY THESE PRESENTS, that Town of East Montpelier

East Montpelier in the County of Washington and State of Vermont of
 (hereinafter, regardless of the number of grantors, called the Grantor), in consideration of One Dollar paid, the receipt whereof is hereby acknowledged, hereby give, grant, bargain, sell and convey unto Washington Electric Cooperative, Inc. a cooperative corporation with its principal office in East Montpelier, in the County of Washington and State of Vermont, (hereinafter called the Grantee), and to its successors and assigns, the perpetual easement and right-of-way upon the lands of the undersigned, situated in East Montpelier, in the County of Washington, State of Vermont, and more particularly described as follows: BEING part of the land and premises conveyed to the Grantors by deed of _____, dated _____, and recorded in Book(s) _____ Page(s) _____ and dated _____, of the Land Records of the Town of East Montpelier, and being a strip of land 20 feet wide centered on the line to be constructed, for the purposes of constructing, reconstructing, relocating, replacing, operating, maintaining, repairing and removing guy wires, anchors, wires, poles and other equipment, appurtenances or fixtures necessary or convenient for carrying service wires for the transmission and distribution of electricity and transmitting communications by wire or wireless systems on, under, or over the above lands, with the right of ingress or egress where convenient to enter on the above lands, or in or upon all streets or highways abutting said lands, with the right to clear by such means as Grantee deems desirable all trees, shrubbery, brush, hazards or obstructions within an area on either side of said pole lines of 15 feet, and to cut down from time to time all trees within or without the easement that may interfere with the equipment, fixtures or appliances of Grantee, with right of access to said right-of-way across other land of Grantor for all the within purposes. Guying Rights beyond the above-expressed width are also herein granted as may be necessary or convenient from time to time to allow proper construction, reconstruction, relocation, replacement, operation, maintenance, or repair of said line. Said line to enter from land now or formerly of Existing Wec Right of Way, or from existing pole # 22-R7 on _____ across to land now or formerly owned by Town of East Montpelier

The Grantor warrants that he/she has the legal authority to grant the easement herein conveyed, and that further he/she indemnifies the Grantee from any costs arising out of any subsequent action involving a mistake as to boundary, including reasonable attorneys' fees and costs of litigation for the Grantee's reliance on their statement of boundary. Representation as to accuracy of boundary and obligation of indemnification do not cease with the sale or transfer of the subject property."

The Grantor, heirs, executors, and administrators, hereby covenant that none of them will erect, or permit any building, or any other structures or trees or bushes to be planted or change the grade, fill or excavate within said strip which, in the judgment of the Grantee, successors and assigns, might interfere with the proper operation and maintenance of said lines or cables. By way of illustration but not of limitation the following uses are specifically forbidden: swimming pools, tennis courts, any building or other structure, vehicle parking, storage of any materials or equipment.

It is agreed that the line or cables and all equipment, fixtures and electrical apparatus shall remain the property of the Grantee, its successors and assigns, and that the Grantee, successors and assigns, shall pay all taxes assessed thereon.

TO HAVE AND TO HOLD the above granted easements and rights, with all the privileges and appurtenances thereunto belonging, unto and to the use of the said Grantee, successors and assigns until the Grantee relinquishes all right and title to said easement by the physical removal from the property of the Grantor of all wires, poles, guy wires, anchors and other equipment.

And the Grantor hereby for said Grantor, heirs, executors and administrators covenant(s) with the Grantee, successors and assigned that Grantor is lawfully seized in fee simple of the granted premises, that Grantor has good right to sell and convey the same as aforesaid, and will WARRANT and defend the same to the Grantee, successors and assigns, forever against the lawful claims and demands of all persons.

There is also hereby released and conveyed by the undersigned all homestead rights and other statutory rights or interests in the easements herein conveyed.

IN WITNESS WHEREOF, the undersigned have set their hands and seals this _____ day of _____, 20 ____.

IN THE PRESENCE OF:

Signature: _____
 Witness

Signature: _____
 Owner

Signature: _____
 Witness

Signature: _____
 Owner

STATE OF _____, COUNTY OF _____

At _____ this _____ day of _____, 20 ____, _____ personally

appeared and _____ acknowledged this instrument by _____ sealed and subscribed to be _____ free act and deed.

Before, _____
 Notary Public

_____, VT. TOWN CLERK'S OFFICE Received for record, _____, 20 ____, at _____ o'clock _____ minutes _____ M, and recorded in Book(s) _____, Page(s) _____ of the Land Records.

Attest: _____, Town Clerk



Policy 32 –Attachment A

Washington Electric Cooperative Inc.

Effective April 15, 2019

COST ESTIMATE FOR ELECTRIC SERVICE EXTENSION OR RELOCATION

Date: 12/10/19 Town: East Montpelier Type: New Conn WO# _____
 Applicant(s): Town of East Montpelier Engineer: B. Wilken

Line Extension and Engineering Assessment	\$280.00
Overhead/URD w/transformer @ \$531	_____
Additional Engineering Costs # _____ hrs. @ 88.00 per hr	_____
First Primary Pole Charge \$1978	_____
Secondary Pole Charge \$1165	<u>1165.00</u>
# _____ Additional Primary Poles @ \$1,447 per pole	_____
Ledge Set # _____ @ \$737	_____
Primary Wire _____ Feet @ \$3.20 per foot	_____
Secondary Wire _____ Feet @ \$7.51 per foot	_____
Service Wire (over 100') _____ feet @ \$7.63 per foot	_____
Anchors # <u>1</u> @ \$488	<u>488.00</u>
Transformer Upgrade due to increased load (see back for prices)	_____
Total Line Extension	\$ _____
Right of Way cutting # _____ Feet @ \$3.40 per foot	_____
Or minimum ROW cutting charge \$450.00	_____
Right of Way Debris Removal, if needed \$2.04 per span foot; minimum charge \$480.00	_____
Total ROW	\$ _____
Right of Way Easement Procurement Cost: beyond initial easement from applicant \$126 plus recording fee of \$15.00 per page (including staking sheets)	_____
Permits - State highway permit (\$144) Town highway permit (\$44), Act 250, wetland	<u>\$ 1933.00</u>
Less Engineering Assessment Fee Paid	- \$ _____
Total Due for Line Extension	\$ _____

ADDITIONAL FEES:

Connection Fee	\$20.00
Deposit \$200.00 (waived with good credit reference)	_____
Energy Assessment Fee \$300.00 (if not waived)	_____
Temporary Connection Fee \$185.00 (good for only 6 months)	_____
Line Construction Rebate	_____
Total Other Fees	\$ <u>20.00</u>
Total Due to Commence Construction	\$ <u>1953.00</u>

Select:

☒ Average Cost (Tariff Cost per Policy 32) OR ☐ Actual Cost (Actual Cost = Total ± Difference)

Applicant

Applicant

Witness

Witness

Dated: _____

Dated: _____

AGREEMENT FOR ENERGY USE ASSESSMENT SERVICES
FOR NEW CONSTRUCTION

I/We, Town of East Montpelier, as the applicant(s), hereby agree to pay Washington Electric Cooperative, Inc. (Cooperative) an Energy Use Assessment Fee of Three Hundred Dollars (\$300.00) to cover the cost of providing energy use assessment services and to calculate a home energy rating in conformance with the requirements of the Cooperative's New Construction Program at my (our) residence located in East Montpelier, Vermont, at Map Location No. REM.

OR

I/We, _____, as the applicant(s), certify that I/we plan to permanently place a mobile home for residential purposes on property located in _____, Vermont, at Map Location No. _____, and hereby request that the cooperative waive collection of the Energy Use Assessment Fee of Three Hundred Dollars (\$300.00), which would otherwise be required before electrical service would be provided. If/when I/we plan to build a residence of permanent construction at this location, or renovate this mobile home, I/we agree to contact the Cooperative to inquire of any applicable Energy Use Assessment Services which may be available.

Absent a waiver and in consideration of payment of the Energy Use Assessment Fee, the Cooperative or its contractor, will provide a site plan assessment and building plan assessment to determine the energy rating qualification of the proposed building, and will provide technical consulting services both on-site and via telephone to identify and recommend energy efficiency opportunities and options available to the applicant to meet the compliance standards of the New Construction Program. Upon completion of construction, the applicant shall notify the Cooperative, and the Cooperative or its contractor, shall provide site inspection of the completed structure, including a standard blower-door test for determining air infiltration rates and will determine the final energy rating of the building. If the finding of this inspection is that the building meets the current minimum approval rating for the New Construction Program, then the Cooperative agrees to provide a cash incentive payment according to the current eligible incentive levels provided.

I/We understand that the payment of the Energy Use Assessment Fee is mandatory, but that there is no obligation to participate in the program beyond that point. The applicant is under no obligation to construct the building to the compliance standards of the Cooperative's New Construction Program. In the event the applicant declines to participate in the program, then the Energy Use Assessment Fee shall not be refunded. The Cooperative reserves the right to provide applicable Energy Use Assessment Services to any subsequent owner of the building.

X

Applicant's Signature

Witness

Applicant's Signature

Witness

Date

By:

Washington Electric Cooperative, Inc.

Date

WAIVER OF ENERGY USE ASSESSMENT FEE
(check appropriate exemption)

In recognition that the above applicant(s)

_____ plan(s) to locate a mobile home (as defined in the Cooperative's New Construction Program) on their property located in _____, Vermont.

_____ qualify(ies) as income eligible as defined in the VESH/New Home Program. *

X
_____ qualify(ies) for a waiver under other provisions of the Cooperative's New Construction Program. *Storage shed*

Washington Electric Cooperative hereby agrees to waive collection of the Energy Use Assessment Fee.

By:

Washington Electric Cooperative, Inc.

Date

METER ON HOUSE INSTALLATION SPECIFICATIONS

100 AND 200 AMP UNDERGROUND SERVICE

MATERIALS FURNISHED BY MEMBER

① METER BASE

To be securely attached to building
by member.

② SCH 80 CONDUIT

Schedule 80 PVC and bushings
for all above ground conduit.
(with terminal adapter and locknut)

③ PIPE STRAPS

④ EXPANSION JOINT

Properly separated with larger side up.

⑤ SCHEDULE 40 CONDUIT

Electrical grade PVC,
schedule 40 below grade.

⑥ 90 DEGREE SWEEP, 36" RADIUS

Schedule 40 PVC.

⑦ COUPLINGS

(if needed)

⑧ GROUND WIRE

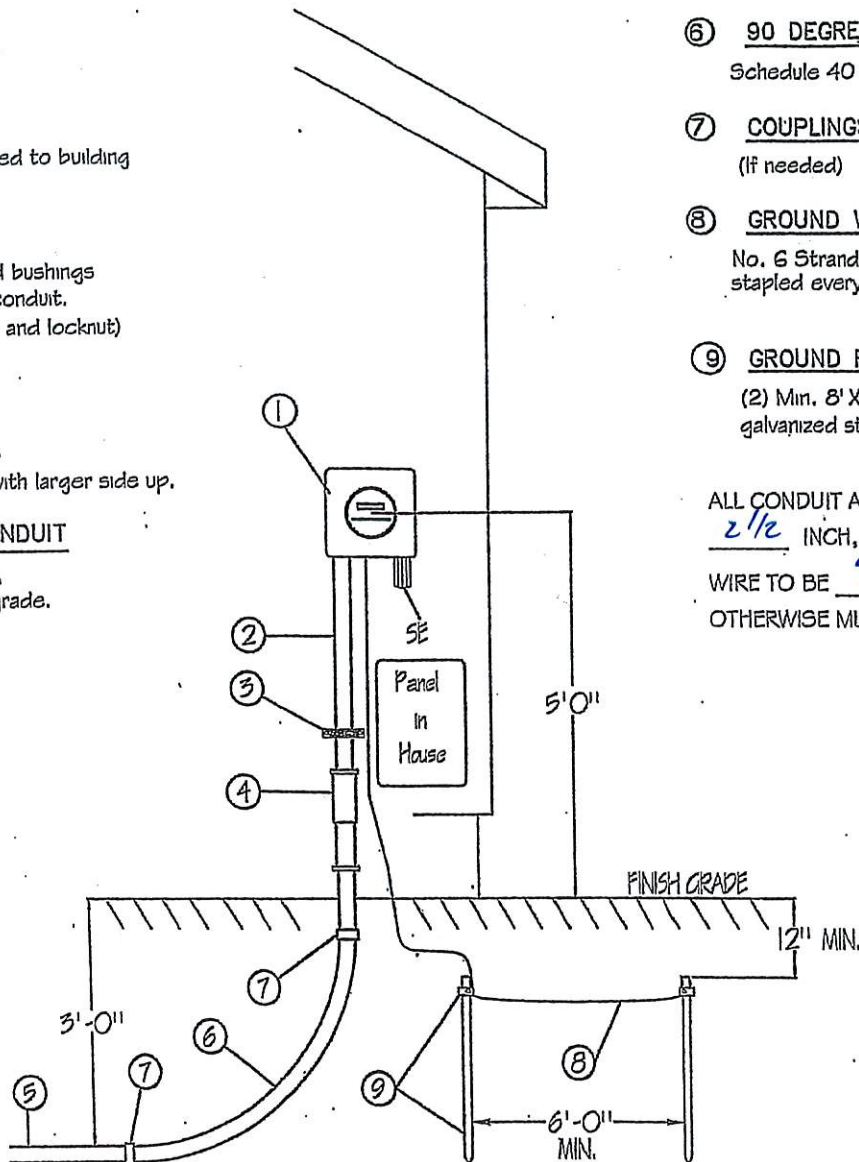
No. 6 Stranded Copper (Min.)
stapled every 6".

⑨ GROUND ROD AND CONNECTORS

(2) Min. 8' X 5/8" Diameter
galvanized steel, copper, or equivalent.

ALL CONDUIT AND COMPONENTS TO BE
2 1/2 INCH, ELECTRICAL GRADE.

WIRE TO BE 4/0 ALUMINUM UNLESS
OTHERWISE MUTUALLY AGREED UPON.



NOTES:

1. All conduit and accessories must meet electrical grade specifications. All wiring and materials must conform to the requirements of all applicable electrical codes. WEC STRONGLY RECOMMENDS THE USE OF A QUALIFIED ELECTRICIAN.
2. All service entrance wiring must be complete and all necessary excavation and conduit ready prior to the time of installation of the materials up the pole. No wire shall be trimmed to fit in any lug or breaker. Reducing pins must be used to remedy this situation.
3. For trench specifications 3ft in depth is recommended or as per National Electrical Code.
4. Before making any changes in your present entrance or installing a new entrance please call the Cooperative office to make arrangements to have the meter location approved by the Cooperative.
5. Any meter base 200 amps or larger that is commercial or industrial shall have a manual bypass switch.
6. Trimming of wire strands is not allowed. If wire does not fit into lugs or breakers reducing pins must be used.
7. Main breaker panel must be within 10 ft of the point where the service wire enters the house to avoid an additional disconnect device.



WASHINGTON
ELECTRIC CO-OP

www.washingtonco-op.com tel: 802 223-5245

sec-ug200.2

REVISED: March 4, 2009 g:\public\cad dwgs

INSTALLATION & MATERIAL SPECIFICATIONS

100 & 200 AMP UNDERGROUND SERVICE FROM PRIMARY POLE

MATERIALS FURNISHED BY CUSTOMER

- ① CONDULATOR ✕
- ② SCHEDULE 80 CONDUIT ✕
All above ground conduit must be schedule 80 PVC.
- ③ COUPLINGS
Appropriate conduit coupling. (if needed)
- ④ 4- 5" STAND-OFFS ✕
Installed at 60" intervals.
- ⑤ EXPANSION JOINT ✕
Properly separated, Larger side up.
- ⑥ 90 DEGREE SWEEP, 36" RADIUS
Schedule 40 PVC.
- ⑦ CONDUIT
Schedule 40 PVC.
- ⑧ 4/0 ALUMINUM WIRE
from the transformer to building or pedestal.

*owner supplied

ALL CONDUIT AND COMPONENTS TO BE 2 1/2 INCH, ELECTRICAL GRADE.

Due to the size of the pole you will need

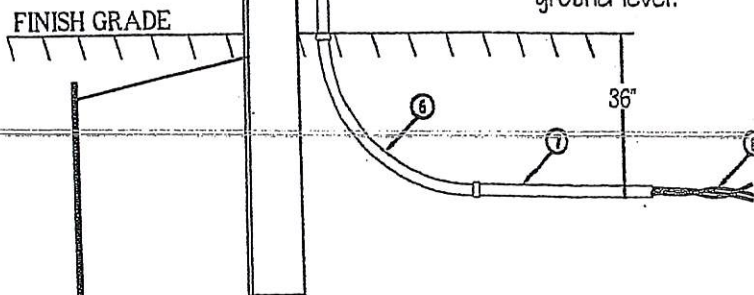
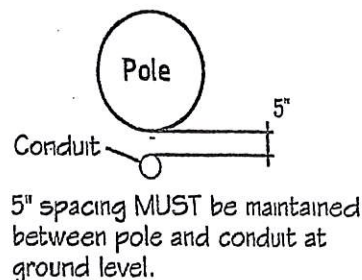
40 feet of wire and

40 feet of SCH 80 conduit

TO REACH THE TRANSFORMER FROM FINISH GRADE.

IT IS THE CUSTOMER'S SOLE RESPONSIBILITY TO MEASURE THE DITCH AND PURCHASE THE CORRECT LENGTH OF WIRE.

TOP VIEW OF POLE & CONDUIT



NOTES:

1. All conduit and accessories must meet electrical grade specifications.
2. All customer furnished materials to be on hand. All connections to be made and trench backfilled prior to installation of equipment on pole by WEC personnel.
3. Conduit to be on face of pole where marked by WEC. If no mark exists call WEC.
4. For trench specifications refer to cooperative distribution standards.



WASHINGTON
ELECTRIC CO-OP

www.washingtonco-op.com
tel: 802 223-5245

REVISED: Jan. 7, 2004 e:\SecUGSped\SecUGPole.dwg