

TOWN OF EAST MONTPELIER
BOARD OF CIVIL AUTHORITY MEETING
Tuesday, January 14, 2020

Present: Jan Aldrich, Chair, Michael Duane, Ginny Burley, Lindy Johnson, Rosie Laquerre, Ed Deegan

- 1) The meeting was called to order at 6:34 p.m.
 - a) Agenda Revisions: Rosie added items 6 iii, 6c and 6d
 - b) Public Comment: None.
 - c) Approval of draft Minutes:
 - i) Lindy Johnson moved and Michael Duane seconded approval of the minutes dated July 9, 2019. The motion passed.
 - ii) Lindy Johnson moved and Ginny Burley seconded approval of the minutes dated October 29, 2019. The motion passed.
 - iii) Ginny Burley moved and Lindy Johnson seconded approval of the minutes dated November 4, 2019.
- 2) UPDATE ON PRE-ELECTION PLANNING MEETING WITH SCHOOL (sched for January 9th). Jan reported that the meeting with the school principal went well. Her opinion was that the music room is not appropriate for handicapped access due to steepness of the ramp and lack of electronic door opener. The principal is looking at alternative ideas, including the possibility of an all-school field trip. Michael reiterated that consistency in voting places is important and one of the selling points of the school renovation bond was the use of the Library as an accessible space for community use. It was recommended that during the General Election, a portable barrier be placed in the preschool corridor to discourage people from using that hallway. The principal also talked about having a police presence for election day (VSP or Sheriff). The Town Clerk assured the principal that the Constable would be available that day to assist.
- 3) DESIGNATION OF POLLING PLACE PURSUANT TO 17 V.S.A. 2501(a)
 - a) Discussion of printed Warning – does the Board want to name the Library (specifically) in Warnings as the polling place for the Town Meeting Australian Ballot elections. The group discussed being more succinct and made the determination that this wasn't required at this point.
- 4) LISTING OF VOTERS PURGED FROM CHECKLIST - since July, 2019: There was some discussion. Rosie will e-mail alphabetized listing to the group and attach to the minutes.
- 5) LISTING OF VOTERS ADDED TO CHECKLIST - since July, 2019 Rosie presented an alphabetized list and explained the reason codes.
- 6) TOWN MEETING PREP
 - a) Poll Worker schedule – The poll worker schedule was distributed to those in attendance for sign up
 - b) Training for checklist workers

- i) Overview of proposed combined checklist for Primary with Town Meeting & 17-year-old voters. It was determined that small tweaks to the usual checklist would be the least confusing to poll workers.
 - ii) Overview of proposed procedure for challenged voters. All challenged voters will be sent to the Presiding Officer's table on election day. Name changes, address updates, and affirmations of legal residence will be handled there.
 - iii) Campaigning review. Rosie reminded attendees of where people are permitted to campaign. It was confirmed that if voters complain, campaigners would be moved right away by BCA members. There was also a review of how to handle people wearing political apparel, stickers and the like.
 - c) Child Care? After hearing the information regarding utilization over the last two years, the BCA decided not to provide child care on Town Meeting Day this year.
 - d) Early Ballot for Presidential Primary: Ballots have arrived for the Presidential Primary, but Town Meeting and School ballots will not be ready for another couple of weeks. The BCA directed the Town Clerk to provide early Presidential ballots to any who request them, but to mention that other ballots will be available soon and see if they want all at once. Overseas voter requests will be sent via e-mail on the date of the request.
- 7) APPOINT TWO JPs (of different parties) to perform home deliveries: Ginny volunteered to assist with this the day before Town Meeting. Rosie will ask someone from another party to go with her.
- 8) ADJOURN: The meeting adjourned by consensus at 7:34 p.m.

2 attachments: Added voters; purged voters