

May 7, 2020

PC Members Present: Julie Potter (Chair), Siu Tip Lam, Scott Hess, Zach Sullivan, Mark Lane, Kim Watson, Clarice Cutler, Jack Pauly, Paul Eley

Others Present: Kristi Flynn (Recording Secretary)

Call to Order: 7:05pm

Public Comment: None

Welcome New Commissioner

Welcome to Paul Eley as newly-appointed commissioner.

Statement Regarding Remote Public Meeting

The Chair noted that as a public body, the PC must still follow open meeting laws. Vermont is allowing remote meeting. The Chair read the recommended statement from VLCT regarding meeting remotely.

Roll Call Attendance

The Chair took roll call attendance; the PC members noted above were present.

Review Remote Meeting Guidelines

The Chair noted the following guidelines and suggestions for remote meetings:

- Meetings can be challenging, be patient
- Keep your mic muted unless you want to speak
- Participant list – members are able to raise hands to be recognized
- Put comments on the chat screen
- Unless unanimous, votes must be done by roll call

Mr. Sullivan has volunteered to handle the technical side of remote PC meetings. Send him a text during the meeting if there are any technical issues.

Consider Auto Recess if Technical Difficulties Arise

It was suggested that the PC cover this issue once and make sure it covers all remote meetings going forward. It also may be possible to have 3 people meeting at the Town Office after the Stay Home Stay Safe order expires on May 15, 2020. There is concern that the meeting may be zoom-bombed. Mr. Sullivan has set up a waiting room. There was a suggestion to have a motion to automatically recess to the next meeting date if all participants are dropped off.

Motion: I move that if the PC cannot keep a quorum during a remote meeting, the meeting will be ended and will be continued to the next regularly scheduled PC meeting. Made: Mr. Hess, second: Ms. Watson

Vote on Motion: Passed 9-0

Election of Commission Officers

Chairperson – Mr. Hess nominated Ms. Potter; Ms. Potter elected by unanimous consent

Vice Chairperson – Ms. Lam nominated Mr. Sullivan; Mr. Sullivan elected by unanimous consent

Secretary – Mr. Hess nominated Ms. Cutler, Mr. Lane nominated Ms. Watson

Vote for Secretary – Ms. Watson was elected Secretary by roll call majority 6-3

Updates

- Energy Committee – no update
- Resilient Roads Committee –
 - The lowest bid received was from a firm in Waterbury and was accepted
 - The SB must approve the \$13,000 bid and the town may lose the remaining money of the \$15,000 grant, but it won't cost the town anything except the cost of the treatment of a few select ash trees
 - The committee will chose more areas to focus on after this project is completed
- Old LaPerle –
 - No update
 - Old farmhouse has been removed and the lot has been cleaned up

ZA Report

- 7 permits since March, mostly decks, sheds, garages and additions

DRB Report – no update

Review Minutes

March 5, 2020

Motion: I move to approve the minutes as amended. Made: Mr. Hess, second: Mr. Lane

Vote on Motion: Passed 9-0

Other Business

Capital Improvement Committee – Ms. Watson reported that the committee is sending out a letter around May 18 to inquire if town committees are looking for funds or improvements over \$5000. The Chair will add this committee to Updates on the PC agenda going forward, even though the committee’s next meeting is August 2020.

Motion to Adjourn. Made: Mr. Hess, second: Ms. Lam. Passed unanimously. Meeting adjourned at 8:08p.m.

Respectfully submitted by Kristi Flynn, Recording Secretary