



Published on Vermont League of Cities and Towns (<https://www.vlct.org>)

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## VLCT Annual Meeting

As part of Town Fair, the Vermont League of Cities and Towns will hold its **VLCT Municipal Legislative Policy meeting *separate from and on a different date than its annual meeting***. Both meetings will be virtual. The VLCT Municipal Legislative Policy Conference meeting will be held on **Wednesday, September 23, at 1:00 p.m. IMPORTANT:** Amendments may *only* be proposed at the Legislative Policy Meeting, *not* at the VLCT Annual Meeting. A final yes or no vote on the policies will be taken at the VLCT Annual Meeting. Currently serving local officials may speak and offer amendments at this meeting. However, only designated delegates may vote.

[Click here](#) <sup>[1]</sup>to view the 2021-22 Draft Legislative Policy.

After the vote on these policies on September 23, the policies will be presented to the membership at the Annual Meeting on September 30 for a yes or no vote. **No amendments will be allowed at the Annual Meeting.**

VLCT's Annual Meeting will be held virtually, in conjunction with the meetings of the VLCT Property and Casualty Intermunicipal Fund (PACIF) and the VLCT Employment Resource and Benefits Trust (VERB), **starting at approximately 1:00 p.m. on Wednesday, September 30, 2020.**

To ensure that all VLCT member cities and towns are properly represented and able to participate in the election of league officers – and any other item that may properly come before the membership – we are asking you, as your municipality's legislative body, to designate **one** official from your town as a **Voting Delegate** for the meeting. This designation will ensure that each town is heard and uses the vote to which it is entitled.

Please inform us of your designation by Friday, September 18. To receive the necessary credentials to vote in the virtual meeting, you *must* register at [www.vlct.org/vote](http://www.vlct.org/vote) <sup>[2]</sup>.






The Voting Delegate designation form does *not* register the delegate for Town Fair. If you want to participate in other days' activities (workshops, etc.) or attend the annual meetings as a non-delegate, please register online at [vlct.org/TownFair](http://vlct.org/TownFair). <sup>[3]</sup>

See attachments.

[Click here](#) <sup>[4]</sup> for the PACIF Annual Meeting announcement.

[Click here](#) [5] for the VERB Annual Meeting announcement.

#### **Attachments:**

-  [2020 Annual Meeting Agenda.pdf](#) [6]
-  [2020 Policy Conference Agenda.pdf](#) [7]
-  [2020 VLCT Annual Meeting Governing Rules.pdf](#) [8]
-  [2020 VLCT Policy Meeting Governing Rules.pdf](#) [9]
-  [2020 Annual Meeting Notice and Voting Procedure.pdf](#) [10]



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#### **Links**

- [1] <https://www.vlct.org/node/11028>
- [2] <http://www.vlct.org/vote>
- [3] <http://www.vlct.org/training-events>
- [4] <http://www.vlct.org/node/15649>
- [5] <http://www.vlct.org/node/15650>
- [6] <https://www.vlct.org/sites/default/files/2020%20Annual%20Meeting%20Agenda.pdf>
- [7] <https://www.vlct.org/sites/default/files/2020%20Policy%20Conference%20Agenda.pdf>
- [8] <https://www.vlct.org/sites/default/files/2020%20VLCT%20Annual%20Meeting%20Governing%20Rules.pdf>
- [9] <https://www.vlct.org/sites/default/files/2020%20VLCT%20Policy%20Meeting%20Governing%20Rules.pdf>
- [10] <https://www.vlct.org/sites/default/files/2020%20Annual%20Meeting%20Notice%20and%20Voting%20Procedure.pdf>

**Vermont League of Cities and Towns  
Annual Business Meeting  
September 30, 2020  
Agenda**

*The VLCT meeting and the PACIF and VERB annual meetings will be held consecutively. Each meeting will begin immediately upon the completion of the prior meeting. We strongly encourage you to arrive at the start of the meetings, as the keynote address will be presented prior to the beginning of the meetings.*

1. Call to Order by President Miro Weinberger
2. Introduction of Board
3. Executive Director's Report
4. Adoption of the Governing Rules of the Annual Meeting
5. Adoption of the Minutes of Last Year's Annual Meeting
6. Municipal Policy – Review and Adoption – Yes or No Vote
  - a. Municipal Policy Guiding Principles
  - b. Finance, Administration and Intergovernmental Relations
  - c. Transportation
  - d. Public Safety
  - e. Quality of Life and Environment
  - f. Water Resources
7. Recognition of Retiring VLCT Board Members
8. Report of the Nominating Committee
9. Election of Officers and Directors
10. Introduction of Officers and Directors
11. Any Other Business Proper to be Brought Before the Meeting
12. Motion to Adjourn

*VLCT's full financial reports are available on the VLCT website at [www.vlct.org/aboutvlct/audit-reports/](http://www.vlct.org/aboutvlct/audit-reports/). If you would like a hard copy of the financials, please email your request to [info@vlct.org](mailto:info@vlct.org) and one will be provided to you.*



**To: Vermont Selectboards and City Councils**

**From: Miro Weinberger, President, VLCT Board of Directors**

**Re: VLCT Municipal Legislative Policy Committee Meeting and  
VLCT Annual Business Meeting Voting Delegates and Procedure**

**Date: August 27, 2020**

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### **Official Meeting Notices**

As part of Town Fair, the Vermont League of Cities and Towns will hold its **VLCT Municipal Legislative Policy meeting *separate from and on a different date than its annual meeting.*** Both meetings will be virtual. The VLCT Municipal Legislative Policy Conference meeting will be held on **Wednesday, September 23, at 1:00 p.m.**

**IMPORTANT:** Amendments may *only* be proposed at the Legislative Policy Meeting, *not* at the VLCT Annual Meeting. A final yes or no vote on the policies will be taken at the VLCT Annual Meeting. Currently serving local officials may speak and offer amendments at this meeting. However, only designated delegates may vote.

After the vote on these policies on September 23, the policies will be presented to the membership at the Annual Meeting on September 30 for a yes or no vote. No amendments will be allowed at the Annual Meeting.

VLCT's Annual Meeting will be held virtually, in conjunction with the meetings of the VLCT Property and Casualty Intermunicipal Fund (PACIF) and the VLCT Employment Resource and Benefits Trust (VERB), **starting at approximately 1:00 p.m. on Wednesday, September 30, 2020.**

To ensure that all VLCT member cities and towns are properly represented and able to participate in the election of league officers – and any other item that may properly come before the membership – we are asking you, as your municipality's legislative body, to designate **one** official from your town as a **Voting Delegate** for the meeting. This designation will ensure that each town is heard and uses the vote to which it is entitled.

Please inform us of your designation by Friday, September 18. To receive the necessary credentials to vote in the virtual meeting, you *must* register at [www.vlct.org/vote](http://www.vlct.org/vote).

The Voting Delegate designation form does *not* register the delegate for Town Fair. If you want to participate in other days' activities (workshops, etc.) or attend the annual meetings as a non-delegate, please register online at [vlct.org/TownFair](http://vlct.org/TownFair).

*Sponsor of:*

VLCT Employment  
Resource and Benefits  
Trust, Inc.

VLCT Municipal  
Assistance Center

VLCT Property and  
Casualty Intermunicipal  
Fund, Inc.

**Enclosure**

## 2020 VLCT Annual Meeting Governing Rules

1. The Annual Meeting of the Vermont League of Cities and Towns shall be held at a specific time and place designated by the Board of Directors.
2. Quorum. The presence of officials representing 10% of the member towns and cities shall constitute a quorum.
3. Voting. All voting shall be by electronic means, in which case the official representing each full member in good standing, as may be designated by the legislative body of the member, shall cast one vote. A majority of the votes cast shall be necessary for a decision, (except in the case of bylaw amendments or adoption of local finance reform proposals when a two-thirds majority of the votes cast shall be required).
5. No official shall speak unless so recognized by the President, and shall address the President in the proper manner, e.g., "Mr. President." Only local officials of members who are in good standing as determined by the Credentials Committee of the Board of Directors may participate in the meeting.
6. Any official who wishes to speak shall raise a hand virtually, be recognized by the President and address the President, giving his/her name and the town or city he/she represents.
7. No official may speak a second time on an issue until all other members have had a chance to speak on an issue.
8. The President may set a limit on time for debating a question if the need arises.
9. Votes on Municipal Legislative Policy. Following the Municipal Legislative Policy Meeting on September 23, 2020, recommendations made by those attending that meeting shall be voted upon by the voting delegates at the Annual Meeting by voting yes or no. No amendments to the Municipal Legislative Policy shall be allowed at the Annual Meeting.
10. Elections. Nominations of elective officers shall be made by a Nominating Committee; in addition, nominations may be made from the floor. The vote shall be by electronic ~~means~~voting in each case. Only qualified officials as defined by the Bylaws shall be eligible for election.
10. There shall be no voting by proxy.
11. All questions of procedure not covered by these rules shall be determined in accordance with *Robert's Rules of Order, Newly Revised 11<sup>th</sup> Edition*.

**Vermont League of Cities and Towns  
Biennial Policy Conference  
September 23, 2020  
1:00 p.m.  
Agenda**

1. Call to Order by Moderator Ed Chase
2. Introduction of Policy Committee Chairs and Vice Chairs
3. Adoption of the Governing Rules of the Policy Conference
4. Municipal Policy Presentation and Adoption
  - a. Municipal Policy Guiding Principles
  - b. Finance, Administration and Intergovernmental Relations
  - c. Transportation
  - d. Public Safety
  - e. Quality of Life and Environment
  - f. Water Resources
5. Any Other Business Proper to be Brought Before the Conference
6. Motion to Adjourn

## 2020 VLCT Policy Meeting Governing Rules

1. The Municipal Legislative Policy Meeting of the Vermont League of Cities and Towns shall be held at a specific time and place designated by the Board of Directors.
2. Quorum. The presence of officials representing 10% of the member towns and cities shall constitute a quorum.
3. Voting. All voting shall be by electronic means, in which case the official representing each full member in good standing, as may be designated by the legislative body of the member, shall cast one vote. A majority of the votes cast shall be necessary for a decision, except in the case of changes, additions or deletions to the legislative policy as presented by the policy committee and the Board, when a two-thirds majority of the votes cast shall be required.
5. No official shall speak unless so recognized by the Moderator, and shall address the Moderator in the proper manner, e.g., "Mr. or Madam Moderator." Only local officials of members who are in good standing as determined by the Credentials Committee of the Board of Directors may participate in the meeting.
6. Any official who wishes to speak shall raise a hand virtually, be recognized by the Moderator and address the Moderator, giving his/her name and the town or city he/she represents.
7. No official may speak a second time on an issue until all other members have had a chance to speak on an issue.
8. The Moderator may set a limit on time for debating a question if the need arises.
9. There shall be no voting by proxy.
10. All questions of procedure not covered by these rules shall be determined in accordance with *Robert's Rules of Order, Newly Revised 11<sup>th</sup> Edition*.



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[Home](#) > PACIF Annual Meeting 9/30/20

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## PACIF Annual Meeting 9/30/20

**Wednesday, September 30, 2020, 1:00 PM**

To be conducted virtually

NEW: To be able to vote, please designate your PACIF Voting Delegate at [vlct.org/vote](https://vlct.org/vote) <sup>[1]</sup> before September 18

The Directors of VLCT Property and Casualty Intermunicipal Fund, Inc. (VLCT PACIF) invite all member municipalities to the fund's Annual Meeting, which will take place on Wednesday, September 20, 2020, as part of VLCT's virtual Town Fair. Because **your participation at the Annual Meeting helps the Board understand and address the risk management issues that are important to you** the PACIF Directors request that your municipality designate one representative to attend the meeting. We will need representation from 10% of the membership (35 members) to reach a quorum in 2020.

[Click here](#) <sup>[2]</sup> to download the Annual Meeting Packet. It includes

- Meeting Announcement
- Meeting Agenda
- Minutes from the 2019 Annual Meeting
- Nomination to the PACIF Board of Directors Announcement
- Nomination Form

### Attachments:

 [PACIF Board Annual Meeting Packet.pdf](#) <sup>[2]</sup>



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#### Links

[1] <https://www.vlct.org/vote>

[2] <https://www.vlct.org/sites/default/files/PACIF%20Board%20Annual%20Meeting%20Packet.pdf>



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## VERB Annual Meeting 9/30/20

**Wednesday, September 30, 2020, 1:00 PM**

To be conducted virtually

NEW: To be able to vote, please designate your VERB Voting Delegate at [vlct.org/vote](https://vlct.org/vote) [1] before September 18

The Directors of the VLCT Employment Resource and Benefits Trust, Inc. (VERB) invite all member municipalities to attend the Trust's Annual Meeting. As a VERB member, your participation at the Annual Meeting is essential. **Your input helps the Board understand and address the issues that are important to you, so we encourage your municipality to designate one representative to attend the meeting.**

[Click here](#) [2] to download the annual meeting packet. It includes

- Meeting Announcement
- Meeting Agenda
- Minutes from the 2019 Annual Meeting
- Nomination to the VERB Board of Directors Announcement
- Nomination Form

### Attachments:

 [VERB Board Annual Mtg Packet.pdf](#) [2]



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#### **Links**

[1] <https://www.vlct.org/vote>

[2] <https://www.vlct.org/sites/default/files/VERB%20Board%20Annual%20Mtg%20Packet.pdf>