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TOWN OF EAST MONTPELIER, VERMONT

AUDIT REPORT

JUNE 30, 2020

TOWN OF EAST MONTPELIER, VERMONT
AUDIT REPORT
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JUNE 30, 2020

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Independent Auditor's Report

Selectboard
Town of East Montpelier, Vermont
P.O. Box 157
East Montpelier, Vermont 05651

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of East Montpelier, Vermont, as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the Town of East Montpelier, Vermont's basic financial statements as listed in the Table of Contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in "Government Auditing Standards", issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Town's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to previously present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of East Montpelier, Vermont, as of June 30, 2020, and the respective changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 4 through 10, the budgetary comparison information on Schedule 1, the Schedule of Proportionate Share of the Net Pension Liability on Schedule 2 and the Schedule of Contributions on Schedule 3 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of East Montpelier, Vermont's basic financial statements. The combining fund financial statements are presented for purposes of additional analysis and are not a required part of the basic financial statements. These schedules have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on them.

Other Reporting Required by "Government Auditing Standards"

In accordance with "Government Auditing Standards", we have also issued our report dated (DATE) on our consideration of the Town of East Montpelier, Vermont's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with "Government Auditing Standards" in considering the Town of East Montpelier, Vermont's internal control over financial reporting and compliance.

(DATE)
Montpelier, Vermont
VT Lic. #92-000180

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Exhibit A

TOWN OF EAST MONTPELIER, VERMONT
STATEMENT OF NET POSITION
JUNE 30, 2020

	Governmental Activities
ASSETS	
Cash and Cash Equivalents	$ 1,594,240
Investments	309,325
Receivables	489,701
Loan Receivable	241,710
Prepaid Expenses	39,569
Capital Assets:	
Land	608,702
Construction in Progress	320,049
Other Capital Assets, (Net of Accumulated Depreciation)	4,807,052
Total Assets	8,410,348
DEFERRED OUTFLOWS OF RESOURCES	
Deferred Outflows of Resources Related to the Town's Participation in VMERS	85,468
Total Deferred Outflows of Resources	85,468
LIABILITIES	
Accounts Payable	273,179
Accrued Payroll and Benefits Payable	15,737
Unearned Revenue	4,196
Tax Sale Overpayments	13,609
Accrued Interest Payable	9,194
Noncurrent Liabilities:	
Due within One Year	144,836
Due in More than One Year	1,390,027
Total Liabilities	1,850,778
DEFERRED INFLOWS OF RESOURCES	
Prepaid Property Taxes	2,485
Deferred Inflows of Resources Related to the Town's Participation in VMERS	4,963
Total Deferred Inflows of Resources	7,448
NET POSITION	
Net Investment in Capital Assets	4,562,687
Restricted For:	
Culture and Recreation	53,702
Community Development	233,736
Cemetery	98,175
Other	9,030
Unrestricted	1,680,260
Total Net Position	$ 6,637,590

The accompanying notes are an integral part of this financial statement.

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TOWN OF EAST MONTPELIER, VERMONT
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2020

		Program Revenues			Net (Expense) Revenue and Change in Net Position
	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities
Functions/Programs:					
Primary Government:					
Governmental Activities:					
General Government	$ 642,097	$ 54,067	$ 19,017	$ 0	$ (569,013)
Public Safety	329,411	54,900	0	0	(274,511)
Highways and Streets	1,104,465	0	194,365	683,558	(226,542)
Culture and Recreation	64,494	7,326	400	0	(56,768)
Community Development	0	7,389	8,830	0	16,219
Cemetery	27,822	8,395	0	0	(19,427)
Interest on Long-term Debt	56,737	0	0	0	(56,737)
Total Primary Government	$ 2,225,026	$ 132,077	$ 222,612	$ 683,558	(1,186,779)
General Revenues:					
Property Taxes					1,876,908
Penalties and Interest on Delinquent Taxes					23,612
General State Grants					105,389
Unrestricted Investment Earnings					26,302
Other Revenues					702
Total General Revenues					2,032,913
Change in Net Position					846,134
Net Position - July 1, 2019					5,791,456
Net Position - June 30, 2020					$ 6,637,590

The accompanying notes are an integral part of this financial statement.

TOWN OF EAST MONTPELIER, VERMONT
BALANCE SHEET
GOVERNMENTAL FUNDS
JUNE 30, 2020

	General Fund	Capital Reserve Fund	Community Development Fund	Village Projects Grant Fund	Non-Major Governmental Funds	Total Governmental Funds
ASSETS						
Cash	$ 1,594,240	$ 0	$ 0	$ 0	$ 0	$ 1,594,240
Investments	160,792	0	0	0	148,533	309,325
Receivables	247,326	0	0	227,768	14,607	489,701
Loan Receivable	0	0	241,710	0	0	241,710
Due from Other Funds	0	917,926	83,229	15,760	221,350	1,238,265
Prepaid Expenses	39,569	0	0	0	0	39,569
Total Assets	$ 2,041,927	$ 917,926	$ 324,939	$ 243,528	$ 384,490	$ 3,912,810
LIABILITIES						
Accounts Payable	$ 12,118	$ 82	$ 17,047	$ 243,528	$ 404	$ 273,179
Accrued Payroll and Benefits Payable	14,988	0	0	0	749	15,737
Due to Other Funds	1,223,658	0	0	0	14,607	1,238,265
Unearned Revenue	4,196	0	0	0	0	4,196
Tax Sale Overpayments	13,609	0	0	0	0	13,609
Total Liabilities	1,268,569	82	17,047	243,528	15,760	1,544,986
DEFERRED INFLOWS OF RESOURCES						
Prepaid Property Taxes	2,485	0	0	0	0	2,485
Unavailable Property Taxes, Penalties and Interest	177,500	0	0	0	0	177,500
Unavailable Loan Receivable	0	0	241,710	0	0	241,710
Unavailable Grants	3,500	0	0	227,768	14,607	245,875
Total Deferred Inflows of Resources	183,485	0	241,710	227,768	14,607	667,570
FUND BALANCES/(DEFICIT)						
Nonspendable	39,569	0	0	0	148,175	187,744
Restricted	0	0	66,182	0	26,537	92,719
Committed	0	917,844	0	0	53,824	971,668
Assigned	151,671	0	0	0	140,194	291,865
Unassigned/(Deficit)	398,633	0	0	(227,768)	(14,607)	156,258
Total Fund Balances/(Deficit)	589,873	917,844	66,182	(227,768)	354,123	1,700,254
Total Liabilities, Deferred Inflows of Resources and Fund Balances	$ 2,041,927	$ 917,926	$ 324,939	$ 243,528	$ 384,490	
Amounts Reported for Governmental Activities in the Statement of Net Position are Different Because:						
Capital Assets Used in Governmental Activities are not Financial Resources and, Therefore, are not Reported in the Funds.						5,735,803
Other Assets are not Available to Pay for Current-Period Expenditures, and, Therefore, are Deferred in the Funds.						665,085
Long-term and Accrued Liabilities, Including Bonds Payable, Amounts Due to the State of Vermont and the Net Pension Liability, are not Due or Payable in the Current Period and, Therefore, are not Reported in the Funds.						(1,544,057)
Deferred Outflows and Inflows of Resources related to the Town's Participation in VMERS are applicable to Future Periods and, Therefore, are not Reported in the Funds.						80,505
Net Position of Governmental Activities						$ 6,637,590

The accompanying notes are an integral part of this financial statement.

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Exhibit D

TOWN OF EAST MONTPELIER, VERMONT
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS
FOR THE YEAR ENDED JUNE 30, 2020

	General Fund	Capital Reserve Fund	Community Development Fund	Village Projects Grant Fund	Non-Major Governmental Funds	Total Governmental Funds
Revenues:						
Property Taxes	$ 1,830,408	$ 0	$ 0	$ 0	$ 0	$ 1,830,408
Penalties and Interest on Delinquent Taxes	23,612	0	0	0	0	23,612
Intergovernmental	353,499	0	8,830	679	13,790	376,798
Charges for Services	17,736	0	0	0	8,295	26,031
Permits, Licenses and Fees	36,269	0	0	0	7,388	43,657
Fines and Forfeits	1,439	0	0	0	0	1,439
Loan Repayments	0	0	8,441	0	0	8,441
Loan Interest Income	0	0	7,389	0	0	7,389
Investment Income	11,187	9,286	604	0	5,225	26,302
Donations	400	0	0	0	0	400
Other	702	0	0	0	100	802
Total Revenues	2,275,252	9,286	25,264	679	34,798	2,345,279
Expenditures:						
General Government	586,498	11,118	0	0	5,795	603,411
Public Safety	286,509	0	0	0	3,077	289,586
Highways and Streets	705,966	0	0	1,056	10,363	717,385
Culture and Recreation	60,232	0	0	0	0	60,232
Community Development	0	0	8,217	0	0	8,217
Cemetery	0	0	0	0	26,296	26,296
Capital Outlay:						
General Government	6,744	22,276	0	0	0	29,020
Highways and Streets	0	382,343	0	250,710	6,999	640,052
Culture and Recreation	0	7,560	0	0	0	7,560
Cemetery	0	8,950	0	0	0	8,950
Debt Service:						
Principal	105,000	61,406	0	0	0	166,406
Interest	55,383	2,544	0	0	0	57,927
Total Expenditures	1,806,332	496,197	8,217	251,766	52,530	2,615,042
Excess/(Deficiency) of Revenues Over Expenditures	468,920	(486,911)	17,047	(251,087)	(17,732)	(269,763)
Other Financing Sources/(Uses):						
Transfers In	0	485,234	0	4,789	43,666	533,689
Transfers Out	(522,844)	(10,845)	0	0	0	(533,689)
Total Other Financing Sources/(Uses)	(522,844)	474,389	0	4,789	43,666	0
Net Change in Fund Balances	(53,924)	(12,522)	17,047	(246,298)	25,934	(269,763)
Fund Balances - July 1, 2019	643,797	930,366	49,135	18,530	328,189	1,970,017
Fund Balances/(Deficit) - June 30, 2020	$ 589,873	$ 917,844	$ 66,182	$ (227,768)	$ 354,123	$ 1,700,254

The accompanying notes are an integral part of this financial statement.

Exhibit E

TOWN OF EAST MONTPELIER, VERMONT
RECONCILIATION OF THE STATEMENT OF REVENUES,
EXPENDITURES AND CHANGES IN FUND BALANCES OF
GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2020

Amounts reported for governmental activities in the statement of activities (Exhibit B) are different because:

Net change in fund balances - total government funds (Exhibit D)	$	(269,763)
Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets ($685,582) is allocated over their estimated useful lives and reported as depreciation expense ($348,914). This is the amount by which capital outlays exceeded depreciation in the current period.		336,668
The net effect of various transactions involving capital assets (i.e., sales and losses on disposal of assets) is to reduce net position.		(68,182)
The effect of donated capital assets is to increase net position. The State of Vermont contributed sidewalks to the Town during the year.		460,200
The issuance of long-term debt ($-0-) (e.g., bonds, leases) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt ($166,406) consumes the current financial resources of governmental funds. Neither transaction, however, has any effect on net position. This amount is the net effect of these differences in the treatment of long-term debt and related items.		166,406
The issuance of loans receivable ($-0-) consumes current financial resources of governmental funds, while the repayment of the principal of loans receivable ($8,441) provides current financial resources to governmental funds. Neither transaction, however, has any effect on net position. This amount is the net effect of these differences in the treatment of loans receivable.		(8,441)
Governmental funds report employer pension contributions as expenditures ($25,414). However, in the statement of activities, the cost of pension benefits earned net of employee contributions ($72,898) is reported as pension expense. This amount is the net effect of the differences in the treatment of pension expense.		(47,484)
Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds.		274,122
Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds.		2,608
Change in net position of governmental activities (Exhibit B)	$	846,134

The accompanying notes are an integral part of this financial statement.

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The Town of East Montpelier, Vermont, (herein the "Town") operates under a Selectboard form of government and provides the following services: public safety, highways and streets, culture and recreation, community/economic development, health and social services, public improvements, planning and zoning and general administrative services.

I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies adopted by the Town of East Montpelier, Vermont (the "Town") conform to generally accepted accounting principles (GAAP) as applicable to governmental entities. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing accounting and financial reporting principles. The following is a summary of the more significant accounting policies employed in the preparation of these financial statements.

A. The Financial Reporting Entity

This report includes all of the activity of the Town of East Montpelier, Vermont. The financial reporting entity consists of the primary government; organizations for which the primary government is financially accountable; and other organizations for which the nature and significance of their relationship with the primary government are such that their exclusion would cause the reporting entity's financial statements to be misleading or incomplete. Component units are legally separate organizations for which the elected officials of the primary government are financially accountable. The primary government is financially accountable if it appoints a voting majority of the organization's governing body and it is able to impose its will on that organization or there is a potential for the organization to provide specific financial benefits to, or impose specific financial burdens on the primary government. The primary government is financially accountable if an organization is fiscally dependent on and there is a potential for the organization to provide specific financial benefits to, or impose specific financial burdens on the primary government regardless of whether the organization has a separately elected governing board; a governing board appointed by a higher level of government; or a jointly appointed board. Based on these criteria, there are no other entities that should be combined with the financial statements of the Town.

B. Basis of Presentation

The accounts of the Town are organized and operated on the basis of fund accounting. A fund is an independent fiscal and accounting entity with a separate set of self-balancing accounts which comprise its assets, deferred outflows of resources, liabilities, deferred inflows of resources, fund equity, revenues, and expenditures or expenses, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are spent and the means by which spending activities are controlled.

The basic financial statements of the Town include both government-wide statements and fund financial statements. The focus of the government-wide statements is on reporting the operating results and financial position of the Town as a whole and present a longer-term view of the Town's finances. The focus of the fund financial statements is on reporting on the operating results and financial position of the most significant funds of the Town and present a shorter-term view of how operations were financed and what remains available for future spending.

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Government-wide Statements: The statement of net position and the statement of activities display information about the primary government, the Town. These statements include the financial activities of the overall government. Eliminations have been made to minimize the double counting of activities between funds. Governmental activities generally are financed through taxes, intergovernmental revenues, and other nonexchange transactions.

The statement of activities presents a comparison between direct expenses and program revenues for each function of the Town's governmental activities. Direct expenses are those that are specifically associated with a program or function and, therefore, are clearly identifiable to a particular program or function. Program revenues include (a) charges paid by the recipients of goods or services offered by the programs and (b) grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues, including all taxes, are presented as general revenues.

Fund Financial Statements: The fund financial statements provide information about the Town's funds. The emphasis of fund financial statements is on major governmental funds, each displayed in a separate column. All remaining governmental funds are aggregated and reported as nonmajor funds.

The Town reports on the following major governmental funds:

General Fund – This is the Town's main operating fund. It accounts for all financial resources of the Town except those accounted for in another fund.

Capital Reserve Fund – This fund accounts for the general capital expenditures of the Town.

Community Development Fund – This fund accounts for the activity of the community development program.

Village Projects Grant Fund – This fund accounts for the capital expenditures related to Village grant projects.

C. Measurement Focus

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. Government-wide financial statements are reported using the economic resources measurement focus. This means that all assets, deferred outflows of resources, liabilities and deferred inflows of resources associated with the operation of these funds (whether current or noncurrent) are included on the balance sheet (or statement of net position). Equity (i.e., total net position) is segregated into net investment in capital assets; restricted net position; and unrestricted net position. Operating statements present increases (i.e., revenues) and decreases (i.e., expenses) in total net position.

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Governmental fund financial statements are reported using the current financial resources measurement focus. This means that only current assets, deferred outflows of resources, current liabilities and deferred inflows of resources are generally reported on their balance sheets. Their reported fund balances (net current position) are considered a measure of available spendable resources, and are segregated into nonspendable; restricted; committed; assigned and unassigned amounts. Operating statements of these funds present increases (i.e., revenues and other financing sources) and decreases (i.e., expenditures and other financing uses) in net current position. Accordingly, they are said to present a summary of sources and uses of available spendable resources during a period.

D. Basis of Accounting

Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

The government-wide financial statements are reported using the accrual basis of accounting. Revenues are recorded when they are earned and expenses are recorded at the time the liabilities are incurred, regardless of when the related cash flow takes place. Nonexchange transactions, in which the Town gives (or receives) value without directly receiving (or giving) equal value in exchange, include property taxes, grants, entitlements, and donations. On the accrual basis, revenue from property taxes is recognized in the fiscal year for which the taxes are levied. Revenue from grants, entitlements, and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied.

Governmental funds are reported using the modified accrual basis of accounting. Under this method, revenues are recognized when measurable and available. "Measurable" means the amount of the transaction can be determined, and "available" means the amount is collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. The Town considers all revenues reported in governmental funds to be available if the revenues are collected within sixty (60) days after year-end. Expenditures are recorded when the related fund liability is incurred, except for principal and interest on general long-term debt, certain compensated absences and other long-term liabilities which are recognized when the obligations are expected to be liquidated or are funded with expendable available financial resources.

General capital asset acquisitions are reported as expenditures in governmental funds. Proceeds of general long-term debt, acquisitions under capital leases and sales of capital assets are reported as other financing sources.

Under the terms of grant agreements, the Town funds certain programs by a combination of specific cost-reimbursement grants and general revenues. Thus, when program expenses are incurred, there are both restricted and unrestricted net position available to finance the program. It is the Town's policy to first apply cost-reimbursement grant resources to such programs, followed by general revenues. Expenditure driven grants are recognized as revenue when the qualifying expenditures have been incurred and other grant requirements have been met.

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Recognition of revenues on funds received in connection with loan programs are recognized when loans are awarded and expenses incurred in excess of current grants and program income. An offsetting deferred inflows of resources is recognized for all loans receivable. Loan repayment revenue is recognized as the loans are repaid.

E. Use of Estimates

The presentation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets, deferred outflows and inflows of resources and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

F. Assets, Liabilities, Deferred Outflows/Inflows of Resources and Equity

1. Cash

Cash balances of Town funds are deposited with and invested by the Town Treasurer. The Town considers all short-term investments of ninety (90) days or less to be cash equivalents.

Excess cash of individual funds are shown as due from other funds and excess cash withdrawals are shown as due to other funds. Interest income is allocated based on the due from/to other fund balances.

2. Investments

The Town invests in investments as allowed by State statutes. Investments with readily determinable fair values are reported at fair value. Unrealized gains and losses are included in revenue.

3. Receivables

Receivables are shown net of an allowance for uncollectible accounts for the estimated losses that will be incurred in the collection of the receivables. The estimated losses are based on the judgment of management and a review of the current status of existing receivables.

4. Due from/to Other Funds

Activity between funds that are representative of lending/borrowing arrangement that are outstanding at the end of the fiscal year are referred to as “advances to/from other funds.” All other outstanding balances between funds are reported as “due from/to other funds.”

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5. Pensions

For purposes of measuring the proportionate share of the net pension liability and the related deferred outflows/inflows of resources and pension expense, information about the fiduciary net position of the Vermont Municipal Employees' Retirement System (VMERS) plan and additions to/deductions from the VMERS' fiduciary net position have been determined on the same basis as they are reported by VMERS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

6. Inventories and Prepaid Expenses

Inventory quantities are determined by physical count and are valued at the lower of cost or market.

Certain payments to vendors reflect costs that are applicable to future accounting periods and are recorded as prepaid expenses.

Reported inventories and prepaid expenses of governmental funds in the fund financial statements are offset by a nonspendable fund balance as they are not in spendable form.

7. Deferred Outflows/Inflows of Resources

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statements element, "deferred outflows of resources", represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditures) until then. These amounts are deferred and recognized as an outflow of resources in the future periods to which the outflows are related.

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, "deferred inflows of resources", represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. These amounts are deferred and recognized as an inflow of resources in the future periods to which the inflows are related or when the amounts become available.

8. Capital Assets

Capital assets are reported at actual cost or estimated historical cost based on appraisals or deflated current replacement cost if purchased or constructed. Contributed assets are recorded at their estimated acquisition value at the time received. Major outlays for capital assets and improvements are capitalized as constructed. The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend the assets' lives are not capitalized. Infrastructure assets are reported starting with the fiscal year ended June 30, 2004. The Town has elected to not report major general infrastructure assets retroactively.

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Capital assets reported in the government-wide financial statements are depreciated in order that the cost of these assets will be charged to expenses over their estimated service lives, generally using the straight-line method of calculating depreciation.

Capitalization thresholds (the dollar values above which asset acquisitions are added to the capital asset accounts) and estimated useful lives of capital assets are as follows:

	Capitalization Threshold	Estimated Service Life
Land	$ 1,000	Not Depreciated
Buildings and Building Improvements	$ 5,000	40-50 Years
Vehicles, Machinery and Equipment	$ 2,500	4-20 Years
Infrastructure	$ 10,000	10-50 Years

Capital assets are not reported in the governmental fund financial statements. Capital outlays in these funds are recorded as expenditures in the year they are incurred.

9. Compensated Absences

It is the Town's policy to permit employees to accumulate earned but unused leave time. The accrual for unused compensated absences time, based on current pay rates, is recorded in the government-wide financial statements. The liability for unused compensated absences is not reported in the governmental fund financial statements. Payments for unused compensated absences are recorded as expenditures in the year they are paid.

10. Long-term Liabilities

Long-term liabilities include bonds payable, capital leases, Community Development loan repayments due to the State of Vermont and other obligations such as compensated absences and the Town's net pension liability. Long-term liabilities are reported in the government-wide financial statements. Governmental fund financial statements do not include any long-term liabilities as those statements use the current financial resources measurement focus and only include current liabilities on their balance sheets.

11. Fund Equity

Fund equity is classified based upon any restrictions that have been placed on those balances or any tentative plans management may have made for those balances. Restrictions of net position in the government-wide financial statements represent amounts that cannot be appropriated or are legally restricted for a specific purpose by a grant, contract, or other binding agreement. Fund balances of governmental fund financial statements are classified as nonspendable (not in spendable form or legally required to remain intact); restricted (constraints on the use of resources are either externally imposed by creditors, grantors, or donors, or imposed by law through enabling legislation); committed (constraints on the use of resources are imposed by formal action of the voters); assigned (reflecting the Selectboard's intended use of the resources); and unassigned.

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II. EXPLANATION OF DIFFERENCES BETWEEN GOVERNMENTAL FUND AND GOVERNMENT-WIDE STATEMENTS

Governmental fund financial statements are presented using the current financial resources measurement focus and the modified accrual basis of accounting, whereas government-wide financial statements are presented using the economic resources measurement focus and the accrual basis of accounting. These differences in the measurement focus and basis of accounting lead to differences between the governmental fund financial statements and the government-wide financial statements as follows:

Long-term revenue differences arise because governmental funds report revenues only when they are considered "available", whereas government-wide statements report revenues when they are earned. Long-term expense differences arise because governmental funds report expenditures (including interest) using the modified accrual basis of accounting, whereas government-wide statements report expenses using the accrual basis of accounting.

Capital-related differences arise because governmental funds report capital outlays as current period expenditures, whereas government-wide statements report depreciation as an expense. Further, governmental funds report the proceeds from the sale of capital assets as other financing sources, whereas government-wide statements report the gain or loss from the sale of capital assets as revenue or expense.

Long-term debt transaction differences arise because governmental funds report proceeds of long-term debt as other financing sources and principal payments as an expenditures, whereas government-wide statements report those transactions as increases and decreases in liabilities, respectively.

Pension-related differences arise because governmental funds report the current year's required employer contributions as current period expenditures, whereas government-wide statements report those transactions as deferred outflows of resources. In addition, the accrual for the Town's proportionate share of the net pension liability is recorded in the government-wide financial statements along with the related deferred inflows and outflows of resources.

III. STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

A. Budgetary Information

The General Fund budget is approved at the annual Town Meeting in March. Any budget changes require voter approval. There were no budget amendments during the year. The budget presented herein is for the Town's "General Fund" only and does not include the Recreation Committee Fund activity that is included with the General Fund and unbudgeted transfers.

B. Budgeted Deficit

The Town budgeted a current year's deficiency of revenues over expenditures in the General Fund in the amount of $100,000 in order to utilize a portion of the previous year's surplus. This is reflected as a budgeted deficiency of revenues over expenditures on Schedule 1.

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IV. DETAILED NOTES ON ALL FUNDS

A. Cash and Investments

The Town's cash and investments as of June 30, 2020 consisted of the following:

Cash:	
Deposits with Financial Institutions	$1,594,115
Cash on Hand	125
Total Cash	1,594,240
Investments:	
Certificates of Deposit	309,325
Total Cash and Investments	$1,903,565

The Town has four (4) certificates of deposit at various banks ranging from $21,500 to $160,792 with interest rates ranging from 1.49% to 2.72%. All certificates of deposit mature by fiscal year 2022.

Custodial Credit Risk

Custodial credit risk for deposits is the risk that, in the event of the failure of a depository financial institution, a government will not be able to recover its deposits or will not be able to recover collateral securities that are in the possession of an outside party. The custodial credit risk for investments is the risk that, in the event of failure of the counter-party (e.g. broker-dealer) to a transaction, a government will not be able to recover the value of its investments or collateral securities that are in possession of another party. The Town does not have any policy to limit the exposure to custodial credit risk. The following table shows the custodial credit risk of the Town's cash and certificates of deposit.

	Book Balance	Bank Balance
Insured by FDIC	$ 567,990	$ 567,990
Uninsured, Collateralized by U.S. Government Agencies Securities Held by the Pledging Financial Institution's Agent	1,335,450	1,378,305
Total	$1,903,440	$1,946,295

The difference between the book balance and bank balance is due to reconciling items such as deposits in transit and outstanding checks.

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The book balance is comprised of the following:

Cash – Deposits with Financial Institutions	$1,594,115
Investments – Certificates of Deposit	309,325
Total	$1,903,440

Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. The Town does not have any policy to limit the exposure to interest rate risk. The Town's certificates of deposit are not subject to interest rate risk disclosure.

Credit Risk

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. The Town does not have any policy to limit the exposure to credit risk. The Town's certificates of deposit are not subject to credit risk disclosure.

Concentration of Credit Risk

Concentration of credit risk is the risk that a large percentage of the Town's investments are held within one security. The Town does not have any limitations on the amount that can be invested in any one issuer. The Town has no investments subject to concentration of credit risk disclosure.

B. Receivables

Receivables as of June 30, 2020, as reported in the statement of net position, are as follows:

	Governmental Activities
Delinquent Taxes Receivable	$ 205,080
Penalties and Interest Receivable	12,147
Grants Receivable	265,876
Accounts Receivable	6,598
Total	$ 489,701

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C. Loan Receivable

The Town obtained a $318,900 federal grant through the Vermont Community Development Program and has loaned these funds to The Housing Foundation, Inc. for a septic system upgrade at Sandy Pines Mobile Home Park. The loan has an interest rate of 3% and requires monthly installments of $1,319 until October 1, 2027 with a balloon payment of $172,756 due on October 1, 2027 for the remaining balance. The balance of this loan receivable as of June 30, 2020 was $241,710. Total principal payments received on this loan during the year were $8,441.

D. Capital Assets

Capital asset activity for the year ended June 30, 2020 was as follows:

	Beginning Balance	Increases	Decreases	Ending Balance
Governmental Activities				
Capital Assets, Not Being Depreciated:				
Land	$ 608,702	$ 0	$ 0	$ 608,702
Construction in Progress	157,607	257,454	95,012	320,049
Total Capital Assets, Not Being Depreciated	766,309	257,454	95,012	928,751
Capital Assets, Being Depreciated:				
Buildings and Building Improvements	2,374,936	29,836	0	2,404,772
Vehicles, Machinery and Equipment	1,420,066	423,941	176,100	1,667,907
Infrastructure	2,834,776	531,381	0	3,366,157
Totals	6,629,778	985,158	176,100	7,438,836
Less Accumulated Depreciation for:				
Buildings and Building Improvements	542,543	48,145	0	590,688
Vehicles, Machinery and Equipment	469,700	97,485	106,100	461,085
Infrastructure	1,376,727	203,284	0	1,580,011
Totals	2,388,970	348,914	106,100	2,631,784
Total Capital Assets, Being Depreciated	4,240,808	636,244	70,000	4,807,052
Governmental Activities Capital Assets, Net	$ 5,007,117	$ 893,698	$ 165,012	$ 5,735,803

Depreciation was charged as follows:

Governmental Activities:	
General Government	$ 6,043
Public Safety	39,825
Highways and Streets	301,268
Culture and Recreation	252
Cemetery	1,526
Total Depreciation Expense - Governmental Activities	$ 348,914

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E. Interfund Balances and Activity

The composition of interfund balances as of June 30, 2020 are as follows:

Fund	Due from Other Funds	Due to Other Funds
General Fund	$ 0	$ 1,223,658
Capital Reserve Fund	917,926	0
Community Development Fund	83,229	0
Village Projects Grant Fund	15,760	0
Non-Major Governmental Funds	221,350	14,607
Total	$ 1,238,265	$ 1,238,265

Interfund transfers during the year ended June 30, 2020 were as follows:

Transfer From	Transfer To	Amount		Purpose
General Fund	Recreation Committee Fund	$ 3,500	*	Appropriation
General Fund	Capital Reserve Fund	435,234		Appropriation
General Fund	Capital Reserve Fund	50,000		Transfer Prior Year Surplus
General Fund	Restoration Fund	15,360		Transfer Budget Surplus
General Fund	Land Conservation Fund	5,000		Appropriation
General Fund	Cemetery Fund	17,250		Appropriation
Capital Reserve Fund	Village Projects Grant Fund	4,789		Fund Local Match
Capital Reserve Fund	VLCT Safety Fund	3,999		Fund Local Match
Capital Reserve Fund	Municipal Planning Grant Fund	434		Fund Local Match
Capital Reserve Fund	Paving & Structures Grant Fund	1,623		Fund Local Match
Total		$ 537,189		

* The transfer from the General Fund to the Recreation Committee Fund is netted within the General Fund as this fund is consolidated within the General Fund in order to comply with GASB Statement No. 54.

F. Deferred Outflows of Resources

Deferred outflows of resources in the governmental activities consists of $28,894 from the difference between the expected and actual experience, $15,190 from the difference between the projected and actual investment earnings, $7,446 from changes in assumptions, and $8,524 from changes in the Town's proportional share of contributions related to the Town's participation in the Vermont Municipal Employee's Retirement System (VMERS) and $25,414 of required employer pension contributions subsequent to the measurement date. Total deferred outflows of resources in the governmental activities is $85,468.

G. Unearned Revenue

Unearned revenue in the General Fund consists of $4,196 of grant revenue received in advance.

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H. Deferred Inflows of Resources

Deferred inflows of resources in the governmental activities consists of $1,928 from the difference between the expected and actual experience and $3,035 from changes in the Town's proportional share of contributions related to the Town's participation in the Vermont Municipal Employee's Retirement System (VMERS). It also includes $2,485 of prepaid property taxes. Total deferred inflows of resources in the governmental activities is $7,448.

Deferred inflows of resources in the General Fund consists of $177,500 of delinquent property taxes, penalties and interest on those taxes and $3,500 of grant revenues not collected within sixty (60) days after year-end as these would not be available to liquidate current liabilities. It also includes $2,485 of prepaid property taxes. Total deferred inflows of resources in the General Fund is $183,485.

Deferred inflows of resources in the Community Development Fund consists of $241,710 of a loan receivable as this would not be available to liquidate current liabilities.

Deferred inflows of resources in the Village Projects Grant Fund consists of $227,768 of grant revenues not collected within sixty (60) days after year-end as these would not be available to liquidate current liabilities.

Deferred inflows of resources in the Non-Major Governmental Funds consists of $14,607 of grant revenues not collected within sixty (60) days after year-end as these would not be available to liquidate current liabilities.

I. Long-term Liabilities

The Town issues general obligation bonds to provide resources for the acquisition and construction of major capital facilities and to refund prior issues. General obligation bonds are direct obligations and pledge the full faith and credit of the Town. New bonds generally are issued as 10 to 20 year bonds.

The Town enters into lease agreements as the lessee for the purpose of financing the acquisition of major pieces of equipment. These lease agreements qualify as capital lease obligations for accounting purposes (even though they may include clauses that allow for cancellation of the lease in the event the Town does not appropriate funds in future years) and, therefore, have been recorded at the present value of the future minimum lease payments as of the inception date of the leases.

The net pension liability is the difference between the total pension liability (the present value of projected benefit payments to employees based on their past service) and the assets (mostly investments reported at fair value) set aside to pay current employees, retirees, and beneficiaries. The accrual for the Town's share of the net pension liability is recorded in the government-wide financial statements.

It is the policy of the Town to permit employees to accumulate earned but unused benefits. The accrual for unused compensated absences time, based on current pay rates, is recorded in the government-wide financial statements.

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Long-term liabilities outstanding as of June 30, 2020 were as follows:

	Beginning Balance	Additions	Deletions	Ending Balance
Bond Payable, Vermont Municipal Bond Bank, East Montpelier Fire Department Building, Principal Payments of $105,000 Payable on December 1 Annually, Interest Ranging from 1.54% to 5.05% Payable on June 1 and December 1, Due December, 2030	$1,260,000	$ 0	$105,000	$1,155,000
Capital Lease Payable, Kansas StateBank, 2017 Mack Truck, Principal and Interest Payments of $31,123 Payable on March 1 Annually, Interest at 2.49%, Due and Paid March, 2020.	30,367	0	30,367	0
Capital Lease Payable, Kansas StateBank, 2018 Mack Truck, Principal and Interest Payments of $32,827 Payable on March 7 Annually, Interest at 2.84%, Due March, 2021	62,960	0	31,039	31,921
Total	$1,353,327	$ 0	$166,406	$1,186,921

Changes in long-term liabilities during the year were as follows:

	Beginning Balance	Additions	Reductions	Ending Balance	Due Within One Year
Governmental Activities					
General Obligation Bonds Payable	$ 1,260,000	$ 0	$ 105,000	$ 1,155,000	$ 105,000
Capital Leases Payable	93,327	0	61,406	31,921	31,921
Compensated Absences Payable	43,967	6,799	0	50,766	0
Due to State of Vermont	82,373	0	8,217	74,156	7,915
Net Pension Liability	165,671	57,349	0	223,020	0
Total Governmental Activities Long-term Liabilities	$ 1,645,338	$ 64,148	$ 174,623	$ 1,534,863	$ 144,836

As part of the Town's community development loan program that was originally funded by the State of Vermont, the Town is required to repay the State based on loan repayments. The agreement requires the Town to repay one-half of the annual principal and interest repayments received to the State of Vermont up to a cumulative total of $159,450, which is half of the $318,900 original loan as described in Note IV.C. The current balance is $74,156.

Compensated absences and required contributions to the pension plans are paid by the applicable fund where the employee is charged.

The change in the net pension liability is allocated to the function where the employee is charged.

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Debt service requirements to maturity are as follows:

Year Ending June 30	Governmental Activities		
	Principal	Interest	Capital Leases
2021	$ 105,000	$ 51,230	$ 32,827
2022	105,000	46,919	0
2023	105,000	42,467	0
2024	105,000	37,853	0
2025	105,000	33,096	0
2026-2030	525,000	90,762	0
2031	105,000	2,651	0
Total	1,155,000	304,978	32,827
Less: Imputed Interest	0	0	(906)
Total	$ 1,155,000	$ 304,978	$ 31,921

J. Fund Balances

GASB Statement No. 34, as amended by GASB Statement No. 54, requires fund balances reported on the governmental fund balance sheet to be classified using a hierarchy based primarily on the extent to which a government is bound to honor constraints on the specific purposes for which amounts in those funds can be spent.

Governmental fund balances are to be classified as: nonspendable (not in spendable form or legally required to remain intact); restricted (constraints on the use of resources are either externally imposed by creditors, grantors or donors, or imposed by law through enabling legislation); committed (constraints on the use of resources are imposed by formal action of the voters); assigned (reflecting the Selectboard's intended use of the resources); and unassigned.

Special revenue funds are created only to report a revenue source (or sources) that is restricted or committed to a specified purpose, and that the revenue source should constitute a substantial portion of the resources reported in that fund. Special revenue funds cannot be used to accumulate funds that are not restricted or committed. These amounts will have to be reflected in the General Fund.

Amounts constrained to stabilization (rainy-day funds) will be reported as restricted or committed fund balance in the General Fund if they meet the other criteria for those classifications. However, stabilization is regarded as a specified purpose only if the circumstances or conditions that signal the need for stabilization (a) are identified in sufficient detail and (b) are not expected to occur routinely. The Town does not have any stabilization arrangements.

Some governments create stabilization-like arrangements by establishing formal minimum fund balance policies. The Town does not have any minimum fund balance polices.

When expenditures are incurred for purposes for which both restricted and unrestricted amounts are available, it is the Town's policy to first consider restricted amounts to have been spent, followed by committed, assigned, and finally unassigned amounts.

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The purpose for each major special revenue fund, including which specific revenues and other resources are authorized to be reported in each, are described in the following section.

The fund balances in the following funds are nonspendable as follows:

Major Funds	
General Fund:	
Nonspendable Prepaid Expenses	$ 39,569
Non-Major Funds	
Special Revenue Funds:	
Nonspendable Cemetery Fund Principal	98,175
Permanent Fund:	
Nonspendable C. Smith Recreation Fund Principal	50,000
Total Non-Major Funds	148,175
Total Nonspendable Fund Balances	$187,744

The fund balances in the following funds are restricted as follows:

Major Funds	
Community Development Fund:	
Restricted for Community Development by Grant Agreements (Source of Revenue is Grant Revenue)	$66,182
Non-Major Funds	
Special Revenue Funds:	
Restricted for Records Restoration Expenses by Statute (Source of Revenue is Restoration Fees)	7,412
Restricted for Veteran's Memorial Expenses by Donations (Source of Revenue is Donations)	1,449
Restricted for Rally Day Fund by Donations (Source of Revenue is Donations)	169
Total Special Revenue Funds	9,030
Capital Projects Funds:	
Restricted for Emergency Services Facility Expenditures by Bond Proceeds (Source of Revenue is Bond Proceeds)	13,805

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Permanent Fund:	
Restricted for C. Smith Fund by Trust Agreement – Expendable Portion	$ 3,702
Total Non-Major Funds	26,537
Total Restricted Fund Balances	$92,719

The fund balances in the following funds are committed as follows:

Major Funds

Capital Reserve Fund:	
Committed for Capital Projects by the Voters	$917,844

Non-Major Funds

Special Revenue Funds:	
Committed for Town Forest Expenses by the Voters	27,169
Committed for Land Conservation Expenses by the Voters	20,643
Committed for Cemetery Expenses by the Voters	6,012
Total Special Revenue Funds	53,824
Total Committed Fund Balances	$971,668

The fund balances in the following funds are assigned as follows:

Major Funds

General Fund:	
Assigned to Reduce Property Taxes in Fiscal Year 2021	$100,000
Assigned for Compensated Absences Payments	45,000
Assigned for Recreation Committee Expenses	6,671
Total General Fund	151,671

Non-Major Funds

Special Revenue Funds:	
Assigned for Reappraisal Expenses	124,334
Assigned for Records Restoration Expenses	15,360
Assigned for Rally Day Expenses	500
Total Non-Major Funds	140,194
Total Assigned Fund Balances	$291,865

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The General Fund unassigned fund balance includes $287,402 of emergency reserves as approved by the voters.

The unassigned deficit of $227,768 in the Village Projects Grant Fund will be funded with the collection of grant revenue.

The unassigned deficit of $14,607 in the Paving & Structures Grant Fund will be funded with the collection of grant revenue.

K. Restricted Net Position

The restricted net position of the Town as of June 30, 2020 consisted of the following:

Governmental Activities:	
Restricted for Community Development by Grant Agreements	$233,736
Restricted for Records Restoration Expenses by Statute	7,412
Restricted for Veteran's Memorial Expenses by Donations	1,449
Restricted for Rally Day Expenses by Donations	169
Restricted for Cemetery by Trust Agreement	98,175
Restricted for C. Smith Recreation Fund by Trust Agreement – Non-Expendable Portion	50,000
Restricted for C. Smith Recreation Fund by Trust Agreement – Expendable Portion	3,702
Total Governmental Activities	$394,643

V. OTHER INFORMATION

A. Pension Plan

Defined Benefit Plan

Plan Description

The Vermont Municipal Employees' Retirement System (VMERS) is a cost-sharing, multiple-employer defined benefit pension plan that is administered by the State Treasurer and its Board of Trustees. It is designed for municipal and school district employees that work on a regular basis and also includes employees of museums and libraries if at least half of that institution's operating expenses are met by municipal funds. An employee of any employer that becomes affiliated with the system may join at that time or at any time thereafter. Any employee hired subsequent to the effective participation date of their employer who meets the minimum hourly requirements is required to join the system. As of June 30, 2019, the measurement date selected by the State of Vermont, the retirement system consisted of 379 participating employers.

The plan was established effective July 1, 1975, and is governed by Title 24, V.S.A. Chapter 125.

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The general administration and responsibility for formulating administrative policy and procedures of the retirement system for its members and their beneficiaries is vested in the Board of Trustees consisting of five members. They are the State Treasurer, two employee representatives elected by the membership of the system, and two employer representatives-one elected by the governing bodies of participating employers of the system, and one selected by the Governor from a list of four nominees. The list of four nominees is jointly submitted by the Vermont League of Cities and Towns and the Vermont School Boards Association.

All assets are held in a single trust and are available to pay retirement benefits to all members. Benefits available to each group are based on average final compensation (AFC) and years of creditable service.

Pension Liability, Pension Expense, Deferred Outflows of Resources and Deferred Inflows of Resources

As of June 30, 2019, the measurement date selected by the State of Vermont, VMERS was funded at 80.35% and had a plan fiduciary net position of $709,465,831 and a total pension liability of $882,957,638 resulting in a net position liability of $173,491,807. As of June 30, 2020, the Town's proportionate share of this was 0.1285% resulting in a net pension liability of $223,020. The net pension liability was measured as of June 30, 2019, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The Town's proportion of the net pension liability was based on a projection of the Town's long-term share of contributions to the pension plan relative to the projected contributions of all participating municipalities, actuarially determined. The Town's proportion of 0.1285% was an increase of 0.0107 from its proportion measured as of the prior year.

For the year ended June 30, 2020, the Town recognized pension expense of $72,898.

As of June 30, 2020, the Town reported deferred outflows of resources and deferred inflows of resources from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Difference between expected and actual experience	$ 28,894	$ 1,928
Difference between projected and actual investment earnings on pension assets	15,190	0
Changes in assumptions	7,446	0
Changes in proportion and differences between employer contributions and proportionate share of contributions	8,524	3,035
Town's required employer contributions made subsequent to the measurement date	25,414	0
	$ 85,468	$ 4,963

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The deferred outflows of resources resulting from the Town's required employer contributions made subsequent to the measurement date in the amount of $25,414 will be recognized as a reduction of the net pension liability in the year ended June 30, 2021. Other amounts reported as deferred outflows of resources and deferred inflows of resources will be recognized in pension expense as follows:

Year Ending June 30	
2021	$20,717
2022	11,460
2023	13,348
2024	9,566
Total	$55,091

Summary of System Provisions

Membership – Full time employees of participating municipalities. Municipalities can elect coverage under Groups A, B, C or D provisions. The Town elected coverage under Groups B and C.

Creditable Service – Service as a member plus purchased service.

Average Final Compensation (AFC) – Group A – Average annual compensation during highest five (5) consecutive years. Groups B and C – Average annual compensation during highest three (3) consecutive years. Group D – Average annual compensation during highest two (2) consecutive years.

Service Retirement Allowance:

Eligibility – Group A – The earlier of age 65 with five (5) years of service or age 55 with thirty-five (35) years of service. Group B – The earlier of age 62 with five (5) years of service or age 55 with thirty (30) years of service. Groups C and D – Age 55 with five (5) years of service.

Amount – Group A – 1.4% of AFC times service. Group B – 1.7% of AFC times service as a Group B member plus percentage earned as a Group A member times AFC. Group C – 2.5% of AFC times service as a Group C member plus percentage earned as a Group A or B member times AFC. Group D – 2.5% of AFC times service as a Group D member plus percentage earned as a Group A, B or C member times AFC.

Maximum benefit is 60% of AFC for Groups A and B and 50% of AFC for Groups C and D. The previous amounts include the portion of the allowance provided by member contributions.

Early Retirement Allowance:

Eligibility – Age 55 with five (5) years of service for Groups A and B. Age 50 with twenty (20) years of service for Group D.

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Amount – Normal allowance based on service and AFC at early retirement, reduced by 6% for each year commencement precedes normal retirement age for Groups A and B members, and payable without reduction to Group D members.

Vested Retirement Allowance:

Eligibility – Five (5) years of service.

Amount – Allowance beginning at normal retirement age based on AFC and service at termination. The AFC is to be adjusted annually by one-half of the percentage change in the Consumer Price Index, subject to the limits on "Post-Retirement Adjustments".

Disability Retirement Allowance:

Eligibility – Five (5) years of service and disability as determined by Retirement Board.

Amount – Immediate allowance based on AFC and service to date of disability; children's benefit of 10% of AFC payable to up to three minor children (or children up to age 23 if enrolled in full-time studies) of a disabled Group D member.

Death Benefit:

Eligibility – Death after five (5) years of service.

Amount – For Groups A, B and C, reduced early retirement allowance under 100% survivor option commencing immediately or, if greater, survivor(s) benefit under disability annuity computed as of date of death. For Group D, 70% of the unreduced accrued benefit plus children's benefit.

Optional Benefit and Death after Retirement – For Groups A, B and C, lifetime allowance or actuarially equivalent 50% or 100% joint and survivor allowance with refund of contribution guarantee. For Group D, lifetime allowance or 70% contingent annuitant option with no reduction.

Refund of Contribution – Upon termination, if the member so elects or if no other benefit is payable, the member's accumulated contributions are refunded.

Post-Retirement Adjustments – Allowance in payment for at least one year increased on each January 1 by one-half of the percentage increase in Consumer Price Index but not more than 2% for Group A and 3% for Groups B, C and D.

Member Contributions – Group A – 2.75%. Group B – 5.125%. Group C – 10.25%. Group D – 11.60%.

Employer Contributions – Group A – 4.25%. Group B – 5.75%. Group C – 7.50%. Group D – 10.10%.

Retirement Stipend – $25 per month payable at the option of the Board of Trustees.

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Significant Actuarial Assumptions and Methods

Investment Rate of Return: 7.50%, net of pension plan investment expenses, including inflation.

Salary increases: 5% per year.

Mortality:

Death in Active Service: Groups A, B and C – 98% of RP-2006 Mortality Table, blended 60% Blue Collar Employee and 40% Healthy Employee with generational projection using scale SSA-2017. Group D – 100% of RP-2006 Blue Collar Mortality Table with generational projection using scale SSA-2017.

Healthy Post-Retirement: Groups A, B and C – 98% of RP-2006 Mortality Table, blended 60% Blue Collar Annuitant and 40% Healthy Annuitant with generational projection using scale SSA-2017. Group D – 100% of RP-2006 Blue Collar Annuitant Table with generational projections using scale SSA-2017.

Disabled Post-Retirement: All Groups – RP-2006 Disabled Mortality Table with generational projection using scale SSA-2017.

Spouse's Age: Females three years younger than males.

Cost-of-Living Adjustments: 1.15% for Group A members and 1.30% for Groups B, C and D members. The January 1, 2019 and January 1, 2020 COLAs are 1.30% and 0.80%, respectively, for all groups.

Actuarial Cost Method: Entry age actuarial cost method. Entry age is the age at date of employment or, if date is unknown, current age minus years of service. Normal cost and actuarial accrued liability are calculated on an individual basis and are allocated by salary, with normal cost determined using the plan of benefits applicable to each participant.

Assets: The valuation is based on the market value of assets as of the valuation date, as provided by the System. The System uses an "actuarial value of assets" that differs from market value to gradually reflect year-to-year changes in the market value of assets in determine the contribution requirements.

Inflation: 2.50%

Long-term Expected Rate of Return:

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic real rates of return for each major asset class included in the pension plan's target asset allocation as of June 30, 2019 are summarized in the following table:

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Asset Class	Target Allocation	Long-term Expected Real Rate of Return
Global Equity	29%	6.90%
US Equity – Large Cap	4%	5.94%
US Equity – Small/Mid Cap	3%	6.72%
Non-US Equity – Large Cap	5%	6.81%
Non-US Equity – Small Cap	2%	7.31%
Emerging Markets Debt	4%	4.26%
Core Bond	14%	1.79%
Non-Core Bonds	6%	3.22%
Short Quality Credit	5%	1.81%
Private Credit	5%	6.00%
US TIPS	3%	1.45%
Core Real Estate	5%	4.26%
Non-Core Real Estate	3%	5.76%
Private Equity	10%	10.81%
Infrastructure/Farmland	2%	4.89%

Discount Rate – The discount rate used to measure the total pension liability was 7.50%. In accordance with paragraph 29 of GASB 68, professional judgement was applied to determine that the System's projected fiduciary net position exceeds projected benefit payments for current active and inactive members for all years. The analysis was based on the expectation that employers will continue to contribute at the rates set by the Board, which exceed the actuarially determined contribution, which is comprised on an employer normal cost payment and a payment to reduce the unfunded liability to zero by June 30, 2038. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

The following presents the Town's proportionate share of the net pension liability calculated using the discount rate of 7.50 percent, as well as what the proportionate share would be if it were calculated using a discount rate that is one percent lower (6.50%) or one percent higher (8.50%):

1% Decrease (6.50%)	Discount Rate (7.50%)	1% Increase (8.50%)
$365,720	$223,020	$104,892

Additional Information

Additional information regarding the State of Vermont Municipal Employees' Retirement System, including the details of the Fiduciary Net Position, is available upon request from the State of Vermont.

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B. Risk Management

The Town is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Town maintains insurance coverage through the Vermont League of Cities and Towns Property and Casualty Intermunicipal Fund, Inc. covering each of those risks of loss. Management believes such coverage is sufficient to preclude any significant uninsured losses to the Town. Settled claims have not exceeded this coverage in any of the past three fiscal years. The Town must remain a member for a minimum of one year and may withdraw from the Fund after that time by giving sixty days notice. Fund underwriting and ratesetting policies have been established after consultation with actuaries. Fund members are subject to a supplemental assessment in the event of deficiencies. If the assets of the Fund were to be exhausted, members would be responsible for the Fund's liabilities.

The Town is also a member of the Vermont League of Cities and Towns Employment Resource and Benefits Trust. The Trust is a nonprofit corporation formed to provide unemployment coverage and other employment benefits for Vermont municipalities and is owned by the participating members. The agreement does not permit the Trust to make additional assessments to its members. The Town has only elected unemployment coverage with the Trust.

C. Property Taxes

The Town is responsible for assessing and collecting its own property taxes, as well as education taxes for the State of Vermont. Property taxes are assessed based on property valuations as of April 1, the voter approved budgets and the State education property tax liability. Property taxes were levied in August and are due November 15 and May 15 of each year. The penalty is eight percent (8%). Interest is charged at one percent (1%) per month. The tax rates for 2020 were as follows:

	Homestead	Non-Homestead
Town	.6155	.6155
Local Agreement	.0027	.0027
Education	1.8382	1.6723
Total	2.4564	2.2905

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D. Commitments and Contingencies

One June 30, 2010, the Town signed a Financing and Land Use Agreement with the Town of Calais, Vermont related to the land and building constructed for the East Montpelier Volunteer Fire Department, Inc. The property is owned by the Town of East Montpelier and the bond payable, with a current balance of $1,155,000, is a liability of the Town of East Montpelier. The Town of Calais, which also receives its public safety coverage from the East Montpelier Volunteer Fire Department, Inc., has agreed to reimburse the Town of East Montpelier one-third of the annual bond principal and interest payments for twenty (20) years. After full payment of the bond, if either town wishes to terminate this agreement, an appraisal will be done of the property and the buy-out amount between the two parties will be two-thirds of the fair market value to the Town of East Montpelier and one-third of the fair market value to the Town of Calais. On June 24, 2013, the Town signed a Cost Allocation Agreement with the Town of Calais in which all future improvements to the property will be split two-thirds by the Town of East Montpelier and one-third by the Town of Calais and must have consent from both Towns.

Future bond principal and interest reimbursements from the Town of Calais are as follows:

2021	$ 52,077
2022	50,640
2023	49,156
2024	47,618
2025	46,032
2026-2030	205,254
2031	35,884
Total	$486,661

The Town is a participating member in the Central Vermont Solid Waste Management District. The Town, as a member, could be required to share in any special assessments.

TOWN OF EAST MONTPELIER, VERMONT
REQUIRED SUPPLEMENTARY INFORMATION
STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL - BUDGETARY BASIS
GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2020

	Budget	Actual	Variance Favorable/ (Unfavorable)
Revenues:			
Property Taxes	$ 1,874,060	$ 1,830,408	$ (43,652)
Interest on Delinquent Taxes	9,000	8,151	(849)
Penalties on Delinquent Taxes	10,000	8,899	(1,101)
Interest on Late Taxes	6,000	6,562	562
Tax Sale Fees	0	3,892	3,892
Education Retention Fees	9,000	10,410	1,410
Current Use Hold Harmless	99,000	101,012	2,012
PILOT - Land	800	635	(165)
PILOT - Buildings	3,200	3,742	542
Dog Licenses	2,300	1,930	(370)
Excess Weight Fees	400	455	55
Liquor Licenses	100	140	40
Recording Fees	20,000	20,837	837
School Share Town Expenses	9,000	0	(9,000)
Vault Fees	4,000	3,494	(506)
Zoning Fees	4,000	5,521	1,521
Better Back Roads Grant Income	0	27,524	27,524
ANR Municipal Roads Grant Income	0	11,100	11,100
Emerald Ash Borer Grant Income	0	7,000	7,000
State Equalization Grant Income	0	1,227	1,227
Loan Reimbursement - Town of Calais	53,461	53,461	0
Green Up Day	225	0	(225)
State Aid to Highways	144,000	147,798	3,798
Civil Fines	9,000	1,439	(7,561)
Interest	3,000	11,094	8,094
Miscellaneous	100	702	602
Total Revenues	2,260,646	2,267,433	6,787
Expenditures:			
Town Officers' Payroll:			
Municipal Employees	217,000	214,467	2,533
Health Officer	1,000	1,000	0
Selectboard	5,500	5,500	0
Planning Commission Stipend	4,750	4,750	0
Internal Auditor's	7,000	5,793	1,207
Listers Payroll	22,000	16,845	5,155
Animal Control Officers Stipend	1,500	1,500	0
Constable Stipend	1,500	1,500	0
Total Town Officers' Payroll	260,250	251,355	8,895

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TOWN OF EAST MONTPELIER, VERMONT
REQUIRED SUPPLEMENTARY INFORMATION
STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL - BUDGETARY BASIS
GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2020

	Budget	Actual	Variance Favorable/ (Unfavorable)
Employee Benefits/Insurances:			
Social Security/Medicare	$ 39,000	$ 36,782	$ 2,218
Municipal Retirement	26,000	25,616	384
Unemployment	3,200	2,516	684
Health Insurance	115,000	118,578	(3,578)
Dental Insurance	3,200	3,124	76
Life, Long-Term and Short-Term Disability	3,900	3,680	220
Town Liability Insurance	6,000	5,228	772
Workers' Compensation	18,000	18,098	(98)
Total Employee Benefits/Insurances	214,300	213,622	678
Law Enforcement:			
Community Advisory Board	100	100	0
Vermont State Police	33,000	12,189	20,811
Total Law Enforcement	33,100	12,289	20,811
Professional Fees:			
Contracted Payroll Services	1,000	0	1,000
External Audit	15,000	14,600	400
Legal Fees	8,000	3,957	4,043
Total Professional Fees	24,000	18,557	5,443
Municipal Building:			
Custodial	2,700	2,580	120
Electricity	1,800	1,778	22
General Expenses	1,000	817	183
Heating Fuel	2,000	1,371	629
Repairs/Maintenance	3,000	2,141	859
Telephone	2,400	2,514	(114)
Water	1,000	801	199
Total Municipal Building	13,900	12,002	1,898
Municipal Operations:			
Advertising	2,000	822	1,178
Copier Lease	3,500	3,063	437
Education/Seminars	2,000	277	1,723
Equipment Purchases	1,000	235	765
Gifts/Special Occasions	700	402	298
Mileage/Travel Expense	1,800	965	835
Fees	350	1,815	(1,465)
Grounds Maintenance	11,500	11,893	(393)
Office Supplies	5,000	3,403	1,597

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TOWN OF EAST MONTPELIER, VERMONT
REQUIRED SUPPLEMENTARY INFORMATION
STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL - BUDGETARY BASIS
GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2020

	Budget	Actual	Variance Favorable/ (Unfavorable)
Municipal Operations/(Cont'd):			
Postage	$ 3,700	$ 3,142	$ 558
Printing	1,300	1,904	(604)
Town Report Printing and Mailing	6,300	4,880	1,420
Property and Casualty Insurance	15,000	14,706	294
Public Records Management	10,000	8,366	1,634
Street Lights	6,000	5,920	80
Subscriptions/Memberships	450	341	109
Town Document Updates	5,000	0	5,000
Transfer to Restoration Fund	0	11,634	(11,634)
Total Municipal Operations	75,600	73,768	1,832
Loans and Interest:			
Public Safety Building - Interest	55,383	55,383	0
Public Safety Building - Principal	105,000	105,000	0
Tax Anticipation Note - Interest	1,000	0	1,000
Total Loans and Interest	161,383	160,383	1,000
Computers:			
Equipment/Hardware Purchases	3,500	323	3,177
General Services/Maintenance	8,000	18,902	(10,902)
GIS Mapping Service	4,500	4,400	100
Software	1,500	2,007	(507)
Total Computers	17,500	25,632	(8,132)
Town Clerk and Elections:			
Ballot Clerks/Elections Workers	1,000	1,606	(606)
Dog Licensing - Tags and Licenses	300	312	(12)
Election Equipment	2,000	0	2,000
Record Restoration/Preservation	3,000	225	2,775
Vault Expenses/Town Records	1,000	49	951
Transfer to Restoration Fund	0	3,726	(3,726)
Total Town Clerk and Elections	7,300	5,918	1,382
Dues and Fees:			
CV Economic Development	900	900	0
CV Regional Planning Commission	3,092	3,091	1
CV Solid Waste Management District	2,650	2,626	24
VT Association of Conservation Districts	100	100	0
VT League of Cities and Towns	4,111	4,111	0
Washington County Court Expense	25,074	25,074	0
Wrightsville Beach District	3,986	3,986	0
Total Dues and Fees	39,913	39,888	25

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TOWN OF EAST MONTPELIER, VERMONT
REQUIRED SUPPLEMENTARY INFORMATION
STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL - BUDGETARY BASIS
GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2020

	Budget	Actual	Variance Favorable/ (Unfavorable)
Transfers:			
Fire Department	$ 124,437	$ 124,437	$ 0
Ambulance Service	149,783	149,783	0
Recreation Board	3,500	3,500	0
Total Transfers	277,720	277,720	0
Grants and Special Projects:			
Invasive Species Control	300	270	30
Front Porch Forum	500	500	0
Emerald Ash Borer Grant Expenses	0	9,060	(9,060)
Better Back Roads Grant Expenses	0	4,972	(4,972)
Capital Reserve Contribution	435,234	435,234	0
Total Grants and Special Projects	436,034	450,036	(14,002)
Highway Operations:			
Chloride	27,000	20,452	6,548
Crack Sealant	12,000	3,750	8,250
Culverts	7,600	9,200	(1,600)
Diesel	58,000	37,121	20,879
Education/Seminars - Highway Personnel	600	0	600
Equipment Rentals	7,000	2,017	4,983
Erosion Stone	8,000	7,189	811
General Supplies	14,500	6,016	8,484
Gravel	110,000	127,438	(17,438)
Green Up Expenses	600	0	600
Guardrails	5,000	0	5,000
Hazardous Materials Disposal	750	0	750
Hydroseeder Mulch	2,000	1,355	645
Pavement Management	4,000	0	4,000
Pavement Markings	5,200	0	5,200
Permit Fees	2,000	1,552	448
Reciprocal Road Maintenance	1,300	1,313	(13)
Road Fabric	3,500	0	3,500
Salt	56,000	46,170	9,830
Sand	42,000	44,413	(2,413)
Signs	4,000	2,134	1,866
Stabilizations Fabric	0	836	(836)
Uniforms	4,800	4,766	34
Weather Reporting	1,000	0	1,000
Total Highway Operations	376,850	315,722	61,128

TOWN OF EAST MONTPELIER, VERMONT
REQUIRED SUPPLEMENTARY INFORMATION
STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL - BUDGETARY BASIS
GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2020

	Budget	Actual	Variance Favorable/ (Unfavorable)
Town Garage Expenses:			
Electricity	$ 1,400	$ 1,434	$ (34)
General Expenses	2,000	1,457	543
Heating Fuel	7,000	5,175	1,825
Building Repairs and Maintenance	3,000	394	2,606
Rubbish	2,000	2,108	(108)
Security	400	240	160
Telephone/Communications	2,700	2,759	(59)
Total Town Garage Expenses	18,500	13,567	4,933
Vehicle Equipment/Repairs:	60,000	66,253	(6,253)
Highway Labor:	220,000	211,458	8,542
Voted Articles:			
Cemetery Commission Transfer	17,250	17,250	0
Four Corners Schoolhouse	4,000	4,000	0
Kellogg-Hubbard Library	42,022	42,022	0
Land Conservation	5,000	5,000	0
East Montpelier Signpost	6,000	6,000	0
GMTA Route 2 Commuter Bus Service	8,333	8,333	0
Montpelier Senior Activity Center	8,000	8,000	0
East Montpelier Trails	4,000	4,000	0
Central VT Home Health & Hospice	6,000	6,000	0
Total Voted Articles	100,605	100,605	0
Appropriations:			
American Red Cross	250	250	0
Big Heavy World	250	250	0
Capstone Community Action	500	500	0
Central Vermont Adult Basic Education	750	750	0
Central Vermont Council on Aging	1,875	1,875	0
Central Vermont Habitat for Humanity	250	250	0
Central Vermont Memorial Civic Center	1,000	1,000	0
Circle (Battered Women's Services and Shelter)	675	675	0
Community Connections	2,500	2,500	0
Community Harvest of Central Vermont	250	250	0
Downstreet Housing & Community Development	150	150	0
Family Center of Washington County	500	500	0
Friends of the Winooski River	200	200	0
Girls/Boyz First Mentoring	300	300	0
Central Vermont Good Beginnings	300	300	0
Good Samaritan Haven	750	750	0
Green Mountain Transit	1,366	1,366	0
Green Up Vermont	150	150	0

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TOWN OF EAST MONTPELIER, VERMONT
REQUIRED SUPPLEMENTARY INFORMATION
STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL - BUDGETARY BASIS
GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2020

	Budget	Actual	Variance Favorable/ (Unfavorable)
Appropriations/(Cont'd):			
Home Share Now	$ 800	$ 800	$ 0
North Branch Nature Center	750	750	0
Onion River Food Shelf	1,000	1,000	0
Our House of Central Vermont	250	250	0
People's Health and Wellness Clinic, Inc.	1,250	1,250	0
Prevent Child Abuse of Vermont	300	300	0
Project Independence	125	125	0
Sexual Assault Crisis Team	250	250	0
Twin Valley Seniors, Inc.	4,000	4,000	0
T.W. Wood Gallery	500	500	0
Vermont Association for Blind & Visually Impaired	150	150	0
Vermont Cares	150	150	0
Vermont Center for Independent Living	250	250	0
Vermont Family Network	100	100	0
Washington County Diversion Program	600	600	0
Washington County Mental Health Services	800	800	0
Washington County Youth Service Bureau	400	400	0
Total Appropriations	23,691	23,691	0
Total Expenditures	2,360,646	2,272,466	88,180
Excess/(Deficiency) of Revenues Over Expenditures	$ (100,000)	(5,033)	$ 94,967
Adjustments to Reconcile from the Budgetary Basis of Accounting to the Modified Accrual Basis of Accounting:			
Recreation Committee Fund Income		7,819	
Recreation Committee Fund Transfer In		3,500	
Recreation Committee Fund Expenses		(10,210)	
Unbudgeted Prior Year Surplus Transfer to the Capital Reserve		(50,000)	
Net Change in Fund Balance		(53,924)	
Fund Balance - July 1, 2019		643,797	
Fund Balance - June 30, 2020		$ 589,873	

The reconciling items are due to combining one (1) fund, the Recreation Committee Fund, with the General Fund in order to comply with GASB Statement No. 54 and unbudgeted transfers.

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TOWN OF EAST MONTPELIER, VERMONT
REQUIRED SUPPLEMETARY INFORMATION
SCHEDULE OF PROPORTIONATE SHARE OF THE NET PENSION LIABILITY
VMERS DEFINED BENEFIT PLAN
JUNE 30, 2020

	2020	2019	2018	2017	2016	2015
Total Plan Net Pension Liability	$ 173,491,807	$ 140,675,892	$ 121,155,552	$ 128,696,167	$ 77,095,810	$ 9,126,613
Town's Proportion of the Net Pension Liability	0.1285%	0.1178%	0.1215%	0.1267%	0.1295%	0.1129%
Town's Proportionate Share of the Net Pension Liability	$ 223,020	$ 165,671	$ 147,153	$ 163,047	$ 99,852	$ 10,308
Town's Covered Employee Payroll	$ 394,108	$ 389,988	$ 357,167	$ 360,638	$ 350,093	$ 336,832
Town's Proportionate Share of the Net Pension Liability as a Percentage of Town's Covered Employee Payroll	56.5885%	42.4811%	41.2001%	45.2107%	28.5216%	3.0603%
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	80.35%	82.60%	83.64%	80.95%	87.42%	98.32%

Notes to Schedule

Benefit Changes: None.

Changes in Assumptions and Methods: None.

Fiscal year 2015 was the first year of implementation, therefore, only six years are shown.

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TOWN OF EAST MONTPELIER, VERMONT
REQUIRED SUPPLEMENTARY INFORMATION
SCHEDULE OF CONTRIBUTIONS
VMERS DEFINED BENEFIT PLAN
FOR THE YEAR ENDED JUNE 30, 2020

	2020	2019	2018	2017	2016	2015
Contractually Required Contribution (Actuarially Determined)	$ 25,414	$ 24,699	$ 20,628	$ 19,835	$ 19,255	$ 18,105
Contributions in Relation to the Actuarially Determined Contributions	25,414	24,699	20,628	19,835	19,255	18,105
Contribution Excess/(Deficiency)	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0
Town's Covered Employee Payroll	$ 394,108	$ 389,988	$ 357,167	$ 360,638	$ 350,093	$ 336,832
Contributions as a Percentage of Town's Covered Employee Payroll	6.448%	6.333%	5.775%	5.500%	5.500%	5.375%

Notes to Schedule

Valuation Date: June 30, 2019

Fiscal year 2015 was the first year of implementation, therefore, only six years are shown.

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TOWN OF EAST MONTPELIER, VERMONT
COMBINING BALANCE SHEET
NON-MAJOR GOVERNMENTAL FUNDS
JUNE 30, 2020

	Special Revenue Funds	Capital Projects Funds	Permanent Fund C. Smith Recreation Fund	Total
ASSETS				
Investments	$ 97,501	$ 0	$ 51,032	$ 148,533
Receivables	0	14,607	0	14,607
Due from Other Funds	204,875	13,805	2,670	221,350
Total Assets	$ 302,376	$ 28,412	$ 53,702	$ 384,490
LIABILITIES				
Accounts Payable	$ 404	$ 0	$ 0	$ 404
Accrued Payroll and Benefits Payable	749	0	0	749
Due to Other Funds	0	14,607	0	14,607
Total Liabilities	1,153	14,607	0	15,760
DEFERRED INFLOWS OF RESOURCES				
Unavailable Grants	0	14,607	0	14,607
Total Deferred Inflows of Resources	0	14,607	0	14,607
FUND BALANCES/(DEFICIT)				
Nonspendable	98,175	0	50,000	148,175
Restricted	9,030	13,805	3,702	26,537
Committed	53,824	0	0	53,824
Assigned	140,194	0	0	140,194
Unassigned/(Deficit)	0	(14,607)	0	(14,607)
Total Fund Balances/(Deficit)	301,223	(802)	53,702	354,123
Total Liabilities, Deferred Inflows of Resources and Fund Balances	$ 302,376	$ 28,412	$ 53,702	$ 384,490

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TOWN OF EAST MONTPELIER, VERMONT
COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES
NON-MAJOR GOVERNMENTAL FUNDS
FOR THE YEAR ENDED JUNE 30, 2020

	Special Revenue Funds	Capital Projects Funds	Permanent Fund C. Smith Recreation Fund	Total
Revenues:				
Intergovernmental	$ 13,790	$ 0	$ 0	$ 13,790
Charges for Services	8,295	0	0	8,295
Permits, Licenses and Fees	7,388	0	0	7,388
Investment Income	3,948	167	1,110	5,225
Other	100	0	0	100
Total Revenues	33,521	167	1,110	34,798
Expenditures:				
General Government	5,795	0	0	5,795
Public Safety	0	3,077	0	3,077
Highways and Streets	0	10,363	0	10,363
Cemetery	26,296	0	0	26,296
Capital Outlay:				
Highways and Streets	6,999	0	0	6,999
Total Expenditures	39,090	13,440	0	52,530
Excess/(Deficiency) of Revenues Over Expenditures	(5,569)	(13,273)	1,110	(17,732)
Other Financing Sources:				
Transfers In	42,043	1,623	0	43,666
Total Other Financing Sources	42,043	1,623	0	43,666
Net Change in Fund Balances	36,474	(11,650)	1,110	25,934
Fund Balances - July 1, 2019	264,749	10,848	52,592	328,189
Fund Balances/(Deficit) - June 30, 2020	$ 301,223	$ (802)	$ 53,702	$ 354,123

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TOWN OF EAST MONTPELIER, VERMONT
COMBINING BALANCE SHEET
NON-MAJOR SPECIAL REVENUE FUNDS
JUNE 30, 2020

	Reappraisal Fund	Restoration Fund	VLCT Safety Fund	Municipal Planning Grant Fund	Town Forest Fund	Veteran's Memorial Fund	Rally Day Fund	Land Conservation Fund	Cemetery Fund	Total
ASSETS										
Investments	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0	$ 97,501	$ 97,501
Due from Other Funds	124,334	22,772	0	0	27,169	1,449	669	20,643	7,839	204,875
Total Assets	$ 124,334	$ 22,772	$ 0	$ 0	$ 27,169	$ 1,449	$ 669	$ 20,643	$ 105,340	$ 302,376
LIABILITIES AND FUND BALANCES										
Liabilities:										
Accounts Payable	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0	$ 404	$ 404
Accrued Payroll and Benefits Payable	0	0	0	0	0	0	0	0	749	749
Total Liabilities	0	0	0	0	0	0	0	0	1,153	1,153
Fund Balances:										
Nonspendable	0	0	0	0	0	0	0	0	98,175	98,175
Restricted	0	7,412	0	0	0	1,449	169	0	0	9,030
Committed	0	0	0	0	27,169	0	0	20,643	6,012	53,824
Assigned	124,334	15,360	0	0	0	0	500	0	0	140,194
Total Fund Balances	124,334	22,772	0	0	27,169	1,449	669	20,643	104,187	301,223
Total Liabilities and Fund Balances	$ 124,334	$ 22,772	$ 0	$ 0	$ 27,169	$ 1,449	$ 669	$ 20,643	$ 105,340	$ 302,376

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TOWN OF EAST MONTPELIER, VERMONT
COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES
NON-MAJOR SPECIAL REVENUE FUNDS
FOR THE YEAR ENDED JUNE 30, 2020

	Reappraisal Fund	Restoration Fund	VLCT Safety Fund	Municipal Planning Grant Fund	Town Forest Fund	Veteran's Memorial Fund	Rally Day Fund	Land Conservation Fund	Cemetery Fund	Total
Revenues:										
Intergovernmental	$ 10,429	$ 0	$ 3,000	$ 361	$ 0	$ 0	$ 0	$ 0	$ 0	$ 13,790
Charges for Services	0	0	0	0	0	0	0	0	8,295	8,295
Permits, Licenses and Fees	0	7,388	0	0	0	0	0	0	0	7,388
Investment Income	1,232	24	0	0	293	16	7	223	2,153	3,948
Other	0	0	0	0	0	0	0	0	100	100
Total Revenues	11,661	7,412	3,000	361	293	16	7	223	10,548	33,521
Expenditures:										
General Government	0	0	0	795	0	0	0	5,000	0	5,795
Cemetery	0	0	0	0	0	0	0	0	26,296	26,296
Capital Outlay:										
Highways and Streets	0	0	6,999	0	0	0	0	0	0	6,999
Total Expenditures	0	0	6,999	795	0	0	0	5,000	26,296	39,090
Excess/(Deficiency) of Revenues Over Expenditures	11,661	7,412	(3,999)	(434)	293	16	7	(4,777)	(15,748)	(5,569)
Other Financing Sources:										
Transfers In	0	15,360	3,999	434	0	0	0	5,000	17,250	42,043
Total Other Financing Sources	0	15,360	3,999	434	0	0	0	5,000	17,250	42,043
Net Change in Fund Balances	11,661	22,772	0	0	293	16	7	223	1,502	36,474
Fund Balances - July 1, 2019	112,673	0	0	0	26,876	1,433	662	20,420	102,685	264,749
Fund Balances - June 30, 2020	$ 124,334	$ 22,772	$ 0	$ 0	$ 27,169	$ 1,449	$ 669	$ 20,643	$ 104,187	$ 301,223

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Schedule 8

TOWN OF EAST MONTPELIER, VERMONT
COMBINING BALANCE SHEET
NON-MAJOR CAPITAL PROJECTS FUNDS
JUNE 30, 2020

	Emergency Services Facility Fund	Paving & Structures Grant Fund	Total
ASSETS			
Receivables	$ 0	$ 14,607	$ 14,607
Due from Other Funds	13,805	0	13,805
Total Assets	$ 13,805	$ 14,607	$ 28,412
LIABILITIES			
Due to Other Funds	$ 0	$ 14,607	$ 14,607
Total Liabilities	0	14,607	14,607
DEFERRED INFLOWS OF RESOURCES			
Unavailable Grants	0	14,607	14,607
Total Deferred Inflows of Resources	0	14,607	14,607
FUND BALANCES/(DEFICIT)			
Restricted	13,805	0	13,805
Unassigned/(Deficit)	0	(14,607)	(14,607)
Total Fund Balances/(Deficit)	13,805	(14,607)	(802)
Total Liabilities, Deferred Inflows of Resources and Fund Balances	$ 13,805	$ 14,607	$ 28,412

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TOWN OF EAST MONTPELIER, VERMONT
COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES
NON-MAJOR CAPITAL PROJECTS FUNDS
FOR THE YEAR ENDED JUNE 30, 2020

	Emergency Services Facility Fund	Paving & Structures Grant Fund	Total
Revenues:			
Investment Income	$ 167	$ 0	$ 167
Total Revenues	167	0	167
Expenditures:			
Public Safety	3,077	0	3,077
Highways and Streets	0	10,363	10,363
Total Expenditures	3,077	10,363	13,440
Excess/(Deficiency) of Revenues Over Expenditures	(2,910)	(10,363)	(13,273)
Other Financing Sources:			
Transfers In	0	1,623	1,623
Total Other Financing Sources	0	1,623	1,623
Net Change in Fund Balances	(2,910)	(8,740)	(11,650)
Fund Balances/(Deficit) - July 1, 2019	16,715	(5,867)	10,848
Fund Balances/(Deficit) - June 30, 2020	$ 13,805	$ (14,607)	$ (802)

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Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with "Government Auditing Standards"

Selectboard
Town of East Montpelier, Vermont
P.O. Box 157
East Montpelier, Vermont 05651

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in "Government Auditing Standards", issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of East Montpelier, Vermont as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the Town of East Montpelier, Vermont's basic financial statements and have issued our report thereon dated (DATE).

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Town of East Montpelier, Vermont's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town of East Montpelier, Vermont's internal control. Accordingly, we do not express an opinion on the effectiveness of the Town of East Montpelier, Vermont's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. In addition, because of inherent limitations in internal control, including the possibility of management override of controls, misstatements due to error or fraud may occur and not be detected by such controls. However, as described in the accompanying Schedule of Findings and Deficiencies in Internal Control, we identified certain deficiencies that we consider to be material weaknesses.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the Town of East Montpelier, Vermont's financial statements will not be prevented, or detected and corrected on a timely basis. We consider the deficiencies described in the accompanying Schedule of Findings and Deficiencies in Internal Control as Items 2020-1 and 2020-2 to be material weaknesses.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Town of East Montpelier, Vermont's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under "Government Auditing Standards".

We also noted certain other matters that we reported to the management of the Town of East Montpelier, Vermont in a separate letter dated (DATE).

Town of East Montpelier, Vermont's Response to Deficiencies in Internal Control

The Town of East Montpelier, Vermont's response to the deficiencies in internal control identified in our audit is included with the accompanying Schedule of Findings and Deficiencies in Internal Control. The Town of East Montpelier, Vermont's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Town of East Montpelier, Vermont's internal control or on compliance. This report is an integral part of an audit performed in accordance with "Government Auditing Standards" in considering the Town of East Montpelier, Vermont's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

(DATE)
Montpelier, Vermont
VT Lic. #92-000180

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Deficiencies in Internal Control:

Material Weaknesses:

2020-1 Grants Receivable/Deferred Inflows of Resources

Criteria:

Internal controls should be in place to ensure that the grants receivable and related deferred inflows of resources balances are recorded properly at year end.

Condition:

The grants receivable and related deferred inflows of resources accounts were not reconciled to the actual balances at year end which resulted in various adjustments to revenue.

Cause:

Unknown.

Effect:

The Town's grants receivable and related deferred inflows of resources balances were incorrect.

Recommendation:

We recommend that the Town reconcile the grants receivable and related deferred inflows of resources balances to supporting documentation annually in order to detect and correct errors.

2020-2 Accounts Payable

Criteria:

Internal controls should be in place to ensure that expenditures are recorded in the proper fiscal year. Expenditures should be recorded based on the timing of services provided or when goods are received.

Condition:

The Town did not have controls in place to ensure all accounts payable were recorded in the proper fiscal year. The Town did not record the payable for work completed on a sidewalk project during the fiscal year.

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Cause:

This was due to a misunderstanding of when the expenditures should be recognized.

Effect:

The Town's accounts payable balance was incorrect.

Recommendation:

We recommend that the Town review their end of the year invoices more thoroughly in order to properly classify expenditures to the correct fiscal year.