

TOWN OF EAST MONTPELIER  
BOARD OF CIVIL AUTHORITY MEETING  
Monday, September 28, 2020 via ZOOM

Present: Jon Jewett, Seth Gardner, Carl Etnier, Edie Miller, Lindy Johnson, Judith Dillon, Ed Deegan, Jennifer Zollner, Amy Willis, Rosie Laquerre, Jan Aldrich, Ginny Burley

1. The meeting was called to order by Chair, Jan Aldrich at 7:21 p.m.
  - a. Agenda Revisions - none
  - b. Public Comment - none
  - c. Approval of Draft Minutes –Edie Miller moved and Rebecca Reed seconded approval of the minutes of July 7, 2020 as amended.
  
2. NOVEMBER GENERAL ELECTION
  - a. Early/Absentee Voting Update: Rosie Laquerre spoke about ballots being mailed to all active voters by the State. They have not yet been mailed but will be in voter hands by October 7. Through a grant from the Secretary of State, a new secure drop box was purchased and will be installed near the handicapped access ramp on the side of the building. There are no anticipated delays for the USPS in Vermont.
  - b. Discussion regarding further changes at polling place. The suggestion was made to place “Out of Order” signs or surveyor tape over the doors of main bathrooms. Improved signage at check-in to enhance hearing for poll workers. The Clerk will remind Alicia Lyford of the need to use the school that day.
  - c. Poll Worker Schedule: Given the political climate, the group deemed it will be important that as many elected election officials be on hand as possible throughout the day of polling. Send schedule to board members first, then fill in with volunteers.
  - d. Election Worker Training Info – Rosie Laquerre will schedule zoom meetings using PowerPoint presentation later in the month of October.
  
3. DEPOSIT OF EARLY BALLOTS IN TABULATOR –Rebecca Reed moved and Ed Deegan seconded processing early ballots into the tabulator on Thursdays, from 4:00 – 6:00 p.m. beginning on October 15. The motion passed. Rosie Laquerre will send out a schedule for sign ups.
  
4. APPOINT TWO JPs (of different parties) to perform home deliveries on Monday, November 2. Rebecca Reed and Edie Miller volunteered. Ginny Burley is willing to act as backup.
  
5. ADJOURN: Rebecca Reed moved Edie Miller seconded adjournment. The meeting adjourned at 7:57 p.m.

Respectfully,

Rosie Laquerre  
Town Clerk