

Information about this Notice of Intervention Form

What is this form?

You can use this form in Vermont Public Utility Commission cases that deal with siting utility infrastructure such as cell towers, solar and wind facilities, net-metering facilities, and electric and gas transmission (Section 248 and 248a cases) and with the review of net-metering applications. By completing and filing this form with the Commission, you will provide notice to others that you have a legal right to be a party in a particular case and that you will participate in that proceeding (also known as intervening “as of right” in the case). Please note that the form does not become effective until you (or your duly authorized representative) complete, sign, and file the form with the Commission, with copies to those who are entitled to receive a copy.

Who can use this form?

If you fit into one of the categories on the list below, you can use this form to intervene in a case at the Commission:

- The planning commissions of the region and municipality that will host the facility
- The legislative body of the municipality that will host the facility
- The planning commissions of any adjacent region and municipality, if the distance of the facility’s nearest component to the boundary of that adjacent planning commission is 500 feet or 10 times the height of the facility’s tallest component, whichever is greater
- The legislative body of an adjacent municipality, if the distance of the facility’s nearest component to the boundary of that adjacent municipality is 500 feet or 10 times the height of the facility’s tallest component, whichever is greater
- Adjoining landowners (net-metering cases only)
- Electric utilities and certain state agencies (net-metering cases only)

If you do not fit into any of the categories listed above, you can still ask the Commission for permission to be a party in the case (also known as “permissive intervention”). You can make such a request by filing a “Motion to Intervene” with the Commission. A form for filing a Motion to Intervene is available at www.puc.vermont.gov or by contacting the Clerk of the Commission at puc.clerk@vermont.gov.

When should I file this form?

This form must be filed in a “timely manner.” You can file your completed form with the Commission at any time after the case has started. It is best to file your form as soon as you know that you need or want to participate in the case. Early on in almost all cases, a deadline is set by Commission order for filing for intervention. If the intervention deadline has passed before you realize that you need or want to participate in the case, you can still file

this form. If you are in this situation, please be sure to explain whether any party objects to your late filing, or that it would be neither unfair nor cause undue delay for you to come into the case as a late participant.

Where do I send this form?

You can use ePUC (the Commission’s online filing and case management system) to both file this form and send it to the parties in the case. More information about how to file this form using ePUC is available at www.puc.vermont.gov. Alternatively, if you do not participate in this case electronically, you must mail the original of the completed form to: Vermont Public Utility Commission at 112 State Street, Montpelier, VT 05620-2701. You must also mail copies of the completed form to all parties in the case. You can obtain a list of names and addresses of the parties in the case by contacting the Clerk of the Commission at puc.clerk@vermont.gov.

What happens after this form is filed?

Your name will be added to the list of parties in the case (also known as the “service list”). If you file this form in ePUC, you will receive email notice of filings in the case. If you mail this form to the Commission you will receive paper copies of filings in the case and must provide the Commission and all other parties in the case with paper copies of filings that you make. If you have any questions, please contact the Clerk of the Commission at (802) 828-2358.

State of Vermont Public Utility Commission

Notice of Intervention Form

Intervenor and Case Information	
Case Number	
Intervenor Name	
Mailing Address	Street and # Town State and Zip
Daytime Phone	
E-mail Address	
Name of Legal Counsel (if any)	
Mailing Address of Legal Counsel (if any)	Street and # Town State and Zip
Email Address of Legal Counsel (if any)	
Please check one	<input type="checkbox"/> Host Regional Planning Commission <input type="checkbox"/> Host Municipal Planning Commission <input type="checkbox"/> Host Municipal Legislative Body <input type="checkbox"/> Adjoining Planning Commission <input type="checkbox"/> Adjoining Municipal Legislative Body <input type="checkbox"/> Adjoining Landowner (net-metering cases only) <input type="checkbox"/> Electric Utility (net-metering cases only) <input type="checkbox"/> State Agency (net-metering cases only)
Certification (This section may be completed by the intervenor or a duly authorized representative).	
<p>I certify that the information provided on this form is true and accurate to the best of my knowledge.</p> <p>Print Name _____</p> <p>Signature _____ Date _____</p> <p><i>Note: You do not need to sign this form if you file in ePUC (the Commission's online document management system, which is accessible at https://epuc.vermont.gov).</i></p>	