

## Minutes of the East Montpelier Capital Improvement Committee

May 5, 2021 (Zoom meeting)

Members Present: Ed Deegan, Kim Watson, Don Welch, Jon Jewett, Scott Hess

Call to Order: 6:06 pm

Changes to Agenda: None

Public Comment: None

### **Review Minutes of December 2, 2020**

Motion: I move to approve the December 2, 2020 minutes. Made: Don Welch. Second: Kim Watson. Vote on motion: passed unanimously.

### **Election of Officers**

- Scott Hess nominated Ed Deegan (who accepted) for Chair, Second by Don Welch. Vote on nomination/motion: passed unanimously.
- Don Welch nominated Kim Watson (who accepted) for Secretary, Second by Jon Jewett. Vote on nomination/motion: passed unanimously.
- Kim Watson nominated Jon Jewett (who accepted) for Vice Chair, Second by Scott Hess. Vote on nomination/motion: passed unanimously.

### **2021 Outreach to Town Boards, Committees and Public**

Process to request proposals for funding.

We typically send the EM public a request via FPF. Town boards and committees are sent a letter via email. The Draft letter was prepared and reviewed by the committee and there were no changes.

Suggested additions to the CIC budget to look for

- Town Garage proposal
- Rural roads ash bore maintenance (already went back to SB)

Reminder on the CIC process for additions to CIC budget. The CIC does not do the budget process for expenditures. We do not write business plans, etc. The CIC will help with awareness and procedural questions from the committee or board.

Don Welch will send out the letters to board and committees. Ed Deegan will work on the language to engage the public and send it out on FPF.

SB potentially getting over 700K to help with town infrastructure from the Federal Covid stimulus bill.

### **2021 Review Sidewalk Project Information**

Ed Deegan has reviewed the Sidewalk Project Information and made a suggestion that we put maintenance and replacement on the CIC budget. The CIC recommends a proposal to the SB to add replacement and depreciation for the sidewalk since it is a new town asset to the CIC budget. The new sidewalks are an asset to the town and should be looked at like paving and maintenance of town roads.

### **FY2021 Expenditures**

In summary we suggest putting forth to the SB the following:

Town Garage, Crystal Springs water system and Sidewalks

Don Welch is working on the new spreadsheet, Actuals for 2021-2022, Budgeting for 2022 to 2023  
Funding expenditure that really have not happened, Paving (Bruce good with getting grants) and  
expenses for maintenance on the fire station building.

**Other Business**

Don Welch suggested that we should all reach out to boards and committees to help stir up expenditures  
for the future. Networking is a good way to get the public engaged.

Motion to Adjourn: Made by Scott Hess. Second: Kim Watson. Meeting adjourned at 7 pm

**Next Meeting:** Wednesday, August 4, 2021. We may schedule something sooner only if there are 2021  
expenditures that need to be addressed.

Submitted: Kim Watson      Approved: September 7, 2021