

Minutes of the East Montpelier Planning Commission

APPROVED 6/2/22

May 19, 2022

PC Members Present: Zach Sullivan (Chair), Clarice Cutler, Lauren Oates, Mark Lane, Gianna Petito, Mark Lane, Spencer Hardy, Kim Watson

Others Present: Kristi Flynn (Recording Secretary), Tyson Brown

Call to Order: 7:02pm

Changes to Agenda: None

Public Comment: None

Meet with candidate for Zoning Administrator

Ms. Watson recused herself from the ZA discussion. The PC introduced themselves to the candidate. The Chair reviewed the position and the role of the PC in recommending a ZA. The ZA must understand the zoning regulations, knowing which applications can be approved and which ones need to be forwarded to the DRB for review. Tyson answered questions from the PC and noted his experience that would translate to the job. The PC reviewed the most recent amendments to the Town Plan and the history of the zoning regulations. Tyson reviewed how he would juggle the part-time hours with running Capitol Grounds with his wife.

Potential Executive Session to Discuss Zoning Administrator

Motion: To go into executive session under 1 V.S.A. §313(a)(3) – the appointment or employment or evaluation of a public officer or employee, provided that the public body shall make a final decision to hire or appoint a public officer or employee in an open meeting and shall explain the reasons for its final decision during the open meeting. Made: Ms. Cutler, second: Ms. Petito

Vote on Motion: passed unanimously

The board entered executive session at 7:46pm; the board exited at 9:04pm

Motion: I move to recommend Tyson Brown as Zoning Administrator to the SB. Made: Ms. Petito, second: Ms. Cutler

Vote on Motion: Passed 5-1

CVRPC and State Energy Planning Work – Timelines and Plan Updates - Tabled to the next meeting

Discuss Energy Plan Work Phasing - Tabled to the next meeting

Updates

- Capital Improvement Committee – no update
- Energy Committee – no update
- Resilient Roads Committee – Fox Fire is starting to cut down trees on North Street and Sparrow Farm Road
- Central Vermont Regional Planning Commission – Mr. Hardy has been appointed as the town's representative; the last meeting discussed some bylaws and got an update on the Justice bill; there was some discussion regarding private chats being disabled during meetings to comply with open meeting laws
- SB Update – Zach and Clarice met with the SB regarding the Town Plan and zoning amendments

ZA Report

- 3 new permits

DRB Report

Next meeting is June 7, 2022 – there are two hearings

Review Minutes

May 5, 2022

Motion: I move to approve the minutes as amended. Made: Ms. Petito; second: Ms. Cutler

Vote on Motion: Passed 7-0

Other Business

Kimberly Jessup is not running for the Legislature and the Chair will be running for that position. He still plans to keep his role on the PC.

Motion to Adjourn. Made: Ms. Cutler, second: Ms. Petito. Passed unanimously. Meeting adjourned at 9:15p.m.

Respectfully submitted by Kristi Flynn, Recording Secretary