

Minutes of the East Montpelier Capital Improvement Committee

November 15, 2022

Members Present: Ed Deegan, Kim Watson, Don Welch, Scott Hess, Michele Pallas

Absent: Jon Jewett

Others Present: Gina Jenkins

Call to Order: 4:05 pm

Changes to Agenda: none

Public Comment: none

Review Minutes of September 22, 2022

Motion: I move to approve the minutes from September 22, 2022, as amended. Made: Don Welch.

Second: Scott Hess. Vote on motion: passed unanimously.

Discussion of selectboard input (Jon Jewett).

- Tabled until next meeting.

Discussion of FY2023 – FY2024 CIC Plan

- Don Welch went over the modifications he made to the CIC plan based on discussions with Guthrie Perry. As discussed, he left paving expected life cycle at 8 years even though based on road use and appearance these roads have lasted well over 9-10 years. Sidewalk replacement budget still undecided. Allocation and expenses will go to SB for discussion and funding plan.
- Gina asked about the 10 Wheeler that is being purchased. Is it a replacement to 10Wheeler #3 or a new vehicle? She will ask Guthrie if the CIC plan has budgeted the purchase of this vehicle correctly or if it needs to be another line item in the plan?
- There was also a lot of discussion regarding the committee's fiscal responsibility for ensuring that there is funding for inflation and other cost increases. The committee wants to make sure that funds are correctly allocated in the plan to meet EM future needs on things such as sidewalk maintenance, town garage and municipal building upgrades. We feel it would be in our best interest to up funding for 2024-2025 for these endeavors. Plan upgrades includes looking at each line item in each of the categories listed in the CIC plan and what makes more sense for future needs. We all agreed that the plan needs to be updated to reflect the expenses for the future however, at this time we should present the FY2023-2024 budget with level funding. The CIC committee responsibilities are to get the data from the SB or other committees for expenditures and costs and then put them into the CIC plan for planning. This is a living document and open for modifications based on future expenses when presented from the SB or other committees.
- It would be important that we look at getting line items from the SB to update for these future expenditures. Ed Deegan and Jon Jewett will work with the SB on these expenditures for the current CIC budget or the next CIC budget cycle.

The CIC will hold a hearing on the proposed FY 2023-2024 CIC Budget Plan on December 5, 2022 at 4PM at the town office.

Motion: I move to present the CIC plan for FY2023-2024 with level funding to the SB. Made: Don Welch.
Second: Kim Watson. Vote on motion: 4 approved, 1 disapproved.

Other Business - None

Motion to Adjourn: Made by Don Welch. Second: Michele Pallas. Vote on motion: passed unanimously.
Meeting adjourned at 5:05 pm

Next Meeting: Monday, December 5, 2022, 4PM.

Submitted: Kim Watson Approved: April 13, 2023