

Minutes of the East Montpelier Planning Commission

Approved 10/5/23

September 21, 2023

PC Members Present: Zach Sullivan (Chair), Kim Watson, Mark Lane, Richard Hall, Gianna Petito (zoom), Erica Zimmerman

Others Present: Zoning Administrator Candidate #1

Call to Order: 7:07 pm

Changes to Agenda: Second executive session to interview zoning administrator candidate removed

Public Comment: None.

Review Minutes

The group reviewed the September 7th minutes.

Motion: To approve the September 7, 2023 minutes as written. Made by Ms. Watson, second by Mr. Lane. Passed unanimously.

Interview with Zoning Administrator Candidate #1.

Motion: To go into executive session under 1 V.S.A. § 313(a)(3) – the appointment or employment or evaluation of a public officer or employee, provided that the public body shall make a final decision to hire or appoint a public officer or employee in an open meeting and shall explain the reasons for its final decision during the open meeting. Made by Ms. Zimmerman, second by Ms. Watson. Passed unanimously.

The Planning Commission entered Executive Session at 7:12 pm and exited at 8:10 pm.

Executive Session to discuss personnel matter (discuss whether to recommend a candidate for Zoning Administrator to the Selectboard.

Motion: To go into executive session under 1 V.S.A. § 313(a)(3) – the appointment or employment or evaluation of a public officer or employee, provided that the public body shall make a final decision to hire or appoint a public officer or employee in an open meeting and shall explain the reasons for its final decision during the open meeting. Made by Mr. Lane, second by Ms. Zimmerman. Passed unanimously.

The Planning Commission entered Executive Session at 8:12 pm and exited at 8:22 pm.

Motion: To recommend candidate for Zoning Administrator position to the Selectboard, with the Selectboard to conduct reference checks. Made by Ms. Watson, second by Mr. Hall. Passed unanimously.

Updates

- **Capital Improvement Committee-** Ms. Watson reported that the group will be meeting next week to review applications
- **Energy Committee-** Mr. Sullivan reported that the Energy Committee is waiting on updates to the data and targets from CVRPC.
- **Resilient Roads Committee-** Mr. Lane reported that the committee is talking with WEC to determine if work can be coordinated between town needs and utility needs.
- **Central Vermont Regional Planning Commission-** No Updates

DRB Report

The group reviewed the permits report

Other Business

None

Motion: To adjourn. Made by Ms. Watson, second by Mr. Lane. Passed unanimously.

Meeting closed at 8:34 p.m.

Respectfully submitted by Zachary Sullivan