

**East Montpelier Recreation Board Meeting Agenda**  
**October 9, 2023 @ 7:15 PM**  
**East Montpelier Recreation Field**

1. Call meeting to order 7:18
2. Attendance - All
3. Public Statements - None
4. Approve Minutes from September Meeting (Kate, Jason)
5. Financial Update – Review of Transaction Detail
  - a. No transaction detail available for this meeting, will begin with November meeting
  - b. Will send email with link to payment through Square for basketball registration (Bob, Anne)
  - c. Cash Receipt Policy - (Bob/Nick)
    - i. *This Transaction Detail will be presented by the Recreation Board Treasurer to the Recreation Board and reviewed and approved by the board at each monthly Recreation Board meeting and will be submitted to the Town Treasurer along with the Recreation Board monthly meeting minutes.*
6. Soccer Update (Kate)
  - a. Underway, will send satisfaction survey following season
7. Basketball
  - a. Registration email sent out on 10/9/23, 23 signed up so far
  - b. Open gym for basketball will begin soon, Anne will send updates with details
  - c. Discussion about co-ed teams for 3/4 grade level
8. Facilities
  - a. Shelter update (Nick)
    - i. Zoning admin position was recently vacated and should be filled soon, Nick will pursue with new administrator
    - ii. Karin will look in to grant opportunities to pursue
  - b. Bench delivered, Jack and Darci will be present at ceremony on 19th
  - c. Farm parking (Kate)
    - i. Kate will email Clara ahead of time when we anticipate people will be tempted to park on farm fields
    - ii. Kate will check in with Town about jamboree schedule and traffic
9. Other Board Items
  - a. Concessions update (Nick)

- i. Popcorn machine available for purchase from Meadow Mart, Darci moved to purchase for 275, Anne seconded. **(motion passed)**
  - b. Merchandise (Kate) - working with Cardinal point to finalize quote. Anne moves to allow up to \$2100 for purchase of shirts, Ashley seconded. **(motion passed)**
  - c. Shared drive location for agenda & minutes (Bob)
    - i. Bob will provide access to specific areas as needed
  - d. Bob will update shed code and distribute (Bob)
  - e. Sponsorship program update (Nick)
    - i. Website has been updated with sponsor logos, yard signs/banners order has been placed. Several new sponsors this year supporting the program.
  - f. Four Corners Schoolhouse and the Carlton Smith Fund (Jack)
    - i. Bob makes motion to allow Four Corners Schoolhouse to use our portion of the fund for their mold remediation project this year, Kate seconded the motion **(motion passed)**
  - g. End of season survey, Bob will send. (Done)
10. Adjourn - 8:16 pm