

Town of East Montpelier FY2025 Funding Requests

Each year the Town of East Montpelier receives requests for funds from many different organizations. The Selectboard appoints a committee to review the requests and to recommend which should appear on the Town Meeting Warning for action. The committee requires certain information to make sound decisions for each request. In order for your organization to be considered for funding, it is mandatory that you complete this information form. Submit the form and supplementary information to:

Funding Request Study Committee
Town of East Montpelier
P.O. Box 157, East Montpelier, VT 05651-0157 (submit by mail)
manager@eastmontpeliervt.org (submit by email)

on or before **Friday, October 20, 2023**. Incomplete forms and/or requests received after this date will be disqualified for funding. The Committee reserves the right to require any requesting organization to defend its request at the Committee's annual meeting normally held in early November. An organization applying for the first time or requesting a substantial increase in funding should expect an invitation to attend the annual meeting.

If your organization operates two or more programs with separate budgets or funding sources, please fill out one form for each program. All information should be given for your latest complete fiscal year (12 months). Approved requests will be acknowledged in the fiscal year 2025 (July 1, 2024 – June 30, 2025) budget for the Town of East Montpelier. Please feel free to submit any other information you feel would be helpful to the committee in making their decision.

If you have any questions please contact Gina Jenkins, Town Administrator, at (802) 223-3313 x 204 or manager@eastmontpeliervt.org.

STANDARD INFORMATION

Organization Name: Vermont Family Network

Address: 600 Blair Park Road, Suite 240, Williston, VT 05495

Fiscal Year Reported: FY23

Program Description: The Vermont Family Network is a state-wide organization whose mission is to empower and support all Vermont families of children with special needs. Through our Family Support Program we offer families a variety of services such as trainings, parent matches, school meeting support, and a help-line. Our Family Support Consultants are all experienced parents of children with special needs, allowing them to relate to and understand the unique needs of families dealing with the special needs of their children.

Name of Person filling out this form: Claire Giroux-Williams

Name of Person to contact with questions: Claire Giroux-Williams

Phone Number: 301-509-2435 E-mail: Claire.giroux-williams@vtfn.org

AMOUNT OF FUNDING REQUEST: \$500

SERVICE INFORMATION

What is your organization's service area? State? Washington County? or Other?

We are a state-wide organization.

What is the total number of individuals served by your organization in your prior Fiscal Year? 1272 families through 8329 interactions.

How many people in East Montpelier were served by your organization in the same period? 2 East Montpelier families through 13 interactions

What type of service(s) does your organization provide to East Montpelier residents?

Our Family Support Services are available to anyone in the state Monday – Friday from 8:30 am until 4:30 pm. In-person support can happen as needed.

Approximately how many staff hours are dedicated to provide the services your organization offered East Montpelier residents during this time period?

We have full-time and part-time staff in our Family Support Program totaling about 260 hours a week.

What services does your organization provide that are not available elsewhere?

Being the parent of a child with special needs can be very isolating and frightening. Having parents who have been in a similar situation can be vital to helping parents manage the stress and various systems they will have to navigate throughout their child's life. Only a parent who is getting the support that they need can be the best support for their child. In addition, parents need support in navigating systems like special education, and our staff can assist them in a variety of ways, from phone coaching to attending school meetings. Our unique peer support model is unlike any other organization in Vermont.

What (if any) organizations provide similar services? We are the only peer to peer support model in Vermont.

If applicable, how does your organization collaborate with organizations providing similar services?

In our work we reference, refer to, and collaborate a myriad of other organizations such as the Children with Special Health Needs through the Department of Health, the VT Agency of Education, the VT Developmental Disabilities Council, Green Mountain Self Advocates, Building Bright Futures, the Federation of Families for Children's Mental Health, the VT and federal entities of Maternal Child Health, Family Voices and Parent to Parent.

The unique contribution that we offer is specifically peer support, our staff of parents helping reach out and support other parents.

In what way are the services your organization provides preventative in nature?

The mission of VFN is to empower and support all Vermont children, youth and families, especially those of children with special needs. The empowerment model allows families to take control of the management of their cases, and we have seen many times how these empowered families reach out and support other families.

FINANCIAL INFORMATION

How did your organization determine the amount of the funding request? Please explain in detail your reasoning for any increase or decrease (use attached sheet if necessary). Due to decreases in state and federal grants we are reaching out to towns where we have made a significant impact to ask for monies to help continue the work we have been doing. The amount of \$500 was based on number of residents in East Montpelier according to the last census.

If approved by the town, how will your organization use the funds?

The monies requested will go specifically to funding our Family Support Program. This program allows families to receive various services helping them to adapt to a child's diagnosis, understand the various systems they will need to navigate, and educate them in a multitude of areas to help them be the best advocate for their child that they can be.

Do any of your grant sources require local financial commitment? Explain.

No.

Is your organization approved by the IRS as tax-exempt? yes

If yes, indicate your approval type: 501c3: XXX other: _____

INCOME SOURCES	PERCENT OF INCOME	TOTAL INCOME
Federal	25	296,750
State	40	474,832
Local Towns	2	19,000
United Way	0	0
Fundraising	22	252,620
Other- Fee for Service	7	89,175
Other- Foundation Support	5	65,200
TOTAL	100	1,197,577

EXPENDITURES	Budgeted Percent	Budgeted Dollars	Actual Expense Percent	Actual Expense Dollars
Personnel	73	1,013,195.50	71	977,595.95
Insurance/Rent/Utilities	5	67,032	5	68,349.78
Fundraising Costs	3	35,616.00	3	35,945.62
Other- Training & Supplies	9	127,070	11	150,870.25
Other- Program & Travel	10	143,391	10	136,107.36
Total	100	1,386,304.50	100	1,368,868.96

Number of full-time paid staff positions (full-time equivalents or hours): 22

Number of full-time volunteer staff positions (full-time equivalents or hours): _____