Memorandum Of Understanding

between the
East Montpelier Volunteer Fire Department, Inc.
and the
Town of East Montpelier, Vermont

The East Montpelier Fire Department (EMFD) has available space at the Templeton Road station, a building owned by the Town of East Montpelier (Town) on property located at 365 Templeton Road.

EMFD currently has exclusive use, including the responsibilities for maintenance and insurance, of the station while it provides primary firefighting and related emergency services to the Town.

EMFD is willing to allow the Town's highway department to utilize the old (original) wing of the station for storage of highway equipment, with the understanding that the Town would need to construct, at its cost, certain improvements to the original wing to make the space useable for the purposes desired. The Town will provide EMFD with conceptual plans for any necessary construction at least one month prior to commencement of any construction.

The Town agrees to ensure that the retrofit of the original wing will not affect the functionality, for EMFD purposes, of the new wing.

The Town agrees to pay for 50% of the station's annual utility costs, independent of the EMFD operations budget appropriations from the Town and the Town of Calais, on a schedule mutually agreed upon by the parties. The Town agrees to pay 100% of any maintenance cost attributable to the Town's use of the building.

Before the start of any construction or use of the station, the Town will provide a certificate of insurance with EMFD as a named holder.

In the event EMFD determines a need to reoccupy the original wing, EMFD agrees to provide at least one year's notice of this need to the Town. If no other suitable arrangement can be found, the parties agree to set a date certain for the reoccupation and the Town agrees to vacate the premises on or before that date.

This agreement will take effect upon signing and supersedes all prior MOUs on this issue.

For East Montpelier Volunteer Fire Department, Inc.:

Bill Amell, EMFD President — Date: 8-28-15

For the Town of East Montpelier, Vermont:

Seth Gardner, Selectboard Chair — Date: 9-21-15

Templeton Road Fire Station Renovation Plan (June 2015)

All work in the original wing of the building.

The bay's gable end doorway height needs to be increased and the mid-wall needs to be removed to enable the town's excavator and grader to fit comfortably.

The town proposes to do the following:

- Move the electrical conduit that runs across above the bay door
- Raise bay door opening (gable end so no structural beam concern)
- Add panel to door to fit new height and replace door track with low profile track to raise height of open door
- Remove dividing wall between bay and training room
- Install doors on openings between the east and west side of building
- Ensure air compressor operability in other bay
- Remove office at mid-left side of bay
- Remove 2 pairs of cabinets on right side of bay behind wall
- Reinstall trim on ceiling and paint ceiling to match