

**Town of East Montpelier
Selectboard Memo
April 1, 2024 SB Meeting**

Additions to the Agenda

- None

Board Work Session on Town Administrator Position [Probable Executive Session]

If Executive Session Desired: Move to go into executive session under 1 V.S.A. §313(a)(3) – the appointment or employment or evaluation of a public officer or employee, provided that the public body shall make a final decision to hire or appoint a public officer or employee in an open meeting and shall explain the reasons for its final decision during the open meeting.

Town Administrator Candidate Interviews [Probable Executive Session]

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- 6:45 p.m.: Candidate 1
- 7:15 p.m.: Candidate 2

Board Work Session on Town Administrator Position [Probable Executive Session]

- Selectboard to discuss candidates and decide next steps.
- If a decision is made to make an offer to a candidate, the Selectboard to outline specific of offer via motion.

Finalization of Town Meeting Minutes

- The Selectboard to review short and long version of Town Meeting Minutes and decide which version to approve.
 - All members in attendance to sign minutes.

Consideration of Planning Commission Candidates

- Selectboard to consider candidates presented for Planning Commission vacancies as provided by Planning Commission. Letters of interest have been presented for Selectboard review.
 - Celina Moore Barton
 - Glenn Weyant
- If the Selectboard is comfortable with the candidates, the Selectboard to appoint candidates to Planning Commission via motion.

Consideration of Public Assistance Subrecipient Grant Agreement

- Selectboard to review subrecipient grant agreement to allow town to receive funds from FEMA for July 2023 flood.
 - If the Selectboard is comfortable with the agreement, the Selectboard to authorize TA Jenkins to sign the agreement via motion.
- Also included are the financial documents related to Project 730555, Emergency Protective Measures with costs incurred of \$15,283.12 and grant payment of \$11,462.34.

Warrants

- **April 1, 2024 Regular Expense Warrant**

- The warrant should be signed by all Selectboard members present. If an “in-person” quorum is lacking, the warrant should be approved by one of the in-person Selectboard members authorized to sign the warrant on behalf of the Selectboard.

Town Administrator Report

- TA out of office Monday, April 8th and Monday, April 15th.
- Town office will be closed to the public on Monday, April 8th (Eclipse Day).
- Town office server replaced Friday, March 29th.
- There have been 3 permit applications since the last report.
 - 24-006: Remove existing open deck, replace existing porch.
 - 24-007: Land subdivision.
 - 24-008: New single-family home.
- Meeting Schedule:

April 11, 2024	7:00 p.m.	EMFD Meeting
April 22, 2024	6:30 p.m.	Regular Meeting Date
May 6, 2024	6:30 p.m.	Regular Meeting Date
May 20, 2024	6:30 p.m.	Regular Meeting Date
June 3, 2024	6:30 p.m.	Regular Meeting Date
June 17, 2024	6:30 p.m.	Regular Meeting Date
July 1, 2024	6:30 p.m.	Regular Meeting Date
July 15, 2024	6:30 p.m.	Regular Meeting Date
August 5, 2024	6:30 p.m.	Regular Meeting Date