

**Town of East Montpelier
Selectboard Memo
July 1, 2024 SB Meeting**

ZA Interview Re-Scheduled

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- Possible Action: Re-Schedule to Next Week Special Meeting

Discussion on Town Garage

- Scope Rendering Design and Costs by David Roy, John LeMothe, & Mark Blanchard
- Buildings Energy Use by Andy Shapiro
- High Level Timeline by TA

Discussion on Reconfiguration or Schools

- Chris McVeigh from Washington Central Unified Union School District Re-Configuration from the Board will discuss.
- A letter was sent to EM SB asking if the SB is willing to cohost a forum by sending 2 of our Selectboard members to their meeting. Their re-org committee feels it will be important for town committees and SB to be in attendance in case there are impacts that the school board did not think of.

Town Treasurer Report

- Possible Action: SB to sign Auditor Engagement Letter for \$18,000
- May Financials will be ready at the next SB Meeting in July
- Year end financials will be prepared in July but wont be final until after fully reviewed by external auditors
- Current budget surplus is \$36,020.68, which is \$13k higher than last year at this time

Motion to Appoint Green up Day Coordinator

- Green Up Day Coordinator –Christine Schulz-Beling

Motion to Authorize TA to Sign Geotechnical Investigation Agreement with Dewolfe

- This is on critical path for moving Sanders Circle Culvert Repair forward

Motion Authorize TA to Purchase Lister Laptop

- Total cost is \$3082.43 for Lenovo ThinkPad laptop at \$2,019 and Lenovo ThinkPad docking station for \$541.43 and installation services are \$522 to create a 3rd workstation & ability to work off site and on the field
- **Installation services** 4 hours includes all the time rbTech spends setting the machine up and deploying it on-site. That covers getting the machine unboxed and run through initial setup and then deploying on-site and getting a user logged in and getting Microsoft apps licensed and working, desktops setup, etc...

Warrants

- **July 1, 2024 Regular Expense Warrant**
 - The warrant should be signed by all Selectboard members present. If an “in-person” quorum is lacking, the warrant should be approved by one of the in-person Selectboard members authorized to sign the warrant on behalf of the Selectboard.

Town Administrator Report

- Sanders Circle Timeline and Plan B Decision
- Grants In Aide \$37k- Projects Identified by Ashley Andrews from VT Agency of Transportation,
 - Brazier Road \$22k will take 2 weeks in July
 - Horn of the Moon Cross Culvert near Frank’s Farm

- A Road Closure Notice is on Front Porch Forum for a small Sink Hole at Center Road being repaired near 4-way intersection with Bliss & Barnes. This is being fixed July 1,2,3.
- Emergency Preparedness Website Update was made 7/1/24
- Education Tax Rate went up and Town Tax Rate went down
- Road Foreman Identified 2 projects for the \$90M FEMA Central Vermont Regional Planning Commission - Hazard Mitigation Funding Program Application- Applications are Due Aug 16, 2024
 - 2 Structural Elevations & Mitigation Reconstruction Projects Identified:
 - Horn of the Moon/ Sanders Circle/Mallory Brook Intersection / Downstream \$200k
 - Study to upsize culverts, prevent house on Center Road from flooding \$200k

Personnel Matters [Potential Executive Session]

- ZA Discussion if needed

Meeting Schedule:

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| July 1, 2024 | 6:30 p.m. | Regular Meeting Date |
| July 15, 2024 | 6:30 p.m. | Regular Meeting Date |
| August 5, 2024 | 6:30 p.m. | Regular Meeting Date |
| August 19, 2024 | 6:30 p.m. | Regular Meeting Date |
| September 9, 2024 | 6:30 p.m. | Special Meeting Date |
| September 23, 2024 | 6:30 p.m. | Special Meeting Date |
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