

TOWN OF EAST MONTPELIER REQUEST FOR BIDS and BID FORM SODOM POND CULVERT CONSTRUCTION

Issued: November 2024

REQUEST FOR BIDS

Project Description

To provide Construction and Repair services to replace the Sodom Pond Rd. culvert damaged in the July 2023 flood. The culvert replacement is part of the town's damage inventory for FEMA event DR4720. The existing stone culvert is still in place but was overtaken by flood waters during the flood event. The town was issued a temporary permit by Vermont Department of Environmental Conservation Agency of Natural Resources to perform a temporary repair for the purpose of making the road passable. The Vermont Division for Historic Preservation determined that the stone culvert no longer retained historic integrity to support its eligibility under the Stone Transportation Culverts of Vermont, 1750 to 1930, so it is no longer considered historic.

Project Location

Approximately 930 feet from the intersection of Sodom Pond Rd. and Sibley Rd.
GPS Coordinates: 44.308614, -72.491314

The screenshot shows the VAPDA VT Culverts web application interface. At the top, there is a search bar and navigation icons. The main area is a satellite map showing the project location. A pop-up window displays the following information:

- Comment: 9573, 9574
- Comment - numeric: 1
- Year built: 0
- Historic?: Unknown
- Inventory Date: June 7 2016
- x_coord_VT: 500693.0
- y_coord_VT: 200921.0
- latitude: 44.308614
- longitude: -72.491314
- Regional Planning Commission: CVRPC
- CTcode: 1207
- ID (current): ee3792ca-dad0-4e6b-b046-0020388a1
- id (old, for reference): ce713266-814b-4c53-

At the bottom of the screenshot, there is a table with the following data:

Road name	Local id	Location description	Driveway or Drainage	Culvert material	Overall condition	Header material	Header condition	Height (in.)	Width (in.)	Length (ft.)	Culvert type	Map label	Is there erosion?	Owner	Depth of cover (ft.)	Drop inlet/catchbasin?	Road culvert alignment?	Direct output stream?
SODOM POND RD	(local ID not imported)	L-B	Not Yet Determined	Stone	Fair	Stone masonry	Good	48	48	20	Box		Low	Town Highway	24	No	Unknown	Unknown

Deadline for Bid Submission

11:00 a.m. Monday, December 16, 2024. Please see below for bid submission information.

Bid Opening

November 2024 at the East Montpelier town office (40 Kelton Rd.)

Tax Exempt Status

The Town of East Montpelier is exempt from State of Vermont sales tax.

Bid Selection

- The Selectboard will consider the selection of a contractor at its meeting on Monday, December 16, 2024.
- The Town reserves the right to select any bid for any reason, and to reject any or all bids wholly or in part, to waive any informalities or immaterial irregularities therein, to accept any proposal even though it may not be the lowest cost, to call for rebids, and to make an award which in its sole and absolute judgement will best serve the Town's interest.

Schedule

All work under this contract is to be completed by Wednesday, May 31, 2025.

Payment Schedule

To be paid upon the completion of work and written acceptance of the Town.

Insurance

Prior to starting work the selected bidder will be required to provide a Certificate of Liability Insurance with liability coverage of no less than \$1,000,000 per occurrence and \$1,000,000 per aggregate, naming the Town of East Montpelier as an additional insured. The Certificate must also include Workers Compensation Insurance, unless the selected bidder has no employees, in which case a Non-Employee Work Agreement and a Liability Hold-Harmless Agreement will need to be signed.

Bid and Project Specifications

The project is for the engineering and design to replace the existing stone culvert on Sodom Pond Rd. The design is to include a hydrologic and hydraulic (H&H) study of the area as required to ensure FEMA reimbursement.

Responses to the Request for Proposals should consist of:

- A letter expressing interest in working with the Town of East Montpelier on this project.
- A description of the approach to be taken to carry out the proposal.
- Documentation of relevant experience, qualifications, and licenses.
- Proposed fee structure.
- Timeline, benchmarks, and anticipated completion date.

Bid Submission

Bids are to be emailed to the Town Administrator at manager@eastmontpeliervt.org by 11:00 a.m. Monday, Dec 16, 2024.

Town Contact

Questions may be directed to the Town Administrator at (802) 223-3313 x 204 or manager@eastmontpeliervt.org.