

East Montpelier Selectboard Meeting
Monday, April 20, 2026

Present: Seth Gardner, Joe Brooks, Carl Etnier, Tom Brazier

Present via Zoom: Scott Hess

Also Present: Jen Devine, Town Administrator; Celina Barton, Becca Schrader

Also Present via Zoom: Erica Zimmerman, Thom Burden (Lyme Green Heat)

The meeting was called to order by Chair Gardner at 5:30 PM

Additions to the Agenda: None; move Wood Grant Discussion to earlier part of the meeting

Public Comment: None

Review of Minutes:

Motion: Approve the minutes dated April 6, 2026 as presented. **Made:** Mr. Etnier. **Second:** Mr. Brooks. Mr. Gardner abstained. **Results: 4-0-1 The motion passed.**

Motion: Approve the minutes dated March 3, 2026 (Town Meeting Day). **Made:** Mr. Brazier; **Second:** Mr. Brooks. **Results: 5-0. The motion passed unanimously.**

Motion: Approve the minutes of the Town Plan Hearing dated April 6, 2026. **Made:** Mr. Brazier. **Second:** Mr. Etnier. **Results: 5-0. The motion passed unanimously.**

Discuss Wood Innovations Funding Opportunity Applications: **Motion:** I move that the Selectboard finds that premature general public knowledge of the Wood Products Grant contract would clearly place the Town of East Montpelier or a person involved at a substantial disadvantage: **Made:** Mr. Etnier. **Second:** Mr. Brooks. **Results: 5-0. The motion passed unanimously.**

Motion: I move to enter executive session to discuss the Wood Products Grant contract under 1 V.S.A 313(a)(1). **Made:** Mr. Etnier. **Second:** Mr. Brooks. **Results 5-0. The motion passed unanimously.** Executive session began at 5:37 PM.

Motion: To leave executive session. **Made:** Mr. Etnier. **Second:** Mr. Brooks. **Results 5-0. The motion passed unanimously.** The meeting re-convened at 6:17 PM.

Motion: To authorize the Town Administrator to submit the Wood Products Grant application. **Made:** Mr. Etnier. **Second:** Mr. Brazier. **Results: 5-0. The motion passed unanimously.**

Consideration of MPG North Montpelier Village Master Plan RFP Proposals: This was tabled until May 4 so that proposals can be reviewed.

Designation of Board Member and Alternate to approve special warrants: **Motion:** To designate Seth Gardner to approve special warrants and Tom Brazier as the alternate designee. **Made:** Mr. Etnier. **Second:** Mr. Brooks. **Results: 5-0. The motion passed unanimously.**

Consideration of Winooski Valley Cooperative Market – 2nd Class License: Motion: To authorize the Town Clerk to approve the license request. **Made:** Mr. Hess. **Second:** Mr. Brazier. **Results 5-0. The motion passed unanimously.**

Warrants of April 20, 2026, expense warrant were approved.

Town Administrator Report:

- Recruitment of the Municipal Coordinator is in progress. The Board Recorder position has been filled.
- There was a brief discussion regarding the new cleaning company not being able to take trash and recycling. Office staff will devise a workaround.

Motion: I move to enter executive session for the purpose of discussing committee appointments under 1 V.S.A. 313(a)(3). **Made:** Mr. Etnier. **Second:** Mr. Brooks. **Results: 5-0. The motion passed unanimously.** Executive session began at 6:21 PM.

Motion: To leave executive session. **Made:** Mr. Etnier. **Second:** Mr. Brooks. The meeting reconvened at 6:32 PM.

Motion: To appoint the following five members and three alternate members to the Grants Committee. **Made:** Mr. Etnier. **Second:** Mr. Brooks. **Results 5-0. The motion passed unanimously.**

Celina Barton

Richard Linton Brock

Anna Saxman

Linda B. Hall

Emily Levin

Tommy Barton, Alternate

Dick Riley, Alternate

Jeb Wallace-Brodeur, Alternate

It was noted that there were 11 well-qualified applicants for this committee. The board wishes to thank all who applied for their time and participation.

Other Business: Mr. Brazier gave a Town Garage update. Due to high costs of traditional insulation for the water tanks, Andy Shapiro found an alternate solution that should work just as well at a lower cost. There was a brief discussion regarding the project's budget. The Town Administrator will update the board related to what costs have been paid thus far. Mr. Gardner suggested that a possible Town Charter revision be placed on the next agenda.

Motion: To adjourn the meeting. **Made:** Mr. Hess. **Second:** Mr. Brooks. **Results: 5-0. The motion passed unanimously** and the meeting ended at 6:45 PM.

Respectfully submitted,

Rosie Laquerre, Board Recorder