

## East Montpelier Selectboard Meeting

Monday, May 18, 2026

**Present:** Joe Brooks, Carl Etnier, Tom Brazier, Seth Gardner, Scott Hess

**Present via Zoom:** NONE

**Also Present:** Jen Devine, Town Administrator, Captain Myer Washington County Sherriff's Dept,

**Also Present via Zoom:** None

The meeting was called to order by Mr. Gardner at 6:30 PM

**Additions to the Agenda:** Lodging of the Grand List per Mr. Gardner

**Public Comment:** No comments

### **Review of Minutes : May 4 and May 11, 2026**

#### **May 4, 2026 Minutes**

**Discussion highlights:** Corrections to draft minutes.

**Motion:** Approve the minutes dated May 4, 2026 as presented. **Made:** Mr. Etnier/ **Second :** Mr. Hess. **Results 5-0. The motion passed unanimously.**

#### **May 11, 2026 Minutes**

**Motion:** Approve the minutes dated May 11, 2026 as presented. **Made:** Mr. Brooks/ **Second :** Mr. Brazier. **Results 5-0. The motion passed unanimously.**

### **Law Enforcement Contract (Possible Motion)**

#### **Discussion Highlights:**

- Presentation by Capt. Meyer and Q & A with Selectboard
  - Speeding is an issue
  - Cost analysis for enforcement
  - Limitations and expectations
- Contract discussion
  - Ms. Devine explains contract
  - Selectboard requests contract details, discusses implementation plans

**Motion:** I make a motion we sign the Sherifs contract capped at \$18.

**Made:** Mr. Brazier **Second:** Mr. Hess. **Results 5-0. The motion passed unanimously.**

### **Discuss Recreation Shelter Bid (Possible Motion)**

#### **Discussion Highlights:**

- Mr. Gardner notes he read the bid and thought it was straight forward.
- Nick Van Derberg discusses the bid for parks and recreation structure which includes in-line for the framing, engineering and anchors.

**Motion:** Motion to accept the bid proposal from Timberworks LLC for the 25 x 35 foot timber park shelter. **Made:** Mr. Brooks **Second :** Mr. Eitner **Results 5-0. The motion passed unanimously.**

### **Discuss Town Grants Policy (Possible Motion)**

#### **Discussion Highlights:**

- Ms. Devine answered questions from the selectboard regarding grants

**Motion:** Motion to accept the grant policy as presented for East Montpelier. **Made:** Mr. Hess / **Second :** Mr. Brazier . No Discussion. **Results 5-0. The motion passed unanimously.**

### **Bike Pedestrian Grant Scoping Study Application (Possible Motion)**

#### **Discussion Highlights:**

- Erin Clark discussed bike and pedestrian grant options.
  - Proposal for the town to consider a bike/running path between U-32 and Town Hill.
  - Public safety motivated
  - Grant funded scoping study needed
- Mr. Gardner noted the scoping study cost was \$60 k. Ms. Clark explained it could be covered by grants. Mr. Gardner noted East Montpelier would be responsible for \$12k and the grant would cover \$48k.
- Mr. Brazier noted tracks and trails are available on the U-32 campus.
- Mr. Eitner suggested this should go to the Grants Committee.
- Ms. Devine noted the deadline for this grant was coming up too quick to move it along to the Grants Committee
- Mr. Brooks expressed concern more review was needed before moving forward

**Motion:** Motion to authorize the town admin to apply for the grant for a scoping study. **Made:** Mr. Brazier / **Second :** Mr. Hess. **Results 5-0. The motion passed unanimously.**

### **Treasurer Report February Financials**

#### **Discussion Highlights:**

- Ms. Devine reported on the status of East Montpelier financials
  - \$2.3 million in tax payments since May
  - Delinquent taxes were at \$92,395 which was lower than previous years.
  - After paying Washington Central Unified School District remaining education share of 2.8 million will reassess and invest

**No motion**

### **Discuss Vermont Council on Rural Development Community Visit Process (Possible**

#### **Motion)**

#### **Discussion Highlights:**

**Planning Commissioner Rebecca Schrader presented information about the Vermont Council on Rural Development (VCRD)**

- **Resources for creating community engagement**
- **Three month series of community meetings**
- **Visiting team of state, federal, non-profit**
- **Two year waiting list for community visit.**
- **Planning Commission endorses a community visit and requests Select Board request a VCRD visit**

**Motion:** motion to authorize the town administration to invite the Vermont Council on Rural Development for a community visit **Made:** Mr. Hess **Second:** Mr. Eitner. No Discussion. **Results 5-0. The motion passed unanimously.**

#### **Motion to go into Executive Session – 7:18 pm**

**Motion:** I move that the Selectboard enter into Executive Session to discuss the Town Garage, EMFD, and lawn maintenance contracts under the provisions of 1 V.S.A. § 313(a)(1) because premature general public knowledge would clearly place the municipality at a substantial disadvantage.

**Made:** Mr. Eitner **Second:** Mr. Brazier. No Discussion. **Results 5-0. The motion passed unanimously.**

**Motion to exit Executive Session – 8:25 pm**

**Motion:** I move to exit executive session and return to the open meeting.

**Made:** Mr. Eitner **Second:** Mr. Brooks No Discussion. **Results 5-0. The motion passed unanimously.**

**Post Executive Session Motion #1**

**Motion:** I move to authorize the Town Administrator to sign off the RB Tech quote presented for the Town Garage Network.

**Made:** Mr. Hess **Second:** Mr. Eitner No Discussion. **Results 5-0. The motion passed unanimously.**

**Post Executive Session Motion #2**

**Motion:** I move to authorize the Town Administrator to sign the Security Alarm Services Contract with Royal Monitoring Services of New England, Inc.

**Made:** Mr. Hess **Second:** Mr. Brazier No Discussion. **Results 5-0. The motion passed unanimously.**

**Post Executive Session Motion #3**

**Motion:** I move to grant the listers a twenty-eight-day extension for the lodging of the Grand List.

**Made:** Mr. Brazier **Second:** Mr. Eitner No Discussion. **Results 5-0. The motion passed unanimously.**

**Town Administrator Report**

1. **MPG & CDBG Grants-** Contracts are being drafted with SE Group prior to kick off meeting.
2. **The town is recruiting for a new Constable, 2 Animal Control Offices, Minutes Taker for PC and DRB.**
  - **ECEBG -DREAM Grant – The Grant Agreement Addendum for \$23,758.00 was signed 5/11/26.**
3. **Town Garage Ribbon Cutting – July 25, Saturday at 10am.**
4. **May 19, 2026, Tues, 6-7pm Emergency Preparedness Training at EMFD.**

**5. June 1, 2026- Start date of new Municipal Coordinator.**

**Motion to Adjourn 8:30 pm**

**Motion: I move to adjourn.**

**Made: Mr. Hess Second: Mr. Brooks No Discussion. Results 5-0. The motion passed unanimously.**

Respectfully submitted,

Glenn Weyant